

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, March 20, 2024
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Maria Pinaud, Director of Program Development, Trust
Tim Jones, Deputy Director of Program Development, Trust
My Tran, Treasurer, Trust
Also Present Nate Keenan, Deputy Director, Trust
Sally Peacock, Controller, Trust
Pam Booker, Accountant, Trust
Nicole Munchbach, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Kathryn Armour, Data Analyst, Trust
Joshua Derouen, Senior Program Associate, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Rachel Stanton, Investor Relations and Communications
Graphic Designer, Trust
Robin McNamara, Deputy Director of Municipal Services,
DEP
Kathleen Baskin, Assistant Commissioner, DEP
Yvette DePeiza, Drinking Water Program Director, DEP
Michael Celona, Drinking Water Specialist, DEP
Jennifer Pederson, Executive Director, Massachusetts Water
Works Association
Erin Perry, Deputy Director, Cape Cod Commission

| SUMMARY OF DISCUSSIONS | |
|------------------------|---|
| | <u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present. |
| 1. | <u>Review and approval of minutes from the 1/24/2024, 2/21/2024, and 2/28/2024 meetings of the Executive Committee:</u> The Committee approved meeting minutes from the 1/24/2024, 2/21/2024, and 2/28/2024 meetings of the Executive Committee. |
| 2. | <u>Update on the Final 2024 Intended Use Plans (IUPs):</u> Ms. Pinaud stated that the final 2024 IUPs were drafted. They are undergoing internal review and will be published soon. |

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| 3. | <p><u>Update on the Cybersecurity Grant Program:</u> Ms. DePeiza stated that the MassDEP Drinking Water team is ready to launch the application and website for the Cybersecurity Grant Program on Friday, March 22, 2024. The link to the program will be posted on both MassDEP and the Trust's websites. https://www.mass.gov/info-details/public-water-suppliers-cybersecurity-improvements-grant-program.</p> <p>MassDEP has been working with public water suppliers to encourage them to complete cybersecurity assessments, which are necessary to apply for the grant.</p> <p>Staff from the Drinking Water team are prepared to assist with reviewing applications and other components of the grant process.</p> |
| <p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting): None.</p> | |
| <p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p> | |

Minutes Approved: April 10, 2024