

**EXECUTIVE COMMITTEE OF THE  
MASSACHUSETTS CLEAN WATER TRUST**

**Meeting Minutes**

**Meeting Date:** Wednesday, April 24, 2024  
**Time:** 1:30 PM  
**Location:** Remote  
**Notice:** Due public notice given  
**Attendees** Sue Perez, Executive Director, Trust  
Timur Yontar, Director of Finance & Administration, Trust  
Maria Pinaud, Director of Program Development, Trust  
Tim Jones, Deputy Director of Program Development, Trust  
My Tran, Treasurer, Trust  
**Also Present** Sally Peacock, Controller, Trust  
Pam Booker, Accountant, Trust  
Sunkarie Konteh, Accountant, Trust  
William Kalivas, Treasury Specialist, Trust  
Nate Keenan, Deputy Director, Trust  
Kathryn Armour, Data Analyst, Trust  
Joshua Derouen, Senior Program Associate, Trust  
Kailyn Fellmeth, Program Associate, Trust  
Julian Honey, Program Associate, Trust  
Jonathan Maple, Senior Policy Analyst, Trust  
Rachel Stanton, Investor Relations and Communications  
Graphic Designer, Trust  
Nicole Munchbach, Assistant Controller, Trust  
Michael Celona, Drinking Water Specialist, DEP  
Janine Bishop, Regional Planner, DEP  
Yvette DePeiza, Drinking Water Program Director, DEP

**SUMMARY OF DISCUSSIONS**

**Open the Meeting:** Ms. Perez opened the meeting after confirming the attendees present.

- 1. Lead Service Line (LSL) Planning Grant Program Update:** Mr. Celona presented an update on MassDEP's technical assistance program that helps small and non-transient, non-community public water suppliers (PWS) create service line inventories (SLI) and lead service line replacement plans (LSLRP). The program was created to ensure these communities have SLIs in advance of the Lead and Copper Rule Revision (LCRR) deadline of October 16, 2024.
- There are 105 participants in the program, which is approximately 18% of the eligible PWS. This participation is on par with MassDEP's expectations. MassDEP is anticipating that all current recipients will submit SLIs in advance of the LCRR deadline.

	<p>Outreach efforts emphasizing the urgency of completing SLIs are being sent to non-participating PWS in advance of the LCRR deadline. Additional applicants are expected as the LCRR deadline approaches.</p> <p>Ms. DePeiza stated that PWS participation may increase closer to the deadline. However, DEP has received questions and preliminary submittals regarding the program and is doing everything they can in advance of the LCRR deadline.</p> <p>Ms. Perez clarified that the 108 participants in the technical assistance program do not account for the 139 PWS completing LSL grants through the Trust.</p>
2.	<p><b><u>Sewer Overflow and Stormwater Reuse Municipal Grants (OSG):</u></b> Ms. Pinaud stated that for the past two years, MassDEP has received a \$1.3 million grant from the EPA for OSG. These grant funds have been proposed to provide principal forgiveness to Environmental Justice communities completing combined sewer overflow projects.</p> <p>MassDEP received feedback saying that the EPA wants these funds to be used to promote further engagement with small and rural communities. Accordingly, at the same time as the 2025 Intended Use Plan solicitation, MassDEP will hold a special solicitation offering up to \$250,000 grants to small and rural communities of 10,000 people or fewer as well as disadvantaged communities to complete OSG planning and/or design projects. These grants will help small and rural as well as disadvantaged communities develop construction projects for State Revolving Fund financing in future years. It is anticipated that there will be the capacity to fund five planning and/or design grants with this year's OSG allotment.</p> <p>Grant funds are typically used once the principal forgiveness is issued so that the EPA grant can be drawn down.</p> <p>Ms. Tran stated that the work plan is necessary for the EPA grant application.</p>
<p><b>Other Business</b> (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting): None.</p>	
<p><b><u>Adjourn the Meeting:</u></b> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>	

#### **LIST OF DOCUMENTS AND EXHIBITS USED:**

1. Service Line Inventory and Lead Service Line Replacement Plan and Technical Assistance Program Presentation

Minutes Approved: June 20, 2024