

# Contract User Guide FAC119: Maintenance Repair and Operations Retail Products & Supplies

## Contract Overview

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| --- | --- |
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| Contract Term | * **Current Contract Term:** August 1, 2022 – July 31, 2027 * **Maximum End Date:** One (1) two-year (2) renewal to July 31, 2029 |
| Massachusetts Management Accounting and Reporting System (MMARS) Master Agreement (MA) Number | **FAC119**  **Note:** \*The asterisk is required when referencing the contract in the MMARS system. |
| Quote Requirements | Quotes are not required for purchasing. |
| Vendor List | Refer to [Vendor List and Information](#_Appendix_A:_Vendor) for eligible vendors on this contract. |
| Updates | OSD Contract Manager 9/23/2025 OSD Contract Manager Email Link 10/16/2025 |

**Note:** Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

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## Contract Summary

**FAC119: Maintenance Repair and Operations Retail Products & Supplies:** This Statewide Contract offers a variety of building and industrial MRO products from the awarded vendors, the flexibility to walk-in to local retail hardware stores around the Commonwealth to pick up parts as well as building/carpentry/home improvement supplies and related materials. Initially, the contract was built on the U.S. Communities for Maintenance Repair and Operations Industrial and Building Retail Products and NASPO Value Point Walk in Materials contracts. With a goal to provide enhanced flexibility and broad geographical coverage throughout the state of Massachusetts the bid was reopened on a rolling enrollment basis to provide additional bidding opportunities for local hardware stores. Bids will be accepted until July 29, 2026, 3:00PM ET. In response to the COVID19 situation the procurement scope has been interpreted to include purchases that offer curbside pickup facilitation. FAC119 MRO Retail Products and Supplies replaces FAC105 MRO Retail Products and Supplies.

**Note:** This contract may be used to procure the goods or services described herein **at any dollar amount**. Any limitations, including for procurements involving **construction**, are outlined in this Contract User Guide.

For Master Contract Record, refer to the [Master Blanket Purchase Order **(**MBPO**)** with RFR.](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC3-25885&releaseNbr=0&external=true&parentUrl=close)

### Benefits and Cost Savings

Statewide Contracts are an easy way to obtain benefits for your organization by:

* Leveraging the Commonwealth’s buying power
* Simplifying the solicitation process
* Providing contracting expertise
* Enhancing vendor relationships through proactive management and oversight
* Offering competitive pricing
* Partnering with a pool of qualified and experienced vendors
* Offering Prompt Payment Discount
* Accessing a wide range of environmentally preferable products and services
* Availability of a broad array of products.
* Price quotes provided on large projects: $1,500 or more.
* Volume pricing is available on planned and bulk purchases.
* Will-call pickup – save time by calling ahead to have your order ready for pick-up.
* Purchases conducted online or over the phone with curbside pickup (due to COVID19 restrictions).
* Direct shipping to warehouse or job site is available on many products.
* Wide selection of EPPs: energy efficient, water conservation, sustainable forestry, healthy home, and clean air.
* Flexibility of in-store local purchases for products awarded under contract.

## Contract Categories

This contract includes 13 categories of products listed as follows:

* Category 1: Appliances
* Category 2: Tools/ Supplies
* Category 3: Exterior Finish Supplies, Interior Finish Supplies
* Category 4: Fasteners
* Category 5: Lighting, Ballast/ Fixtures (No LED Roadway and Outdoor Area Lighting)
* Category 6: Material Handling
* Category 7: Outdoor Garden Supplies and Equipment
* Category 8: Paint and Accessories
* Category 9: Plumbing Supplies
* Category 10: Power Sources/Accessories
* Category 11: Power Tools (corded, cordless and pneumatic)
* Category 12: Work/Safety Wear
* Category 13: Miscellaneous (No Rentals, No Fee for Service)

## Contract Exclusions and Related Statewide Contracts

This is a commodity only contract. There will be no services allowed under this contract. Eligible Entities are encouraged to use the Statewide Contracts for Tradesperson for any services that may be required. Related information on the statewide contracts for tradesperson can be found under [Tradesperson Services](https://www.mass.gov/service-details/tradesperson-services).

