



FAC122: Landscaping Products, Parks and Recreation Equipment and Related Products, Supplies and Services

UPDATED: April 25, 2024

Contract #:	FAC122*
MMARS MA #:	FAC122*
Initial Contract Term:	November 15, 2023 – June 30, 2030
Maximum End Date:	June 30, 2030. No option to renew.
Current Contract Term:	November 15, 2023 – June 30, 2030
Contract Manager:	Sean Corbin, Phone: 617-720-3105, sean.corbin2@mass.gov
This Contract Contains:	Environmentally Preferable Products, Small Business Purchasing Program, MBE/MWBE/WBE, Service-Disabled Veteran-Owned Business
UNSPSC Codes:	See Appendix A
Notes:	This contract contains new and innovative Environmentally Preferable Products Specifications and requirements.
Updates:	OSD Contract Manager

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

Table of Contents:

(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- [Contract Summary](#)
- [Contract Categories](#)
- [Benefits and Cost Savings](#)
- [Find Bid/Contract Documents](#)
- [Who Can Use This Contract](#)
- [Subcontractors](#)
- [Construction Requirements](#)
- [Supplier Diversity Requirements](#)
- [Pricing, Quotes and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Environmentally Preferable Products](#)
- [Contract Exclusions and Related Statewide Contracts](#)
- [Emergency Services](#)
- [Shipping/Delivery>Returns](#)
- [Additional Information/FAQ's](#)
- [Performance and Payment Time Frames Which Exceed Contract Duration](#)
- [Strategic Sourcing Team Members](#)
- [VENDOR LIST AND INFORMATION](#)

TIP: To return to the first page throughout this document, use the CTL + Home command.

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Updated: April 25, 2024

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Page 1 of 20

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Contract Summary

This is a Statewide Contract for the acquisition Landscaping, Turf and Nursery Products, Parks & Recreation Equipment, Water & Outdoor Play Structures and Related Products, Supplies and Services authorized by the FAC122 Strategic Sourcing Team (SST) and the Operational Services Division. FAC122 replaces Statewide Contract FAC104 (expiring 12/31/2023)

UPDATES: Be advised that the FAC122 Strategic Sourcing Team is finalizing contract awards for apparent successful bidders (Appendix 2). As vendors are onboarded, the FAC122 Contract User Guide and COMMBUYS will be updated to reflect additional vendors. Therefore, we suggest that you check these resources prior to submitting RFQs for these services. The FAC122 contract will include vendors from FAC104, as well as newly awarded vendors.

Contract Categories

This contract includes 14 categories of products and services as listed below.

- Category 1: Live Plants, Seeds, and Other Nursery Products
- Category 2: Turf and Ornamental Landscape Products
- Category 3: Soil, Compost, Mulch, and Biochar
- Category 4: Soil Aggregate Products
- Category 5: Fertilizer, Including Organic
- Category 6: Playground Equipment
- Category 7: Playground and Outdoor Athletic Surfaces
- Category 8: Site Furnishings/Amenities
- Category 9: Sport and Fitness Equipment
- Category 10: Outdoor Shelter/Shade Structures
- Category 11: Splash Pads and Water Play
- Category 12: Parks and Recreation Installation and Maintenance
- Category 13: Fencing, Railing, Decking, Partitions and Lockers
- Category 14: Related Specialty Environmentally Preferable Products (EPP)

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

- The Strategic Sourcing Team (SST) has awarded the contract to Contractors who provided competitive pricing and/or discounts for the products and services being offered.
- Prompt Pay Discounts are offered by all Contractors.
- Volume Purchase Discounts are available from some Contractors. Please reference Contractor's attached "Price Sheet" on COMMBUYS for details.
- Contractors provide services that represent environmentally preferable practices wherever possible.

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Updated: April 25, 2024

Template version: 8.2

Page 2 of 20

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Find Bid/Contract Documents

To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit COMMBUYS.com and search for FAC122 to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located in the "Master Contract Record" Master Blanket Purchase Order (MBPO) for FAC122 and can be accessed directly by visiting Master Blanket Purchase Order [PO-24-1080-OSD03-SRC02-31082](#).

