

Contract User Guide for FAC86

FAC86: Solid Waste and Recycling Services

UPDATED: September 23, 2022

Contract #:	FAC86
MMARS MA #:	FAC86*
Initial Contract Term:	February 14, 2015 - February 13, 2018
Maximum End Date:	Three (3) options for three (3) year extension through February 13, 2027
Current Contract Term:	February 14, 2021 - February 13, 2024
Contract Manager:	Golnaz Tabatabai, Phone: 617-720-3105, Golnaz.Tabatabai2@Mass.Gov
UNSPSC Codes:	76-12-15: Garbage Collection, Destruction, Processing or Disposal

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

Table of Contents:

(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- [Contract Summary](#)
- [Contract Categories](#)
- [Benefits and Cost Savings](#)
- [Find Bid/Contract Documents](#)
- [Who Can Use This Contract](#)
- [Subcontractors](#)
- [Supplier Diversity Requirements](#)
- [Pricing, Quotes and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Emergency Services](#)
- [Additional Information/FAQ's](#)
- [Performance and Payment Time Frames Which Exceed Contract Duration](#)
- [Strategic Sourcing Team Members](#)
- [VENDOR LIST AND INFORMATION](#)
- [Appendix A:](#)
- [Region Chart](#)

TIP: To return to the first page throughout this document, use the CTL + Home command.

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Updated: September 23, 2022

Template version: 7.0

Page 1 of 17

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Contract Summary

This is a Statewide Contract for Solid Waste and Recycling Services. This contract covers a wide range of solid waste and recycling services, with each contractor providing one or more of the following services for Free or for a Fee.

Contract Categories

This contract includes 22 categories of as listed below:

- Category 1: Municipal Solid Waste (MSW)
- Category 1A: Pay as You Throw (PAYT) Bags
- Category 2: Bulky Waste, incl. Mattresses
- Category 3: White Office Paper
- Category 4: Mixed Paper
- Category 5: Paper Shredding/ Secure Document & Media Destruction
- Category 6: Old Corrugated Cardboard
- Category 7: Metal Cans & Containers
- Category 8: Glass Containers
- Category 9: Plastic Bottles & Containers
- Category 10: Organic--Leaves, Yard Waste, & Floating Vegetation
- Category 11: Organic--Food Waste
- Category 12: Textiles
- Category 13: Street Sweepings
- Category 14: White Goods
- Category 15: Construction & Demo (C & D), including Clean Gypsum Wallboard
- Category 16: Asphalt, Brick, Concrete (ABC)
- Category 17: Wood
- Category 18: Tires
- Category 19: Mattresses
- Category 20: Redeemable Bottles & Cans
- Category 21: Scrap Metal

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

- **Contractor Competition:** The contract provides access to a wide range of contractors and services across 9 regions of the State and enables users to obtain quotes and negotiate competitive rates. More detailed information on the availability of services in each region can be found in the FAC86 Contractor Service Chart within the MBPO on COMMBUYS.
- **Additional Categories that are covered from the previous contract:** Including wood, scrap tires, floating vegetation, redeemable bottles and cans, and mattress recycling.
- **NAID Certified Vendors:** NAID certification is a voluntary certification, that sets the standards for document destruction, more information on NAID certification can be found online at: <http://www.naidonline.org/nitl/en/cert/history-purpose.html>

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Updated: September 23, 2022

Template version: 7.0

Page 2 of 17

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- **Free Services – As indicated by Vendor on the Contractor Service Chart:**

- **Bundled Pricing:** Haulers may provide recycling collection with refuse collection as a bundled service (single price) so that the cost of collecting source separated recyclables is embedded in the cost of the collection of refuse.
- **Rebates:** As indicated by vendor on the Contractor Service Chart. Rebate details must be obtained directly from each vendor.
- **Beneficial Contract Terms: Including prompt pay discounts, no surcharges and allowable agreements 1 year beyond the expiration date of contract.**
- **Resource Management Agreements:** The contract enables users to establish creative “resource management” agreements that incentivize contractors to reduce solid waste disposal through facility assessments resulting in plans to reduce waste at the source, or through increased recycling. The goal of such agreements is to reduce the overall cost of managing waste materials and share a portion of the savings with the contractor as an incentive to lower the costs further.
- **Event Recycling and Single Stream Recycling.**
- **Additional Trainings Offered Above and Beyond Mandatory Required:** Contact Vendor for trainings.
- **Additional free services may be added throughout the duration of the contract.**

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit [COMMBUYS.com](https://www.commbuys.com) and search for FAC86 to find related Master Blanket Purchase Order (MBPO) information.
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities

Please see the standard list of Eligible Entities on our [Eligible Entities Which May Use Statewide Contracts](#) webpage.

Eligible Entities:

1. Cities, Towns, Districts, Counties and other Political Subdivisions;
2. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
3. Independent Public Authorities, Commissions and Quasi-Public Agencies;
4. Local Public Libraries, Public School Districts and Charter Schools;
5. Public Hospitals owned by the Commonwealth;
6. Public Institutions of Higher Education;
7. Public Purchasing Cooperatives;
8. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
9. Other States and Territories with no prior approval by the State Purchasing Agent; and
10. Other entities when designated in writing by the State Purchasing Agent.

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Updated: September 23, 2022

Template version: 7.0

Page 3 of 17

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For FAC86, “other entities” will include all awarded contractors on DCAMM’s Integrated Janitorial Maintenance Services contract, Document Number: IFM1505-AD1.

