

## FAC104: Landscaping Products, Parks and Recreation Equipment and Related Products, Supplies and Service

**UPDATED:** October 24, 2023

<b>Contract #:</b>	FAC104
<b>MMARS MA #:</b>	FAC104*
<b>Initial Contract Term:</b>	July 1, 2017 – June 30, 2019
<b>Maximum End Date:</b>	Two (2) year extension(s) to 2023
<b>Current Contract Term:</b>	July 1, 2023 – December 31, 2023
	<b>Contract is Being Extended July 1<sup>st</sup> 2023 – December 31<sup>st</sup> 2023</b>
<b>Contract Manager:</b>	Michael Barry, Phone: 617-720-3182, <a href="mailto:michael.barry3@mass.gov">michael.barry3@mass.gov</a>
<b>This Contract Contains:</b>	Environmentally Preferable Products, Small Business Purchasing Program, MBE/MWBE/WBE, Service-Disabled Veteran-Owned Business
<b>UNSPSC Codes:</b>	See <a href="#">Appendix A</a>
<b>Updated:</b>	Vendor Contract Manager

\*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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# Contract User Guide for FAC104

**TIP: To return to the first page throughout this document, use the CTL + Home command.**

## Contract Summary

This is a Statewide Contract for Landscaping, Turf and Nursery Products, Parks & Recreation Equipment, Water & Outdoor Play Structures and Related Products, Supplies and Services.

## Contract Categories

This contract includes 14 categories of products and service as listed below.

Category 1:	Nursery Products
Category 2:	Turf and Landscape Products
Category 3:	Compost and Mulch
Category 4:	Soil Aggregate Products
Category 5:	Fertilizer, Including Organic
Category 6:	Playground Equipment
Category 7:	Playground Surfaces
Category 8:	Site Furnishings/Amenities
Category 9:	Sport and Fitness Equipment
Category 10:	Outdoor Shelter/Shade Structures
Category 11:	Splash Pads and Water Play
Category 12:	Parks and Recreation Installation and Maintenance
Category 13:	Fencing, Railing, Decking, Partitions and Lockers)
Category 14:	Related Specialty EPP Products

See full category description by clicking [Appendix A](#)

## Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

- The Strategic Sourcing Team (SST) has awarded the contract to Contractors who provided competitive pricing and/or discounts for the products and services being offered.
- Prompt Pay Discounts are offered by all Contractors.
- Volume Purchase Discounts are available from some Contractors. Please reference Contractor's attached "Price Sheet" on COMMBUYS for details.
- Contractors provide services that represent environmentally preferable practices wherever possible.

## Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit [COMMBUYS.com](http://COMMBUYS.com) and search for FAC104 to find related Master Blanket Purchase Order

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(MBPO's) information. All common contract documents are located in the "Master Contract Record" Master Blanket Purchase Order (MBPO) for FAC104 and can be accessed directly by visiting [PO-17-1080-OSD03-SRC02-11112](#).

- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

## Who Can Use This Contract

### Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

### Eligible Entities

Please see the standard list of Eligible Entities on our [Eligible Entities Which May Use Statewide Contracts](#) webpage.

## Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

## Construction Requirements

Purchasers must ensure that **any** services involving construction are limited to \$50,000 or less.

Purchasing entities are responsible for compliance with applicable construction law requirements. Information concerning specific , M.G.L. c. 149 and c. 30 construction requirements may be found in the Office of the Inspector General's Public Procurement Charts at: <https://www.mass.gov/download-oig-public-purchasing-and-public-construction-manuals>. It is the responsibility of the Eligible Entity to determine whether installation work includes construction as defined by M.G.L. c.149 or M.G.L. c.30, §39M. Chapter 30B Procurement Assistance from the Office of the Inspector General is available at <https://www.mass.gov/how-to/get-public-procurement-assistance-from-our-chapter-30b-team>. Access the 30B Hotline at 617-722-8838 or email them at: [30BHotline@massmail.state.ma.us](mailto:30BHotline@massmail.state.ma.us).

Questions about public construction bidding should be directed to Deborah Anderson, Counsel II for the Attorney General's Office, at 617-963-2371. Visit the Attorney General's [Public Construction web page](#) to learn more about Public Bidding Laws.

See [Quotes Including Construction Services Requirements](#) below for information on quoting these types of projects.

