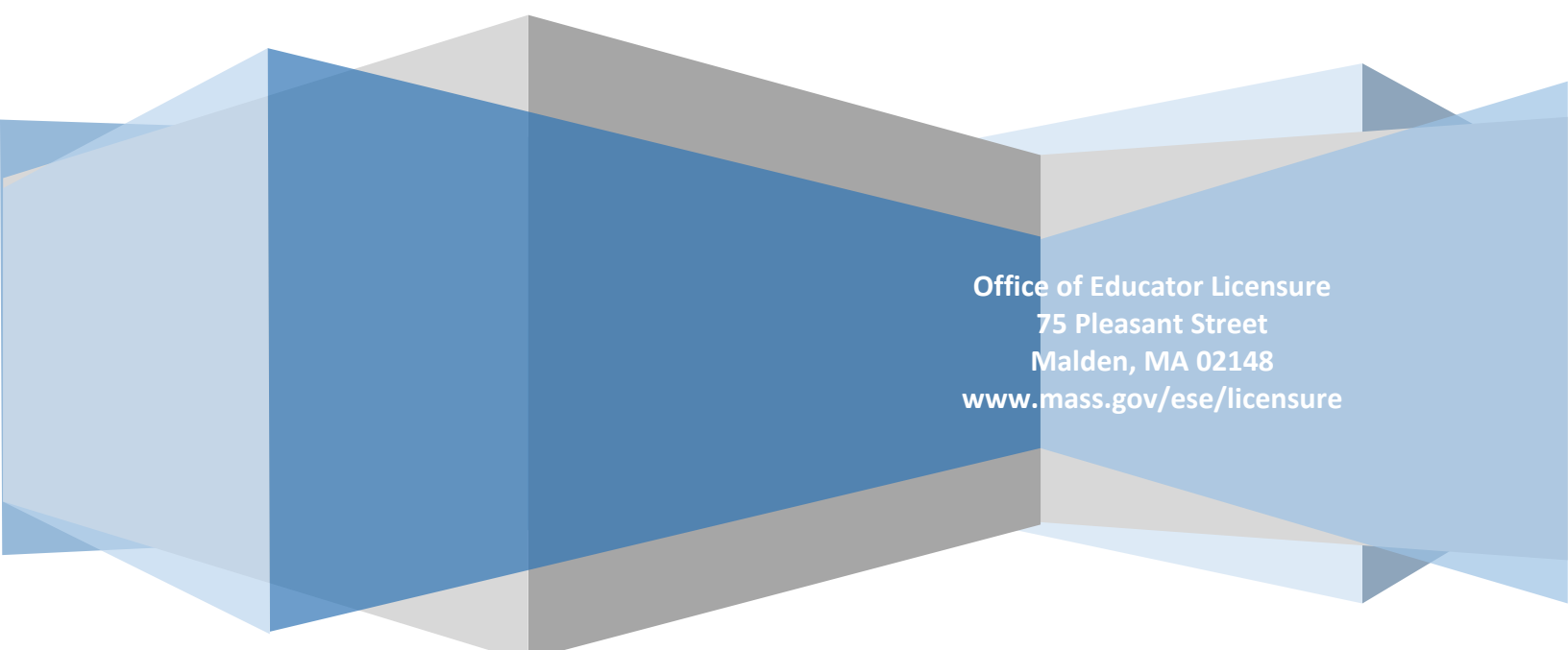


Exchange Visitor Handbook

(Teacher Category)

J-1 Visa Sponsorship

March 2016



Office of Educator Licensure
75 Pleasant Street
Malden, MA 02148
www.mass.gov/ese/licensure

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Exchange Visitor (Teacher) Program Overview:

The Exchange Visitor program implements the Mutual Educational and Cultural Exchange Act of 1961 (the “Act”). The purpose of the Act is to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchanges. These exchanges assist the Department of State in furthering the foreign policy objectives of the United States. The Exchange Visitor program – Teacher category in particular, promotes the interchange of U.S. and foreign teachers. Exchange teachers sharpen their professional skills and participate in cross-cultural activities in schools and communities, and they return home after the exchange to share their experiences and increased knowledge of the United States and the U.S. educational system. Such exchanges enable foreign teachers to better understand U.S. culture, society and teaching practices at the primary and secondary levels, and enhance U.S. students' knowledge of foreign cultures, customs and teaching approaches.