Subcontractors

The awarded vendor’s use of subcontractors is subject to the provisions of the Commonwealth’s Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Supplier Diversity Requirements

When soliciting quotes, the following requirements apply:

Expected annual value of the RFQ	RFQ process requirements
Less than or equal to \$250,000/year	<ul style="list-style-type: none"> • Notify at least two small businesses capable of providing the product or service of the opportunity, if available. • Include SBPP contract language and place it prominently within the RFQ. • Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department’s best value criteria. • Award to a large business only if there is no SBPP participating business meeting departments’ best value criteria. • Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria. • See the Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams for additional guidance.
More than \$250,000/year	<ul style="list-style-type: none"> • Notify at least two diverse and/or small businesses capable of providing the product or service of the opportunity, if available. • Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible. • Note: Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

Pricing, Quote and Purchase Options

The acquisition method for this contract is fee for service; except for Pay As You Throw (PAYT) Bags please refer to the “Pay As You Throw Bags” section below. The contract also allows for the outright purchase of containers and equipment (if applicable).

Service pricing for each facility is established based on the contractors’ responses to requests for quotes issued by Eligible Entities.

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Pay as You Throw Bags Purchase and Pricing Instructions

Purchasers should contact the awarded contractors directly to order products. The contract offers Imprinted Plastic Trash Bags with minimum 20% recycled content. Bags are made of 100% LDPE plastic and are available in various colors. All prices associated with this contract are posted in the PAYT Bags Price List in COMMBUYS, however, contract users may request that Contractors provide a lower price based on volume, collection frequency, or willingness to accept an alternative collection schedule. Retail Inventory and Distribution System Programs are available. Contract users are advised to contact more than one Contractor to ask for a price quote on the specific services required by their facilities.

Pay as You Throw (PAYT) Bag Vendors:		
Bags and Boxes Unlimited Jeff Marcotte 800-696-6702 bags528@aol.com 2.5% for 10 days of PPD	Waste Zero, Inc. Courtney Forrester 617-402-2171 cforrester@wastezero.com 1% for 10 days of PPD	Mansfield Paper Co. Scott Parent 800-225-4641 rsp@mansfieldpaper.com 1.5% for 10 days of PPD

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth’s electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDhelpdesk@mass.gov.

When contacting a vendor on statewide contract, always reference FAC86 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How To Purchase From The Contract

- **Solicit quotes and select and purchase quoted item in COMMBUYS**

This COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes. Buyers must include “Statewide Contract FAC86 RFQ” when entering information in the Description field.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section, and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid or one of the quick reference guides.

1. Start with a New Requisition, on the General Tab, fill in all required information and **make sure** to check off the Solicitation Enabled check box.

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Updated: September 23, 2022

Template version: 7.0

Page 5 of 17

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2. Within the requisition, click on the Items tab, click 'Search Items'; then click the plus sign next to Advanced Search to do an advanced search. Use FAC86 in the *Description* field; or enter the MBPO number in the *Contract / PO#* field, or in the *Item Description* field search "Solid Waste"
3. Once item is added to the requisition, COMMBUYS will bring you to the Items tab and have an error message saying that the line item needs to have a value greater than 0. Click on **Enter Info** under the **Catalog Price/Unit Cost** and enter in the **Estimated Cost**. This can be hidden from the bid before sending it to the vendors.
4. Next click on the Distributor tab and select the vendors you want to solicit quotes from.
5. Attach your Statement of Work and any other pertinent documents in the Attachment tab, making sure to check the box that says Show to Vendor.
6. Review the Summary Tab, and then Submit for Approval.
7. Once Approved, the Requisition will turn into a bid ready for purchasing, once it is in this status, you will need to click Convert to Bid.
8. Once it is converted to a bid, you will go through the tabs and enter in the required information. **On the Items tab you can delete the cost that was previously entered on the requisition so no estimated cost shows to the vendor**, or if you leave the previously entered cost this will show to the vendor as an estimated cost.
9. Once everything is reviewed, it is then submitted for approval and sent to the vendors.
10. The vendors will then do a walk through as specified in the SOW and submit their response through COMMBUYS and the bid can then be awarded.

Obtaining Quotes

While Eligible Entities are not required to solicit proposals from multiple contractors, OSD strongly encourages Eligible Entities to request pricing and service information from at least three (3) contractors to compare pricing and to obtain the best value. In soliciting waste or recycling services, Eligible Entities should, wherever possible, prepare in writing for contractors the following information:

- Specific location of facility or facilities for which service is being requested
- A description of such facilities (e.g., office building, school campus, small home, etc.)
- A detailed list of the types of services and products being requested (e.g., solid waste collection, recycling, paper bins, dumpsters, etc.)
- A description of the materials being targeted for specific services (e.g., collection of MSW, recycling of mixed paper and containers and cardboard)
- The specific time frame for which service and pricing is being requested
- Details on the number of collections being requested from which specific locations within the site
- If available, the number and size of dumpsters or other containers currently in place and/or being requested from the contractor
- Available dates and times for a site visit prior to submission of a proposal (if required by the department)

When soliciting responses from Contractors, Eligible Entities should ask for the following information:

- Total price for the services being requested for the required time frame
- Description of the services being offered
- Description of initial training services being offered
- Any alternative proposals to establish or increase recycling programs
- Any other information required by the department to evaluate contractor proposals

Prior to soliciting proposals from contractors, Eligible Entities should examine the Contractor Service Category Chart found under the MBPO on COMMBUYS to determine which contractors offer services in the region for which the department

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Updated: September 23, 2022

Template version: 7.0

Page 6 of 17

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needs a hauler or recycler, and that the services being requested by the department are actually offered by the contractors being contacted. Please note that Eligible Entities should always check with specific contractors to ensure that the required services are offered.

Eligible Entities may solicit at least three (3) quotes from contractors listed to determine which contractor can provide the best value for the equipment being purchased. All that is needed is that Eligible Entities *contact* the three (3) contractors for quotes; you are not required to receive responses from all three (3) contacted contractors.

Price Adjustments: Once pricing quotes have been submitted and accepted by the contract user department, this pricing, including any escalator clauses agreed to by the contract user department, shall remain in effect for the length of the agreement unless both parties agree to such an amendment in writing. Contract users may also choose to amend the terms of the agreement and either add or delete services provided to their facility at any time during the term of the contract. Such amendments may be accompanied by a mutually agreed upon price changes by the contractor and contract user.