## Who May Use the Contract

The following is a complete list of the types of organizations generally allowed to use the Operational Service Division’s (OSD's) Statewide Contracts (SWCs). Some SWCs may be open to additional organizations, and some are more restricted in usage.

* Cities, towns, districts, counties, and other political subdivisions
* Executive, Legislative, and Judicial Branches, including all departments and elected offices therein
* Independent public authorities, commissions, and quasi-public agencies
* Local public libraries, public school districts, and charter schools
* Public hospitals owned by the Commonwealth of Massachusetts
* Public institutions of higher education
* Public purchasing cooperatives
* [Non-profit](https://www.mass.gov/info-details/non-profit-purchasing-programs), UFR-certified organizations that are doing business with the Commonwealth
* Other states and territories and their cities, towns, districts, counties, other political subdivisions, and public institutions of higher education without prior approval from the State Purchasing Agent. ([Tips for Out-of-State Buyers](https://www.mass.gov/doc/purchasing-from-statewide-contracts-tips-for-out-of-state-buyers/download))
* Other entities when designated in writing by the State Purchasing Agent

## Pricing Options

Contract Users should continue to place orders by contacting the appropriate vendor, or by going to the store to purchase. Due to COVID19 situation the procurement scope has been interpreted to include online purchases with curb side pickup facilitation. Contractors’ invoices must be itemized to reflect contract pricing for each item.

**Note:** The price files and vendor catalogs are accessible through public view in COMMBUYS; therefore, buyers can access the price files and vendor catalogs without needing to sign into a COMMBUYS account.

* **Ceiling/Not-to-Exceed:** The contract's published pricing, including discounts, is a maximum price or 'not-to-exceed' limit and can be subject to further negotiation.
* **Discount from Manufacturers Suggested Retail Price (MSRP):** Contract pricing is a specified discount off the MSRP catalog price. Volume pricing available on planned and bulk purchases.

### For Purchases from Lowe’s and Home Depot Only

* A pre-established Commercial Account must be in place prior to purchase.
  + Home Depot – Please click on the [link](https://www.homedepot.com/c/Government_Customers) for instructions to establish an account.
    - Lowe’s – If an Agency wants to set up an open billing account using a PO, they should set up an LCA Account with Synchrony Financial; see attached LCA (Lowes Commercial Account) Government Letterhead Instructions.  Please contact National Account Manager Ron Manning at [Ronald.Manning@Lowes.Com](mailto:Ronald.Manning@Lowes.Com) or call 774-613-1973. Mass State Contract Users can contact the Lowes Pro Government Support Team via email at [Government.Support@lowes.com](mailto:Government.Support@lowes.com) for any account setup issues.
* For special projects implemented in phases, by mutual agreement of the Eligible Entity and the Contractor, invoices must be issued after each phase is completed to the Eligible Entity’s satisfaction.

**Note:** Product pricing may be found on the [vendor information](#_Appendix_A:_Vendor) section, where links to all the vendors’ MBPOs are provided.

## Purchase Options

* Purchases made through this contract will be direct, outright purchases.

For Lowes:

* In order to purchase from Lowes off FAC119, vendors MUST scan their Government Contract Savings KEY FOB at the point of sale for all in-store purchases.
* State Contract Users can order KEY FOBS by reaching out to Ron Manning at ron.manning@lowes.com and/or using this link-[www.lowes.com/naspo](http://www.lowes.com/naspo)
* Purchases options: P-Card / Credit Card or LCA Account with Synchrony Financial for open PO Requests; *See attached LCA (Lowes Commercial Account) Government Letterhead Instructions PDF for agencies that want to open an LCA for open account billing with Lowes Pro / Synchrony Financial*
* Quote Solicitation: Buyers can solicit quotes from multiple vendors (see the Vendor MBPO Listing [PO-17-1080-OSD03-SRC02-10360](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-17-1080-OSD03-SRC02-10360&releaseNbr=0&external=true&parentUrl=close), award vendors, and place orders through COMMBUYS. A solicitation-enabled contract allows the buyer to solicit quotes from vendors who have Master Blanket Purchase Orders (MBPOs) or Statewide Contracts in COMMBUYS. The buyers can create a solicitation-enabled bid using a release requisition, converting the requisition to a bid, and then requesting quotes from eligible vendors. Buyers must include “FAC119 RFQ” when entering information in the Description field.