The Department of Elementary and Secondary Education (ESE) is one of many approved sponsors participating in this program and like many sponsors, only sponsors exchange visitors from countries with which it has entered into a Memorandum of Understanding (MOU). ESE currently has an MOU with both the Spanish Ministry of Education, Culture, and Sport and the Portuguese Instituto Camões. Through these partnerships, licensed teachers from Spain and Portugal are able to come to the United States on a J visa and teach as a full-time teacher of record in a Massachusetts accredited public or private U.S. primary or secondary school (K-12), for a period of up to three years. The program length may not exceed three years unless an extension of one or two years is applied for and approved by the Department of State. The ESE will consider applications for extensions on a case-by-case basis for exceptional or unusual circumstance. Program dates must coincide with the Massachusetts academic year cycle (July 1 – June 30) to ensure a smooth transition as exchange teachers arrive and depart.

Exchange teachers may teach a variety of subjects and levels at their host school, if qualified. However, at the pre-kindergarten level, they may teach only in language immersion programs. Exchange teacher appointments to positions within accredited primary or secondary schools are temporary, even if the teaching positions are permanent, and do not lead to tenure; exchange teachers must be employees of either the host or home school during their exchange. Visiting teachers on J-1 visas are exempt from having to obtain a Massachusetts educator license, although the hiring school districts may require one.

Along with the exchange teacher’s regular teaching duties as outlined in their teaching contracts; during each academic year of program participation, the exchange teacher must engage in a cross-cultural activity and submit a report on their cross-cultural activity to ESE. In support of this requirement, each exchange teacher must submit as part of their application package, a letter from the head of a school in another country, preferably the exchange visitor's home country, which states that school's willingness to work with the exchange teacher on the cross-cultural activity component.

Exchange teachers who have successfully completed a teacher exchange program are eligible to participate in additional teacher exchange programs, provided that they have resided outside the United

States for at least two years following the successful completion of their most recent teacher exchange program and continue to meet the eligibility requirements.

Eligibility Requirements:

(As outlined in the [Code of Federal Regulations](#): Title 22 Foreign Relations, Part 62 Exchange Visitor Program)

§62.4 Categories of participant eligibility

(d) Teacher. A foreign national with the equivalent of a U.S. Bachelor's degree in either education or the subject matter (or related subjects) he or she intends to teach and a minimum of the equivalent of two years of post-degree full-time teaching experience, who is employed as a teacher at the time of application for the program, for the purpose of teaching full-time in a primary or secondary accredited academic institution.

§62.24 Teachers.

(d) Teacher Eligibility Foreign nationals are eligible to participate in exchange visitor programs as full-time teachers if, at the time of initial application to the sponsor, an individual making such application demonstrates to the satisfaction of the sponsor that he or she:

(1) Either:

(i) Meets the qualifications for teaching at the primary, including pre-kindergarten, or secondary levels in schools in his or her home country; is working as a teacher in his or her home country at the time of application; and has at least two years of full-time teaching experience; or

(ii) Is not working as a teacher in his or her home country at the time of application, but otherwise meets the qualifications for teaching at the primary (including pre-kindergarten) or secondary levels in schools in the home country; has had at least two years of full-time teaching experience within the past eight years; and, within 12 months of his or her application submission date for the program, has or will have completed an advanced degree (beyond a degree equivalent to a U.S. bachelor's degree) in education or in an academic subject matter that he or she intends to teach or that is directly related to his or her teaching subject field;

(2) Possesses, at a minimum, a degree equivalent to a U.S. bachelor's degree in either education or the academic subject field in which he or she intends to teach;

(3) Satisfies the teaching eligibility standards of the U.S. state in which he or she will teach (*e.g.* meets minimum educational requirements, has passed teacher training coursework at a sufficiently proficient level, has provided an evaluation of foreign teaching preparation coursework, has demonstrated the requisite prior teaching experience), to include any required criminal background or other checks;

(4) Is of good reputation and character; and

(5) Agrees to come to the United States temporarily as a full-time teacher of record in an accredited primary or secondary school. Exchange teachers may teach a variety of subjects and levels at their

host school or schools, if qualified, but at the pre-kindergarten level, may teach only in language immersion programs.