Prevailing Wage Requirements

The Massachusetts prevailing wage laws require that covered employees on public works projects be paid a minimum hourly rate set by the Department of Labor Standards (DLS). The prevailing wage laws apply to both union and non-union employers and employees. The buyer has a legal obligation to request a prevailing wage schedule from the Department of Labor Standards (DLS) at www.mass.gov/dols. To get the proper rates for your region/job, you must request a determination. Questions regarding the Prevailing Wage Law may be answered by accessing the DLS website or by calling the DLS Prevailing Wage Program at (617) 626-6953. For this contact, the following prevailing wage categories include: [Section 27H: Wages of employees of maintenance or cleaning contractors; contracts; civil action](#)

If prevailing wage is required, make sure to include this information in your quotes or bids so vendors know to include prevailing wage.

In addition, all contracts by a state agency or state-assisted contracts for design, construction, reconstruction, installation, demolition, maintenance or repair must contain Workforce Participation Goals for minorities and women. This is required by M.G.L. c. 149, § 44A(2)(G). A “state-assisted contract” is a construction project undertaken by a political subdivision of the commonwealth or two or more subdivisions thereof for planning, acquisition, design, construction, demolition, installation, repair or maintenance whose costs are paid for, reimbursed, grant funded, or otherwise supported, in whole or in part, by the commonwealth. An affected awarding authority’s bid documents must include a reference to the specific goals that will be contained in the contract. The contract must also include the processes and procedures to ensure compliance with the Workforce Participation Goals, including reporting and enforcement provisions. For questions about the Workforce Participation Goals law, please contact Deborah Anderson at the Attorney General’s Office at 617-963-2371, or visit the Attorney General’s [Public Construction Bidding in Massachusetts FAQ](#).

The Office of the Attorney General’s Fair Labor Division is responsible for enforcing the prevailing wage laws. Visit www.mass.gov/prevailing-wage-enforcement for more information.

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

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Updated: September 23, 2022

Template version: 7.0

Page 7 of 17

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Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Additional Information/FAQs

Maximizing Recycling

A key component of this contract is the ability of Eligible Entities to select contractors who may provide improved and cost-effective recycling services from one or more of the approved contractors. Eligible Entities should note that some contractors offer specialized services in the recycling arena, focusing on just a few or even one commodity. For example, there are contractors on this contract who specialize in the collection and recycling of food and yard waste, construction and demolition waste, or paper shredding and recycling, as well as in other specific or multiple categories.

While there is no overriding reason to select more than one contractor to provide all of a department's waste and recycling needs, it may be prudent for Eligible Entities to contract with more than one contractor to provide collection services for different materials. In so doing, a department may be able to receive more personal attention for a specific set of recyclable materials and may, in fact, obtain better pricing from certain contractors for identified materials.

When trying to maximize their recycling, Eligible Entities should attempt to adhere to the following guidelines when approaching potential service providers:

- **Designate someone** in your facility to act as the recycling coordinator and identify, if possible, what recyclable items are generated in large quantities that should be the focus of a recycling program;
- Ask your contractor to explain how they might help develop a **recycling program that works and is cost-effective**, including specific suggestions on the types of materials to recycle and the collection and storage system that would work best for you;
- **Include the Janitorial Staff** when discussing waste management options and ask contractors to propose training and educational activities to promote and sustain a recycling program;
- Ask contractors to **visit your site** prior to providing a quote and proposal;
- Get **top Management support** for the recycling program, through a memo, email or other department-wide communication;
- Make sure to request an **initial training session** from your contractor for Custodial and Facility Staff to explain the recycling program, the associated benefits and any specific procedures that need to be followed;
- Work with your contractor to **provide education to all Departmental Employees**
- **Retain flexibility** with your contractor to alter the recycling program to change or add materials during the agreement time frame;
- Ask contractors to **provide credits** or rebates for recyclable materials that are uncontaminated and have a market value (hint: the more segregated a material the more value it has);
- Even when looking for a single contractor to provide all waste and recycling services, ask them to bid on the waste and recycling components separately to see if pricing might differ between companies.

Eligible Entities should note that there are several state regulations and policies in place which guide all state activities with regard to recycling. These include Massachusetts Waste Ban Regulations, DEP Waste Ban Requirements 310 CMR 19.017, and MA Commercial Organics Waste Disposal Ban. Eligible Entities should make every attempt to begin efforts to reach this statewide goal by or even prior to the deadline set in the plan.

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Updated: September 23, 2022

Template version: 7.0

Page 8 of 17

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Containers

All contractors offer appropriate containers relevant to the services they provide. However, not all contractors offer all types of indoor and outdoor containers. Eligible Entities should request Contractors to provide information on which containers are available and the cost of such containers as part of a waste and/or recycling service. Alternatively, Eligible Entities may purchase recycling containers and equipment from contractors outright.

When considering such purchasing decisions, Eligible Entities should also refer to Statewide Contract FAC87designatedDEP, which provides a wide range of waste/recycling containers and compost bins. FAC87designatedDEP will be more relevant for municipalities and larger facilities as some of the products on it include minimum order requirements.

State Surplus Property Disposal

When an agency decides that a piece of office equipment is surplus, a determination is made by the agency whether the equipment is usable or worthless. Usable equipment is posted on the Massachusetts State Surplus Property Office (SSPO) web site and offered to State agencies, political subdivisions and non-profit organizations in accordance with the Massachusetts policies and procedures governing the distribution of state-owned surplus property. If the equipment is not transferred to any eligible entity, a decision is made (by SSPO and the agency) to either sell the item or consider the item scrap/worthless.

If an agency determines their scrap furniture to be worthless, the agency **must** first submit a list of their worthless equipment to SSPO along with a cover letter stating the equipment has been deemed worthless property. The cover letter must be signed by three people from the agency. SSPO will review and response to the agency's request to dispose of the equipment.