To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the Vendor Information page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities

Please see the standard list of Eligible Entities on our [Eligible Entities Which May Use Statewide Contracts](#) webpage.

If you are not an eligible entity but are interested in purchasing off this contract, submit a request to utilize FAC122. Send the request to purchasing.agent@mass.gov and identify the contract number and title, contact information, and an estimate of the amount of the anticipated purchase(s).

Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Prior approval of the department is required for any subcontracted service of the Contract.

Construction Requirements

Purchasers must ensure that **any** services involving construction are limited to \$50,000 or less.

Purchasing entities are responsible for compliance with applicable construction law requirements. Information concerning specific , M.G.L. c. 149 and c. 30 construction requirements may be found in the Office of the Inspector General's Public Procurement Charts at: <https://www.mass.gov/download-oig-public-purchasing-and-public-construction-manuals>. It is the responsibility of the Eligible Entity to determine whether installation work includes construction as defined by M.G.L. c.149 or M.G.L. c.30, §39M. Chapter 30B Procurement Assistance from the Office of the Inspector General is available at <https://www.mass.gov/how-to/get-public-procurement-assistance-from-our-chapter-30b-team>. Access the 30B Hotline at 617-722-8838 or email them at: 30BHotline@massmail.state.ma.us.

Questions about public construction bidding should be directed to Deborah Anderson, Counsel II for the Attorney General's Office, at 617-963-2371. Visit the Attorney General's [Public Construction web page](#) to learn more about Public Bidding Laws.

See [Quotes Including Construction Services Requirements](#) below for information on quoting these types of projects.

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Updated: April 25, 2024

Template version: 8.2

Page 3 of 20

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Supplier Diversity Requirements

When selecting vendor(s) without soliciting quotes or a statement of work, Executive Departments should follow below guidance:

When selecting contractors and placing orders, Executive departments shall utilize diverse and small businesses to the extent possible based on contract terms, SDO and departmental policies, laws, and regulations. Additionally, departments shall make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

When selecting vendor(s) from multiple quotes and statement of work, Executive Departments should follow below guidance:

Requirements of the Small Business Purchasing Program for Small Procurements (expected annual value of \$250,000 or less) or the Supplier Diversity Program for Large Procurements (expected annual value exceeding \$250,000) apply to Executive Departments soliciting quotes or issuing statements of work.

Small Business Award Preference: In accordance with the Supplier Diversity Office’s SBPP Policy, Departments must award contracts for Small Procurements to SBPP-participating small business bidders if both of the following conditions are met:

- The response is received from an eligible small business; AND
- The response meets the Department’s best value criteria as defined in the RFR or RFQ.

SDP Commitment: Businesses awarded large Commonwealth contracts for goods and services (also called prime contractors or prime vendors) are required to make measurable financial commitments to do business with one or more diverse businesses (often called SDP Partners). This business-to-business relationship requirement applies to all Large Procurements for goods and services, which were historically defined as those expected to exceed \$150,000 in total spending. Effective July 1, 2021, Large Procurements will be defined as those expected to exceed \$250,000 in annual spending.

Executive departments should take into consideration contracted vendors SDP commitments when evaluating responses. Specifically, the following fields of the new SDP Plan Form correspond to the goals stated above:

Type of information collected from bidders	Possible use of the information by the SST
SDP focus statement	Assess the bidder’s level of integration of supplier diversity into company operations.
SDP policy link or attachment (if any)	
Additional creative initiatives (if any)	
SDP commitment – subcontracting	Evaluate the bidder’s SDP commitment.
SDP commitment – ancillary	
SDP commitment – total	
List of proposed partners	

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Company prior year spending with the list of partners (if available)	Assess the likelihood of the bidder meeting their SDP commitment.
Company average gross annual revenue	If deemed necessary by the Agency or Statewide Contract Strategic Sourcing Team (SST) and included in the evaluation criteria, consider the bidder’s company size during the evaluation of the ancillary SDP commitments and total prior year spending.

