

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, March 22, 2023
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Maria Pinaud, Director of Program Development, Trust
Timur Yontar, Director of Finance & Administration, Trust
Also Present Nate Keenan, Deputy Director, Trust
My Tran, Treasurer, Trust
Sally Peacock, Controller, Trust
Pam Booker, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Nicole Munchbach, Accountant, Trust
Joshua Derouen, Senior Program Associate, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Robin McNamara, Deputy Director of Municipal Services, DEP
Ashraf Gabour, Program Manager, DEP
Absent Sue Perez, Executive Director, Trust

SUMMARY OF DISCUSSIONS	
	<u>Open the Meeting:</u> Ms. Pinaud opened the meeting after confirming the attendees present.
1.	<u>Review and approval of minutes from the 2/8/2023 and 2/22/2023 meetings of the Executive Committee:</u> The Committee approved meeting minutes from the 2/8/2023 and 2/22/2023 meetings of the Executive Committee.
2.	<u>Update on the Lead Service Line (LSL) Planning Grant Program:</u> Ms. Pinaud said that MassDEP has received additional applications for LSL planning projects that are now to be considered for grants. Communities that were issued LSL planning loans do not need to reapply and the process will move forward as grants. The Project Approval Certificates (PACs) and Project Regulatory Agreements (PRAs) will be revised to include grant language. New PACs and PRAs as well as revised ones for those previously approved by the Trust's Board of Trustees will be sent to the Trust next month.

	Mr. Keenan noted that the Trust's outside counsel understands the pre-award due diligence process differently than the EPA. To be consistent with its outside counsel's understanding and follow the Uniform Grant Guidance, the Trust will send out a grant questionnaire which is to be completed by the communities and reviewed by the Trust prior to communities being sent agreements to sign.
Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting) None	
<u>Adjourn the Meeting:</u> Ms. Pinaud requested a motion to adjourn the meeting. Mr. Yontar moved the motion. A roll call was held, and all members approved the motion.	

Minutes Approved: May 31, 2023