See the [How to Request Quotes from Vendors on Statewide Contracts](https://www.mass.gov/doc/how-to-request-quotes-from-vendors-on-statewide-contracts/download) job aid for more details.

* **Document Items in COMMBUYS That Have Already Been Purchased:** This contract enables buyers to retroactively record a previously made contract purchase within the COMMBUYS system. This is done through a Request for Payment Authorization (RPA) Release Requisition, which also allows MMARS users to easily keep track of spending.

For a description on how to complete this purchase in COMMBUYS, see the [How To Record a Contract Purchase Previously Made (RPA Release)](https://www.mass.gov/doc/qrg-how-to-record-a-contract-purchase-previously-made-rpa-release/download)job aid*.*

**Note:** MMARS and COMMBUYS do not interface. Payment request and invoice must be reported in both MMARS and COMMBUYS.

## Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth of Massachusetts' e-procurement platform, serving as a central marketplace for state agencies and other eligible entities to procure goods and services, connecting government buyers and businesses. It aims to streamline the purchasing process, ensuring transparency and efficiency in the procurement process.

For Executive Agencies, COMMBUYS is required. Per 801 CMR 21.00, Executive Agencies must use established Statewide Contracts (SWCs) for the purchase of products and services. To set up a COMMBUYS buyer account or to update an existing agency account, the buyers must email the [OSD Help Desk](mailto:OSDhelpdesk@mass.gov) or call 1-888-627-8283.

While COMMBUYS use is not mandated for Non-Executive Agencies and other eligible entities, it is highly recommended to streamline the procurement process and assist buyers in making informed purchasing choices. Eligible entities should follow their internal guidelines for COMMBUYS use.

## Finding Contract Documents

Buyers may view contract documents (including Contract User Guides, Request for Response, Prompt Payment Discount Form, specifications, and other attachments) on COMMBUYS without requiring a COMMBUYS account or logging in.

To find contract documents in COMMBUYS, follow these steps:

1. On the [COMMBUYS](http://www.commbuys.com/) home page, enter **FAC119** in the search tool and select **Blankets** from the drop-down list.
2. Select the Search icon. The related Master Blanket Purchase Orders (MBPOs) information opens in a table format.
3. To view the associated contract documents, under the **Blanket #** column, select on the applicable Purchase Order (PO) link. The MBPO opens for the selected PO, and the attachments may be found in the **Agency Attachments** or **Vendor Attachments** section.

All standard contract documents are within the Master Contract Record. Access them directly by selecting [Master Blanket Purchase Order **(**MBPO**)** with RFR.](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC3-25885&releaseNbr=0&external=true&parentUrl=close)

For Lowe’s and Home Depot awards only: OSD is participating in the U.S. Communities Maintenance Repair and Operations Industrial and Building Retail Products and NASPO ValuePoint Walk in Materials contracts. Information on these contracts may be found at [The Home Depot Pro Institutional Cooperative Contract | Contract Documentation](https://www.omniapartners.com/publicsector/suppliers/the-home-depot-pro-institutional/contract-documentation#c36184), [Lowes Home Centers LLC NASPO Contract](https://s3-us-west-2.amazonaws.com/naspovaluepoint/1647474896_Lowes%20Home%20Centers%20LLC%20NASPO%20Contract%20(1).pdf) and [NASPO ValuePoint](http://www.naspovaluepoint.org/?gclid=Cj0KCQjwwevLBRCGARIsAKnAJvetinlxzeI6j9nQ-0yP2tWUi6MshUJjj1imMrX3Y1SYhyk5ayFkcrEaAkn2EALw_wcB#/home/contracts). Currently the Home Depot contract pursuant to the cooperation agreement deadline expires on 12/31/2026.

