

Contract User Guide for FAC88

FAC88: Lawns & Grounds, Equipment, Parts and Services Statewide Contract

UPDATED: March 24, 2020

Contract #:	FAC88
MMARS MA #:	FAC88*, FAC88LEASE*
Initial Contract Term:	December 1, 2014 – November 30, 2016
Maximum End Date:	Two, 2-year extensions to November 30, 2020
Current Contract Term:	December 1, 2018 – November 30, 2020
Contract Manager:	Brendan McCue, 617-720-3146, Brendan.McCue@mass.gov
This Contract Contains	Environmentally Preferable Products
UNSPSC Codes:	21-10-00 Agricultural and forestry and landscape machinery and equipment 30-12-00 Roads and landscape

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

Table of Contents:

(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- [Contract Summary](#)
- [Contract Categories](#)
- [Benefits and Cost Savings](#)
- [Find Bid/Contract Documents](#)
- [Who Can Use This Contract](#)
- [Sub-Contractors](#)
- [Pricing, Quotes and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Environmentally Preferable Products](#)
- [Shipping/Delivery>Returns](#)
- [Additional Information/FAQ's](#)
- [Strategic Sourcing Team Members](#)
- [Vendor List and Information](#)

TIP: To return to the first page throughout this document, use the CTL + Home command.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 1 of 18



Contract User Guide for FAC88

Contract Summary

This is a Statewide Contract for a large variety of commercial grade Lawns and Grounds Equipment, Parts and Services which are available from a broad selection of authorized dealers representing various manufacturers. Equipment includes tractors, lawnmowers, utility vehicles (for purchase or lease), snow blowers, small engines, utility trailers and a wide array of accessories and handheld power equipment.

Commercial grade battery electric lawn equipment has been added to the contract as of 5/1/18.

Contract Categories

This contract includes 13 categories of commercial grade products and services as listed below:

Category	Commercial Grade Products and Services
1	Tractor 50HP-100HP
2	Tractor Accessories
3	Lawnmowers
4	Lawnmower Accessories
5	Utility vehicles, Golf Carts, Snowmobiles and Related Accessories
5A	Allows for leasing and rental terms for products in Category 5
6	2 Cycle/4 Cycle Power Equipment
7	Snow Blowers and Related Accessories
8	Replacement Small Engines
9	Roto-tillers/wood chippers/stump grinders/specialty power equipment
10	Skid steer loaders and accessories
11	Utility trailers and related accessories (includes trailer light package, which consists of license brackets and lights for public roads)
12	Ice Resurfacers Category Currently Unavailable
13	Commercial Grade Battery Electric Lawn Equipment

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

Competitive Pricing – The Strategic Sourcing Team (SST) has awarded the contract to those vendors who provided the most competitive pricing and/or discounts for the manufacturers being offered. Additional discounts are available such as prompt pay discount, volume and/or dock delivery discounts. This information may be found in the attachment tab of each vendors PO entitled "Vendor List and Information."

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 2 of 18



Selection of Environmentally Preferable Equipment – The contract includes environmentally preferable equipment options such as equipment that uses alternative fuel (e.g. compressed natural gas, battery powered electric), offers an opportunity for reduced fuel usage, and/or provides other environmental benefits. The SST recently added commercial grade battery electric lawn equipment which adheres to strict environmental, technical and health specifications. See the [Environmentally Preferable Products](#) section below for additional information on this option.

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit COMMBUYS.com and search for FAC88 to find related Master Blanket Purchase Order (MBPO) information.
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Eligible Entities

Please see the standard list of Eligible Entities on our [Who Can Use Statewide Contracts](#) webpage.

Subcontractors

The awarded vendor's use of sub-contractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Pricing, Quote and Purchase Options

Purchase Options

Purchases made through this contract will be direct, outright purchases with the exception of **Category 5A**, which is for leasing/renting.

Pricing Options

- **Discount off of Manufacturers Suggested Retail Price (MSRP):** Contract pricing is a specified discount off of the MSRP catalog price. Contract discounts and other pricing published under the contract represents "ceiling" or "not-to-exceed" pricing and may be further negotiated.

Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found in the Vendors' Award Summary attachment in COMMBUYS. Buyers can reference the [vendor information](#) page below, where links to the vendor MBPO's are provided.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 3 of 18



Setting up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the OSD Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDHelpDesk@mass.gov.

When contacting a vendor on statewide contract, always reference FAC88 to receive contract pricing.