Additional Eligibility Requirements per 62.24 (e) Teacher Selection

Exchange visitor must:

- Provide references from one colleague and one current or former supervisor, attesting to that teacher's good reputation, character and teaching skills;
- Possess sufficient proficiency in the English language to function in U.S. classrooms and to function on a day-to-day basis, in accordance with the provision for selection of exchange visitors set forth at §62.10(a)(2); and
- Submit a letter from the head of a school in another country, preferably that teacher's home country, which states that school's willingness to work with the exchange teacher on the cross-cultural activity component set forth in paragraph (h)(1)(ii). The foreign school with which the exchange teacher plans to work must be at the same academic level as the foreign teacher's proposed host school. The letter submitted as part of the foreign teacher's application package must be signed by the head of the school or another individual in an appropriate position of authority to speak for the school within the foreign country's school system; the official signing the letter must list both email and telephone contact information. The letter may be submitted in English or in the original language of the home country with an English translation; the name, title/organization and contact information of the translator must be noted on the translation.

The Role of the Department of Elementary and Secondary Education:

The Alternate Responsible Officer coordinates the Exchange Visitor Teacher program with the help of an education advisor, currently from both Spain and Portugal. Responsibilities include the following:

- Provide clear program information and materials to prospective exchange visitors, host organizations, and host employers, if applicable, at the time of recruitment and before exchange visitors enter into agreements and/or pay non-refundable fees.
- Provide a general summary, on the Office of Educator Licensure's Web site as well as in recruiting materials, of fees and other costs that an exchange teacher may be required to pay as a result of their participation in the Exchange Visitor program.
- Review completed Exchange Visitor Teacher program application packages to ensure prospective exchange visitors are eligible for program participation.
- Serve as "Alternate Responsible Officer" for U.S. Immigration and Customs Services (SEVIS) to issue a DS-2019 form required for a J-1 (Exchange Visitor) visa.
- Ensure that exchange visitors are provided the following:
 - ✓ A description of the exchange visitor program in which the exchange visitor is participating, such as information on the length and location of the program and a summary of the significant components of the program;
 - ✓ An appropriate orientation, as defined in the Federal Regulations;

- ✓ Information related to insurance requirements;
 - ✓ Sponsor rules that exchange visitors are required to follow while participating in their exchange visitor program;
 - ✓ Contact information of the sponsor, to include the Responsible Officer and Alternate Responsible Officer's name, address, email address, and telephone number;
 - ✓ Contact information of the Office of Designation: address, telephone number, facsimile number, Web site and email address;
 - ✓ A copy of the Exchange Visitor Program brochure or other Department of State materials as appropriate or required;
 - ✓ Wilberforce Pamphlet on the Rights and Protections for Temporary Workers; and
 - ✓ Notification of the requirement that an exchange visitor must report to the sponsor or sponsor designee within ten calendar days any changes in his or her telephone number, email address, actual and current U.S. address (*i.e.*, physical residence), and site of activity (if the exchange visitor is permitted to make such change without prior sponsor authorization).
- Monitor the physical location (site of activity), and the progress and welfare of exchange visitors to the extent appropriate for the Teacher category;
 - Report in SEVIS any change in the exchange visitor's actual and current U.S. address, telephone number, email address, and/or primary site of activity within ten business days of notification by an exchange visitor; and
 - Report the email address for each accompanying spouse and dependent;
 - Provide support and guidance on educator licensure requirements, state standards, and state testing;
 - Maintain completed Exchange Visitor Program Application packages, copies of DS-2019 forms, record of participation in an appropriate orientation, and yearly cultural activity reports for three years from the date of exchange visitor program completion.

The Role of the Education Advisors:

- Recruit and screen potential exchange teachers to ensure that they meet the eligibility requirements of the Exchange Visitor program.
- Ensure that a completed Exchange Visitor Program Application is submitted for each exchange teacher that they recommend, to include verification that they meet **§62.24 Teachers (d) Teacher Eligibility** and **62.24 (e) Teacher Selection** criteria (summarized on pages 2-3) and the following :
 - ✓ References from one colleague and one current or former supervisor of each foreign teacher, attesting to that teacher's good reputation, character and teaching skills. These must be submitted as part of the exchange teacher's completed Exchange Visitor Program Application package.
 - ✓ Verification that each selected foreign teacher applicant possesses sufficient proficiency in the English language to function in U.S. classrooms and to function on a day-to-day basis. Documentation indicating how the exchange visitor's English language proficiency was

assessed shall be submitted as part of the completed Exchange Visitor Program Application package.