Key Evaluation Requirements

The following key requirements apply to the evaluation of submitted SDP Plans:

- At least 25% of the available evaluation score must be dedicated to the evaluation of the bidder’s SDP Commitment.
- The majority of the SDP evaluation score should be dedicated to the bidder’s SDP commitment.
- bidders offering more value in their SDP Plan submissions must receive higher scores.

Other Requirements:

Expected annual value of the RFQ	RFQ process requirements
Less than or equal to \$250,000/year	<ul style="list-style-type: none"> • Notify at least two small businesses capable of providing the product or service of the opportunity, if available. • Include SBPP contract language and place it prominently within the RFQ. See SDO Template Language. • Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department’s best value criteria. • Award to a large business only if there is no SBPP participating business meeting departments’ best value criteria. • Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria. • See the Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams for additional guidance.
More than \$250,000/year	<ul style="list-style-type: none"> • Notify at least two diverse and/or small businesses capable of providing the product or service of the opportunity, if available. • Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible. • See the Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams for additional guidance. <p>Note: Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for</p>

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	such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.
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OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

Pricing, Quote and Purchase Options

Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

- All published contract pricing, including but not limited to firm pricing, contract discounts and all other pricing published under this contract is ceiling (not-to-exceed) pricing. Pricing is in each Contractor’s MBPO (Vendor List and Information*) in COMMBUYS. All orders should include reference to SWC FAC122 to ensure Eligible Entities are receiving SWC pricing.

Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing and may be further negotiated.

Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found on the [vendor information page](#), where links to all the vendors MBPO’s should be provided.

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth’s electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDhelpdesk@mass.gov.

When contacting a vendor on statewide contract, always reference FAC122 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu. Enter FAC122 in the description field and click on search.

How To Purchase From The Contract

Process for Ordering

For orders up to \$10,000 Eligible Entities may purchase directly from the Contractor of their choice without requesting multiple quotes. Although not required for orders under \$10,000 OSD strongly encourages Eligible Entities to request pricing and service information from multiple contractors to obtain the best value.

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Updated: April 25, 2024

Template version: 8.2

Page 6 of 20

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For orders over \$10,000 Eligible Entities are required to solicit multiple quotes from Contractors of their choice prior to issuing an order.

For existing play structures where replacement parts must be the same manufacturer, users are not required to solicit quotes if only one Contractor offers that manufacturer.

Obtaining Quotes

Contract users should always reference FAC122 when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section and choose *Request Quotes From Vendors on Statewide Contracts* job aid.

Directly purchase a non-fixed price item (\$0 line item) through COMMBUYS

Once a service and price are determined, the ordering process is as follows:

- Initiate a new requisition
- Search for the category (Use FAC122) in the description
- Select the Contractor you will be placing an order with
- Select the appropriate catalog line
- Enter "1" in the Quantity field and the total price in the Unit Cost field
- Attach the Contractor quote and/or a detailed order summary
- Submit for approval

For a description of how to complete this purchase in COMMBUYS, visit the Job Aids for Buyers webpage, and select:

- The COMMBUYS Requisitions section and choose the How to Create a Release Requisition and Purchase Order (Contract Purchase) job aid.

Prevailing Wage Requirements

The Massachusetts prevailing wage laws require that covered employees on public works projects be paid a minimum hourly rate set by the Department of Labor Standards (DLS). The prevailing wage laws apply to both union and non-union employers and employees. The buyer has a legal obligation to request a prevailing wage schedule from the Department of

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Updated: April 25, 2024

Template version: 8.2

Page 7 of 20

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Labor Standards (DLS) at www.mass.gov/dols. To get the proper rates for your region/job, you must request a determination. Questions regarding the Prevailing Wage Law may be answered by accessing the DLS website or by calling the DLS Prevailing Wage Program at (617) 626-6953.

If prevailing wage is required, make sure to include this information in your quotes or bids so vendors know to include prevailing wage.

