

MASSACHUSETTS CLEAN WATER TRUST EXECUTIVE COMMITTEE

In accordance with Massachusetts General Laws Chapter 30A, §§18-25, and Chapter 2 of the Acts of 2025, notice is hereby given of a meeting of the Massachusetts Clean Water Trust Executive Committee to be held remotely at the following time:

**March 18, 2026
1:30 PM ET**

This meeting is open to the public. To access, please contact the Executive Committee at masswatertrust@tre.state.ma.us and you will be provided with a meeting link. If you do not have access to email, please call 617-367-9333 x 580 to request the meeting's conference call dial-in number.

The Massachusetts Open Meeting Law requires anyone wishing to record a meeting to first notify the Chair so that the Chair can inform other attendees, so when contacting the Massachusetts Clean Water Trust Executive Committee please indicate if you intend to record the meeting.

Minutes

Attendees Sue Perez, Executive Director, Trust
Kaitlyn Connors, Director of Program Development, Trust
Timur Yontar, Director of Finance & Administration, Trust
Bridget Munster, Deputy Director of Program Development, Trust
My Tran, Treasurer, Trust

Also Present Nate Keenan, Department Director, Trust
William Kalivas, Treasury Specialist and Database Manager, Trust
Nicole Munchbach, Assistant Controller, Trust
Pam Booker, Accountant, Trust
Iden Abdulrahman, Accountant, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust
Josh Derouen, Program Manager, Trust
Kailyn Fellmeth, Senior Program Associate, Trust
Esther Omole, Program Associate, Trust
Ray LeConte, Program Associate, Trust
Kathleen Baskin, Assistant Commissioner, MassDEP
Gregory Devine, Section Chief, MassDEP
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

	Open the Meeting: Ms. Perez opened the meeting after confirming the attendees present.
1.	Review and approval of minutes from the 2/25/2026 meeting of the Executive Committee: The Committee approved minutes from the 2/25/2026 meeting of the Executive Committee.

2.	<p><u>Lead Service Line (LSL) Planning Grant Extension Requests:</u> Ms. Omole stated that LSL Planning Grant extension requests were received from two communities, as outlined in the Executive Materials. Worcester noted the need for additional time to complete remaining work on the service line inventory, online database, and to conduct statistical analysis. Spencer requested an extension to determine unknown service line materials. It was recommended that the communities be granted extensions of 60 days beyond their requested extension deadlines.</p> <p>The Executive Committee voted unanimously to grant the recommended deadline extensions to allow the communities ample time to complete the scope of work and project closeout documentation.</p>
	<p><u>Other Business:</u></p> <p>2026 Intended Use Plans (IUPs) Update: Ms. Connors noted that the virtual public hearing for the Draft 2026 IUPs is scheduled for March 24, 2026 at 1:00 pm. Registration for the hearing can be accessed at: https://us06web.zoom.us/meeting/register/NqbHPpVhSciuzRB0tnmjhA#/registration.</p>
	<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Connors moved the motion. A roll call was held, and all members approved the motion.</p>

Minutes Approved: April 1, 2026