### **When selecting vendor(s) without soliciting quotes or a statement of work, Executive Departments should follow below guidance:**

When selecting contractors and placing orders, Executive departments shall utilize diverse and small businesses to the extent possible based on contract terms, SDO and departmental policies, laws, and regulations. Additionally, departments shall make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the "Programs (SDO and SBPP)" tab for current certification and small business status of contractors on this contract.

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**When selecting vendor(s) from multiple quotes and statement of work, Executive Departments should follow below guidance:**

Requirements of the Small Business Purchasing Program for Small Procurements (expected annual value of \$250,000 or less) or the Supplier Diversity Program for Large Procurements (expected annual value exceeding \$250,000) apply to Executive Departments soliciting quotes or issuing statements of work.

**Small Business Award Preference:** In accordance with the Supplier Diversity Office’s SBPP Policy, Departments must award contracts for Small Procurements to SBPP-participating small business bidders if both of the following conditions are met:

- The response is received from an eligible small business; AND
- The response meets the Department’s best value criteria as defined in the RFR or RFQ.

**SDP Commitment:** Businesses awarded large Commonwealth contracts for goods and services (also called prime contractors or prime vendors) are required to make measurable financial commitments to do business with one or more diverse businesses (often called SDP Partners). This business-to-business relationship requirement applies to all Large Procurements for goods and services, which were historically defined as those expected to exceed \$150,000 in total spending. Effective July 1, 2021, Large Procurements will be defined as those expected to exceed \$250,000 in annual spending.

Executive departments should take into consideration contracted vendors SDP commitments when evaluating responses. Specifically, the following fields of the new SDP Plan Form correspond to the goals stated above:

Type of information collected from bidders	Possible use of the information by the SST
SDP focus statement	Assess the bidder’s level of integration of supplier diversity into company operations.
SDP policy link or attachment (if any)	
Additional creative initiatives (if any)	
SDP commitment – subcontracting	Evaluate the bidder’s SDP commitment.
SDP commitment – ancillary	
SDP commitment – total	
List of proposed partners	Assess the likelihood of the bidder meeting their SDP commitment.
Company prior year spending with the list of partners (if available)	
Company average gross annual revenue	If deemed necessary by the Agency or Statewide Contract Strategic Sourcing Team (SST) and included in the evaluation criteria, consider the bidder’s company size during the evaluation of the ancillary SDP commitments and total prior year spending.

**Key Evaluation Requirements**

The following key requirements apply to the evaluation of submitted SDP Plans:

- At least 25% of the available evaluation score must be dedicated to the evaluation of the bidder’s SDP Commitment.

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- The majority of the SDP evaluation score should be dedicated to the bidder’s SDP commitment.
- bidders offering more value in their SDP Plan submissions must receive higher scores.

Other Requirements:

Expected annual value of the RFQ	RFQ process requirements
Less than or equal to \$250,000/year	<ul style="list-style-type: none"> <li>• <b>Notify at least two small businesses</b> capable of providing the product or service of the opportunity, if available.</li> <li>• Include SBPP contract language and place it prominently within the RFQ. <a href="#">See SDO Template Language.</a></li> <li>• Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department’s best value criteria.</li> <li>• Award to a large business only if there is no SBPP participating business meeting departments’ best value criteria.</li> <li>• Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria.</li> <li>• See the <a href="#">Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams</a> for additional guidance.</li> </ul>
More than \$250,000/year	<ul style="list-style-type: none"> <li>• <b>Notify at least two diverse and/or small businesses</b> capable of providing the product or service of the opportunity, if available.</li> <li>• Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.</li> <li>• See the <a href="#">Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams</a> for additional guidance.</li> </ul> <p><b>Note:</b> Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.</p>

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

## Pricing, Quote and Purchase Options

### Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

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- All published contract pricing, including but not limited to firm pricing, contract discounts and all other pricing published under this contract is ceiling (not-to-exceed) pricing. Pricing is in each Contractor's MBPO in COMMBUYS. All orders should include reference to SWC FAC104 to ensure Eligible Entities are receiving SWC pricing.

### Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents "ceiling" or "not-to-exceed" pricing, and may be further negotiated.

### Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found on the [vendor information](#) page, where links to all the vendors MBPO's should be provided.

### Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or [OSDhelpdesk@mass.gov](mailto:OSDhelpdesk@mass.gov).

When contacting a vendor on statewide contract, always reference FAC104 to receive contract pricing.

### Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

### How To Purchase From The Contract

#### Process for Ordering

For orders up to \$10,000 Eligible Entities may purchase directly from the Contractor of their choice without requesting multiple quotes. Although not required for orders under \$10,000 OSD strongly encourages Eligible Entities to request pricing and service information from multiple contractors to obtain the best value.