In addition, all contracts by a state agency or state-assisted contracts for design, construction, reconstruction, installation, demolition, maintenance or repair must contain Workforce Participation Goals for minorities and women. This is required by M.G.L. c. 149, § 44A(2)(G). A “state-assisted contract” is a construction project undertaken by a political subdivision of the commonwealth or two or more subdivisions thereof for planning, acquisition, design, construction, demolition, installation, repair, or maintenance whose costs are paid for, reimbursed, grant funded, or otherwise supported, in whole or in part, by the commonwealth. An affected awarding authority’s bid documents must include a reference to the specific goals that will be contained in the contract. The contract must also include the processes and procedures to ensure compliance with the Workforce Participation Goals, including reporting and enforcement provisions. For questions about the Workforce Participation Goals law, please contact Deborah Anderson at the Attorney General’s Office at 617-963-2371, or visit the Attorney General’s [Public Construction Bidding in Massachusetts FAQ](#).

The Office of the Attorney General’s Fair Labor Division is responsible for enforcing the prevailing wage laws. Visit www.mass.gov/prevailing-wage-enforcement for more information.

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

Environmentally Preferable Products (EPP)

This contract includes liquid Certified Organic fertilizers, plant stimulants, and soil amendments (compost & mulch). Certified organic means it uses a nationally recognized certifying body such as the Organic Materials Review Institute (OMRI) and National Organic Program (NOP). Vendors for these products will meet with your facility individually to provide an overview of the products and process and assist with the implementation of a program.

Certified organic fertilizers are carbon-based compounds made from natural material that are non-toxic, biodegrade, and do not contain chemical pesticides or herbicides. Organic fertilizers add organic matter that helps soils retain moisture and nutrients which are beneficial for plant health.

Contract Exclusions and Related Statewide Contracts

Goods and Services under the following contracts are excluded from FAC122:

FAC116 – Lawn and Grounds Equipment

FAC117 – Integrated Pest Management

FAC120 – Landscaping Services, Snow Removal, Tree Services and Related Services

[To access information about these contracts, view the Contract User Guide webpage.](#)

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Updated: April 25, 2024

Template version: 8.2

Page 8 of 20

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Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Delivery Specifications

All orders are Free on Board (FOB) Destination. The Eligible Entity takes delivery of the goods once it arrives at the delivery location specified by the Eligible Entity. Contractors own the products while they are in transit and ownership passes once arriving at the Eligible Entity's specified location. Freight charges must be included in the total cost and detailed as a separate line item on the Contractor's documentation. Contractors may not charge additional freight, delivery, or fuel surcharges to the Eligible Entity at any time.

Additional Information/FAQs

County Coverage

Contractors provide products and/or services based on County. A spreadsheet has been developed for buyers to determine the Contractors awarded in each County based on the category(s) being purchased from. This is located as an Agency attachment in the [Master Record MBPO](#) in COMMBUYS titled "FAC122 Vendor Information" and included in the Contractor Information section. Please see the [county map](#) for reference.

Geographical Service Area

[Massachusetts County Map from the Secretary of the Commonwealth](#)

Pre-Payments

Contractors must not request any form of pre-payments by the Eligible Entity before the service is rendered. For special projects implemented in phases, by mutual agreement of the Eligible Entity and the Contractor, invoices must be issued after each phase is completed to the Eligible Entity's satisfaction.

Product Specifications, including Environmental Standards and Requirements

Products available under FAC122 RFR for all categories must meet the minimum environmental and safety requirement. Buyers, refer to FAC122 RFR section 4 – Specifications for category specific requirements.

Warranties

FAC122 vendors must offer Eligible Entities warranties on all products sold with the cost of the warranty included in the price. Additional warranty options must be addressed in narrative form to Eligible Entities where requested. Special Warranty issues on products or product lines should be addressed with the Eligible Entity in writing. It is preferred that extended warranty options be offered at no additional charge. Buyers, refer to FAC122 RFR Section 4.4 for additional information on warranties.

Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the

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Updated: April 25, 2024

Template version: 8.2

Page 9 of 20

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Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.

- **Volume Discounts:** discount is provided to buyer if a certain volume of product or service is purchased. See individual vendor price file for volume discounts information, if applicable.
- **Dock Delivery Discount:** discount is provided if product is delivered directly to the loading dock.