Information on the FAC119 rolling enrollment bid can be found at [FAC119 – MRO Hardware Stores Retail](https://www.commbuys.com/bso/external/bidDetail.sdo?docId=BD-22-1080-OSD03-SRC04-71780&external=true&parentUrl=close).

Lowes Pro / NASPO Value Point Cooperative Information can be found at [www.lowes.com/NASPO](https://urldefense.com/v3/__http:/www.lowes.com/NASPO__;!!CPANwP4y!TFjTDc6IuF8SQ_SDJAO0TJ0VS7qFcgWIqhKODqRTh7rCvFuUj7RR6fsFokA8bueNDguRE16LCBt8O6ICpNPtkmAb2GRv$)

## Finding Vendor-Specific Documents

To find vendor-specific documents, including price sheets, refer to the links to the individual vendor’s Master Blanket Purchase Order (MBPO) on the [Vendor Information](#_Appendix_A:_Vendor) page, and follow these steps:

1. On the [Vendor Information](#_Appendix_A:_Vendor) page, under the **Master Blanket Purchase Order #** Column, select the applicable Purchase Order (PO) link. The Master Blanket Purchase Order (MBPO) opens for the selected PO.
2. On the MBPO, scroll down to the **Vendor Attachments** section to find the vendor-specific documents.
3. To view, select the desired document link.

## Supplier Diversity Office (SDO) Requirements

Please refer to the following guidelines:

* Executive Departments must use diverse and small businesses to the extent possible based on contract terms, [Supplier Diversity Office (SDO)](https://www.mass.gov/orgs/supplier-diversity-office-sdo), and departmental policies, laws, and regulations.
* The [Small Business Purchasing Program (SBPP)](https://www.mass.gov/info-details/small-business-purchasing-program-sbpp?_gl=1*flb0s8*_ga*NDExMTU1ODA0LjE3MzYzNDk5NDE.*_ga_MCLPEGW7WM*czE3NTY5MTE2ODkkbzM2OSRnMSR0MTc1NjkxMzg1NCRqMjgkbDAkaDA.) applies to small procurements ($250,000 or below annually), while the [Supplier Diversity Program (SDP)](https://www.mass.gov/supplier-diversity-program-sdp?_gl=1*1dd4k06*_ga*NDExMTU1ODA0LjE3MzYzNDk5NDE.*_ga_MCLPEGW7WM*czE3NTY5MTE2ODkkbzM2OSRnMSR0MTc1NjkxMzk5MCRqNTckbDAkaDA.) applies to large procurements (over $250,000 annually). Executive Departments must consider these requirements when soliciting quotes or issuing Statements of Work (SOWs).
* Operational Services Division (OSD) provides a list of SDO businesses through the [Statewide Contract Index](https://www.mass.gov/doc/statewide-contract-index). Refer to the **SDO Programs (SDP and SBPP)** tab on the index (scroll to view the tab).

### Supplier Diversity Program (SDP) Requirements

Please view the following guidelines:

* In cases where all other factors are equal, and particularly when adhering to a best value approach, the department will favor the vendor with stronger SDP commitment.
* For more information, refer to [Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams](https://www.mass.gov/doc/best-value-evaluation-of-sdp-plan-forms-a-guide-for-strategic-sourcing-teams/download).
* Vendor SDP commitment percentages may be found on the [vendor list](#_Appendix_A:_Vendor) table.

### Small Business Purchasing Program (SBPP) Requirements

Please view the following guidelines:

* If available, departments must notify at least two certified small businesses capable of providing the product or service. Bids received from SBPP-participating small businesses must be evaluated, and if one meets the department’s best value criteria, the contract must be awarded to that vendor.
* For more information, refer to [Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams](https://www.mass.gov/doc/best-value-evaluation-of-responses-to-small-procurements-a-guide-for-strategic-sourcing-teams/download).
* Vendor SBPP Certification status can be found on the [vendor list](#_Appendix_A:_Vendor) table in the **SDO Certification Type** column.