A *State Surplus Disposal Services Form* has been developed to assist agencies in soliciting quotes for scrap furniture disposal. It is located on the Conversion Vendor MBPO in COMMBUYS. Once the quotes have been received, a contractor has been awarded and a removal date set-up, it is the responsibility of the department to notify the contractor if there is any change to the disposal form. If additional office furniture needs to be removed and the contractor was not notified, it is at the discretion of the contractor whether the additional furniture will be removed or will need a new scheduling date.

Local municipalities or other non-state entities do not have to write to SSPO prior to the removal of their worthless items by a service.

Other Contract Provisions

The following terms and conditions were included in this RFR and are part of the contract requirements:

1. Contractors must collect all waste and recyclable materials in accordance with the Massachusetts Waste Ban Regulations, DEP Waste Ban Requirements 310 CMR 19.017, and MA Commercial Organics Waste Disposal Ban and inform Eligible Entities of said regulations and of any incidences of non-compliance.
2. When providing service to any Department of Corrections facility, contractors must **meet all DOC rules** and regulations.
3. Products related to waste collection and disposal/recycling services that may be offered for purchase, rental, or lease through this contract are containers (indoor/outdoor), dumpsters, compactors, food waste disposers, other products or equipment with approval of the SSST.
4. While no specific products will be listed on contract, Contractors may provide quotes to eligible entities upon request.
5. For all appropriate services, **contractors must provide containers** which are fully enclosed, leak proof, fire retardant, labeled and in good condition (for all outdoor containers).

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Updated: September 23, 2022

Template version: 7.0

Page 9 of 17

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6. Contractors must **clean containers** on a schedule to be agreed upon by the contractor and contracting facility.
7. No contractor may collect **gravel and fill materials** in connection with public construction projects pursuant to M.G.L. chapter 149, S27.
8. The recycling of **street sweepings** must be done in accordance with the Massachusetts "Final Policy for Reuse and Disposal of Street Sweepings" in order to be used for landfill cover, fill in public ways or as compost.
9. For all **white good collections**, contractors must be capable of (either directly or through a subcontractor) fully removing and recovering all CFCs in accordance with all applicable state and federal regulations and have been EPA certified for CFC Handling.
10. All contractors offering **secure document destruction / shredding services** must be able to offer on-site and/or off-site shredding services and must provide a certificate of destruction to Eligible Entities for all shredded materials; all contractors or subcontractors have **NAID certification** to ensure security of document handling.
11. All contractors must agree to **reduce collection frequency** at department facilities at any time during the agreement period should a facility request such a reduction as a result of greater recycling and/or waste prevention activities. Such reductions in collections should result in associated reductions in price.
12. Contractors must provide a **certificate of recycling**, upon request by a facility or the SSST, which certifies that all materials collected for recycling were actually recycled and not otherwise disposed of.
13. Contractors must be able to provide collection services within **two business days** of a request by a facility and should be prepared to provide on-call collection within 24 hours.
14. Following an agreement to provide waste and/or recycling services to a facility, contractors must provide, at no cost, **initial training/education and assessment services** which include:
 - a. initial facility assessment to identify the most effective and efficient waste and recycling program
 - b. advice on the types of equipment, supplies and other appropriate materials
 - c. an initial training session to explain the collection system(s) to facility staffContractors may offer additional, more in-depth training, for additional fees.
15. **Invoices may be submitted on a monthly or quarterly basis** and the SSST encourages contractors to include copies of weight slips with each invoice, or itemized tonnage weights for each collection or an estimate of such weights based on volume. Invoices should be mailed to Eligible Entities no later than 14 days following the close of the billing period.
16. Purchasing Eligible Entities will issue a statement of work to Contractors and upon receipt of a quote, may submit a Purchase Order form to the Contractor with project parameters (ex. size of containers, frequency of pickup) and price.
17. Contractors are **not allowed** to request or require any signed contractual documents from purchasing entities, and no paperwork generated by the Contractor will be signed by the purchasing entity. Eligible Entities cannot be held to any terms beyond what is specified in the Commonwealth terms and conditions and the RFR.
18. Automatic renewals of services are also **not allowed** on this contract without prior written approval from the purchasing entity.
19. Eligible Entities may at any time terminate a service agreement without penalty. This contract allows purchasing entities to change vendors at any time, and no vendor can restrict an Eligible Entity from changing their service provider.
20. No transportation, fuel, energy, insurance or any other surcharges will be allowed throughout the duration of the contract.
21. Upon request, contractors must provide purchasing entities with weight reports for the types of materials collected.

Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date

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Updated: September 23, 2022

Template version: 7.0

Page 10 of 17

One Ashburton Place, Suite 1017 Boston, MA, 02108-1552

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of payment “issue” is the date a payment is considered “paid” not the date a payment is “received” by a Contractor.

Performance and Payment Time Frames Which Exceed Contract Duration

All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than 12 months beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired.



OPERATIONAL SERVICES DIVISION

Contract User Guide for FAC86

Strategic Sourcing Team Members

Name	Department
Ruth Alfasso	Department of Public Health
John Bianchi	Division of Capital Asset Management
David O'Neill	Department of Conservation & Recreation
Julia Wolfe	Operational Service Division
Golnaz Tabatabai	Operational Service Division

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Updated: September 23, 2022

Template version: 7.0

Page 12 of 17

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OPERATIONAL SERVICES DIVISION

