



FAC113 Designated DEP: Recycling Containers, Compost Bins, and Rain Barrels

UPDATED: May 16, 2024

Contract #:	FAC113 Designated DEP
MMARS MA #:	FAC113 Designated DEP*
Initial Contract Term:	February 1, 2021 – January 31, 2028
Maximum End Date:	January 31, 2028
Current Contract Term:	February 1, 2021 – January 31, 2028
Contract Manager:	Rebecca Ferguson, Rebecca.Ferguson@mass.gov 857-274-7621
This Contract Contains:	Environmentally Preferable Products
UNSPSC Codes:	42-12-17 Waste Containers and Accessories; 42-12-17-00 Waste Containers and accessories; 47-12-17-00-0080 Recycled Waste Containers and Accessories

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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Contract Summary

This is a Statewide Contract for FAC113 Designated DEP. The Department of Environmental Protection awarded and manages the statewide contract for recycling containers, compost bins and rain barrels. There are a wide variety of containers available under the contract, including curbside recycling bins, solar trash compactors, wheeled carts, home composting bins and buckets, public space recycling containers, rain barrels, and roll-off containers, among others.

Contract Categories

This contract includes 11 categories as listed below.

- Category 1: Set-Out Containers
- Category 2: Recycling Barrels
- Category 3: Wheeled Recycling Carts
- Category 4: Organics Collection Carts
- Category 5: Public Space Recycling Containers, Fixed Position
- Category 6: Public Space Recycling Containers, Transportable/Collapsible
- Category 7: Roll-Off Containers and Compactors
- Category 8: Multipurpose Recycling Containers
- Category 9: Compost Bins
- Category 10: Compost Kitchen Scrap Buckets
- Category 12: Rain Barrels

*Currently there is no Category 11

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

Environmental Benefits

The rain barrels under this contract represent a 98% reused item and most of the plastic recycling bins, containers, and carts are manufactured with approximately 30% post-consumer recycled plastic. As a result, this contract serves to keep tons of plastic out of landfills yearly, reduces our dependence on foreign oil (for the manufacturing of plastic) and works toward growing the local businesses included on the list of awarded vendors. The solar powered trash and recycling compactors on the contract increase the amount that can be handled by one or two containers and save time and labor for staff.

Cost Savings

Even though the vendors on this contract are providing products at very competitive rates, cities, towns, agencies, schools, and others are encouraged to request lower pricing, particularly in situations where high volume is involved. Contract users can also negotiate delivery times and other aspects as needed.

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit [COMMBUYS.com](https://www.commbuys.com) and search for FAC113designatedDEP to find related Master Blanket Purchase Order (MBPO) information.

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- To link directly to the MBPO for FAC113designatedDEP visit [Master Blanket Purchase Order PO-21-1045-BAW00-BAW01-20904](#).
- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit [COMMBUYS.com](#) and search for FAC113designatedDEP to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located in the "Master Contract Record" Master Blanket Purchase Order (MBPO) for FAC113designatedDEP and can be accessed directly by visiting [Master Blanket Purchase Order PO-21-1045-BAW00-BAW01-20904](#).
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.
- OSD is participating in the FAC113Designated DEP and information on this contract may be found by visiting [Open Market Bid BD-21-1045-BAW00-BAW01-55215](#).

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities

01. Cities, towns, districts, counties, and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions, and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent.

In addition to the Eligible Entities listed above, private contractors and nonprofit entities engaged by the Eligible Entities to provide services that require products covered by this contract will be eligible to use this contract. The Strategic Sourcing Team (SST) reserves the right to revise the list of additional Eligible Entities throughout the life of the contract.

Supplier Diversity Requirements

When selecting vendor(s) without soliciting quotes or a statement of work, Executive Departments should follow below guidance:

When selecting contractors and placing orders, Executive departments shall utilize diverse and small businesses to the extent possible based on contract terms, SDO and departmental policies, laws, and regulations. Additionally, departments shall make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.

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OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

When selecting vendor(s) from multiple quotes and statement of work, Executive Departments should follow below guidance:

Requirements of the Small Business Purchasing Program for Small Procurements (expected annual value of \$250,000 or less) or the Supplier Diversity Program for Large Procurements (expected annual value exceeding \$250,000) apply to Executive Departments soliciting quotes or issuing statements of work.

Small Business Award Preference: In accordance with the Supplier Diversity Office’s SBPP Policy, Departments must award contracts for Small Procurements to SBPP-participating small business bidders if both of the following conditions are met:

- The response is received from an eligible small business; AND
- The response meets the Department’s best value criteria as defined in the RFR or RFQ.