For orders over \$10,000 Eligible Entities are required to solicit multiple quotes from Contractors of their choice prior to issuing an order.

For existing play structures where replacement parts must be the same manufacturer, users are not required to solicit quotes if only one Contractor offers that manufacturer.

- **Solicit quotes and select and purchase quoted item in COMMBUYS**

This COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes. Buyers must include "FAC104 RFQ" when entering information in the Description field.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section, and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid or one of the quick reference guides.

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- **Directly purchase a non-fixed price item (\$0 line item) through COMMBUYS**

Once a service and price are determined, the ordering process is as follows:

- Initiate a new requisition
- Search for the category (Use FAC104) in the description
- Select the Contractor you will be placing an order with
- Select the appropriate catalog line
- Enter "1" in the Quantity field and the total price in the Unit Cost field
- Attach the Contractor quote and/or a detailed order summary
- Submit for approval

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The COMMBUYS Requisitions section and choose the *How to Create a Release Requisition and Purchase Order (Contract Purchase)* job aid.

### Prevailing Wage Requirements

The buyer has a legal obligation to request a prevailing wage schedule from the Department of Labor Standards (DLS) at [www.mass.gov/dols](http://www.mass.gov/dols). Questions regarding the Prevailing Wage Law may be answered by accessing the DLS website or by calling the DLS Prevailing Wage Program at (617) 626-6953.

**Eligible Entities must obtain a copy of the Contractors weekly payroll records to ensure that Prevailing Wage was paid.**

The weekly payroll record must be reviewed prior to paying any invoice that includes Prevailing Wage. Chapter 149, § 27B requires the following information be contained on certified payroll records: For each employee, the name, address, occupational classification, hours worked, and wages paid. For each apprentice, in addition to the aforementioned information, a photocopy of the apprentice's ID card. Example of certified payroll record (report form) can be found under the [Prevailing Wage Program at the Department of Labor Standards](#).

If prevailing wage is required, make sure to include this information in your quotes or bids so vendors know to include prevailing wage.

### Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

### Environmentally Preferable Products (EPP)

#### EPP Requirements:

As the CDC has found that COVID-19 is contracted primarily through [airborne transmission](#), organizations may wish to reevaluate cleaning protocols and apply disinfectants to surface areas only as needed. Disinfectants used for this purpose should be listed on EPA's [List N: Disinfectants for Use Against SARS-CoV-2](#), and it is recommended to choose safer disinfectants (find more information about safer disinfectants on the Toxics Use Reduction Institute's [COVID-19: Safely Clean & Disinfect](#) webpage) which may be found on the [FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies](#) contract. In addition, hand sanitizers must contain at least 60% ethanol per the [Centers for Disease Control \(CDC\) guidance](#).

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## Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

## Additional Information/FAQs

### County Coverage

Contractors provide products and/or services based on County. A spreadsheet has been developed for buyers to determine the Contractors awarded in each County based on the category(s) being purchased from. This is located as an Agency attachment in the [Conversion Vendor](#) in COMMBUYS titled "FAC104 Vendor Information" and included in the Contractor Information section. Please see the [county list link](#) for reference.

### Delivery Specifications

All orders are Free on Board (FOB) Destination. The Eligible Entity takes delivery of the goods once it arrives at the delivery location specified by the Eligible Entity. Contractors own the products while they are in transit and ownership passes once arriving to the Eligible Entity. Freight charges must be included upfront in order cost as a separate line. Bidders may not charge additional freight, delivery, or fuel surcharges.

### Pre-Payments

Contractors must not request any form of pre-payments by the Eligible Entity before the service is rendered. For special projects implemented in phases, by mutual agreement of the Eligible Entity and the Contractor, invoices must be issued after each phase is completed to the Eligible Entity's satisfaction.

### Compliance with Construction Law

This contract may be used for construction related services as limited herein to *Category 12 Parks and Recreation Installation and Maintenance*.

### Geographical Service Area

[Massachusetts County Map from the Secretary of the Commonwealth](#)

### Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is negotiated to buyer if a certain volume of product or service is purchased.





### If the Needed Product Can Not be Found

If a product or service cannot be found in the vendor's price sheet, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product or service meets the scope of the product category, the vendor may be able to add it to their product offerings.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Lead to inquire whether the product may be purchased.

