

STATEWIDE



MASSACHUSETTS REHABILITATION COMMISSION
REHABILITATION COUNCIL

Chairperson

Dawn Clark

**Vice
Chairperson**

Secretary

Members at Large

Steve Aalto

Executive Committee Meeting

600 Washington Street, Boston MA 02111

January 3, 2019

1:00 P.M. to 3:00 P.M.

Meeting Minutes

Call to Order/Introductions

- Joe B (SRC), Kate B (MRC), Rich C (SRC), Dawn C (SRC) Steve A (SRC), Naomi G (SRC)

Approval of Meeting Minutes

Joe approved minutes. Steve seconded. Minutes approved

Old Business

2019 Meeting Minute Dates

- Thursdays are best. Try for 4th Thursday. March, June, Sept, Dec.
- Time
 - People seem to most like 12-2 or 1-3. Kate raised concern about what times work for current composition of board, and potential future. Joe suggested thinking about travel time for meetings. Noted that time and members needs to be based on appointed members. Also should use technology more. Steve discussed wanting to know more about how the gubernatorial process works. Discussed Robert Jones visit to Feb Ex Com meeting.
 - DAWN HAS A STARTER LIST OF QUESTIONS FOR ROBERT THAT SHE'LL DISTRIBUTE TO THE GROUP, SO WE'LL HAVE A LIST OF QUESTIONS PREPARED.
 - KATE WILL CONFIRM WITH COMMISSIONER 4 TIMES DURING THE YEAR, SEE DATES AND TIMES, AND SEND DATES TO COMMITTEE MEMBERS TO GET COMMITMENT OF BEING ABLE TO ATTEND.
- Length of meeting
 - Discussion of 2 or 3 hour meetings. WE WILL HAVE 2 HOUR MEETINGS FOR 2019.

- Location
 - Locations that got most votes – Framingham (March), Natick (Dec), Burlington (June), Boston (September)
- General discussion of how we want to conduct meetings – maybe fewer speakers, more time to “do the work” of the Commission. What are strategies to “professionalize” meetings? Need to tighten and shorten agenda. Joe discussed using subcommittees more.
- Subcommittee Meeting Dates
 - KATE TO ASK THERESA FOR THE SUBCOMMITTEE SPREADSHEET RE MEETING DATES FOR 2019. THIS WILL BE SHARED WITH DAWN TO FINALIZE.
 - ONCE DATES ARE CONFIRMED, DAWN (AND SUBCOMMITTEE CHAIRS) WILL CONNECT WITH KATE TO DISCUSS HOW/WHEN TO SEND CALENDAR INVITES.

OOS Update

- Launching on January 8, 2019.
- Job Retention, Priority 1 and Priority 2 will be open. Priority 3 will be closed.
- Order of Selection will be known as Priority for Services.

Update on RSA Monitoring Report

- Reported that MRC is in final stages of drafting final response to RSA.
- POLICY COMMITTEE WILL REVIEW RSA MONITORING REPORT TO IDENTIFY WHAT AREAS MIGHT HAVE RELEVANCE TO THEIR WORK.

New Business

Retreat Planning

- Discussion on do we need to have a retreat.
- Who should attend? Only appointed members or ex-officio members?
- Could goal be to “reset” - with new culture and expectations? How to set a baseline with what is Voc Rehab.
- Also perspective of we have so much stuff to do, and should we focus on the priorities we need to get done.
- Could we use the March meeting to explore with people about what is the intent of the SRC?
- Revisit issue of retreat planning at February Ex Com meeting.
- What can we learn from the SILC? Orientation (with materials, by-laws, etc).

- Should we get some support to help us think about who we are as a board, our goals, etc.
- We should simplify and focus.
- KATE WILL INVITE THE COMMISSIONER TO THE NEXT EX COM MEETING.

Meeting Adjourned