

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Thursday, March 7, 2019
Time: 12:30 PM
Location: Massachusetts Clean Water Trust
1 Center Plaza, Suite 430
Boston, Massachusetts 02108
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Steven McCurdy, Director of Program Development, Trust
Maya Jonas-Silver, Director of Finance & Administration, Trust
Also Present Nate Keenan, Deputy Director, Trust
Maria Pinaud, Deputy Director, MassDEP
Jonathan Maple, Policy Analyst, Trust
Absent

SUMMARY OF DISCUSSIONS

1. **Minutes Approval.** The Committee approved minutes from the January 9, 2019 meeting of the Executive Committee.
2. **208 Plan Equivalent for Communities on Martha's Vineyard.** Mr. McCurdy advised the Committee that Martha's Vineyard needs to complete a 208-like plan or equivalent to access the Cape Cod and Islands Water Protection Fund and participate on the Cape Cod and Islands Water Protection Fund Management Board as described in Chapter 337 of the Acts of 2018 (An Act Regulating and Insuring Short-Term Rentals) Martha's Vineyard would not be permitted to collect or access additional funds without completing this planning process. Mr. McCurdy asked the Committee if the Trust would be willing to fund the study similar to how the 208 Plan for Cape Cod was funded. The Committee determined that the Trust would need an official request for assistance with a scope of services before any assistance can be considered or provided. Mr. McCurdy said he would discuss this internally with MassDEP and provide further information to the Committee.
3. **Lawrence Emergency Request Update – Capacity Analysis and Board Language.** Mr. Keenan notified the Committee that the capacity analysis is in the process of being recalculated based on recently updated information.

Ms. Jonas-Silver requested a presentation or information related to the impact on the fund, and to be walked through how the capacity calculation is done. Mr. Keenan noted that he has completed a presentation and would provide it and a write up. Ms. Jonas-Silver asked if North Andover and Andover would be eligible for the same emergence subsidies if they came in for similar work. The Committee agreed it most likely would, however those communities are not in tiers that are eligible for principal forgiveness.

4. **Lead Service Line Program Policy Discussion.** Tabled until following meeting.
5. **Bottle Filling Station Program Update.** Mr. Keenan notified the Committee that the House of Representatives had rejected the amendment to allow the Trust to move forward with the bottle filling station program. The Treasury legislative affairs staff was going to reach out to the Senate Ways and Means Committee to provide more information and context for the amendment. The Trust believes it is possible the amendment may be added during a conference session. Without this amendment, the Trust cannot provide funding for this program as it is not a currently eligible project under the Safe Drinking Water Act. Ms. Jonas-Silver asked for the presentation that provides a program overview to circulate around her office for support. Ms. Perez agreed to provide the presentation once finalized. Mr. Keenan noted that Mr. Maple was working on a Request for Quotes (RFQ) to gather pricing information and create a list of preferred vendors for the program. The Trust would like MassDEP to review the RFQ to confirm the technical aspects and then work with legal and OSD to make sure the procurement meets statewide contract guidelines.
7. **DWSRF-Related Amendments in America's Water Infrastructure Act of 2018.** The U.S. EPA requested comments related to SRF amendments in the Act. Mr. McCurdy noted that he will work with Mr. Keenan on responding through CIFA as the comments were related to specific SRF guidance. The Committee noted that the Drinking Water Needs Survey will require a lead service line survey – which will increase the cost for many public water suppliers. Mr. Keenan brought up Drinking Water SRF Disadvantaged Communities Public Comments. The Trust is prepared to open the public comment period for the program but would like a sign off from MassDEP before moving forward. Mr. Keenan noted that Joshua Derouen, from the Trust would be administering the open period, and would be reaching out to MassDEP for sign off and contact information.

Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)

8. **Disadvantaged Business Enterprise – Keen Intendent Research Kickoff Call.** Mr. McCurdy notified the Committee that the initial DBE call would be held tomorrow, and to provide him or Kristen LaCroix questions in advance of the call.
10. **2019 Intended Use Plan.** Mr. McCurdy notified the Committee that MassDEP has published the 2019 IUPs without any press or events. Later in the spring an announcement would be made once scheduling issues have been resolved. MassDEP will email the communities and the Trust will send marketing materials borrowers on the IUP.

LIST OF DOCUMENTS AND EXHIBITS USED:

The meeting adjourned at 2:28 p.m.

Minutes Approved: _____