Contract User Guide for FAC86

Vendor List and Information*

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	Categories & Counties	Current Award End Date	Discounts (PPD)	SDO Certification Type	SDP Commitment Percentage
Master MBPO	PO-15-1080-OSD01-OSD10-00000003365	Golnaz Tabatabai	617-720-3105	Golnaz.Tabatabai2@mass.gov	N/A	N/A	N/A	N/A	N/A
A1 Datashred, LLC	PO-15-1080-OSD01-OSD10-00000003365	Patrice McClintic Elizabeth Bianco	978-858-0200	patrice@a1datashred.com ebianco@a1datashred.com	See Appendix A	2/13/2024	30 days – 4%	WBE	5%
Allied Recycling Center, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Paul Saindon	508-668-8699	psaindon@arcscrap.com	See Appendix A	2/13/2027	N/A		1%
Capital Paper Recycling, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Daniel P. Buonagurio	781-340-9425 x331	danb@cprecycling.com	See Appendix A	2/13/2027	30 days – 2%		2%
Casella Waste Management of Massachusetts, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Christine Medaglia	978-817-3320	christine.medaglia@casella.com	See Appendix A	2/13/2024	10 days- 3% 15 days – 2.5% 20 days – 2% 30 days – 1%		1%
Cavossa Disposal Corporation	PO-15-1080-OSD01-OSD10-00000003365	Scott MacNevin	508-563-5070	scott.macnevin@cavossa.com	See Appendix A	2/13/2024	10 days- 2% 15 days – 2% 20 days – 1% 30 days – 1%		1%
Charter Contracting Company, LLC	PO-15-1080-OSD01-OSD10-00000003365	Timothy Cady Sean Roberts Jon Simpson	978-420-5064 857-246-6819 617-594-4054	tcady@charter.us sroberts@charter.us jsimpson@charter.us	See Appendix A	2/13/2027	10 days- 3% 15 days – 2% 20 days – 1%	MBE	10%
Dave Wickles Trucking dba Dave Wickles Trucking LLC	PO-15-1080-OSD01-OSD10-00000003365	Stephanie Moynihan	413-247-9231	stephtm18@gmail.com	See Appendix A	2/13/2027	10 days- 1% 15 days – 1% 20 days – 1% 30 days – 1%		1%
E.L. Harvey & Sons, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Mary Martin	508-726-4857	mmartin@elharvey.com	See Appendix A	2/13/2024	10 days- 1% 15 days – 0.5%		10%
EOMS Recycling, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Adela DeJesus	508-587-9686	adejesus@eomsrecycling.com	See Appendix A	2/13/2027	30 days – 2%		1%
RediShred of New England Inc dba Proshred Security	PO-15-1080-OSD01-OSD10-00000003365	Barry Sanborn	413-596-5479 or 877-767-4733	barry.sanborn@proshred.com	See Appendix A	2/13/2027	15 days – 3.5% 30 days – 3%	WBE	9%
Excel Recycling, LLC	PO-15-1080-OSD01-OSD10-00000003365	Wayne Edwards	774-264-0595	wedwards@excelrecycle.com	See Appendix A	2/13/2024	N/A		10%

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Updated: September 23, 2022

Template version: 7.0

Page 13 of 17

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OPERATIONAL SERVICES DIVISION

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	Categories & Counties	Current Award End Date	Discounts (PPD)	SDO Certification Type	SDP Commitment Percentage
Favreau Forestry	PO-15-1080-OSD01-OSD10-00000003365	Brian Favreau Lee Laflamme	978-706-1038	Office@FavreauForestry.com	See Appendix A	2/13/2027	10 days- 1% 15 days – 1% 20 days – 0.5% 30 days – 0.5%		1%
Mayer Tree Service Inc.	PO-15-1080-OSD01-OSD10-00000003365	Michael Duchemin	978-768-6999	michaeld@mayer-tree.com	See Appendix A	2/13/2027	10 days- 1% 15 days – 0.5% 20 days – 0.5%		1%
Mid-City Scrap Iron & Salvage	PO-15-1080-OSD01-OSD10-00000003365	Jason Fonseca Maggie D'Aguiar	508-675-7831	jfonseca@midcityscrap.com mdaguiar@midcityscrap.com	See Appendix A	2/13/2027	10 days- 1% 20 days – 0.5%		30%
Minichiello Bros., Inc.	PO-15-1080-OSD01-OSD10-00000003365	Fred Rogers	617-389-7213	frogers@scrapit.us	See Appendix A	2/13/2027	N/A		1%
OPRSystems, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Heather Wray	(978)694-1450	hwray@oprsystems.com	See Appendix A	2/13/2024	10 days- 1%		1%
Prolerized New England, LLC DBA- Schnitzer Steel	PO-15-1080-OSD01-OSD10-00000003365	Rob Hutton	781-873-1618	rhutton@schn.com	See Appendix A	2/13/2027	10 days- 10% 15 days – 5% 20 days – 4% 30 days – 3%		1%
Republic Services, Inc.	PO-15-1080-OSD01-OSD10-00000003365	Diamond London Alan Juarez	413-557-6736	dlondon@republicservice.com ajuarez@republicservices.com	See Appendix A	2/13/2027	10 days- 1% 15 days – 0.5%		1%
Stericycle dba Shred-It US JV LLC	PO-15-1080-OSD01-OSD10-00000003365	Amanda Kirchner Laura Grody	513-889-9149	Amanda.Kirchner@STERICYCLE.com Laura.Grody@STERICYCLE.com	See Appendix A	2/13/2027	10 days- 2% 15 days – 2.5% 20 days – 1%		5%
The Institution Recycling Network (IRN)	PO-15-1080-OSD01-OSD10-00000003365	Mark Lennon	603-229-1962	mlennon@irnsurplus.com	See Appendix A	2/13/2027	10 days- 2% 15 days – 1% 20 days – 1%		1.50%
Waste Management of MA., Inc.	PO-15-1080-OSD01-OSD10-00000003365	Cyndie Leonard	508-549-8066	cleonard2@wm.com	See Appendix A	2/13/2024	10 days- 1% 15 days – 0.5%		8%
Wolpert Disposal Inc.	PO-15-1080-OSD01-OSD10-00000003365	Michael Wolpert	978-463-5400	mike@wolpertdisposal.com	See Appendix A	2/13/2027	10 days- 1% 15 days – 0.5%		1%

*Note that COMMBUYS is the official system of record for vendor contact information.

**The Master MBPO] is the central repository for all common contract files. Price files may be found in the individual vendor's MBPO.