If the Needed Product Can Not be Found

If a product cannot be found in the vendor's price file, it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the product meets the scope of the product category, the vendor may be able to add it to their product offerings.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Contract Manager to inquire whether the product may be purchased.

Performance and Payment Time Frames Which Exceed Contract Duration

All term leases, rentals, maintenance, or other agreements for services entered during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than twelve (12) months beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new leases, rentals, maintenance, or other agreements for services may be executed after the Contract has expired.

Memorandum of Understanding/Statement of Work

Buyers should reference FAC122 when requesting a quote and/ or issuing a Statement of Work (SoW) to vendors.

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Updated: April 25, 2024

Template version: 8.2

Page 10 of 20

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Contract User Guide for FAC122

Strategic Sourcing Team Members

- Claudine Ellyin (DEP)
- Ryan Kingston, (ENE)
- Sandra Libby (DCR)
- Kelly Minichello (OSD)
- Lise Reid (DCR)
- Sorraia Tavares (inactive) (OSD)
- Michael Barry (inactive) (OSD)
- Sean Corbin (OSD)

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Updated: April 25, 2024

Template version: 8.2

Page 11 of 20

One Ashburton Place, Suite 1608 Boston, MA, 02108-1552

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Contract User Guide for FAC122

Vendor List and Information*

Vendor	Master Blanket Purchase Order #	COMMBUY S Catalog Punch Out Available	Contact Person	Phone #	Email	Categories	Counties	Discounts (PPD, Dock Delivery, Other)	SDO Certification Type	SDP Commitment Percentage
**[Master Contract Record] [Master MBPO] (All contract documents)	PO-24-1080-OSD03-SRC02-31082	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 1- Live Plants, Seeds, and Other Nursery Products Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31084	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 2 - Turf and Ornamental Landscape Products Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31085	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 3- Soil, Compost, Mulch, and Biochar Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31086	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 4 - Soil Aggregate Products Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31089	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 5 - Fertilizer, Including Organic Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31090	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 6 - Playground Equipment Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31091	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 7 - Playground and Outdoor Athletic Surfaces Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31092	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 8 -Site Furnishings/Amenities Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31093	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A

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Updated: April 25, 2024

Template version: 8.2

Page 12 of 20

One Ashburton Place, Suite 1608 Boston, MA, 02108-1552

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Vendor	Master Blanket Purchase Order #	COMMBUY S Catalog Punch Out Available	Contact Person	Phone #	Email	Categories	Counties	Discounts (PPD, Dock Delivery, Other)	SDO Certification Type	SDP Commitment Percentage
*** Category 9 - Site Furnishings/Amenities Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31094	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 10 - Outdoor Shelter/Shade Structures Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31095	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 11 - Splash Pads and Water Play Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31096	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 12 - Parks and Recreation Installation and Maintenance Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC3-31097	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
*** Category 14 - Related Specialty Environmentally Preferable Products (EPP) Solicitation Enabled MBPO (for requesting quotes)	PO-24-1080-OSD03-SRC02-31083	N/A	Sean Corbin	617-720-3105	Sean.corbin2@mass.gov	N/A	N/A	N/A	N/A	N/A
AMHERST NURSERIES INC	PO-23-1080-OSD03-OSD03-31268	N/A	John Kinchla	413-834-8873	jwk@amherstnurseries.com	1	Statewide Service (including the islands)	1%, 10 days PPD		1.0%
BIGELOW NURSERIES INC	PO-23-1080-OSD03-OSD03-31067	N/A	Jeffrey Willman	508-845-2143	Willman@BigelowNurseries.com	1	Statewide Service (including the islands)	2%, 10 days PPD	WBE	5.0%
CAVICCHIO GREENHOUSES INC	PO-23-1080-OSD03-OSD03-31069	N/A	Sean Pinkham	508-930-7141	statecontract@cavicchio.com	1,3,4,5	Statewide Service (including the islands)	5%, 10 days PPD 4%, 15 days PPD 3%, 20 days PPD 2%, 30 days PPD		3.0%