- ✓ Verification that each foreign teacher who is eligible for the program has a letter from the head of a school in another country, preferably that teacher's home country, which states that school's willingness to work with the exchange teacher on the required cross-cultural activity component of the program. The foreign school with which the exchange teacher plans to work must be at the same academic level as the foreign teacher's proposed host school. The letter submitted as part of the foreign teacher's application package must be signed by the head of the school or another individual in an appropriate position of authority to speak for the school within the foreign country's school system; the official signing the letter must list both email and telephone contact information. The letter may be submitted in English or in the original language of the home country with an English translation; the name, title/organization and contact information of the translator must be noted on the translation.
- Provide recommended exchange teachers with an orientation to include: how to apply for J-1 visa, life and customs in the United States; travel to and from the United States; local community resources that will be available to them upon their arrival to the U.S. (e.g., public transportation, medical centers, schools, libraries, recreation centers, and banks), to the fullest extent possible; available healthcare, emergency assistance, and health insurance coverage.

The Role of the School District/Host School:

Districts initiate participation in the Exchange Visitor Teacher program through direct contact with an Education Advisor. Once a School District/Host School identifies an Exchange Visitor that they wish to hire, they must send ESE a "Letter of Intent". The preferred deadline is mid-March. Along with a letter of intent, the School District/Host School must submit the following:

- A job description of the position to be filled.
- A description of the support team who will provide assistance to the exchange visitor prior to and throughout their program, to include at minimum a building-level administrator and teacher/mentor.
- The person responsible for hiring who can be available by phone and e-mail during the interviewing process (most of April.)

Please note:

- Exchange teachers comply with any applicable collective bargaining agreement. Teaching positions, including duties, responsibilities, hours of employment, and compensation, must be commensurate with those of similarly-situated U.S. teachers in the school district or host school where that exchange teacher is assigned to teach. An exchange teacher must be employed by and under the direct supervision and guidance of his or her host school and, where applicable, host school district.
- At the time that an exchange visitor is selected for the program, and before the exchange visitor signs any contracts with the host school, the host school must provide each individual exchange teacher the following information, either within the teacher's contract or in a separate document:

- a) The name, location, and brief description of the host school;
 - b) the terms and conditions of compensation (with deductions from gross salary);
 - c) any provisions affecting the ability of the exchange teacher to be accompanied abroad by a spouse or dependents (including any related assistance and allowances);
 - d) a summary of the significant components of the program (including a statement of the teaching requirements and related professional obligations, as well as the required cross-cultural activity;
 - e) specific information on the fees and costs for which the exchange teacher will be responsible while on exchange in that school district to include; anticipated housing options and cost implications;
 - f) specific local transportation options between the exchange teacher's residence and the host school and transportation cost estimates;
 - g) insurance costs for accident or illness coverage, repatriation of remains and medical evacuation (refer to [Exchange Visitor Program Welcome Brochure](#) for required insurance amounts);
 - h) estimated personal expense money for initial costs the exchange teacher may incur upon arrival in the United States prior to receiving his or her first paycheck; and Licensure requirements (and costs).
- Exchange teacher compensation, must be paid directly by the host school or host school district in which the exchange teacher is placed.

Induction and Mentoring: Districts are required to provide induction programs for teachers in their first year of teaching ([603 CMR 7.12 \(1\)](#)). There are two categories of teachers when it comes to induction – beginning teachers and incoming teachers. Beginning teachers are [typically] individuals who hold a Preliminary or Initial license and have not participated in an induction program. Since most Exchange Visitors are teaching in Massachusetts for the first time they are to be afforded the same supports as a beginning teacher. In their first year of practice, districts are required to provide beginning teachers with an orientation, mentor, support team, and release time.

Districts are encouraged to extend induction programs through a beginning teacher's second and third years of teaching. Research and district best practices show positive benefits in teacher effectiveness and retention when induction programs extend into the second and third year of an educator's practice. Examples of extending induction programs may include group mentoring or new teacher support groups.