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Updated: September 23, 2022

Template version: 7.0

Page 14 of 17

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Contract User Guide for FAC86

Appendix A:

FAC86 Solid Waste and Recycling

Contractor Service Chart

***Contract users should check with contractors for any category restrictions**

***Pay As You Throw (PAYT) Bags Pricing and information is in a separate Excel document "FAC85 Pay As You Throw Bags Instructions and Pricing"**

Contractor Name	Service Areas - Regions of Service <small>(reference Region Table in tab below)</small>									Bundled Pricing Waste & Recycling Bundled (embedded) Pricing offered?	Event Recycling Event Recycling offered?	Resource Management Resource Management services offered?	Single Stream Single Stream Recycling offered?	Trainings Offered Additional Trainings offered above Mandatory Required -- Contact Vendor for Trainings	Rebates Offered Rebates offered on PAID Collection -- Check with Vendor re: applicable categories
	Statewide (all regions)	1	2	3	4	5	6	7	8						
A1 Datashtred, LLC		X	X	X	X	X	X	X	X	X	X				X
Allied Recycling Center, Inc.	X	X	X	X	X	X	X	X	X	X	X				
Boxes and Bags Unlimited	X	X	X	X	X	X	X	X	X	X	X				
Capital Paper Recycling, Inc.	X	X	X	X	X	X	X	X	X	X	X	X			X
Casella Waste Management Of Massachusetts, Inc.	X	X	X	X	X	X	X	X	X	X	X	X	X		X
Cavossa Disposal Corporation					X								X		X
Charter Environmental, Inc.	X	X	X	X	X	X	X	X	X	X	X				
Dave Wickles Trucking		X	X	X		X	X	X	X						X
E. L. Harvey & Sons, Inc.		X	X	X		X	X					X			X
EOMS Recycling, Inc.		X	X	X	X	X						X			X
RediShred of New England Inc dba EOS Approach dba Proshred Security	X	X	X	X	X	X	X	X	X	X	X		X		X
Excel Recycling, LLC	X	X	X	X	X	X	X	X	X	X	X				
Favreau Forestry	X	X	X	X	X	X	X	X	X	X	X				
Mansfield Paper Co.	X	X	X	X	X	X	X	X	X	X	X				
Mayer Tree Service Inc.	X	X	X	X	X	X	X	X	X	X	X				
Mid City Scrap Iron & Salvage	X	X	X	X	X	X	X	X	X	X	X				
Minichiello Bros., Inc.		X	X			X									
OPRSystems, Inc. LLC	X	X	X	X	X	X	X	X	X	X	X	X			X
Prolerized New England LLC / dba: Schnitzer Steel	X	X	X	X	X	X	X	X	X	X	X				
Republic Services, Inc.		X	X	X	X	X	X	X	X	X	X	X			X
Stericycle dba Shred-It US JV LLC	X	X	X	X	X	X	X	X	X	X	X				
The Institution Recycling Network	X	X	X	X	X	X	X	X	X	X	X				
Waste Management of MA., Inc.		X	X	X	X	X	X	X				X			X
Waste Zero., Inc.	X	X	X	X	X	X	X	X	X	X	X				
Volpert Disposal Inc.		X	X			X						X			X

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OPERATIONAL SERVICES DIVISION

FAC86 Solid Waste and Recycling

Contractor Service Chart

Contractor Name	PAID COLLECTION -- SERVICE FOR A FEE																					
	Solid Waste			Recycling																		
	1	1A	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	MSW	Pay As You Throw (PAYT) Bags	Bulky Waste, incl. Mattresses	White Office Paper	Mixed Paper	Paper Shredding/ Secure Document & Media Destruction	Old Cong. Corboard	Metal Cans & Cont.	Glass Containers	Plastic Bot. & Cont.	Yard Waste, Leaves & Floating Veget.	Food Waste	Textiles	Street Sweepings	White Goods	Constr. & Demo (C&D), incl. Clean Gypsum Wallboard	Asphalt, Brck, Concrete (ABC)	Wood	Tires	Mattresses	Redeemable Bottles & Cans	Scrap Metal
A1 Datashred, LLC				X	X	X	X															
Allied Recycling Center, Inc.																						X
Boxes and Bags Unlimited		X																				
Capital Paper Recycling, Inc.	X		X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X		X
Casella Waste Management Of Massachusetts, Inc.	X			X	X		X	X	X	X	X					X	X	X	X			
Cavossa Disposal Corporation	X		X	X	X		X	X	X	X	X	X		X		X	X	X	X		X	X
Charter Environmental, Inc.			X											X	X	X	X	X				
Dave Wickles Trucking	X		X		X		X			X				X		X	X	X				
E. L. Harvey & Sons, Inc.	X		X	X	X	X	X	X	X	X	X	X			X	X	X	X	X	X		
EOMS Recycling, Inc.	X		X	X	X		X	X	X	X	X					X	X	X	X	X		
RediShred of New England Inc dba EOS Approach dba Proshred Security						X																
Excel Recycling, LLC																						X
Favreau Forestry										X								X				
Mansfield Paper Co.		X																				
Mayer Tree Service Inc.										X								X				
Mid City Scrap Iron & Salvage																						X
Minichiello Bros., Inc.																						X
OPRSystems, Inc.				X	X	X	X	X	X													
LLC										X	X											
Prolerized New England LLC / dba: Schnitzer Steel																						X
Republic Services, Inc.	X		X								X		X		X	X	X	X	X	X		
Stericycle dba Shred-It US JV LLC						X																
The Institution Recycling Network			X																			
Waste Management of MA., Inc.	X		X	X	X	X	X	X	X	X	X	X			X	X	X	X	X	X	X	
Waste Zero., Inc.		X																				
Volpert Disposal Inc.	X		X	X		X	X	X	X													