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Updated: April 25, 2024

Template version: 8.2

Page 13 of 20

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CREATIVE RECREATION LLC	PO-23-1080-OSD03-OSD03-31066	N/A	John Hollerbach	860-953-5336	john@creativerec.com	6,7,8,9,10,11,12	Statewide Service (including the islands)	4%, 10 days PPD 3%, 15 days PPD 2%, 20 days PPD 1%, 30 days PPD		1.0%
DESIGN BUILT LLC DBA CHILDSCAPES	PO-23-1080-OSD03-OSD03-31273	N/A	Timothy J. Pesko	617-947-1757	tpesko@childscaresplaygrounds.com	6,7,8,9,10,11,12	Statewide Service (including the islands)	5%, 10 days PPD 4%, 15 days PPD 3%, 20 days PPD 2%, 30 days PPD		2.0%
G LOPES CONSTRUCTION INC	PO-23-1080-OSD03-OSD03-31265	N/A	Debbie Dutra	508-824-4834	ddutra@glopes.com	3,4,7	Bristol, Norfolk, Plymouth	2%, 10 days PPD		1.0%
HARRELL'S, L.L.C.	PO-23-1080-OSD03-OSD03-31275	N/A	John Keeler	585-233-4871	jkeeler@Harrells.com	5	Statewide Service (including the islands)	1%, 10 days PPD		1.0%
HIDDEN ACRES COMPOST LLC	PO-23-1080-OSD03-OSD03-31267	N/A	James Cassidy	508-269-1134	hiddenacrescompost@gmail.com	3	Hampden, Hampshire, Middlesex, Norfolk, Plymouth, Suffolk, Worcester	4%, 10 days PPD 3%, 15 days PPD 2%, 20 days PPD 1%, 30 days PPD		1.0%
KOMPAN, INC.	PO-23-1080-OSD03-OSD03-31262	N/A	Jay Cooke	800-426-9788	jaycoo@koman.com	6,7,8,9,10,12,14	Statewide Service (including the islands)	1%, 10 days PPD 0.5%, 15 days PPD 0.3%, 20 days PPD		10.0%

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Updated: April 25, 2024

Template version: 8.2

Page 14 of 20

One Ashburton Place, Suite 1608 Boston, MA, 02108-1552

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Lorusso Corporation	PO-23-1080-OSD03-OSD03-31500	N/A	Jim Botti	(508) 509-6000	jbotti@lorusso corp.com	3,4	Barnstable, Bristol, Essex, Middlesex, Norfolk, Plymouth, Suffolk, Worcester	2%, 10 days PPD		3.0%
MRC, INC.	PO-23-1080-OSD03-OSD03-31272	N/A	Megan Kerr	800-922-0070	mkerr@mrcrec.com	6,7,8,9,10,11,12,13	Statewide Service (including the islands)	2%, 10 days PPD 2%, 15 days PPD		2.0%
M.E. O'BRIEN & SONS, INC.	PO-23-1080-OSD03-OSD03-31269	N/A	Meghan O'Brien	508-359-4200	meghan@obrienandsons.com	6,7,8,9,10,11,12	Statewide Service (including the islands)	2%, 10 days PPD 2%, 15 days PPD 2%, 20 days PPD	WBE	1.0%
NEW ENGLAND RECREATION GROUP, INC.	PO-23-1080-OSD03-OSD03-31271	N/A	Charles Ramond o Jr.	508-393-1963	nerg@nerecgroup.com	6,7,8,9,10	Statewide Service (including the islands)	2%, 10 days PPD		15.0%
NORTHEAST NURSERY INC	PO-23-1080-OSD03-OSD03-31270	N/A	Zachary Cotreau	617-840 - 1923	zcotreau@northeastnursery.com	1,2,3,4,5,7,14	Barnstable, Bristol, Middlesex, Norfolk, Plymouth, Suffolk,	2%, 10 days PPD 1%, 15 days PPD 0.5%, 20 days PPD		1.0%
NORTH-EASTERN TREE SERVICE INC	PO-23-1080-OSD03-OSD03-31274	N/A	Adam Sepe	401-864-4844	asepel@gmail.com	1,2,3	Statewide Service (including the islands)	1%, 10 days PPD 1%, 15 days PPD 0.5%, 20 days PPD 0.5%, 30 days PPD		1.0%
P&J PLAYGROUND SERVICES, INC	PO-23-1080-OSD03-OSD03-31499	N/A	Jennifer Hock	860-689-3012	pjlandplay@gmail.com	12	Statewide Service (including the islands)	2% 30 days PPD		1.0%