The Support Team: The school district/host school must provide the exchange teacher with a support team who will be available to provide assistance to the exchange visitor in an effort to ensure a successful and positive experience for both the school and teacher. Types of assistance that should be provided include:

- An orientation to the host school: their classroom, how to obtain teaching materials and supplies, and typical teacher tasks and routines.

- Assistance with applying for a social security card once 10 days have lapsed after his/her arrival in the U.S.
- Help arranging for housing, transportation, and obtaining a driver's license if desired.
- Information on community events, community culture, American culture, holidays, and places of interest.
- Local emergency services.

The Role of the Exchange Teacher:

Applying to the Program:

Individuals wishing to teach in Massachusetts apply in Spain to the Ministry of Education, Culture and Sport or in Portugal, to the education office of the Consulate General (in some instances, directly to the School District). Applications are reviewed to see if the individual meets participation requirements including:

- working as a teacher in his or her home country at the time of application; and has at least two years of full-time teaching experience **OR**
- is not working as a teacher in his or her home country at the time of application, but otherwise meets the qualifications for teaching at the primary (including pre-kindergarten) or secondary levels in schools in the home country; has had at least two years of full-time teaching experience within the past eight years; and, within 12 months of his or her application submission date for the program, has or will have completed an advanced degree (beyond a degree equivalent to a U.S. bachelor's degree) in education or in an academic subject matter that he or she intends to teach or that is directly related to his or her teaching subject field;
- at least a Bachelor's degree;
- English language proficiency.

Interviews

Interviews may be carried out in Madrid, Spain, and are often conducted via Skype to include School District/Host School staff. School districts often offer a job contract for one year and may extend that contract annually for up to a total of three years contingent on supported high need and approval by ESE.

Verification of Bachelor's Degree:

Exchange visitors must possess at a minimum, a degree equivalent to a U.S. bachelor's degree in either education or the academic subject field in which he or she intends to teach. Diplomas obtained in a foreign country must undergo an independent evaluation by a [nationally recognized agency](http://www.mass.gov/edu/government/departments-and-boards/ese/programs/educator-effectiveness/licensure/academic-prek-12/teacher/foreign-degree-and-credit-equivalency.html) such as those listed at <http://www.mass.gov/edu/government/departments-and-boards/ese/programs/educator-effectiveness/licensure/academic-prek-12/teacher/foreign-degree-and-credit-equivalency.html>. A detailed equivalency report or course-by-course evaluation of any college-level credit completed must be submitted as part of the application package.

U.S. Visa:

ESE sponsors the J-1 visa (and J-2 for family members) valid up to three years. Once a teacher receives a job offer from a school district, he/she responds to the job acceptance with a “yes” or “no” answer, then works with their respective education advisor to complete the “Exchange Visitor Program Application package” (see Exchange Visitor Program Application package checklist).

Using the information provided, the ESE Alternate Responsible Officer generates a DS-2019 form to send to the exchange teacher. Upon receipt of the DS-2019, the exchange teacher should apply for a J-1 visa (cost is approximately \$160) and make an appointment for an interview at the nearest U.S. embassy. The exchange teacher should also pay their [SEVIS I-901](#) fee (approximately \$180-\$200) prior to their appointment. The DS-2019 form, receipt of SEVIS payment, and employment letter must be taken to your J-1 visa interview at the embassy and must also be in hand when arriving at a U.S. port of entry (airport.) Teachers must keep their copy of the DS-2019 in a safe place, see that is signed annually, and request a replacement when necessary. Using the J-1 visa, the teacher can apply for a Social Security number 10 days after arriving in the U.S.

Massachusetts Educator License: Visiting teachers on J-1 visas are exempt from having to obtain a Massachusetts educator license, although the hiring school districts may require one.

Cross-cultural activity component: Exchange teachers must obtain a letter from the head of a school in another country, preferably your home country, which states that school's willingness to work with you on the required cross-cultural activity component of the program. The foreign school with which you plan to work must be at the same academic level as your proposed host school. The letter submitted as part of your application package must be signed by the head of the school or another individual in an appropriate position of authority to speak for the school within the foreign country's school system; the official signing the letter must list both email and telephone contact information. The letter may be submitted in English or in the original language of the home country with an English translation; the name, title/organization and contact information of the translator must be noted on the translation.

