

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

NOTICE AND AGENDA

Meeting Date:	Thursday, June 20, 2024
Time:	12:00 PM
Location:	Remote*
Listing of Topics:	Call to Order
	<ol style="list-style-type: none">1. Review and approval of minutes from the 4/24/2024 meeting of the Executive Committee2. Update on the Cybersecurity Grant Program: MassDEP will provide an update on the cybersecurity grant program for public water suppliers.
	Other Business <i>(Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</i>

***Location: Remote:** Notice is hereby given that the Thursday, June 20, 2024 meeting of the Massachusetts Clean Water Trust's Executive Committee will be held through remote participation in accordance with M.G.L.c.30A, §20, as modified by c.20 of the Acts of 2021, c.22 of the Acts of 2022, and c.2 of the Acts of 2023.

Those who would like to attend the meeting, please e-mail masswatertrust@tre.state.ma.us to request meeting information. Information to access the meeting will be available through the duration of the meeting. However, we encourage participants to request the information by 5:00 PM the day before the meeting.

To ensure that the audio is clear to all attendees, unless you are actively participating in the meeting, please mute your audio. If you have technical difficulties joining the meeting, please email masswatertrust@tre.state.ma.us.

Please Note: There will be no physical meeting at the offices of the Massachusetts Clean Water Trust.



Item #1: *Draft Minutes of the Meeting Held on 4/24/2024*

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, April 24, 2024
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Maria Pinaud, Director of Program Development, Trust
Tim Jones, Deputy Director of Program Development, Trust
My Tran, Treasurer, Trust
Also Present Sally Peacock, Controller, Trust
Pam Booker, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
William Kalivas, Treasury Specialist, Trust
Nate Keenan, Deputy Director, Trust
Kathryn Armour, Data Analyst, Trust
Joshua Derouen, Senior Program Associate, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Rachel Stanton, Investor Relations and Communications
Graphic Designer, Trust
Nicole Munchbach, Assistant Controller, Trust
Michael Celona, Drinking Water Specialist, DEP
Janine Bishop, Regional Planner, DEP
Yvette DePeiza, Drinking Water Program Director, DEP

SUMMARY OF DISCUSSIONS

Open the Meeting: Ms. Perez opened the meeting after confirming the attendees present.

- 1. Lead Service Line (LSL) Planning Grant Program Update:** Mr. Celona presented an update on MassDEP's technical assistance program that helps small and non-transient, non-community public water suppliers (PWS) create service line inventories (SLI) and lead service line replacement plans (LSLRP). The program was created to ensure these communities have SLIs in advance of the Lead and Copper Rule Revision (LCRR) deadline of October 16, 2024.
- There are 105 participants in the program, which is approximately 18% of the eligible PWS. This participation is on par with MassDEP's expectations. MassDEP is anticipating that all current recipients will submit SLIs in advance of the LCRR deadline.

	<p>Outreach efforts emphasizing the urgency of completing SLIs are being sent to non-participating PWS in advance of the LCRR deadline. Additional applicants are expected as the LCRR deadline approaches.</p> <p>Ms. DePeiza stated that PWS participation may increase closer to the deadline. However, DEP has received questions and preliminary submittals regarding the program and is doing everything they can in advance of the LCRR deadline.</p> <p>Ms. Perez clarified that the 108 participants in the technical assistance program do not account for the 139 PWS completing LSL grants through the Trust.</p>
2.	<p><u>Sewer Overflow and Stormwater Reuse Municipal Grants (OSG):</u> Ms. Pinaud stated that for the past two years, MassDEP has received a \$1.3 million grant from the EPA for OSG. These grant funds have been proposed to provide principal forgiveness to Environmental Justice communities completing combined sewer overflow projects.</p> <p>MassDEP received feedback saying that the EPA wants these funds to be used to promote further engagement with small and rural communities. Accordingly, at the same time as the 2025 Intended Use Plan solicitation, MassDEP will hold a special solicitation offering up to \$250,000 grants to small and rural communities of 10,000 people or fewer as well as disadvantaged communities to complete OSG planning and/or design projects. These grants will help small and rural as well as disadvantaged communities develop construction projects for State Revolving Fund financing in future years. It is anticipated that there will be the capacity to fund five planning and/or design grants with this year's OSG allotment.</p> <p>Grant funds are typically used once the principal forgiveness is issued so that the EPA grant can be drawn down.</p> <p>Ms. Tran stated that the work plan is necessary for the EPA grant application.</p>
<p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting): None.</p>	
<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>	

LIST OF DOCUMENTS AND EXHIBITS USED:

1. Service Line Inventory and Lead Service Line Replacement Plan and Technical Assistance Program Presentation

Minutes Approved:



Item #2: *Cybersecurity Grant Update*

Cybersecurity Grant Update

Available Funds: 2,000,000

Grant Period: March 22, 2024, to June 1, 2024

Applications

- We received a total of 23 applications from eligible systems.
 - o Requested funding amount: **\$948,767.98** or approximately 50% of available funding. One system must still supply amount requested.
 - o 5 applicants submitted incomplete applications, and they have been notified that they need to submit certain documentation before review and processing.
- All project proposals have been preliminarily reviewed.
- Currently 13 of the 23 applications have been processed. PACs and PRAs are being drafted and will be forwarded to the Clean Water Trust for vote at the July Board meeting.

Challenges identified:

- Short application deadline and sensitivity of data application that took time for PWS to address
- Grant amount offered not sufficient for complex systems

Short Solicitation & Application Timeline

- Some PWSs were unable to apply due to the short application window.
- They indicated that their board meetings are scheduled for next month.

Grant Amount Insufficient

- 5 PWS applied for grant amounts exceeding the offered amount.
- We had set 3 categories of max grants awards based on system size, ranging from \$15,000 to \$50,000.
- Most of these PWSs exceeded the requested amount by a margin ranging from 5,000 to 30,000; however, one PWS (Brockton- a large disadvantaged system) applied for \$150,000.

PWS list with grant amount requested exceeding the limit.

PWS System	Maximum Grant Amount Eligible	Amount Applied For	Difference
1- DRACUT WATER SUPPLY DISTRICT	\$50k	\$55,116.88	\$5,116.88
2- AMHERST DPW WATER DIVISION	\$50k	\$71,050	\$21,050
3- ROWLEY WATER DEPARTMENT	\$30k	\$60,854	\$30,854
4- PALMER WATER DISTRICT NO.1	\$30k	\$38,679	\$8,679
5- Brockton	\$50k	\$150,000	\$100,000
			Total \$165,699.98

Discussion Points

- Given that funding is available, MassDEP requests that the Trust approve the additional grant funds requested by the 5 PWS that total \$165,699.98
- MassDEP requests that the Trust approve extending the application deadline to accommodate PWSs with upcoming board meetings.
 - o If the deadline extension is approved, MassDEP/DWP would reopen the grant solicitation for all eligible PWSs for an additional 60 days?