## Subcontractors

The awarded vendor’s use of subcontractors is subject to the provisions of the [Commonwealth’s Terms and Conditions](https://www.mass.gov/doc/exhibit-f-1-commonwealth-terms-and-conditions-0/download?_ga=2.11892660.1852975385.1737644168-411155804.1736349941&_gl=1*1ehavvx*_ga*NDExMTU1ODA0LjE3MzYzNDk5NDE.*_ga_MCLPEGW7WM*MTczNzY1MjIyMi4xNS4xLjE3Mzc2NTIzODYuMC4wLjA.) and [Standard Contract Form](https://www.macomptroller.org/wp-content/uploads/instructions_standard-contract-form.pdf), as well as other applicable terms of this Statewide Contract (SWC). Prior approval of the department is required for any subcontracted service of the Contract. Contractors are responsible for the satisfactory performance and adequate oversight of their subcontractors.

## Shipping, Delivery, and Returns

The prices are the delivered price to any Purchasing Entity. All deliveries shall be F.O.B. destination, freight pre-paid, with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage shall remain the Contractor’s until final inspection and acceptance when responsibility shall pass to the Purchasing Entity except as to latent defects, fraud and Contractor’s warranty obligations. For further information please refer to the RFR or RFP of the respective contract.

The Bidder’s returned goods policy must allow for the return of unused products normally stocked by the Contractor, within 90 days of delivery, free of charge including transportation back to the Contractor’s facility, in cases when:

* The wrong item was ordered,
* Product that was not ordered was delivered.
* Unopened products are being returned in the same condition as received for any reason.
* Product performance, appearance, or other attributes do not meet the Eligible Entity’s requirements.

## Warranties

The warranty for the Commonwealth shall be the manufacturer’s standard warranty starting from the date of acceptance by the Purchasing Entity. Manufacturer warranties apply in addition to any warranty extended by the Contractor in its retail operations. The warranty period shall begin upon Acceptance.

## Additional Discounts

Vendors in this statewide contract offer the following discounts, which may vary for each vendor:

* **Prompt Payment Discount:** A percentage discount given to the buyer if the invoice is paid within a specified time, in accordance with the [Commonwealth’s Bill Paying Policy](https://www.macomptroller.org/policies/).
* **Volume Discount:** A discount is provided to the buyer if a certain volume of product or service is purchased.
* **Other Discounts:** Bulk and volume pricing discounts on qualifying orders.

**Receive volume savings when your Lowe’s purchase:**

* Is over $1,500, your quote can be placed through Volume Savings Program (VSP). You can get a VSP Quote for your order of over $1500 by contacting the Lowes Store Pro Desk or through your Lowes.com Online Account using our Quote Feature when you build a purchase cart that exceeds $1500. Assistance is available if needed.
* 7% Discount from Lowes with our NASPO Value Point Cooperative Contract when using our KEY FOB Program for Lowes in-store purchases. Order KEY FOBS using the following link or sign up for our NASPO Program when setting up your Lowes.com Online Account Lowes.Com or Lowes.com/naspo
* 2% additional credit on all purchases reflected on monthly statement
* Contractor Packs: Save 10%-50% off on 1,000 items in store when you buy in bulk.
* Look for contractor pack labels in stores and on-line.

**The Home Depot Stores:**

* Purchases over $1,000
* Vendor direct programs on select products for additional savings from The Home Depot.
* Enterprise level rebate from the Home Depot.

**Note:** Vendor discounts are detailed in the [vendor list](#_Appendix_A:_Vendor) table and the price files within each vendor's Master Blanket Purchase Order (MBPO) or Master Contract Record MBPO.