### Performance and Payment Time Frames Which Exceed Contract Duration

All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than three (3) months beyond the final termination date 12/31/2023 of this Statewide Contract. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired. Any Contractor entering into new engagements with eligible entities after contract expiration will be subject to remedial measures, including but not limited to mandatory point deduction for future bid submissions and suspension of other contracts with OSD. **This section only applies to Category 12.**

### Memorandum of Understanding/Statement of Work

In addition, make sure to include language instructing buyers to make clear that all associated documents reference the statewide contract by its number]



OPERATIONAL SERVICES DIVISION

# Contract User Guide for FAC104

## Strategic Sourcing Team Members

Owen K. Silbaugh, Jr.	MassDOT Aeronautics Division
Patricia M. Carey	Town of Needham
Frank Antonucci	Town of Ipswich
Julia Wolfe	Operational Services Division (OSD)
Rob Moreschi	City of Everett
Sandra P. Libby	Department of Conservation & Recreation (DCR)
Joshua Soojian	Department of Conservation & Recreation (DCR)
Sean Sylver	Department of Environmental Protection (DEP)
Dean Harris	Revere Housing Authority

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## Vendor List and Information\*

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	SDP Commitment Percentage	SDO Certification Type
Bigelow Nurseries, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11137</a>	Jeff Willman	508-826-4679	<a href="mailto:willman@bigelownurseries.com">willman@bigelownurseries.com</a>	10%	WBE
Cavicchio Greenhouses, Inc.	<a href="#">PO-18-1080-OSD03-SRC02-12595</a>	Darren Young, Landscape Manager	978-639-6289	<a href="mailto:darren@Cavicchio.com">darren@Cavicchio.com</a>	3%	
Creative Recreation LLC	<a href="#">PO-17-1080-OSD03-SRC02-11130</a>	John Hollerbach – President	860-953-5336	<a href="mailto:john@creativerec.com">john@creativerec.com</a>	1%	
DesignBuilt LLC / DBA Childscapes	<a href="#">PO-17-1080-OSD03-SRC02-11143</a>	Timothy J. Pesko	Office: 781-837-6412 Cell: 617-947-1757	<a href="mailto:tpesko@childscapes.net">tpesko@childscapes.net</a>	2%	
Douglas William Knotts, DBA Premier Park & Play	<a href="#">PO-17-1080-OSD03-SRC02-11141</a>	Douglas Knotts, President	617-244-3317	<a href="mailto:premierparkplay@verizon.net">premierparkplay@verizon.net</a>	3%	
Harrell's LLC	<a href="#">PO-17-1080-OSD03-SRC02-11147</a>	Greg Nicoll	908-698-2106	<a href="mailto:gnicoll@harrells.com">gnicoll@harrells.com</a>	1%	
Helena Agri-Enterprises, LLC	<a href="#">PO-17-1080-OSD03-SRC02-11145</a>	Jeffrey Urquhart	781-571-1164	<a href="mailto:urquhartj@helenaagri.com">urquhartj@helenaagri.com</a>	1%	
John Whelan Kinchla DBA Amherst Nurseries	<a href="#">PO-17-1080-OSD03-SRC02-11144</a>	John Kinchla, Owner	413-834-8873	<a href="mailto:jwk@amherstnurseries.com">jwk@amherstnurseries.com</a>	1%	
Kompan, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11119</a>	Erik Walsh	978-569-3797	<a href="mailto:EriWal@Kompan.com">EriWal@Kompan.com</a>	10%	
Lorusso Corp.	<a href="#">PO-17-1080-OSD03-SRC02-11135</a>	Jim Botti	508-695-3252	<a href="mailto:jbotti@lorussocorp.com">jbotti@lorussocorp.com</a>	20%	
M. E. O'Brien & Sons, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11136</a>	Meghan O'Brien	508-359-4200	<a href="mailto:meghan@obrienandsons.com">meghan@obrienandsons.com</a>	10%	WBE
MRC Inc. (Marturano Recreation Company)	<a href="#">PO-17-1080-OSD03-SRC02-11140</a>	Megan Kerr, Bid Sales Manager	800-922-0070 x1026	<a href="mailto:contracts@mrcrec.com">contracts@mrcrec.com</a>	2%	
New England Recreation Group, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11139</a>	Charles Ramondo Jr.	508-393-1963	<a href="mailto:nerg@nerecgroup.com">nerg@nerecgroup.com</a>	8%	
PJC & Company Ecological Land Care Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11124</a>	Pam Newcombe, CEO	978-432-1019	<a href="mailto:pam@picorganic.com">pam@picorganic.com</a>	10%	WBE