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Updated: April 25, 2024

Template version: 8.2

Page 15 of 20

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PIONEER MANUFACTURING COMPANY DBA PIONEER ATHLETICS	PO-23-1080-OSD03-OSD03-31498	N/A	Daniel Ford	1-800-877-1500 ext. 3222	dford@pioneerathletics.com	2,8,9	Statewide Service (including the islands)	1%, 10 days PPD		1.0%
Vendor	Master Blanket Purchase Order #	COMMBUY S Catalog Punch Out Available	Contact Person	Phone #	Email	Categories	Counties	Discounts (PPD, Dock Delivery, Other)	SDO Certification Type	SDP Commitment Percentage
PRECISION FITNESS EQUIPMENT INC	PO-23-1080-OSD03-OSD03-31064	N/A	David Ramsey	603-753-9212	dramsey@pfe-inc.com	9	Statewide Service (including the islands)	2%, 10 days PPD		2.0%
PROBARK INDUSTRIES INC	PO-23-1080-OSD03-OSD03-31276	N/A	Michael Duchemin	978-423-7346	michael@mayertree.com	3	Essex, Middlesex, Worcester	1%, 10 days PPD 0.5%, 15 days PPD 0.5%, 20 days PPD		10.0%
RAY HALUCH INC	PO-23-1080-OSD03-OSD03-31065	N/A	Kevin Martins	413-583-6508	Kevin@RayHaluchInc.com	2,3,4,8,14	Berkshire, Franklin, Hampden, Hampshire, Middlesex, Worcester	2%, 10 days PPD 2%, 15 days PPD 2%, 20 days PPD 2%, 30 days PPD	WBE	10.0%
REALE ASSOCIATES INC	PO-23-1080-OSD03-OSD03-31263	N/A	Jody E Reale	781 837-6136	realeassoc@aol.com	12	Barnstable, Bristol, Dukes, Essex, Hampden, Hampshire, Middlesex, Nantucket	2%, 10 days PPD 2%, 15 days PPD 2%, 20 days PPD	WBE	1.0%

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Updated: April 25, 2024

Template version: 8.2

Page 16 of 20

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Vendor	Master Blanket Purchase Order #	COMMBUY S Catalog Punch Out Available	Contact Person	Phone #	Email	Categories	Counties	Discounts (PPD, Dock Delivery, Other)	SDO Certification Type	SDP Commitment Percentage
							Norfolk, Plymouth, Suffolk			
SAVE THAT STUFF INC	PO-23-1080-OSD03-OSD03-31071	N/A	Erik Levy	617-365-6568	erik@savethatsuff.com	3	Berkshire, Barnstable, Bristol, Essex, Franklin, Hampden, Hampshire, Middlesex, Norfolk, Plymouth, Suffolk, Worcester	1.5%, 10 days PPD 1%, 15 days PPD 0.5%, 20 days PPD		2.0%
SITE SPECIFICS, LLC	PO-23-1080-OSD03-OSD03-31070	N/A	Cindy Maak	508-763-0207	cindy@sitespecifics.net	6,7,8,10,11,12	Statewide Service (including the islands)	2%, 10 days PPD 1%, 15 days PPD	WBE/PBE	1.0%
THE CHARLES C HART SEED CO	PO-23-1080-OSD03-OSD03-31266	N/A	Pat Custy	860-529-2537	PCUSTY@HARTSEED.COM	1,2,3,4,5	Statewide Service (including the islands)	2%, 10 days PPD		5.0%
TURF PRODUCTS LLC	PO-23-1080-OSD03-OSD03-31068	N/A	Bill Conley	860-253-7832	bconley@turfproductscorp.com	2	Statewide Service (including the islands)	1%, 10 days PPD		1.0%
ULTIPLAY PARKS & PLAYGROUNDS, INC.	PO-23-1080-OSD03-OSD03-31264	N/A	Michael L. Parody	866-575-7529	mparody@ultiplayus.com	6,7,8,9,10,12	Statewide Service (including the islands)	4%, 10 days PPD 2%, 15 days PPD		6.0%

