

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Thursday, September 10, 2020
Time: 12:30 PM
Location: By Telephone
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Maria Pinaud, Director of Program Development, Trust
Also Present Nate Keenan, Deputy Director, Trust
Jonathan Maple, Policy Analyst, Trust
Joshua Derouen, Program Associate, Trust

SUMMARY OF DISCUSSIONS

	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming all attendees were present.
1.	<p><u>Implementing the WIFTA Transfer for Lead Projects.</u> Ms. Perez said that there was a press release after the Board of Trustees approved the transfer during its September 2nd meeting. It was positive to see all the agencies providing comments to the press release.</p> <p>The Trust and DEP will need to track loans receiving \$30 million in additional subsidy from this transfer separately. This will ensure that all funding is committed within three years of the transfer and spent within five years of the transfer as required by statute.</p> <p>Ms. Pinaud said that the 2020 IUP is being updated for this transfer but it is not certain if the additional subsidy for lead projects applies to 2020 IUP projects or projects on the 2021 IUP and after.</p> <p>Mr. Keenan said that the Trust and MassDEP need to work together on outreach efforts to communities that already have lead service line replacement projects underway or may now consider undergoing such projects because of the additional subsidy. Outside groups such as the Water Alliance that can inform communities of the additional subsidy may also be contacted as part of this outreach.</p> <p>Ms. Perez said that outreach efforts could include information about the additional subsidy available being added to the Department of Revenue's letters to municipalities. The Trust could also design and distribute a newsletter.</p> <p>Mr. Keenan said that the mechanics of providing the subsidy still have not been decided. The Trust and MassDEP will schedule a call for next week to discuss moving forward and will report back to the Executive Committee.</p>
2.	<p><u>2019 Principal Forgiveness.</u> Ms. Perez asked for clarification on why Peabody DWP-20-03 and DWP-20-10 were included on the proposed list of loans. Both loans are carryover projects from the 2019 IUP. It is not clear whether these loans should be provided principal forgiveness on the 2019 or 2020 principal forgiveness list. There will be more discussion at a later time.</p>

	Ms. Pinaud noted that DEP has not issued a PRA for Kingston CWP-19-46 nor DWP-19-20 at this point. She was going to follow up with her team and get back to the Trust regarding how to proceed on these projects as well as the 2020 projects. A determination will be made at that time as to whether the Board will vote 2019 principal forgiveness at the October or November meeting.
Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting)	
<u>Surveying communities not using or not moving forward with the SRF for their projects.</u> Mr. Derouen said that he will enter the survey questions and text that the Trust and MassDEP developed into Survey Monkey by early next week. Trust and MassDEP management will then review the survey for final sign off. Before the survey is distributed, a list of communities that have not applied for an SRF loan in 10 years or longer needs to be compiled. Contact information needs to be gathered for respondents. Neither compiling the list of communities nor gathering contact information should take too long.	
	<u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.

The meeting adjourned at 12:49 p.m.

Minutes Approved: October 15, 2020