Exchange teachers must complete, within the United States, and during each academic year of program participation, at least one cross-cultural activity from **each** of the following two categories:

- (i) An activity for the teacher's classroom, larger host school or host school district population, or the community at large designed to give an overview of the history, traditions, heritage, culture, economy, educational system and/or other attributes of his or her home country. Sponsors of exchange teachers placed at international schools must require their exchange teachers to conduct at least one cross-cultural activity per academic year outside the host school in nearby schools or communities where international opportunities may be more limited than those found in their host school; and
- (ii) An activity that involves U.S. student dialogue with schools or students in another country, preferably in the exchange teacher's home school, through virtual exchange or other means, in order to supplement the goals of the in-person exchange.

Exchange teachers must submit an annual report to the ESE detailing the cross-cultural activity component of their exchange program. The annual report must include the exchange teacher's full name and the program sponsor's name. The report section about the cross-cultural activity component must contain the following information:

- (i) The date(s) of each activity;
- (ii) The location of each activity;
- (iii) The audience for and participants in each activity;
- (iv) A general overview of each activity, including the topic; and
- (v) The estimated impact of each activity.

Required Notifications to Sponsor/Alternate Responsible Officer: Register with your sponsor: Your Form DS-2019 was created in a computerized system known as the Student and Exchange Visitor Information System (SEVIS). This System is administered by the Department of Homeland Security and is used to collect and maintain information on the current status of non-immigrants and their dependents in the sponsor's program during their stay in the United States. When you arrive in the United States, you must contact your sponsor to ensure that your data in SEVIS is accurate and updated. Failing to maintain your status could result in serious consequences and may affect your ability to remain in or return to the United States.

Also, for the duration of participation in your program, you are responsible for informing your Sponsor/Alternate Responsible Officer within ten days of any changes to your address, phone number, or job location. Please note that the Alternate Responsible Officer's signature is required on the DS-2019 form when traveling to and from the U.S. The Alternate Responsible Officer's signature is valid for only one year and updated signatures should be requested well in advance of your desired departure to allow for processing and mailing time (if applicable).

Definitions:

Accompanying spouse and dependents: The alien spouse and/or minor unmarried child(ren), if any, of an exchange visitor who are accompanying or following to join the exchange visitor and who seek to enter or have entered the United States temporarily on non-immigrant J-2 visas or seek to acquire or have acquired such status after admission. For the purpose of these regulations, a minor is a person under the age of 21 years old.

Accredited primary or accredited secondary school: Any publicly or privately operated primary or secondary institution for educating children in the United States that offers mainly academic programs and is duly accredited by the appropriate academic accrediting authority of the jurisdiction in which such institution is located.

Act: The Mutual Educational and Cultural Exchange Act of 1961, as amended.

Actual and current U.S. address: The physical, geographic location at which an exchange visitor and accompanying spouse and dependents reside while participating in an exchange program.

Alternate Responsible Officer: An employee or officer of a sponsor who has been nominated by the sponsor and approved by the Department of State to assist the Responsible Officer in carrying out the responsibilities outlined in §62.11. An Alternate Responsible Officer must be a United States person.

Country of nationality or last legal permanent residence: Either the country of which the exchange visitor is a national at the time status as an exchange visitor is acquired or the last foreign country in which the visitor had a legal permanent residence before acquiring status as an exchange visitor.

Cross-cultural activity: An activity designed to promote exposure and interchange between exchange visitors and Americans so as to increase their mutual understanding of each other's society, culture, and institutions.

Department of State: The U.S. Department of State.

Designation: The written authorization issued by the Department of State to an exchange visitor program applicant to conduct an exchange visitor program as a sponsor. The term includes the written authorization issued to a current sponsor that applies to continue its designation (*i.e.*, redesignation).

Exchange visitor: A foreign national who has been selected by a sponsor to participate in an exchange visitor program, and who is seeking to enter or has entered the United States temporarily on a non-immigrant J-1 visa or who has obtained J status in the United States based on a Form DS-2019 issued by the sponsor. The term does not include the accompanying spouse and dependents of the exchange visitor.

Exchange Visitor Program: The international exchange program administered by the Department of State to implement the Act by means of educational and cultural exchange programs. When “exchange visitor program” is set forth in lower case, it refers to the individual program of a sponsor that has been designated by the Department of State.

Exchange visitor's government: The government of the exchange visitor's country of nationality or last legal permanent residence.