SDP Commitment: Businesses awarded large Commonwealth contracts for goods and services (also called prime contractors or prime vendors) are required to make measurable financial commitments to do business with one or more diverse businesses (often called SDP Partners). This business-to-business relationship requirement applies to all Large Procurements for goods and services, which were historically defined as those expected to exceed \$150,000 in total spending. Effective July 1, 2021, Large Procurements will be defined as those expected to exceed \$250,000 in annual spending.

Executive departments should take into consideration contracted vendors SDP commitments when evaluating responses. Specifically, the following fields of the new SDP Plan Form correspond to the goals stated above:

Type of information collected from bidders	Possible use of the information by the SST
SDP focus statement	Assess the bidder’s level of integration of supplier diversity into company operations.
SDP policy link or attachment (if any)	
Additional creative initiatives (if any)	
SDP commitment – subcontracting	Evaluate the bidder’s SDP commitment.
SDP commitment – ancillary	
SDP commitment – total	
List of proposed partners	Assess the likelihood of the bidder meeting their SDP commitment.
Company prior year spending with the list of partners (if available)	
Company average gross annual revenue	If deemed necessary by the Agency or Statewide Contract Strategic Sourcing Team (SST) and included in the evaluation criteria, consider the bidder’s company size during the

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	evaluation of the ancillary SDP commitments and total prior year spending.
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Key Evaluation Requirements

The following key requirements apply to the evaluation of submitted SDP Plans:

- At least 25% of the available evaluation score must be dedicated to the evaluation of the bidder’s SDP Commitment.
- The majority of the SDP evaluation score should be dedicated to the bidder’s SDP commitment.
- bidders offering more value in their SDP Plan submissions must receive higher scores.

Other Requirements:

Expected annual value of the RFQ	RFQ process requirements
Less than or equal to \$250,000/year	<ul style="list-style-type: none"> • Notify at least two small businesses capable of providing the product or service of the opportunity, if available. • Include SBPP contract language and place it prominently within the RFQ. See SDO Template Language. • Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department’s best value criteria. • Award to a large business only if there is no SBPP participating business meeting departments’ best value criteria. • Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria. • See the Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams for additional guidance.
More than \$250,000/year	<ul style="list-style-type: none"> • Notify at least two diverse and/or small businesses capable of providing the product or service of the opportunity, if available. • Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible. • See the Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams for additional guidance. <p>Note: Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.</p>

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Pricing, Quote and Purchase Options

Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

- Purchases made through this contract will be direct, outright purchases

Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing and may be further negotiated.
- All pricing information is posted in COMMBUYS as an attachment to respective category MBPO and is titled **Master Price File**. Links to the respective MBPO categories may be found in the *Contract Structure* section.

Eligible entities should contact vendors to obtain samples, get marketing materials, and to order products. Although the general products offered by each of the awarded vendors are shown below, contract users should view the details of all products as well as the pricing [in](#) the **Master Price File** attachment. All prices associated with this contract are “not to exceed” prices and are the maximum prices that Contractors are permitted to charge. Departments may request that Contractors provide a lower price based on volume or other factors.

Pricing is to be inclusive of all shipping and delivery charges for all categories except Public Space Recycling Containers – Fixed Position, Roll-Off Containers, Dry Cargo Containers, and orders of fewer than 21 Compost Bins. Delivery charges for Recycling Containers – Fixed Position and Roll-Off Containers will be negotiated between the Eligible Entity and Contractor at the time of order. In the Compost Bin category, delivery charges will be included for all orders except orders of fewer than 21 units. Delivery charges will be negotiated between the Eligible Entity and Contractor at the time of order for orders of fewer than 21 compost bins.

Pricing will not include unloading delivered products onto the Eligible Entity’s loading dock or to the ground, but Contractors must offer this service to all Eligible Entities upon request. At the time of issuing a product quote to an Eligible Entity, the Contractor must ascertain if the Eligible Entity will require unloading services and must include any unloading charges into the product quote.

The Eligible Entity may further negotiate any shipping, delivery or unloading charges with the Contractor after receiving a quote.

Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found in COMMBUYS as an attachment to the respective category MBPO’s and is titled Master Price File. Links to the MBPO categories may be found in the “How to Place an Order” section below.

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Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDhelpdesk@mass.gov.