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Region Chart

FAC86 Solid Waste & Recycling

Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9							
ALLSTON	SOMERVILLE	AMESBURY	ABINGTON	NORTH MARSHFIELD	BARNSTABLE	YARMOUTH	ACTON	MENDON	WHEELWRIGHT	ASHBURNHAM	AGAWAM	WILBRAHAM	ADAMS	ADAMS	AQUINNAH
ARLINGTON	SOUTH WEYMOUTH	ANDOVER	ACCORD	NORTH PEMBROKE	BOURNE	YARMOUTH PORT	ASHLAND	MILFORD	WHITINSVILLE	ASHBY	AMHERST	WILLIAMSBURG	ALFORD	ALFORD	CHILMARK
ARLINGTON HEIGHTS	STONEHAM	BEVERLY	ACUSHNET	NORTH SCITUATE	BREWSTER		AUBURN	MILLBURY	WOODVILLE	ATHOL	ASHFIELD	WORONOCO	ASHLEY FALLS	ASHLEY FALLS	CUTTYHUNK
BABSON PARK	WABAN	BOXFORD	ASSONET	NORTON	BUZZARDS BAY		AUBURNDALE	MILLIS	WORCESTER	BALDWINVILLE	BELCHERTOWN	WORTHINGTON	BECKET	BECKET	EDGARTOWN
BELMONT	WAKEFIELD	BYFIELD	ATTLEBORO	NORWELL	CATAUMET		AYER	MILLVILLE		BENARDSTON	BLANDFORD		BERKSHIRE	BERKSHIRE	MENEMSHA
BOSTON	WALTHAM	DANVERS	ATTLEBORO FALLS	OCEAN BLUFF	CENTERVILLE		BARRE	NATICK		BUCKLAND	BONDSVILLE		CHESHIRE	CHESHIRE	NANTUCKET
BRAINTREE	WATERTOWN	DRACUT	AVON	ONSET	CHATHAM		BEDFORD	NEW BRAINTREE		CHARLEMONT	BRIMFIELD		CLARKSBURG	CLARKSBURG	DAK BLUFFS
BROOKLINE	WAVERTON	ESSEX	BERKLEY	PEMBROKE	COTUIT		BELLINGHAM	NORTH BILLERICA		COLRAIN	CHESTER		DALTON	DALTON	SIASCONSET
BROOKLINE VILLAGE	WELLESLEY HILL	GEORGETOWN	BRANT ROCK	PLAINVILLE	CUMMAQUID		BERLIN	NORTH BROOKFIELD		DEERFIELD	CHESTERFIELD		DRURY	DRURY	TISBURY
BURLINGTON	WEST WEYMOUTH	GLOUCESTER	BRIDGEWATER	PLYMOUTH	DENNIS		BILLERICA	NORTH CHELMSFORD		EAST TEMPLET	CHICOPEE		EAST OTIS	EAST OTIS	VINEYARD HAVEN
CAMBRIDGE	WEST NEWTON	HAMILTON	BROCKTON	PLYMPTON	DENNIS PORT		BLACKSTONE	NORTH GRAFTON		ERVING	CONWAY		EGREMONT	EGREMONT	WEST CHOP
CANTON	WEST ROXBURY	HATHORNE	BRYANTVILLE	RAYNHAM	EAST DENNIS		BOLTON	NORTH OXFORD		FITCHBURG	CUMMINGTON		FLORIDA	FLORIDA	WEST TISBURY
CHARLESTOWN	WESTON	HATHORNE	CARVER	RAYNHAM CENTER	EAST FALMOUTH		BOXBOROUGH	NORTH UXBRIDGE		GARDNER	EAST LONGMEADOW		GLENDALE	GLENDALE	
CHELSEA	WESTWOOD	IPSWICH	CHARTLEY	REHOBOTH	EAST ORLEANS		BOYLSTON	NORTHBOROUGH		GILL	EASTHAMPTON		GREAT BARRINGTON	GREAT BARRINGTON	Other Island Communities
CHESTNUT HILL	WEYMOUTH	LAWRENCE	DARTMOUTH	ROCHESTER	EAST SANDWICH		BROOKFIELD	NORTHERIDGE		GREENFIELD	FEEDING HILLS		HANCOCK	HANCOCK	
COHASSET	WILMINGTON	LOWELL	DIGHTON	ROCKLAND	EASTHAM		CARLISLE	NUTTING LAKE		HAWLEY	FLORENCE		HINSDALE	HINSDALE	
DEDHAM	WINCHESTER	LYNN	DUXBURY	SCITUATE	FALMOUTH		CHARLTON	OAKHAM		HEATH	GOSHEN		HOUSATONIC	HOUSATONIC	
DOVER	WINTHROP	LYNNFIELD	EAST BRIDGEWATER	SEECONK	FORESTDALE		CHARLTON CITY	OXFORD		LAKE PLEASANT	GRANBY		LANESBORO	LANESBORO	
EAST BOSTON	WOBBURN	MANCHESTER	EAST MANSFIELD	SHELDONVILLE	HARWICH		CHARLTON DEF	PAXTON		LEOMINSTER	GRANVILLE		LEE	LEE	
EAST WEYMOUTH		MARBLEHEAD	EAST TAUNTON	SOMERSET	HARWICH PORT		CHELMSFORD	PEPPERELL		LEVERETT	HADLEY		LENOX	LENOX	
EVERETT		MERRIMAC	EAST WALPOLE	SOUTH CARVER	HYANNIS		CHERRY VALLE	PETERSHAM		LEYDEN	HAMPDEN		LENOX DALE	LENOX DALE	
HINGHAM		METHUEN	EAST WAREHAM	SOUTH DARTMOUTH	HYANNIS PORT		CLINTON	PINEHURST		LUNENBURG	HATFIELD		MILL RIVER	MILL RIVER	
HOLBROOK		MIDDLETON	EASTON	SOUTH EASTON	MARSTONS MILLS		CONCORD	PRINCETON		MILLERS FALLS	HAYDENVILLE		MONROE	MONROE	
HULL		NAHANT	ELMWOOD	SOUTH WALPOLE	MASHPEE		DEVENS	ROCHDALE		MONTAGUE	HOLLAND		MONROE BRIDGE	MONROE BRIDGE	