## Emergency Services

Vendors on this contract may be required to provide products or services in cases of statewide emergencies. The [801 CMR 21.05(3)](https://www.mass.gov/doc/801-cmr-21-procurement-of-commodities-or-services-including-human-and-social-services/download?_ga=2.5187184.276064254.1754065769-411155804.1736349941&_gl=1*sw9tsp*_ga*NDExMTU1ODA0LjE3MzYzNDk5NDE.*_ga_MCLPEGW7WM*czE3NTQwNzY0MjMkbzMyMyRnMSR0MTc1NDA3NjQ1NSRqMjgkbDAkaDA.) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](https://www.mass.gov/doc/emergency-response-supplies-services-and-equipment-contact-information) list for emergency services related to this contract.

## Vendor Performance

Key points concerning vendor performance are outlined below:

* Provide actionable feedback on vendors for this contract to optimize performance through the [Procurated Platform](https://go.procurated.com/ma-statewide/). On the Procurated website, select an OSD contract, choose **Select**, and then choose **Provide a Review** for the applicable vendor listed.
* Buyers are encouraged to reach out to the Category Manager if vendors are not meeting their contractual obligations and buyers may be surveyed for vendor performance feedback.
* Vendors will be evaluated on their current performance and may be asked to work with the Commonwealth toward improvement.
  + If vendor performance is unacceptable but may be corrected, the vendor will be given the opportunity to develop and implement a Corrective Action Plan (CAP), working collaboratively with OSD and the relevant purchasing entities.
  + If vendor performance is inadequate or breaches the RFR terms, including attachments and agreements, the OSD Category Manager may issue a warning, implement a CAP, or suspend/terminate the contract.
* Vendors must meet all contractual requirements throughout the life of the contract, including requirements for timely and accurate report submission, to remain in good standing under the contract.

## General Procurement Guidelines and Best Practices

For general procurement guidelines and best practices, follow these recommendations:

* Buyers should inform vendors to reference Statewide Contract **FAC119** on all quotes and invoices.
* No prepayment should be made for products not yet delivered or services not yet rendered.
* No sales tax should be applied to invoices.
* No fees or surcharges (including travel, fuel, delivery) should be applied to invoices.
* Special order fees must be agreed upon by both parties upfront.
* Payments for products or services provided must be paid within 45 days per Massachusetts Bill Payment Policy, or sooner if applying Prompt Payment Discount.
* Buyers are not required to sign additional agreements with vendors that conflict with the Request for Response (RFR) Terms and Conditions. Contact the Category Manager for guidance.
* Vendors must notify buyers of product substitutions.

## Environmentally Preferable Products and Services (EPPS)

Given the wide range of product categories covered by this Contract, the Environmentally Preferable Products (EPP) Program has curated a list of relevant third-party certifications and standards to support informed purchasing decisions. These resources may be found on the EPP Products and Services Guide’s [Building Materials and Supplies](https://www.mass.gov/info-details/environmentally-preferable-products-index#building-materials-and-supplies) webpage.

**Appliance Energy and Water Efficiency Standards**

Buyers must comply with the [Massachusetts Appliance Energy and Water Efficiency](https://www.mass.gov/info-details/appliance-energy-and-water-efficiency-standards) Standards. Effective January 1st, 2023, products in the covered categories may only be sold or installed in Massachusetts if they are certified by their manufacturer as compliant with 225 CMR 9.00.  To ensure compliance, check DOER’s [**Compliance for Sellers and Installers page**](https://www.mass.gov/info-details/appliance-efficiency-standards-compliance-for-sellers-and-installers) for detailed instructions for how to comply.

**Learn More:** Explore the [Environmentally Preferable Products (EPP) Procurement Program](https://www.mass.gov/environmentally-preferable-products-epp-procurement-program) and discover detailed guidance in the [EPP Products and Services Guide](https://www.mass.gov/handbook/environmentally-preferable-products-and-services-guide).

## Instructions for Massachusetts Management Accounting and Reporting System (MMARS) Users

When placing orders with a contractor, MMARS users **must** include a reference to the Statewide Contract ID number **FAC119** in the Agreement ID field in MMARS for encumbrances related to purchases from Statewide Contracts. Please address all inquiries regarding MMARS technical support and job aids by emailing the [Comptroller Help Desk](mailto:Comptroller.Info@mass.gov) or by calling 617-973-2468.

