

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, May 10, 2023
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Timur Yontar, Director of Finance & Administration, Trust
Maria Pinaud, Director of Program Development, Trust
Also Present Nate Keenan, Deputy Director, Trust
My Tran, Treasurer, Trust
Pam Booker, Accountant, Trust
Nicole Munchbach, Accountant, Trust
Sunkarie Konteh, Accountant, Trust
Joshua Derouen, Senior Program Associate, Trust
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Robin McNamara, Deputy Director of Municipal Services, DEP
Ashraf Gabour, Program Manager, DEP
Kathleen Baskin, Assistant Commissioner, DEP
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

SUMMARY OF DISCUSSIONS	
	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present.
1.	<u>Federal Infrastructure Funding, Congressionally Directed Spending, and Lead Service Line (LSL) Planning Grants:</u> Mr. Keenan said that the increased number of congressional earmarks, reduced Clean Water and Drinking Water State Revolving Fund funding, and the decreased LSL Grant allotment have been topics of focus. The Trust sent MassDEP a draft e-mail with information to send to Massachusetts' congressional delegation. Additionally, the Trust drafted a write-up of concerns with the LSL Grant reductions, after working with the Executive Office for Administration and Finance's Federal Funds Office, which will be sent to MassDEP for review. Ms. Perez said that the Trust and MassDEP will seek approval from the State Treasurer and Commissioner before anything is sent to the congressional delegation.

2.	<p><u>Discussion on Updates to the By-Laws:</u> Ms. Perez said that revisions to the by-laws were circulated to Ms. Pinaud and Mr. Yontar. The revisions will allow the Executive Committee to expand from three to five members to help with quorum. An expansion would allow two members to correspond with one another outside of meetings. Updates to the by-laws will be up for vote at the next Board of Trustees meeting in June.</p>
3.	<p><u>Update on the 2024 SRF Project Solicitation Period:</u> Ms. Pinaud stated that MassDEP is preparing to open project solicitation for the 2024 Intended Use Plans in the coming weeks.</p> <p>The solicitation will include information on programs with rolling applications.</p> <p>This year's solicitation will open earlier than usual this year to give communities additional time to submit a Project Evaluation Forms.</p>
<p>Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</p> <p>Technical Assistance for Small Systems and Disadvantaged Communities</p> <p>Ms. Tran confirmed that the Trust is about to receive the second round of American Rescue Plan Act (ARPA) funds. A portion of these funds are to be used for technical assistance in small systems and disadvantaged communities.</p> <p>Ms. Perez suggested that a working group convene to discuss small systems technical assistance.</p>	
<p><u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.</p>	

Minutes Approved: June 14, 2023