HYDE PARK		NEWBURY	FAIRHAVEN	STOUGHTON	MONUMENT BEACH		DOUGLAS	RUTLAND		NEW SALEM	HOLYOKE		MONTEREY	MONTEREY	
JAMAICA PLAIN		NEWBURYPORT	FALL RIVER	SWANSEA	NORTH CHATHAM		DUDLEY	SHERBORNE		NORTHFIELD	HUNTINGTON		WASHINGTON	WASHINGTON	
LINCOLN		NORTH ANDOVER	FOXBORO	TAUNTON	NORTH EASTHAM		DUNSTABLE	SHIRLEY		ORANGE	INDIAN ORCHARD		NEW ASHFORD	NEW ASHFORD	
LINCOLN		NORTH READING	FREETOWN	WALPOLE	NORTH FALMOUTH		EAST BROOKFIELD	SHREWSBURY		PELHAM	LEEDS		PERU	PERU	
MALDEN		PEABODY	GREEN HARBOR	WAREHAM	NORTH TRURO		EAST PRINCETON	SOUTH BARRE		PHILLIPSTON	LONGMEADOW		NORTH ADAMS	NORTH ADAMS	
MATTAPAN		PRIDES CROSS	GREENBUSH	WEST BRIDGEWATER	ORLEANS		FAYVILLE	SOUTH GRAFTON		ROWE	LUDLOW		NORTH EGREMONT	NORTH EGREMONT	
MEDFORD		READING	HALIFAX	WEST WAREHAM	OSTERVILLE		FISKDALE	SOUTH LANCASTER		ROYALSTON	MIDDLEFIELD		OTIS	OTIS	
MELROSE		ROCKPORT	HANOVER	WESTPORT	POTCASSET		FRAMINGHAM	SOUTHBOROUGH		SHELBURNE	MONSON		PITTSFIELD	PITTSFIELD	
MILTON		ROWLEY	HANSON	WESTPORT POINT	PROVINCETOWN		FRANKLIN	SOUTHERIDGE		SHELBURNE FALLS	MONTGOMERY		RICHMOND	RICHMOND	
MILTON VILLAGE		SALEM	HUMAROCK	WHITE HORSE BEACH	SAGAMORE		GILBERTVILLE	SPENCER		SHUTESBURY	NORTH AMHERST		SANDSFIELD	SANDSFIELD	
NEEDHAM		SALISBURY	KINGSTON	WHITMAN	SAGAMORE BEACH		GRAFTON	STERLING		SOUTH DEERFIELD	NORTH HATFIELD		SAVORY	SAVORY	
NEEDHAM HEIGHTS		SOUTH HAMILT	LAKEVILLE	WRENTHAM	SANDWICH		GROTON	STILL RIVER		SUNDERLAND	NORTHAMPTON		SHEFFIELD	SHEFFIELD	
NEW TOWN		SWAMPSCOTT	MANOMET		SILVER BEACH		HANSCOM AFB	STOW		TEMPLETON	PALMER		SOUTH EGREMONT	SOUTH EGREMONT	
NEWTON		TEWKSBURY	MANSFIELD		SOUTH CHATHAM		HARDWICK	STURBRIDGE		TOWNSEND	PLAINFIELD		SOUTH LEE	SOUTH LEE	
NEWTON CENTER		TOPSFIELD	MARION		SOUTH DENNIS		HARVARD	SUBURRY		TURINERS FALLS	RUSSELL		SOUTHFIELD	SOUTHFIELD	
NEWTON HIGHLANDS		WENHAM	MARSHFIELD		SOUTH HARWICH		HOLDEN	SUTTON		WARWICK	SOUTH HADLEY		STOCKBRIDGE	STOCKBRIDGE	
NEWTON LOWER FALLS		WEST BOSTON	MARSHFIELD HILLS		SOUTH ORLEANS		HOLLISTON	TYNGSBORO		WENDELL	SOUTHAMPTON		TYRINGHAM	TYRINGHAM	
NEWTON UPPER FALLS		WEST NEWBURY	MATTAPOISETT		SOUTH WELFLEET		HOPKINTON	UXBRIDGE		WENDELL DEPOT	SOUTHAMPTON		WASHINGTON	WASHINGTON	
NEWTONVILLE		MEDFIELD			SOUTH YARMOUTH		HOPKINTON	UXBRIDGE		WEST TOWNSEND	SPRINGFIELD		WEST STOCKBRIDGE	WEST STOCKBRIDGE	
NONANTUM		MIDDLEBORO			TRURO		HUBBARDSTON	VILGE OF NAGOG WOODS		WESTMINSTER	THORNDIKE		WILLIAMSTOWN	WILLIAMSTOWN	
NORTH WALTHAM		MINOT			WELLFLEET		HUDSON	WARREN		WINCHENDON	THREE RIVERS		WINDSOR	WINDSOR	
NORTH WEYMOUTH		MONPONSETT			WEST BARNSTABLE		JEFFERSON	WAYLAND		WINCHENDON	TOLLAND				
NORWOOD		NEW BEDFORD			WEST CHATHAM		LANCASTER	WEBSTER			WALES				
QUINCY		NORFOLK			WEST DENNIS		LEICESTER	WEST BOYLSTON			WARE				
RANDOLPH		NORTH ATTLEBORO			WEST FALMOUTH		LINWOOD	WEST BROOKFIELD			WEST CHESTERFIELD				
READVILLE		NORTH CARVER			WEST HARWICH		LITTLETON	WEST GROTON			WEST HATFIELD				
REVERE		NORTH DARTMOUTH			WEST HYANNISPORT		MANCHAUG	WEST MILLBURY			WEST SPRINGFIELD				
ROSLINDALE		NORTH DIGHTON			WEST YARMOUTH		MARLBOROUGH	WEST WARREN			WESTFIELD				
SAUGUS		NORTHEASTON			WOODS HOLE		MAYNARD	WESTBOROUGH			WESTHAMPTON				
							MEDWAY	WESTFORD			WHATELY				

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Page 17 of 17

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