

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

NOTICE AND AGENDA

Meeting Date:	Wednesday, October 22nd, 2025
Time:	1:30 PM
Location:	Remote*
Listing of Topics:	Call to Order
	<ol style="list-style-type: none">1. Review and approval of minutes from the 9/16/2025 meeting of the Executive Committee2. AMP Grant Extension Requests: The Trust will present AMP Grant extension requests.3. Education Facility Lead Remediation Proposal: MassDEP will present potential program expansion of the Water-Smart program.
	Other Business <i>(Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</i>

***Location: Remote:** Notice is hereby given that the Wednesday, October 22, 2025 meeting of the Massachusetts Clean Water Trust's Executive Committee will be held through remote participation in accordance with M.G.L. c.30A, §20, as modified by c.20 of the Acts of 2021, c.22 of the Acts of 2022, c.2 of the Acts of 2023, and c.2 of the Acts of 2025.

Those who would like to attend the meeting, please e-mail masswatertrust@tre.state.ma.us to request meeting information. Information to access the meeting will be available through the duration of the meeting. However, we encourage participants to request the information by 5:00 PM the day before the meeting.

To ensure that the audio is clear to all attendees, unless you are actively participating in the meeting, please mute your audio. If you have technical difficulties joining the meeting, please email masswatertrust@tre.state.ma.us.

Please Note: There will be no physical meeting at the offices of the Massachusetts Clean Water Trust.



***Item #1: Draft Minutes of the Meeting
Held on September 16, 2025***

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Tuesday, September 16, 2025

Time: 2:00 PM

Location: Remote

Notice: Due public notice given

Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Bridget Munster, Deputy Director of Program Development, Trust
My Tran, Treasurer, Trust

Also Present Nate Keenan, Department Director, Trust
Nicole Munchbach, Assistant Controller, Trust
Pam Booker, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Iden Abdulrahman, Accountant, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust
Josh Derouen, Program Manager, Trust
Kailyn Fellmeth, Senior Program Associate, Trust
Aidan O’Keefe, Program Associate, Trust
Esther Omole, Program Associate, Trust
Ray LeConte, Program Associate, Trust
Gregory Devine, Section Chief, MassDEP
Michele Higgins, Program Manager, MassDEP

Absent Robin McNamara, Director of Program Development, Trust

SUMMARY OF DISCUSSIONS

	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present.
1.	<u>Review and approval of minutes from the 7/2/2025 meeting of the Executive Committee:</u> The Committee approved meeting minutes from the 7/2/2025 meeting of the Executive Committee.
2.	<u>Asset Management Planning (AMP) Grant Extension Requests:</u> Mr. O’Keefe stated that an AMP Grant extension request was received for Franklin CWA-23-04. The community noted that they have faced delays to the project. It was recommended that the community be granted an extension of 60 days beyond the requested extension deadline. The Executive Committee voted unanimously to give an extension through 12/30/2025 to allow the community ample time to complete the scope of work and project closeout documentation.

3.	<p><u>Lead Service Line (LSL) Planning Grant Extension Requests:</u> Ms. Omole stated that LSL Planning Grant extension requests were received from three communities, as outlined in the Executive Materials. West Newbury noted they are working with their engineers to develop a plan to determine which locations require further investigation. Holyoke Water Works requested an extension to continue data collections and update the inventory as necessary. Whitinsville Water Company reported that they are working with their engineers on LSL identification and notification activities. It was recommended that the communities be granted an extension of 60 days beyond the respective extension deadlines requested.</p> <p>The Executive Committee voted unanimously to grant the recommended deadline extensions to allow the communities ample time to complete the scope of work and project closeout documentation.</p>
<p>Other Business: None.</p>	
<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Mr. Yontar moved the motion. A roll call was held, and all members approved the motion.</p>	

Minutes Approved:



Item #2: *AMP Grant Extension Requests*

Grantee	Grant Number	Original Grant Expiration Date	Maximum Extension (+10 Months)	Grantee Proposed Closeout Deadline	Extension Recommended (Grantee Proposed Closeout Deadline + 60 Days)
Fitchburg	DWA-23-132	12/6/2025	10/6/2026	4/30/2026	6/29/2026
Hudson	CWA-23-12	12/6/2025	10/6/2026	12/30/2025	2/27/2026
Marion	DWA-23-10	10/11/2025	8/11/2026	12/31/2025	2/27/2026
Sturbridge	CWA-23-23	12/6/2025	10/6/2026	3/31/2026	5/29/2026



Item #3: *Education Facility Lead Remediation Proposal*

MassDEP Water-Smart Program

Testing for Lead In Drinking Water in Schools and Early Education and Care Facilities

**Show them
you care.**



**Drinking Water Program
MassDEP**



**UMass
Amherst**

MassDEP's Water-Smart Program

- Goal: provide **free** technical assistance and **testing for lead**
- Offered to **all eligible** public and private schools/childcare facilities that have **not previously tested through the program**
- MassDEP has been running a lead testing program since 2016
- One round of comprehensive testing at all fixtures used for drinking/cooking/health
- Have tested **285 schools and 882 childcare facilities** since 2020
- Immense effort involving many partners including UMass Amherst which implements the program

Next Phase: Remediation Reimbursement

- EPA now allows grant funds to be used for remediation
 - Do Not Drink Stickers
 - Investigatory Sampling
 - Filters: Counter-top, faucet-mounted and under-sink
 - Aerator, Fixture, Premise Plumbing, and LSL/GRR Replacement
- Plan to Pilot Remediation Reimbursement Program January 1st
 - Using \$100k of EPA WIIN grant funds
 - Eligible: Schools/EECFs in communities with children ID as high-risk of lead poisoning who tested and found lead
 - Priorities include locations with flush samples above 15 ppb
 - Submit receipts and testing results for reimbursement up to certain amounts

Requests

- Reimbursement check issuing
 - Can the Trust issue reimbursement checks to individuals/private entities like private schools, childcare centers, family programs?
 - Similar to cybersecurity grant process but maybe higher number of checks and smaller amounts
- Private school testing funds
 - In 2021, Trust agreed to provide \$400k to cover private school testing (which EPA grant funds cannot be used for).
 - Approximately \$235k of those funds remain.
 - Private school engagement has been particularly challenging
 - Can we get approval to expand use to include remediation reimbursement?
 - Would fill current gap in our proposed program