When contacting a vendor on statewide contract, always reference FAC113 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How To Purchase From The Contract

- **Directly purchase fixed price items through COMMBUYS**

This contract allows buyers to find and quickly purchase specific products/services with pricing within COMMBUYS. In other words, it allows you to create a Release Requisition in COMMBUYS, submit the requisition for approval, and send the vendor a Release Purchase Order.

While all prices for this contract are defined in the price file, it is recommended that contract users consult the contract vendor to ensure that the list of items being ordered is correct, especially in cases where products are customized. Once the details of the order, pricing and delivery have been confirmed with the vendor, the order should be placed through COMMBUYS, or directly with the vendor. Placing the order through COMMBUYS is a requirement for all Commonwealth Departments. (Purchasers that are not Commonwealth Departments may place orders directly with the vendors.) Follow these steps to place the order through COMMBUYS:

1. Initiate a new Requisition.
2. On the Items tab use the "Search Items" -> "Advanced Search" function to find the appropriate Item for ordering. Use "FAC113DesignatedDEP" in the Description field on the search form and then select the Item that represents the appropriate Product Category.
3. Add item quantity (1.0), select (check off) the Item, and then press "Add to Req and Exit."
4. Once Item has been added, enter the Catalog Price/Unit Cost by clicking on the "Enter Info" link.
5. On the Vendors tab click "Look up and Change Vendor." This is where you will select the vendor you have chosen.
6. On the Attachments tab, upload the order description with product quantities and order total and any other pertinent documents, making sure to check the box that says Show to Vendor.

Review the Summary Tab, and then Submit for Approval. For this contract there are 11 separate Master Blanket Purchase Orders (MBPO): one MBPO for each Product Category. Note that Product Category 11 was not awarded, and as a result no MBPOs for those categories were set up. All pricing information is posted in COMMBUYS as an attachment to respective category MBPO and is titled **Master Price File**.

Each MBPO includes:

- A list of vendors awarded for the Product Category the MBPO covers;
- A single line item to be used for ordering products;
- A price file containing pricing information for all categories

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- For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select:
- The *COMMBUYS Requisitions* section and choose the *Make a Statewide Contract Purchase in COMMBUYS* job aid.

Purchase Order # (links below bring you to the public view in COMMBUYS)	MBPO Description	Product Category Title and Description
PO-21-1045-BAW00-BAW01-20907	FAC113designatedDEP Category 1 - Set Out Recycling Containers	Set Out Recycling Containers – Curbside recycling bins and lids in sizes from 14-22 gallon capacity.
PO-21-1045-BAW00-BAW01-20908	FAC113designatedDEP Category 2 - Recycling Barrels	Recycling Barrels – Curbside recycling barrels and lids in sizes from 25-32 gallon capacity.
PO-21-1045-BAW00-BAW01-20909	FAC113designatedDEP Category 3 - Wheeled Recycling Carts	Wheeled Recycling Carts – Curbside recycling carts with lids in sizes from 32-96 gallon capacity.
PO-21-1045-BAW00-BAW01-20910	FAC113designatedDEP Category 4 - Organics Collection Carts	Organics Collection Carts – Wheeled carts with latching lids for curbside food scrap collection in sizes from 12-25 gallon capacity.
PO-21-1045-BAW00-BAW01-20911	FAC113designatedDEP Category 5 - Public Space Recycling Containers, Outdoor/Indoor, Fixed Position	Public Space Recycling Containers, Outdoor/Indoor, Fixed Position – Public space recycling containers for fixed (“permanent”) indoor or outdoor installation in sizes from 20-320 gallon capacity.
PO-21-1045-BAW00-BAW01-20912	FAC113designatedDEP Category 6 - Public Space Recycling Containers, Collapsible/Transportable	Public Space Recycling Containers, Collapsible/Transportable – Collapsible indoor/outdoor event recycling collection containers or receptacles for the purpose of collecting redeemable bottles and cans or separated or commingled containers and/or paper (e.g., newspaper, magazines, etc.).
PO-22-1045-BAW00-BAW01-22558	FAC113designatedDEP Category 7 – Roll-off Containers and Compactors for Waste and Recycling	30 & 40 cubic yard (CYD) Roll Off containers in open and closed top varieties for the collection of recyclable materials. The use of such containers will allow for the separation of various types of recyclables (e.g., paper, cardboard, commingled bottles/cans, C&D [ceiling tiles, plumbing fixtures, end cuts, wire, piping, wood, wallboard, etc.]).
PO-21-1045-BAW00-BAW01-20914	FAC113designatedDEP Category 8 - Multipurpose Recycling Containers	Multipurpose Recycling Containers – Various recycling containers including deskside containers, apartment containers, companion or saddle trash containers, tall and slim recycling containers, office building and multi-family recycling containers, in sizes from 1-78 gallon capacity.
PO-21-1045-BAW00-BAW01-20915	FAC113designatedDEP Category 9 - Compost Bins	Compost Bins – Compost bins for outdoor composting at residences, schools, and businesses, in sizes from 10-30 cubic foot capacity. Alternative product – Dual compost tumbler for composting indoors or on porch/deck of residences, schools and businesses.
PO-21-1045-BAW00-BAW01-20917	FAC113designatedDEP Category 10 - Compost Kitchen Scrap Buckets	Compost Kitchen Scrap Buckets – Containers with secure covers for collection of food scraps at residences, schools and businesses. Made from plastic, ceramic, steel or bamboo, in sizes of 1-2 gallon capacity.
PO-21-1045-BAW00-BAW01-20918	FAC113designatedDEP Category 12 - Rain Barrels	Rain Barrels – Plastic barrels with covers and spigots for residential or institutional rainwater collection, in sizes from 52-60 gallon capacity. Accessories include downspout diverters.

