

**EXECUTIVE COMMITTEE OF THE  
MASSACHUSETTS CLEAN WATER TRUST**

**Meeting Minutes**

**Meeting Date:** Wednesday, June 22, 2022

**Time:** 1:30 PM

**Location:** Remote

**Notice:** Due public notice given

**Attendees** Sue Perez, Executive Director, Trust  
Maria Pinaud, Director of Program Development, Trust  
Timur Yontar, Director of Administration & Finance, Trust

**Also Present** Sally Peacock, Controller, Trust  
Nicole Munchbach, Accountant, Trust  
Pam Booker, Accountant, Trust  
My Tran, Treasurer, Trust  
William Kalivas, Treasury Specialist, Trust  
Nate Keenan, Executive Director, Trust  
Joshua Derouen, Senior Program Associate, Trust  
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust  
Kailyn Fellmeth, Program Associate, Trust  
Julian Honey, Program Associate, Trust  
Jonathan Maple, Senior Policy Analyst, Trust  
Robin McNamara, Deputy Director of Municipal Services, MassDEP  
Ashraf Gabour, Program Manager, MassDEP  
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

**SUMMARY OF DISCUSSIONS**

	<b><u>Open the Meeting:</u></b> Ms. Perez opened the meeting after confirming the attendees present.
1.	<b><u>MassDEP Staffing Plans Update:</u></b> Ms. Pinaud stated that there is currently no update.
2.	<b><u>Loan Numbering Sequence:</u></b> Mr. Keenan explained that because of the new grants we will be receiving, a new naming or numbering system would be beneficial to ease tracking and reporting of loans. A similar approach was taken in the past with American Recovery and Reinvestment Act (ARRA) grant. However, this may be complicated for projects receiving funds from multiple grants.  Ms. Pinaud asked if there was a specific proposal the Trust had in mind.  Mr. Keenan noted that MassDEP and the Trust will collaborate on this in working group discussions.

3.	<p><b><u>New PFAS Grant Funds Available through the EPA:</u></b></p> <p>Mr. Keenan noted that EPA has a new grant for PFAS remediation that is separate from the SRF PFAS grant. Notice for this grant is being communicated by letters to governors in the states.</p> <p>Mr. Keenan asked Mr. Yontar if the Executive Office for Administration and Finance (A&amp;F) has received the letter.</p> <p>Mr. Yontar said he had no knowledge of receiving this letter. He will ask A&amp;F's Chief of Staff if Governor Baker has received it and follow up on the matter.</p> <p>Mr. Keenan noted that we are waiting on the letter to get started on the process to receive funds.</p> <p>Ms. Perez said that the Executive Office of Energy and Environmental Affairs may have also been sent this letter instead of A&amp;F or Governor Baker's office.</p>
4.	<p><b><u>Update on the Clean Watersheds Needs Survey:</u></b></p> <p>Ms. Pinaud explained that MassDEP has contracted seven environmental consultants to assist communities in gathering data for this survey. DEP has contacted all communities and they are actively pursuing outreach, particularly for communities with large needs and combined sewer overflow abatement projects.</p> <p>The deadline for communities to submit findings to DEP is by the end of October 2022. DEP will need to send the results to EPA by April 2023.</p> <p>Ms. Pinaud said the process is active thus far. Several communities have responded with questions. Some have responded to say they are collecting data on their own. Others have requested technical assistance from the DEP contracted consultants.</p> <p>Ms. Perez asked if communities can gather data on their own or if they must come through DEP for assistance.</p> <p>Ms. Pinaud answered that communities can collect data on their own if they prefer. Many have the means to do so. However, small and rural systems often need assistance.</p>
<p><b>Other Business</b> (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)</p> <p><b>July Board Meeting</b></p> <p>Mr. Yontar asked if there will be a Board meeting at this time next week instead of an Executive Committee meeting.</p> <p>Ms. Perez confirmed that is the case.</p> <p><b><u>Adjourn the Meeting:</u></b> Ms. Perez requested a motion to adjourn the meeting. Mr. Yontar moved the motion. A roll call was held, and all members approved the motion.</p>	

Minutes Approved: July 13, 2022