

**EXECUTIVE COMMITTEE OF THE  
MASSACHUSETTS CLEAN WATER TRUST**

**Meeting Minutes**

**Meeting Date:** Wednesday, November 15, 2023  
**Time:** 1:30 PM  
**Location:** Remote  
**Notice:** Due public notice given  
**Attendees** Sue Perez, Executive Director, Trust  
Timur Yontar, Director of Finance & Administration, Trust  
Maria Pinaud, Director of Program Development, Trust  
Tim Jones, Deputy Director of Program Development, Trust  
My Tran, Treasurer, Trust  
**Also Present** Nate Keenan, Deputy Director, Trust  
Pam Booker Accountant, Trust  
Nicole Munchbach, Accountant, Trust  
Sunkarie Konteh, Accountant, Trust  
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust  
Joshua Derouen, Senior Program Associate, Trust  
Julian Honey, Program Associate, Trust  
Kailyn Fellmeth, Program Associate, Trust  
Jonathan Maple, Senior Policy Analyst, Trust  
Kathryn Armour, Data Analyst, Trust  
Ashraf Gabour, Program Manager, DEP  
Robin McNamara, Deputy Director of Municipal Services, DEP  
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

**SUMMARY OF DISCUSSIONS**

	<b><u>Open the Meeting:</u></b> Ms. Perez opened the meeting after confirming the attendees present.
1.	<b><u>Review and approval of minutes from the 10/25/2023 meeting of the Executive Committee:</u></b> The Committee approved meeting minutes from the 10/25/2023 meeting of the Executive Committee.
2.	<b><u>2024 Intended Use Plan Program Capacity:</u></b> Ms. Perez stated that the capacity analysis for the 2024 Intended Use Plans (IUPs) is complete. The Trust would like to offer financing to all Tier 5 Drinking Water (DW) projects and all Tier 4 and Tier 5 Clean Water (CW) projects on the 2024 IUPs. The total 2024 DW IUP cost is approximately \$430 million, not including lead service line (LSL) projects. 2024 CW IUP costs that MassDEP presented at the previous meeting are acceptable and can move forward.

	<p>Ms. Perez stated that an additional \$10 million will be committed to LSL planning projects. The Trust has already committed approximately \$27 million to LSL planning grants to 116 communities.</p> <p>American Rescue Plan Act (ARPA) and Bipartisan Infrastructure Law (BIL) funding greatly increased the amount that the Trust could finance the past few years. Between smaller base grants from the EPA, that are not guaranteed to return to similar amounts as previous years, and the deadlines to commit ARPA and BIL funds fast approaching, capacity will be more limited for future years' IUPs, especially for the DWSRF.</p> <p>Ms. Pinaud stated that MassDEP aims to publish the draft IUPs in December and the final IUPs around February or March.</p>
3.	<p><b><u>Fair Share Objectives Update:</u></b> Ms. Pinaud stated that DEP is working with their general counsel to finalize the fair share objectives (FSOs) proposal for the EPA. DEP is looking to retain the existing FSOs. The proposal is based on the 2018 independent availability analysis conducted by Keen Independent Research.</p> <p>DEP will provide additional updates at the next meeting of the Executive Committee.</p>
<p><b>Other Business</b> (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</p> <p><b><u>LSL Planning Grant Program Update:</u></b> Ms. Perez stated the Trust would like MassDEP's Drinking Water staff members to attend the next Executive Committee meeting that is tentatively scheduled for December 13<sup>th</sup>. The Executive Committee would like updates on the grant-funded LSL planning and inventory projects.</p>	
<p><b><u>Adjourn the Meeting:</u></b> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>	

Minutes Approved: November 29, 2023