Form DS-2019, A Certificate of Eligibility for Exchange Visitor (J-Nonimmigrant) Status: A controlled document of the Department of State that a sponsor issues to a potential Exchange Visitor Program participant (J-1) and his or her accompanying spouse and dependents (J-2) as permitted by regulations. This form, together with other necessary Department of State documents, permits the named foreign national, if required, to schedule an interview at a U.S. embassy or consulate to seek to obtain a J visa to enter the United States as an Exchange Visitor Program participant or as an accompanying spouse and dependent.

Full-time teaching: A minimum of 32 hours per week of teaching or teaching-related administrative activities.

Home-country physical presence requirement: The requirement that an exchange visitor, and any accompanying spouse and dependents, who are within the purview of section 212(e) of the Immigration and Nationality Act, as amended, or Public Law 94-484 (substantially quoted in 22 CFR 41.63), must

reside and be physically present in the country of nationality or last legal permanent residence for an aggregate of at least two years following departure from the United States before the exchange visitor is eligible to apply for an immigrant visa or permanent residence, a non-immigrant K visa as the fiancé(e) of a U.S. citizen, a non-immigrant H visa as a temporary worker or trainee.

Home country school: An exchange teacher's school in his or her country of nationality or last legal country of residence.

Host organization: A third party in the United States that conducts training and/or internship programs on behalf of a designated sponsor pursuant to an executed written agreement between the two parties.

Host school: The U.S.-accredited primary or secondary school in which a sponsor places an exchange teacher pursuant to the exchange teacher's written acceptance of the placement.

J visa: A non-immigrant visa issued pursuant to 8 U.S.C. 1101(a)(15)(J). A J-1 visa is issued to an exchange visitor. A J-2 visa is issued to the exchange visitor's accompanying spouse and dependents, if qualified under §214b of the Immigration and Nationality Act, as amended.

Office of Designation: The Department of State, Bureau of Educational and Cultural Affairs office assigned to administer designations of sponsors.

Reciprocity: The participation of a U.S. citizen or U.S. national in an educational and cultural program in a foreign country in exchange for the participation of a foreign national in the Exchange Visitor Program. Where used herein, "reciprocity" will be interpreted broadly; unless otherwise specified, reciprocity does not require a one-for-one exchange or that exchange visitors be engaged in the same activity.

Responsible Officer: An employee or officer of a sponsor who has been nominated by the sponsor, and approved by the Department of State, to carry out the duties outlined in §62.11. A Responsible Officer must be a citizen of the United States or a lawful permanent resident of the United States.

SEVIS (Student and Exchange Visitor Information System): The statutorily mandated system designed to collect information on non-immigrant students (F and M visas), exchange visitors (J visas), and their spouses and dependents (F-2, M-2, and J-2 visas). SEVIS enables schools and program sponsors to transmit information and event notifications electronically, via the Internet, to the Department of Homeland Security and the Department of State throughout a student's or exchange visitor's stay in the United States.

Site of activity: The physical, geographic location(s) where an exchange visitor participates in his or her exchange program.

Sponsor: A legal entity designated by the Secretary of State to conduct an exchange visitor program.

Virtual Exchange: A technology-enabled, sustained, people-to-people cross-cultural educational program that may supplement the goals of an in-person exchange and integrates global knowledge, cultural awareness, and/or foreign language into the classroom or other setting.

Resources:

[Office of Educator Licensure](http://www.mass.gov/ese/licensure) www.mass.gov/ese/licensure

[J-1 Visa Exchange Program: Teacher Program](http://j1visa.state.gov/programs/teacher) <http://j1visa.state.gov/programs/teacher>

[U.S. Immigration and Customs Enforcement](https://www.ice.gov/) <https://www.ice.gov/>

[Electronic Code of Federal Regulations Title 22: Foreign Relations](#)

[Acceptable Foreign Degree and Credit Equivalency Agencies](#)

<http://www.mass.gov/edu/government/departments-and-boards/ese/programs/educator-effectiveness/licensure/academic-prek-12/teacher/foreign-degree-and-credit-equivalency.html>

[Publication 519 \(2015\), U.S. Tax Guide for Aliens](#)

[SEVIS I-901 Fee](#) – Please check Student and Exchange Visitor Program (SEVP) SEVIS I-901 Fee processing website for current cost. <https://fmjfee.com/i901fee/desktop/index.jsp>

