

**EXECUTIVE COMMITTEE OF THE
MASSACHUSETTS CLEAN WATER TRUST**

Meeting Minutes

Meeting Date: Wednesday, September 28, 2022
Time: 1:30 PM
Location: Remote
Notice: Due public notice given
Attendees Sue Perez, Executive Director, Trust
Maria Pinaud, Director of Program Development, Trust
Timur Yontar, Director of Finance & Administration, Trust
Also Present Robin McNamara, DEP
My Tran, Trust Treasurer
Nicole Munchbach, Accountant, Trust
Pam Booker, Accountant, Trust
My Tran, Treasurer, Trust
William Kalivas, Treasury Specialist, Trust
Nate Keenan, Executive Director, Trust
Joshua Derouen, Senior Program Associate, Trust
Rachel Stanton, Investor Relations and Communications Graphic Designer, Trust
Kailyn Fellmeth, Program Associate, Trust
Julian Honey, Program Associate, Trust
Jonathan Maple, Senior Policy Analyst, Trust
Sunkarie Konteh, Accountant, Trust
Ashraf Gabour, Program Manager, DEP
Jennifer Pederson, Executive Director, Massachusetts Water Works Association

SUMMARY OF DISCUSSIONS

	<u>Open the Meeting:</u> Ms. Perez opened the meeting after confirming the attendees present.
1.	<u>Review and approval of minutes from the 8/24/2022 meeting of the Executive Committee:</u> The Committee approved meeting minutes from the 8/24/2022 meeting of the Executive Committee.
2.	<u>Update on the review and scoring of PEF submittals for the 2023 IUP:</u> Ms. Pinaud stated that MassDEP has completed the review and ranking of all 2023 Project Evaluation Forms (PEFs) for project proposals. The new Clean Water State Revolving Fund (CWSRF) tier system helped rank the PEFs more efficiently.

There were 114 DWSRF PEFs received. Of those, 24 were resubmittals for projects dropped from previous IUPs. There were 30 PEFs for small system projects, 27 for emerging contaminant projects, and six for lead service line replacement projects. The total estimated cost of all these DWSRF projects is \$1.2 billion.

There were 99 CWSRF PEFs received. Of those, 44 were resubmittals for projects dropped from previous IUPs. There were 13 PEFs for combined sewer overflow projects and 23 for projects that have a green or renewable energy component. The total estimated cost of all these CWSRF projects is \$1.6 billion.

PEFs were received for 27 clean water and 12 drinking water asset management planning projects. The total estimated grant funds to be awarded for these projects is over \$4 Million.

The Project Priority Lists for the IUPs have been developed. The Trust and MassDEP are in the process of determining capacity to help finalize the draft 2023 IUPs.

2022 IUP Dropped Projects and Cost Increases

Ms. Pinaud said that DEP is reminding communities with 2022 IUP projects that the deadline to apply for financial assistance is October 14th. After that deadline has passed, we will have an updated list of dropped projects.

Mr. Gabour said that MassDEP is also gathering information on expected cost increases for 2022 IUP projects that are moving forward.

2021 IUP Project Extensions, Loan Forgiveness, and American Rescue Plan Act (ARPA) Funds

Mr. Gabour said that the Tri-Town Water Board communities and Hudson are still expected to meet their construction contract deadline extensions.

Ms. Perez said that final information on these projects is needed for both the 2023 IUP capacity calculation and 2021 IUP loan forgiveness amounts.

2021 IUP loan forgiveness will likely be based on the eligible projects' IUP costs or PRA costs, whichever are less.

The Trust's Board of Trustees can be presented with final loan forgiveness amounts to approve ahead of the Tri-Town Water Board and Hudson extensions if the project amounts are already finalized.

Knowing the final projects amounts will also help the Trust determine the amount of loan forgiveness it can award from ARPA funds. After the Trust's Board of Trustees approves the final ARPA loan forgiveness amounts and the Trust signs the Interdepartmental Service Agreement with the Executive Office for Administration and Finance, then the Trust can disburse ARPA funds.

Other Business (Items not reasonably anticipated by the Chair 48 hours in advance of the meeting) None	
<u>Adjourn the Meeting:</u> Ms. Perez requested a motion to adjourn the meeting. Ms. Pinaud moved the motion. A roll call was held, and all members approved the motion.	

LIST OF DOCUMENTS AND EXHIBITS USED:

1. 2023 CWSRF Scoring Criteria Analysis Excel Sheet
2. 2023 DWSRF Scoring Criteria Analysis Excel Sheet

Minutes Approved: November 9, 2022