

**EXECUTIVE COMMITTEE OF THE  
MASSACHUSETTS CLEAN WATER TRUST**

**Meeting Minutes**

**Meeting Date:** Wednesday, April 27, 2022  
**Time:** 1:30 PM  
**Location:** Remote  
**Notice:** Due public notice given  
**Attendees** Sue Perez, Executive Director, Trust  
Maria Pinaud, Director of Program Development, Trust  
Timur Yontar, Director of Finance & Administration, Trust  
**Also Present** Nate Keenan, Deputy Director, Trust  
Sally Peacock, Controller, Trust  
Pam Booker, Accountant, Trust  
Sunkarie Konteh, Accountant, Trust  
My Tran, Treasurer, Trust  
William Kalivas, Treasury Specialist, Trust  
Jonathan Maple, Senior Policy Analyst, Trust  
Joshua Derouen, Senior Program Associate, Trust  
Kailyn Fellmeth, Program Associate, Trust  
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust  
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

SUMMARY OF DISCUSSIONS	
	<b><u>Open the Meeting:</u></b> Ms. Perez opened the meeting after confirming the attendees present.
1.	<b><u>MassDEP staffing plans update:</u></b> Ms. Pinaud said that DEP recently posted for a new Environmental Analyst III position. There will be an interview next week for one of the other open positions. DEP hopes to have five new positions filled within the next few months.
2.	<b><u>Update on the 2022 Intended Use Plans (IUPs):</u></b> Ms. Pinaud said that the final IUPs have been drafted. MassDEP is awaiting agency authorization to publish them.  Ms. Perez and Mr. Keenan asked for more details on the new IUP Initial Discussion Checklist that the EPA published.  Ms. Pinaud said that in her conversations with the EPA about the new checklist, she was told that it addresses the new BIL requirements and encourages Best Practices. Since MassDEP already has IUPs for 2022, the initial discussion with EPA on the checklist will be held starting with next year's IUPs. The EPA will be helping states as they work to meet the new requirements.

3.	<b><u>Cash defeasance of Trust bonds:</u></b> Ms. Perez said that there is \$15 million of Series 2012 A&B bonds that are callable on August 1 <sup>st</sup> . She will ask the Clean Water Trust's Board of Trustees to vote on giving her the authority to call the bonds and transfer the money from the Trust's equity funds.
<b>Other Business</b> (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting) None	
<b><u>Adjourn the Meeting:</u></b> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.	

Minutes Approved: May 20, 2022