

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

NOTICE AND AGENDA

Meeting Date:	Wednesday, August 14, 2024
Time:	1:30 PM
Location:	Remote*
Listing of Topics:	Call to Order
	<ol style="list-style-type: none">1. Review and approval of minutes from the 7/17/2024 meeting of the Executive Committee2. 2025 Intended Use Plans (IUPs) Update: MassDEP will provide an update on the update on the Project Solicitation for the 2025 IUPs, which closed on July 26th.3. EPA Grant Reporting: The Trust will discuss updates to EPA guidance regarding reporting on the use of federal funds and audit requirements.4. AMP Grant Extension Request: The Trust will present an AMP Grant extension request.
	Other Business (<i>Items not reasonably anticipated by the Chair 48 hours in advance of the meeting</i>)

***Location: Remote:** Notice is hereby given that the Wednesday, August 14, 2024 meeting of the Massachusetts Clean Water Trust's Executive Committee will be held through remote participation in accordance with M.G.L.c.30A, §20, as modified by c.20 of the Acts of 2021, c.22 of the Acts of 2022, and c.2 of the Acts of 2023.

Those who would like to attend the meeting, please e-mail masswatertrust@tre.state.ma.us to request meeting information. Information to access the meeting will be available through the duration of the meeting. However, we encourage participants to request the information by 5:00 PM the day before the meeting.

To ensure that the audio is clear to all attendees, unless you are actively participating in the meeting, please mute your audio. If you have technical difficulties joining the meeting, please email masswatertrust@tre.state.ma.us.

Please Note: There will be no physical meeting at the offices of the Massachusetts Clean Water Trust.



Item #1: *Draft Minutes of the Meeting Held on 7/17/2024*

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, Jul 17, 2024
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Maria Pinaud, Director of Program Development, Trust
Bridget Munster, Deputy Director of Program Development, Trust
Also Present My Tran, Treasurer, Trust
Tim Jones, Policy and Legal Analyst, DEP
Pam Booker, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Nate Keenan, Deputy Director, Trust
Kathryn Armour, Data Analyst, Trust
Joshua Derouen, Program Manager, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Rachel Stanton, Investor Relations and Communications
Graphic Designer, Trust

SUMMARY OF DISCUSSIONS

	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present.
1.	<u>Review and approval of minutes from the 5/15/2024 and 6/20/2024 meetings of the Executive Committee:</u> The Committee approved meeting minutes from the 5/15/2024 and 6/20/2024 meetings of the Executive Committee.
2.	<u>Update on 2024 Intended Use Plan (IUP) Projects:</u> Ms. Pinaud said that the June 30 th local authorization deadline for 2024 IUP projects has passed. There are 30 projects including eight Drinking Water State Revolving Fund (DWSRF), 21 Clean Water SRF, and one Asset Management Planning Grant Program project that were dropped by the applicant and will not be receiving financing in 2024. There are some borrowers and grantees that requested extensions to the June 30th deadline that may obtain local authorization for their projects sometime later in 2024. Extensions were granted until as late as November because of the schedule of some town meetings or equivalents. It is expected that about 50% of the CWSRF and 25% of the DWSRF projects on the 2024 IUPs will not move forward in 2024.

	<p>Ms. Perez said that the Trust will update its records after receiving the list of the 30 projects and start performing its capacity calculations to prepare for the 2025 IUPs.</p>
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	<p>When calculating capacity for the 2025 IUPs, the Trust will also have to consider how many of the 2023 IUP projects have had higher than expected project costs after having gone out to bid.</p>
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	<p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting): None.</p>
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	<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>
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Minutes Approved:



Items #2 through #4: *(No Reference Documents)*