Quick Search in COMMBUYS

Log into COMMBUYS and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How to Purchase From the Contract in COMMBUYS

- **Solicit quotes and select and purchase quoted item in COMMBUYS**

FAC88 has a "Solicitation Enabled" MBPO pages on COMMBUYS. This feature allows COMMBUYS users to obtain quotes from multiple vendors at once from the contract. The buyer would create a Release Requisition, and then convert it to a Bid. After approval by the buyer approving officer, the bid is then sent to selected vendors to request quotes. Solicitation Enabled MBPOs have been set up for each category and include the awarded Contractors in that category. Eligible Entities should include "FAC88 RFQ" when entering information in the Description field.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid or one of the quick reference guides.

- **Directly purchase a non-fixed price item (\$0 line item) through COMMBUYS**

All vendor MBPO pages have a \$0.00 line item for each category they are awarded. When placing an order in COMMBUYS a contract user needs to type in the total cost of the order and may add invoice/quote information as reference either by typing in the information or attaching as a PDF file.

Obtaining Quotes

Contract users should always reference FAC88 when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage.

- **For orders up to \$10,000:**

Eligible Entities may purchase directly from the vendor of their choice without requesting multiple quotes. Although not required, OSD strongly encourages Eligible Entities to request pricing and service information from multiple vendors.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 4 of 18



- **For orders over \$10,000:**

It is recommended that Eligible Entities solicit at least three (3) quotes from FAC88 vendors to determine which vendor can provide the best value for the services or commodities being purchased. The solicitation and order are to be processed using COMMBUYS Conversion MBPO [PO-15-1080-OSD01-OSD10-0000003434](#)

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any vendor. For buyers utilizing Subcategory 5A for leasing/rental of Utility vehicles, Golf Carts, Snowmobiles and Related Accessories use FAC88Lease* MA.

Environmentally Preferable Products

The contract provides environmentally preferable equipment such as equipment that uses alternative fuel (e.g. compressed natural gas, battery powered electric) which offers an opportunity for reduced environmental, health, and costs.

Commercial Grade Battery Electric Lawn Equipment

The SST recently added commercial grade battery electric mowers, blowers and other handhelds, and qualified four (4) vendors that meet the identified specific criteria which distinguishes high-quality commercial battery-powered electric equipment. These specifications may be viewed in the *FAC88 Specifications Commercial Electric Lawns and Grounds Equipment, 2/20/2018* document found attached to [PO-15-1080-OSD01-OSD10-0000003434](#). The specifications include, but are not limited to, battery type, safety, training and educating of workers and management on the proper operation, handling, charging, storage of the equipment, and proper recycling/repurposing of used batteries. Some of the benefits of battery electric equipment include:

Environmental benefits:

- Helping the Commonwealth meet its environmental goals in climate change, clean air, and toxics use reduction
- Reduction in carbon emissions, toxic exposure, air pollution, hazardous waste and spills
- Reduction in noise pollution and nuisance complaints
- Reduction in wildlife and habitat exposure to toxic emissions, excessive noise, and ground-sourced particulates
- Does not contribute to smog

Health benefits:

- Reduction in worker exposures to toxic emissions, excessive noise, excessive vibrations, and ground-sourced particulates
- Reduction in public exposure to toxic emissions, excessive noise, and ground-sourced particulates

Cost benefits:

- Avoided fuel costs
- Lower maintenance costs

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](#).

Updated: March 24, 2020

Page 5 of 18



- The possibility for extended work hour options and holiday operation due to lower noise levels

For more information contact Julia Wolfe, Director of Environmental Purchasing, at Julia.wolfe@mass.gov.

Shipping/Delivery>Returns

All equipment pricing includes FOB delivery to ordering facility. Delivery MUST be made as agreed upon by the ordering department. No request for extra delivery costs will be honored. All equipment must be delivered assembled, serviced, oiled and ready for immediate use, unless otherwise requested by the purchasing department. Liability for product delivery remains with the vendor until properly delivered and signed for in accordance with the purchasing department and the Commonwealth Terms & Conditions.

Contract users must not accept the delivery of any product that is visibly damaged. Product must be inspected upon receipt of delivery. If a product fails inspection by the receiving facility, the product must be rejected and the vendor(s) must replace the product immediately at no additional expense to the facility.

Additional Information/FAQs

For Lease/Rental Category 5A

Eligible Entities may purchase directly from the vendor of their choice without requesting multiple quotes. Although not required, OSD strongly encourages Eligible Entities to request pricing and service information from multiple vendors.

