

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, October 26, 2022
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Maria Pinaud, Director of Program Development, Trust
Timur Yontar, Director of Finance & Administration, Trust
Also Present Robin McNamara, Deputy Director of Municipal Services, DEP
My Tran, Treasurer, Trust
Nicole Munchbach, Accountant, Trust
Pam Booker, Accountant, Trust
My Tran, Treasurer, Trust
Nate Keenan, Executive Director, Trust
Joshua Derouen, Senior Program Associate, Trust
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust
Michael Celona, Drinking Water Specialist, DEP
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Sunkarie Konteh, Accountant, Trust
Ashraf Gabour, Program Manager, DEP
Jennifer Pederson, Executive Director, Massachusetts Water Works Association
Kathleen Baskin, Assistant Commissioner, MassDEP

SUMMARY OF DISCUSSIONS	
	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present.
1.	<u>Review and approval of minutes from the 9/14/2022 meeting of the Executive Committee:</u> The Committee approved meeting minutes from the 9/14/2022 meeting of the Executive Committee.
2.	<u>Update on 2023 Intended Use Plan (IUP) Capacity:</u> Ms. Pinaud confirmed the 2023 Project Evaluation Forms (PEFs) for project proposals have been reviewed, ranked and the Project Priority List was developed. The October 14 th deadline for communities with 2022 IUP projects to apply for financial assistance has passed. The Trust and MassDEP can now evaluate capacity to finalize the draft 2023 IUP. Approximately 40% of Clean Water (CW) projects have dropped, decreasing the CW IUP cost by approximately 30%. About 25% of Drinking Water (DW) projects dropped, bringing the DW

	<p>IUP cost down from approximately \$365 million to \$320 million, an approximate reduction of 13%.</p> <p>Ms. Perez noted that she is actively reviewing capacity. The Trust needs to know the increased cost to factor into calculations.</p> <p>Ms. Pinaud said that there have been a range of compounding factors such as supply chain disruptions and construction laborer shortages that have resulted in costs coming in higher than anticipated. The true project costs are not realized until construction contracts go out to bid.</p> <p>Mr. Gabour added that loan commitment amounts for 2022 projects received to date have not changed much from the IUP amounts. This is likely because the increased costs are now incorporated into estimated costs at the time of PEF submittal.</p> <p>Project Drops</p> <p>Ms. Perez asked why some of the 2022 IUP PFAS remediation and lead service line (LSL) replacement projects have dropped from the 2022 IUP.</p> <p>Ms. Pinaud said that some of these projects were not ready to proceed on time. Some of the PFAS remediation projects have refiled for the 2023 IUP. DEP is working closely with Boston Water & Sewer Commission to assist them with the application for financial assistance process so that they can move forward with their 2022 IUP LSL replacement project.</p>
<p>3.</p>	<p>Update on MassDEP Small Systems Lead Service Line Program: Mr. Celona provided small system lead service line (LSL) inventory and Lead and Copper Rule Revision (LCRR) updates. LSL inventory funding is being used for technical assistance to help non-transient small systems in developing identification and replacement programs.</p> <p>Three tools have been developed by DEP to assist communities.</p> <ol style="list-style-type: none"> 1. An Excel inventory file for collecting required information ahead of the October 2023 LSL inventory deadline for public water suppliers. 2. A consumer sourcing application to allow water systems to interface with consumers to learn about LSLs and report any LSLs found on private residences. To date, five public water suppliers have signed up to use the web application. 3. An LSL replacement plan template. <p>There has been significant feedback and interest from communities for these tools.</p> <p>DEP is finalizing an arrangement for UMass to support LSL inventory in small system communities. DEP is partnering with UMass for this project. UMass has expertise and standing relationships for small system technical assistance and outreach through their Water Innovation Center and Department of Civil and Environmental Engineering.</p>

	<p>Outside of the UMass partnership, DEP is working to help communities find consultants to develop LSL replacement plans. This will be done through Interdepartmental Service Agreement (ISA) to hire technical assistance providers. Additional updates will be provided once entered into the ISA.</p> <p>DEP will also be conducting biweekly outreach via newsletters and trainings.</p> <p>Ms. Perez said that the Trust is happy to help with outreach.</p>
4.	<p><u>Easton SWIG-22-09 Adjustment:</u> Mr. Honey noted that Easton Public Schools was awarded a \$3,000 School Water Improvement Grant (SWIG) by the Board of Trustees on June 1, 2022. This grant was intended to fund replacing one drinking water fixture in the Oliver Ames High School. On their application, Easton Public Schools identified two fixture location codes for fixtures testing positive for lead but only requested one bottle filling station to replace one fixture. The maximum number of fixtures Easton Public Schools could have been awarded under the award cap is 12. Accordingly, one fixture was awarded and they were disbursed all \$3,000 in August.</p> <p>Easton Public Schools has since replaced the fixture and submitted closeout documentation. As part of this documentation, it was noted that they purchased a double mouthpiece filling unit and decommissioned and replaced two fixtures with one filling station. The two fixture codes replaced match those on their previous application. The cost of the unit and labor was \$5,200.</p> <p>The Executive Committee should consider having the Board of Trustees vote on awarding an additional \$3,000 to Easton Public Schools to be consistent with previous SWIG awards by funding the cost of the unit and labor while allowing them to retain funds for purchasing replacement filters and future operations and maintenance.</p> <p>The Executive Committee agreed that this request should go before the Board of Trustees.</p> <p>In the future, the SWIG program will review the applications and fixture codes more closely to see if dual fixture installation and additional award amounts are needed. This action includes continued review of the EEAA Lead Data Portal and communicating with school districts prior to the Board of Trustees voting on award amount.</p>
<p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</p> <p>None</p>	
<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. Seconded by Timur. A roll call was held, and all members approved the motion.</p>	

Minutes Approved: November 30, 2022