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Updated: April 25, 2024

Template version: 8.2

Page 17 of 20

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VG ACQUISITIONS LLC DBA VALLEY GREEN	PO-23-1080- OSD03-OSD03- 31297	N/A	Jeremy Brown	413-575- 3112	j.brown@valle ygreenusa.com	2,3,5	Statewide Service (including the islands)	5%, 10 days PPD 4%, 15 days PPD 3%, 20 days PPD 2%, 30 days PPD	2.0%
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Updated: April 25, 2024

Template version: 8.2

Page 18 of 20

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*Note that COMMBUYS is the official system of record for vendor contact information.

** [The Master Contract Record MBPO [PO-24-1080-OSD03-SRC02-31082](#) is the central repository for all common contract files. [Price files may be found in the individual vendor's MBPO.

*** [The Solicitation Enabled MBPO] is the MBPO record for multiple quote requests and price comparison for each contract category.

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Updated: April 25, 2024

Template version: 8.2

Page 19 of 20

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Contract User Guide for FAC122

Appendix A: United Nations Standard Uniform Product and Services Codes used in FAC122

1. **Nursery Products** (10-15-20) – includes live (plant) stock (shrubs, trees, bushes, ground covers, perennials, and annuals, etc.), sod, low water plants, plants native to MA, and related products
2. **Turf and Landscape Products** (10-15-00) – includes seed, sod, pesticide, and related products including contractor and arborist tools and supplies, irrigation and water management supplies, landscape lighting, decorative stone, and related products
3. **Compost and Mulch** (11-12-17) – includes compost and compost-manufactured loam (CML) for agricultural, landscaping, erosion control, and other appropriate applications
4. **Soil Aggregate Products** (11-11-00) – includes items that can be added to the soil for enhancement purposes, whether for growth, aesthetics, drainage, or safety, including but not limited to stone, gravel, soil amenities sand, topdressing, and loam
5. **Fertilizer, Including Organic** (10-17-00) – includes fertilizers, both synthetic and organic, and related tools and accessories
6. **Playground Equipment** (49-24-15) – includes composite structures and individual components primarily for age groups 2-5 and 5-12
7. **Playground Surfaces** (49-22-15) – includes athletic surfaces, tiles, synthetic grass, wear mats, engineered wood fiber (EWF), and poured in place (PIP) rubber for playgrounds, splash pads, courts, fields, and other related outdoor recreation
8. **Site Furnishings/Amenities** (56-10-16) – includes but not limited to benches, trash receptacles, bike parking/racks, planters, tables and chairs, tree guards and gates, signage, grills, fire rings, bleachers, flag poles, water bubblers, pet friendly features, etc.
9. **Sport and Fitness Equipment** (49-20-00) – includes sports related equipment for skate parks, bike parks, basketball courts, soccer fields, football fields, pickle ball courts, lacrosse fields, field hockey fields, tennis courts, volleyball courts, baseball fields, track and field events and other related sports facility equipment
10. **Outdoor Shelter/Shade Structures** (56-10-16) – includes but is not limited to shelters, kiosks, bus stops, picnic shelters, dugouts, gazebos, park pavilions, playground shelters, sidewalk covers, portable restroom shelters, and sheds
11. **Splash Pads and Water Play** (49-24-16) – includes splash pad/water play structures, sprays, and individual components
12. **Parks and Recreation Installation and Maintenance** (72-14-13) – labor is limited to \$50K or less under this contract per engagement
13. **Fencing, Railing, Decking, Partitions and Lockers** (56-10-16) – includes fencing, railing, decking, partitions, and lockers
14. **Related Specialty EPP Products** (49-22-15) – products in this category must demonstrate environmental benefits e.g., less toxic athletic marking paint

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