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Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	SDP Commitment Percentage	SDO Certification Type
Park Street Playgrounds LLC	<a href="#">PO-17-1080-OSD03-SRC02-11134</a>	Margie Salt	978-664-0239	<a href="mailto:Msalt1@verizon.net">Msalt1@verizon.net</a>	1%	
P&J Lawn and Landscaping, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11128</a>	Phillip J. Hock	860-485-2037	<a href="mailto:pjlandplay@gmail.com">pjlandplay@gmail.com</a>	1%	
Pioneer Manufacturing Company	<a href="#">PO-18-1080-OSD03-SRC02-11152</a>	Daniel Ford	800-877-1500	<a href="mailto:dford@pioneerathletics.com">dford@pioneerathletics.com</a>	2%	
Playground Maintenance Corp. DBA Playground Medic	<a href="#">PO-17-1080-OSD03-SRC02-11127</a>	Amariah Taft-Shivers	914-741-2228	<a href="mailto:amariah@playgroundmedic.com">amariah@playgroundmedic.com</a>	10%	
ProBark Industries, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11148</a>	Michael Duchemin VP Ops / General Manager	978-768-6999 cell: 978-423-7346	<a href="mailto:michaeld@mayertree.com">michaeld@mayertree.com</a>	5%	
Ray Haluch Inc.	<a href="#">PO-18-1080-OSD03-SRC02-12594</a>	Joanne Martins, Owner/President	413-583-6508	<a href="mailto:joanne@rayhaluchinc.com">joanne@rayhaluchinc.com</a>	10%	WBE
Reale Associates Inc	<a href="#">PO-17-1080-OSD03-SRC02-11122</a>	Jody E Reale, President	781-837-6136	<a href="mailto:realeassoc@aol.com">realeassoc@aol.com</a>	10%	WBE
Site Specifics, LLC	<a href="#">PO-18-1080-OSD03-SRC02-11168</a>	Cindy Maak, Principal	888-551-3155	<a href="mailto:cindy@sitespecifics.net">cindy@sitespecifics.net</a>	5%	WBE
UltiPlay Parks & Playgrounds, Inc.	<a href="#">PO-17-1080-OSD03-SRC02-11123</a>	Michael L. Parody, President	Office: 866-575-7529 Cell: 617-908-7836	<a href="mailto:mparody@ultiplays.com">mparody@ultiplays.com</a>	1%	
Valley Green, Inc.	<a href="#">PO-18-1080-OSD03-SRC02-12596</a>	Jeremy Brown, Sales Mgr.	413-533-0726	<a href="mailto:j.brown@valleygreenusa.com">j.brown@valleygreenusa.com</a>	2%	
Heritage Landscape Supply Group DBA Heritage PPG ***Formerly Winfield Solutions, LLC.***	<a href="#">PO-17-1080-OSD03-SRC02-11129</a>	Chris Leonard-Territory Manager Jeff Baker-Bid Development Manager	339-793-0727 207-606-9119	<a href="mailto:chris.leonard@heritageppg.com">chris.leonard@heritageppg.com</a> <a href="mailto:jeff.baker@heritageppg.com">jeff.baker@heritageppg.com</a>	1%	

\* Note that COMMBUYS is the official system of record for vendor contact information.

\*\*The Master MBPO [PO-17-1080-OSD03-SRC02-11112](#) is the central repository for all common contract files. Price files may be found in the individual vendor's MBPO.

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# Contract User Guide for FAC104