## Purchase of Pricing Construction Materials without Labor

**Some purchases** under this contract may fall into the category of Construction Materials without Labor Procurements governed by MGL Chapter 30, Section 39M. To determine whether to use the Statewide Contract or issue your own procurement under Chapter 30, Section 39M, please follow these guidelines:

* **The Statewide Contract should be used if the products are being purchased and/or stocked for:**
  + Use by in-house staff (i.e., no hired labor is used).
  + Multiple projects where hired labor may be used, if the purchase does not limit the pool of installers or other trades persons that can be involved (i.e., the brand of the product being purchased does not limit the pool of installers only to those who are certified by the brand manufacturer). Installation labor must be procured through a separate solicitation in accordance with applicable construction laws.
  + Please click on MBPO [PO-17-1080-OSD03-SRC02-10360](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-17-1080-OSD03-SRC02-10360&releaseNbr=0&external=true&parentUrl=close) for theTRD01 Contract User Guide for information regarding Contractors who provide construction, reconstruction, alteration, installation, demolition, maintenance and/or repair services.

## Purchase of Pricing Construction Materials without Labor

Energy Star- qualified and WaterSense-labeled products and a growing number of solar-powered solutions. Products or services may include, but are not limited to, those which contain recycled content, minimize waste, conserve energy or water, and reduce the amount of toxic materials either disposed of or consumed.

## If Product Cannot Be Found

If a product cannot be found in the vendor’s catalog, price sheet or PunchOut, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product meets the scope of the product category, the vendor may be able to add it to their product offerings after OSD has provided approval for such addition.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Lead to inquire whether the product may be purchased.

