

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Thursday, November 12, 2020
Time: 12:30 PM
Location: By Telephone
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Maria Pinaud, Director of Program Development, Trust
Maya Jonas-Silver, Director of Finance & Administration, Trust
Also Present Nate Keenan, Deputy Director, Trust
Sally Peacock, Controller, Trust
Joshua Derouen, Program Associate, Trust
Ashraf Gabour, Program Manager, MassDEP

SUMMARY OF DISCUSSIONS

	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming all attendees were present.
1.	<u>Minutes.</u> The Committee approved meeting minutes from the 10/15/2020 meeting of the Executive Committee.
2.	<u>Request for Additional Loan Forgiveness for Chicopee CWP-19-42.</u> Ms. Pinaud said that although the August 16, 2020 deadline for the first construction contract to be awarded for a 2019 IUP loan to receive loan forgiveness has passed, we should consider Chicopee's request to receive additional loan forgiveness for CWP-19-42 since the contract had to be re-bid. Chicopee CWP-19-42 was awarded loan forgiveness for the second contract that was awarded prior to the deadline. Due to a miscommunication, MassDEP did not receive a letter requesting an extension from them before August 16 th . Ms. Perez said that the Board of Trustees would need to vote on a higher loan forgiveness amount for CWP-19-42. The Board needs to be provided a brief explanation about why we are looking to award more loan forgiveness.
3.	<u>2021 Intended Use Plan Capacity.</u> Ms. Perez and Ms. Pinaud discussed that there are a number of projects addressing lead or PFAS that could be selected for the 2021 Intended Use Plan (IUP). Additionally, these projects are likely to move forward which will take up much of the 2021 capacity for the Drinking Water program. The PFAS projects that exceed a \$15 million IUP cost could be capped at \$15 million or similar amount for the 2021 IUP and be made into multi-year projects. Ms. Perez said that the final capacity amount is likely to be determined by the week of November 23 rd .
4.	<u>Borrower Survey Follow Up.</u> Mr. Keenan said that there are many communities looking to speak with the Trust and DEP after taking the survey that was sent to communities that have not applied for SRF financing in 10 or more years. It would be best to have a webinar sometime in January to provide information and answer questions rather than have individual meetings. A new survey has also been developed for communities with projects that have dropped from recent IUPs. The text is under review.

	Ms. Pinaud said that this new survey could be sent to communities with projects that have dropped from IUPs dating back a few years. This survey will not be sent to communities with projects that have dropped from a recent IUP then moved forward in a future year or have applied for the 2021 IUP. These communities have already provided DEP with reasons why they dropped and applied again.
Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting) None	
<u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.	

LIST OF DOCUMENTS AND EXHIBITS USED:

The meeting adjourned at 12:58 p.m.

Minutes Approved: January 19, 2021