## Appendix A:

1. **Nursery Products** (10-15-20) – includes live (plant) stock (shrubs, trees, bushes, ground covers, perennials, and annuals, etc.), sod, low water plants, plants native to MA, and related products
2. **Turf and Landscape Products** (10-15-00) – includes seed, sod, pesticide, and related products including contractor and arborist tools and supplies, irrigation and water management supplies, landscape lighting, decorative stone, and related products
3. **Compost and Mulch** (11-12-17) – includes compost and compost-manufactured loam (CML) for agricultural, landscaping, erosion control, and other appropriate applications
4. **Soil Aggregate Products** (11-11-00) – includes items that can be added to the soil for enhancement purposes, whether for growth, aesthetics, drainage, or safety, including but not limited to stone, gravel, soil amenities sand, topdressing, and loam
5. **Fertilizer, Including Organic** (10-17-00) – includes fertilizers, both synthetic and organic, and related tools and accessories
6. **Playground Equipment** (49-24-15) – includes composite structures and individual components primarily for age groups 2-5 and 5-12
7. **Playground Surfaces** (49-22-15) – includes athletic surfaces, tiles, synthetic grass, wear mats, engineered wood fiber (EWF), and poured in place (PIP) rubber for playgrounds, splash pads, courts, fields, and other related outdoor recreation
8. **Site Furnishings/Amenities** (56-10-16) – includes but not limited to benches, trash receptacles, bike parking/racks, planters, tables and chairs, tree guards and gates, signage, grills, fire rings, bleachers, flag poles, water bubblers, pet friendly features, etc.
9. **Sport and Fitness Equipment** (49-20-00) – includes sports related equipment for skate parks, bike parks, basketball courts, soccer fields, football fields, pickle ball courts, lacrosse fields, field hockey fields, tennis courts, volleyball courts, baseball fields, track and field events and other related sports facility equipment
10. **Outdoor Shelter/Shade Structures** (56-10-16) – includes but is not limited to shelters, kiosks, bus stops, picnic shelters, dugouts, gazebos, park pavilions, playground shelters, sidewalk covers, portable restroom shelters, and sheds
11. **Splash Pads and Water Play** (49-24-16) – includes splash pad/water play structures, sprays, and individual components
12. **Parks and Recreation Installation and Maintenance** (72-14-13) – labor is limited to \$50K or less under this contract per engagement
13. **Fencing, Railing, Decking, Partitions and Lockers** (56-10-16) – includes fencing, railing, decking, partitions, and lockers
14. **Related Specialty EPP Products** (49-22-15) – products in this category must demonstrate environmental benefits e.g., less toxic athletic marking paint

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## Appendix B: Categories and Counties

Company Name	Category 1	Category 2	Category 3	Category 4	Category 5	Category 6	Category 7	Category 8	Category 9	Category 10	Category 11	Category 12	Category 13	Category 14	County Barnstable	County Berkshire	County Bristol	County Dukes	County Essex	County Franklin	County Hampden	County Hampshire	County Middlesex	County Nantucket	County Norfolk	County Plymouth	County Suffolk	County Worcester
Bigelow Nurseries, Inc.	X														X	X	X	X	X	X	X	X	X	X	X	X	X	X
Cavicchio Greenhouses, Inc.	X		X	X											X	X	X	X	X	X	X	X	X	X	X	X	X	X
Creative Recreation LLC						X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
DesignBuilt LLC / DBA Childscapes						X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Douglas William Knotts, DBA Premier Park & Play						X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Harrell's LLC		X			X										X	X	X	X	X	X	X	X	X	X	X	X	X	X
Helena Agri-Enterprises, LLC		X			X										X	X	X	X	X	X	X	X	X	X	X	X	X	X
John Whelan Kinchla DBA Amherst Nurseries	X														X	X	X	X	X	X	X	X	X	X	X	X	X	X
Kompan, Inc.						X	X	X	X	X		X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
M. E. O'Brien & Sons, Inc.						X	X	X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
MRC Inc. (Marturano Recreation Company)						X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X
New England Recreation Group, Inc.						X	X	X	X	X	X				X	X	X	X	X	X	X	X	X	X	X	X	X	X
P&J Lawn and Landscaping, Inc.												X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Park Street Playgrounds LLC						X									X	X	X	X	X	X	X	X	X	X	X	X	X	X
Pioneer Manufacturing Company		X							X						X	X	X	X	X	X	X	X	X	X	X	X	X	X
PJC & Company Ecological Land Care Inc.		X		X	X										X	X	X	X	X	X	X	X	X	X	X	X	X	X
Playground Maintenance Corp. DBA Playground Medic												X			X	X	X		X	X	X	X		X	X	X	X	X
ProBark Industries, Inc.			X																X			X				X	X	

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**OPERATIONAL SERVICES DIVISION**

Ray Haluch Inc.			X	X														X	X	X							
Reale Associates Inc											X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Site Specifics, LLC					X	X	X		X	X				X			X	X	X	X	X						X
UltiPlay Parks & Playgrounds, Inc.					X	X	X	X	X		X			X	X	X	X	X	X	X	X	X	X	X	X	X	X
Valley Green, Inc.			X	X										X	X	X	X	X	X	X	X	X	X	X	X	X	X
Heritage Landscape Supply Group DBA Heritage PPG. ***Formerly Winfield Solutions, LLC.***		X			X									X	X	X	X	X	X	X	X	X	X	X	X	X	X
Lorusso Corp.			X	X										X	X		X				X		X	X	X	X	X

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