## Vendor List and Information

| **Vendor** | **Master Blanket Purchase Order #** | **Contact Person** | **Phone #** | **Email** | **Categories** | **Discounts**  **(Prompt Payment Discount)** | **Vendor SDP commitment** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| \*\*Master MBPO (All contract documents) | [PO-23-1080-OSD03-SRC3-25885](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC3-25885&releaseNbr=0&external=true&parentUrl=close) | Richard Levesque | 617-359-7269 | [richard.levesque@mass.gov](mailto:richard.levesque@mass.gov) | N/A | N/A | N/A |
| Carr Hardware and Supply Company, Inc. | [PO-22-1080-OSD03-SRC04-26314](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26314&releaseNbr=0&external=true&parentUrl=close) | Dan Kays | 413-443-5611 | [dank@carrhardware.com](mailto:dank@carrhardware.com) |  | 2% - 10 days  1% - 15 days  0.5% - 20 days | 1% |
| Cason's Equipment | [PO-22-1080-OSD03-SRC04-26315](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26315&releaseNbr=0&external=true&parentUrl=close) | Thomas Cason | 978-459-6852 | [lcason@casonsequipment.com](mailto:lcason@casonsequipment.com) |  | 1% - 10 days  1% - 15 days  1% - 20 days | Supplier Diversity Office (SDO) Certification Type: SBPP, SDP Commitment: 1% |
| DLP Industries, Inc. | [PO-22-1080-OSD03-SRC04-26311](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26311&releaseNbr=0&external=true&parentUrl=close) | David L. Patterson | 781-337-8800 | [dpatterson@dlpindustries.net](mailto:dpatterson@dlpindustries.net) |  | 5% - 10 days  4% - 15 days  3% - 20 days  2% - 30 days | 30% |
| Everett Supply & True Value Hardware | [PO-22-1080-OSD03-SRC04-26312](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26312&releaseNbr=0&external=true&parentUrl=close) | Al Lattanzi | 617-387-6524 | [ajflattanzi@comcast.net](mailto:ajflattanzi@comcast.net) |  | 5% - 10 days  4% - 15 days  3% - 20 days  2% - 30 days | 1% |
| Fernandes Lumber Inc. | [PO-22-1080-OSD03-SRC04-30849](file:///C:/Users/Raydi.J.Soto/Downloads/PO-23-1080-OSD03-SRC01-29044) | Ken Fernandes | 508-238-3651 | [fernandeslumber@gmail.com](mailto:fernandeslumber@gmail.com) | All Except Appliances | 4% - 10 days  3% - 15 days  2% - 20 days  0% - 30 days | 1% |
| FHC Industrial | [PO-23-1080-OSD03-SRC01-29044](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC01-29044&releaseNbr=0&external=true&parentUrl=close) | Dan Clark | 978-833-3157 | [sales@fhcindustrial.com](mailto:sales@fhcindustrial.com) |  | 4% - 10 days  3% - 15 days  2% - 20 days  1% - 30 days | Supplier Diversity Office (SDO) Certification Type: SBPP, SDP Commitment: 3% |
| Home Depot U.S.A., Inc. | [PO-23-1080-OSD03-SRC3-25884](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC3-25884&releaseNbr=0&external=true&parentUrl=close) | Jack Moran | 617-538-0404 | [john\_f\_moran@homedepot.com](mailto:john_f_moran@homedepot.com) | All | See page 11 | 7% |
| Lowe’s Companies, Inc. dba Lowe’s Home Center, Inc | [PO-23-1080-OSD03-SRC01-28648](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC01-28648&releaseNbr=0&external=true&parentUrl=close) | Ron Manning | 774-613-1973 | Ronald.manning@lowes.com | All | See page 11 | 1% |
| Marine Lumber Operator Inc., dba Marine Home Center | [PO-22-1080-OSD03-SRC04-30469](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-30469&releaseNbr=0&external=true&parentUrl=close) | Maureen Gibbons | 508-228-0900 x1186 | [maureengibbons@marinehomecenter.com](mailto:maureengibbons@marinehomecenter.com) | All except Material Handling, Power Sources / Accessories and Miscellaneous | 0% - 10 days  0% - 15 days  0% - 20 days  0% - 30 days | 1% |
| Home Décor Group D.B.A. Richmond Hardware & Plumbing Supply Inc. | [PO-22-1080-OSD03-SRC04-26313](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26313&releaseNbr=0&external=true&parentUrl=close) | Steven Richmond | 781-843-0066 | [steve@richmondhardware.com](mailto:steve@richmondhardware.com) |  | 1% - 10 days | 1% |
| Tools Unlimited Inc | [PO-22-1080-OSD03-SRC04-26148](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-26148&releaseNbr=0&external=true&parentUrl=close) | Steve Pires | 781-341-1188 | [info@toolsunlimitedinc.net](mailto:info@toolsunlimitedinc.net) |  | 2% - 15 days  1% - 20 days | 1% |
| The Norfolk Companies, Inc. | [PO-23-1080-OSD03-SRC3-26149](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-23-1080-OSD03-SRC3-26149&releaseNbr=0&external=true&parentUrl=close) | Matt Jenkins | 617-313-5050x 1104 | [mjenkins@thenorfolkcompanies.com](mailto:mjenkins@thenorfolkcompanies.com) |  | 2% - 10 days  1.75% - 15 days  1.5% - 20 days  1%- 30 days | 10% |
| The Sherwin-Williams Company | [PO-22-1080-OSD03-SRC04-30468](https://www.commbuys.com/bso/external/purchaseorder/poSummary.sdo?docId=PO-22-1080-OSD03-SRC04-30468&releaseNbr=0&external=true&parentUrl=close) | Kevin McCoy | 216-566-7422 | [Kevin.j.mccoy@sherwin.com](mailto:Kevin.j.mccoy@sherwin.com) |  | 5% - 10 days  4% - 15 days  3% - 20 days  2% - 30 days | 1% |

## United Nations Standard Products and Services Code® (UNSPSC®)

UNSPSC for **FAC119**:

* 27–11–00 Hand Tools
* 30–13–00 Structural Building Products
* 30–15–15 Roofing Materials
* 30–18–00 Plumbing Fixtures
* 39–11–16 Special environment fixtures and accessories
* 39–12–00 Electrical equipment and components and supplies