

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

NOTICE AND AGENDA

Meeting Date:	Wednesday, February 21, 2024
Time:	10:30 AM
Location:	Remote*
Listing of Topics:	Call to Order
	<ol style="list-style-type: none">1. Review and approval of minutes from the 1/10/2024 meeting of the Executive Committee2. Discussion on the Cape Cod and Islands Water Protection: The Trust will discuss the Cape Cod Commission letter sent to Board members.3. Discussion on Build America Buy America Act (BABAA) Implementation: MassDEP will discuss implementing BABAA.
	Other Business <i>(Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</i>

***Location: Remote:** Notice is hereby given that the Wednesday, February 21, 2024 meeting of the Massachusetts Clean Water Trust's Executive Committee will be held through remote participation in accordance with M.G.L.c.30A, §20, as modified by c.20 of the Acts of 2021, c.22 of the Acts of 2022, and c.2 of the Acts of 2023.

Those who would like to attend the meeting, please e-mail masswatertrust@tre.state.ma.us to request meeting information. Information to access the meeting will be available through the duration of the meeting. However, we encourage participants to request the information by 5:00 PM the day before the meeting.

To ensure that the audio is clear to all attendees, unless you are actively participating in the meeting, please mute your audio. If you have technical difficulties joining the meeting, please email masswatertrust@tre.state.ma.us.

Please Note: There will be no physical meeting at the offices of the Massachusetts Clean Water Trust.



Item #1: *Draft Minutes of the Meeting Held on 1/10/2024*

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, January 10, 2024

Time: 1:30 PM

Location: Remote

Notice: Due public notice given

Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Maria Pinaud, Director of Program Development, Trust
Tim Jones, Deputy Director of Program Development, Trust

Also Present My Tran, Treasurer, Trust
Sally Peacock, Controller, Trust
Pam Booker, Accountant, Trust
Nicole Munchbach, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Joshua Derouen, Senior Program Associate, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Michele Higgins, Section Chief, DEP
Robin McNamara, Deputy Director of Municipal Services, DEP
Andrew Hildick-Smith, Cybersecurity Technical Assistance
Provider, DEP
Gufran Bulbul, Environmental Analyst, DEP
Jennifer Pederson, Executive Director, Massachusetts Water
Works Association

SUMMARY OF DISCUSSIONS

Open the Meeting: Ms. Perez opened the meeting after confirming the attendees present.

1. **Review and approval of minutes from the 11/29/2023 and 12/13/2023 meetings of the Executive Committee:** The Committee approved meeting minutes from the 11/29/2023 and 12/13/2023 meetings of the Executive Committee.

2. **Update on the Cybersecurity Grant Program:** Ms. Pinaud stated that DEP is continuing to develop a written proposal for a grant program to fund public water supplier (PWS) cybersecurity upgrades.

The program's purpose is to assist small systems with 10,000 or fewer users and disadvantaged communities of all sizes with developing and implementing cybersecurity upgrades. Grants ranging from \$15,000 to \$50,000 will be awarded to individual PWSs. The dollar amount will depend on the number of users in a PWS. The intended funding source is \$2 million of the Trust's ARPA funds.

	<p>The program is to be jointly managed by DEP and the Trust. The DEP Drinking Water Program will manage project solicitation, evaluate grant proposals, and allocate grant award amounts.</p> <p>Once grants are awarded, grantees are to enter into agreements with the Trust. The grant agreements will assure that ARPA funds are expended no later than the December 31, 2026 deadline.</p> <p>Grant applications will be accepted on a rolling basis until June 1, 2024 or until all \$2 million is awarded, whichever is sooner.</p> <p>The Trust's ARPA funds are eligible for small systems projects and disadvantaged communities. In the grant proposal, MassDEP will state how protecting disadvantaged communities, regardless of size, addresses acute public health concerns due to cyber-attacks.</p> <p>Full program information will be circulated to Executive Committee members once it is available.</p> <p>The Executive Committee unanimously agreed to recommend to the Trust's Board of Trustees that a cybersecurity grant program be established using ARPA funds. Specific implementation for the program will be determined by the Trust's Executive Director and MassDEP.</p>
<p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting): None.</p>	
<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>	

Minutes Approved:



Items #2 through #3: *(No Reference Documents)*