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Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

Environmentally Preferable Products (EPP)

This contract includes a wide variety of containers for various recycling applications including recycling bins, wheeled carts, home composting bins and buckets, public space recycling containers including solar bins, and rain barrels.

- All products are required to contain reused or recycled content. Rain barrels are 98% reused, and most of the plastic recycling bins, containers, and carts are manufactured with approximately 30% post-consumer recycled plastic.
- Local vendors available on the contract.
- The solar powered trash and recycling compactors handle the equivalent of two or more containers of debris, saving time and labor for staff.

Contract Exclusions and Related Statewide Contracts

Two other statewide contracts also have recycling bins available: [FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies](#) and [FAC101: Facilities Maintenance, Repair & Operations](#)

Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Shipping/Delivery/Returns

All orders **must** be shipped within the timeframes specified below unless a different delivery time frame is negotiated with the Eligible Entity at the time of order. See **Pricing and Purchase Options** section above for additional information regarding shipping.

Category 1: Set-Out Containers

The Contractor must guarantee that any order not exceeding 30,000 set out containers shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 30,000 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 2: Recycling Barrels

The Contractor must guarantee that any order not exceeding 30,000 recycling barrels shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 30,000 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 3: Wheeled Recycling Carts

The Contractor must guarantee that any order not exceeding 5,000 carts shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 5,000 must be delivered within 60 days of the Contractor's receipt of the purchase order.

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Category 4: Organics Collection Carts

The Contractor must guarantee that any order not exceeding 2,000 carts shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 2,000 must be delivered within 60 days of the Contractor's receipt of the purchase order.

Category 5: Public Space Recycling Containers, Fixed Position

The Contractor must guarantee that any order not exceeding 100 public space recycling containers shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 100 containers must be delivered within 90 days of the Contractor's receipt of the order.

Category 6: Public Space Recycling Containers, Collapsible/Transportable

The Contractor must guarantee that any order not exceeding 100 public space recycling containers shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 100 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 7: Roll-off Containers and Compactors

The Contractor must guarantee that any order not exceeding one roll-off container or compactor shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of one container must be delivered within 90 days of the Contractor's receipt of the order.

Category 8: Multipurpose Recycling Containers

The Contractor must guarantee that any order not exceeding 100 multipurpose recycling containers shall be delivered within 30 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 100 containers must be delivered within 60 days of the Contractor's receipt of the order.

Category 9: Compost Bins

The Contractor must guarantee that any order not exceeding 500 bins shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 500 units must deliver one-half of the total number of bins ordered within 30 days of the Contractor's receipt of the purchase order with the balance being delivered within 60 days, unless mutually agreed upon by both parties.

Category 10: Compost Kitchen Scrap Buckets

The Contractor must guarantee that any order not exceeding 5,000 kitchen scrap buckets shall be delivered within 45 days of Contractor's receipt of the purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 5,000 containers must be delivered within 90 days of the Contractor's receipt of the order.

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Category 12: Rain Barrels

The Contractor must guarantee that any order not exceeding 500 rain barrels shall be delivered within 30 days of the Contractor's receipt of purchase order from any eligible contract user. The Contractor shall further guarantee that purchase orders in excess of 500 units must deliver one-half of the total number of rain barrels ordered within 30 days of the Contractor's receipt of the purchase order with the balance being delivered within 60 days, unless mutually agreed upon by both parties.

Additional Information/FAQs

Frequently Purchased Items on the Contract

Products frequently purchased through this contract include recycling bins, recycling carts and solar powered compactors.

Geographical Service Area

Statewide

Product Specifications, including Environmental Standards and Requirements

All specifications may be viewed in the FAC113 Request for Responses (see each category MBPO link from the *How to Place an Order* table above).

Warranties

All warranties may be viewed in the FAC113 Request for Responses (see each category MBPO link from the *How to Place an Order* table above).

Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is negotiated to buyer if a certain volume of product or service is purchased.

If the Needed Product Can Not be Found

If a product cannot be found in the vendor's catalog or price sheet, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product meets the scope of the product category, the vendor may be able to add it to their product offerings and would need prior approval from the sourcing lead

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Lead to inquire whether the product may be purchased.

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Strategic Sourcing Team Members

- David Minucci, DEP (inactive)
- Shaun Santos, DEP
- Ann McGovern, DEP (inactive)
- Rebecca Ferguson, DEP
- Tim Kennedy, OSD
- Holly Turner, OSD (inactive)

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Contract User Guide for [contract#]

Vendor List and Information*

Vendor	Contact Person	Phone #	Email	Categories	PPD Discounts	SDP Commitment Percentage	Minimum Order
**Master Contract Record [Master MBPO] (All contract documents)	Rebecca Ferguson	857-274-7621	rebecca.ferguson@mass.gov	N/A	N/A	N/A	N/A
Big Belly Solar, LLC	Jincy Paul	617-286-3234	contracts@bigbelly.com	5	1% - 10 days		No min.
Busch Systems International Inc	Alicia Freeborn	800-565-9931 ext. 1690	aliciaf@buschsystems.com	1,5,6,8,10	2% - 10 days 1.5% - 15 days 1% -20 days	2%	Varies by category
Cascade Engineering	Matt Maes	507-514-1499	matt.maes@cascadeng.com	3	1% - 10 days 1% - 15 days 0.5% - 20 days 0.5% - 30 days	2%	No min.
Enviro World Corp	Basil Thompson	416-674-0033	solutions@enviroworld.ca basil@enviroworld.ca	5,12	2% -30 days	1%	No min.
Go Green Solutions, Inc.	James Fisher	978-852-7977	Jim3@gogreensolutionsinc.com	9, 10	5% - 10 days 4% - 15 days 3% - 20 days 2% - 30 days		No min.
Great American Rain Barrel	Suzanne Gebelein	617-361-6611 617-947-9989	sales@tgarb.com	12	1% -10 days	3%	No min.
EcoVision Environmental, Inc.	Doug Hill	289-987-4567	doug@ecovisionenvironmental.com	5, 10, 12	2% - 10 days 1% - 15 days	2%	No min.
New England Plastics Corp	Maria Vieira	508-998-3111 ext. 420	sales.nep126@gmail.com	9	1% - 10 days 1% - 15 days 1% - 20 days	10%	No min.
ORBIS Corporation	Carla Manzella	416-745-7106	carla.manzella@orbiscorporation.com	1,4,8,9,10,12	0.5% - 10 days	1%	Varies by category
Otto Environmental Systems North America, Inc.	Mark Brace	919-414-2453	mark.brace@otto-usa.com	1, 3, 4	1% - 10 days 1% - 15 days	0.5%	No min.

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OPERATIONAL SERVICES DIVISION

Vendor	Contact Person	Phone #	Email	Categories	PPD Discounts	SDP Commitment Percentage	Minimum Order
					1% - 20 days 1% - 30 days		
Rehrig Pacific Company	Charla Sorenson	814-462-5247	csorenson@rehig.com	1,2,3,4,8	1% -10 days	5%	Varies by category
Schaefer Systems International, Inc.	Travis McAllister	704-731-1610	travis.mcalister@ssi-plastic.com	3	1% - 10 days 1% - 15 days 0.5% - 20 days 0.5% - 30 days	5%	No min.
Sure-Close, Inc.	Rodney Muir	416-535-9918	rodmuir@sympatico.ca	10	2% - 10 days	10%	No min.
Wastequip Manufacturing Company, LLC	Vicky Connelly	704-831-4641	vconnelly@wastequip.com	7	0.25% - 10 days	0.125%	No min.

*Note that COMMBUYS is the official system of record for vendor contact information.

**The Master Contract Record MBPO is the central repository for all common contract files. Price files may be found in the individual vendor's MBPO.

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