For buyers utilizing Subcategory 5A for leasing/rental of Utility Vehicles, Golf Carts, Snowmobiles and Related Accessories use FAC88Lease* MA

- Shipping/Delivery>Returns
 - All equipment pricing includes FOB delivery to ordering facility.
 - Delivery MUST be made as agreed upon by the ordering department. No request for extra delivery costs will be honored.
- All equipment must be delivered assembled, serviced, oiled and ready for immediate use, unless otherwise requested by the purchasing department.
- Liability for product delivery remains with the contractor until properly delivered and signed for in accordance with the purchasing department and the Commonwealth Terms & Conditions.
- Contract users must not accept the delivery of any product that is visibly damaged. Product must be inspected upon receipt of delivery.
- If a product fails inspection by the receiving facility:
 - The product must be rejected and
 - The contractor(s) must replace the product immediately at no additional expense to the facility.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 6 of 18



Returning Equipment at the End of Lease/Rental

It is the responsibility of the Eligible Entity to schedule the return of the equipment and the Contractor's responsibility to pick-up the equipment within 10 business days of notification at no cost to the Eligible Entity. If the equipment is not picked-up within 10 business days of the scheduled return:

- A charge of \$50 per business day per unit may be assessed upon the Contractor for each day the equipment remains on the Eligible Entity's premises.
 - The Eligible Entity may deduct from any outstanding charges or collect if no outstanding charges exist.

Upgrade or Replacement of Non-Defective Equipment

During Period of Term Lease or Rental: An Eligible Entity and the Contractor may negotiate an upgrade or replacement of equipment with a newer, higher performance, or upgraded equipment which is better suited to the Eligible Entity's business needs. The Eligible Entity shall not be charged any penalties, an acceleration of Term Lease or Rental fees, or other charges for a negotiated upgrade or replacement of contract equipment. If there is a balance on the term lease or rental of the current equipment prior to an upgrade or replacement request

- The Eligible Entity and the Contractor must negotiate the "buyout" cost that would be incorporated in the term lease or rental payment of the upgrade or replacement equipment.

Performance and Payment Time Frames Which Exceed Contract Duration

Subcategory 5A ONLY - All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than four years beyond the current contract term. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired.

Fuel Surcharge Provisions

Vendors cannot charge any additional fuel surcharges on any order received from eligible entities under this statewide contract.

Operating Manuals

Operating manuals MUST be provided by the vendor for all equipment purchased under this contract.

Loaner Equipment

If the time for warranty or service repairs exceed the specified time, the vendors shall provide equivalent loaner equipment upon request by the customer. Loaner equipment shall be provided at no cost, including shipment to the customer's location and return of loaner equipment to the vendor.



Trade-Ins

Trade-ins are authorized under this contract provided that the entities involved have adhered to their state surplus property guidelines for turn-in or disposal of the equipment.

- Entities must refer to their state surplus agencies for further guidance on the proper procedures for their guidelines.
- Vendors that have agreed to accept trade-ins must negotiate in good faith with the eligible entity trade in value at the time of trade in. Vendors MUST accept Lawns and Grounds Equipment, etc. trade-ins that are an equal of the product being purchased ONLY.

Recalls

In the event of a manufacturer's recall, vendors will be responsible for contacting those user departments that are affected by the recall.

- The vendor is responsible for providing and replacing any defective parts of the manufacturer at no additional cost to the Commonwealth.

Cancellations

User department(s) and/or vendor(s) must provide, at a minimum, at least 48 hours cancellation notice of any equipment being purchased under the awarded contract.

Product Specifications

Products provided by vendors MUST be commercial grade and meet all Federal, State and local standards for quality and safety requirements. Products not meeting these standards will be deemed unacceptable and will be returned to the vendor at no charge to the Commonwealth.

All applicable products provided by vendors under the terms of the contract MUST bear Material Safety and Data Sheet (MSDS) and label as required by law.

Warranties

Warranties are based on commercial use minimum of one (1) year commercial use warranty from date of acceptance except all equipment and batteries for Category 13; Commercial Grade Battery Electric Lawn Equipment are to be commercial use minimum of two (2) years for the commercial use warranty.

Other Discounts

For all discount information below please reference the Vendors' Award Summary attachment in COMMBUYS. Buyers can reference the [vendor information](#) page below, where links to all the vendors MBPO's are provided.

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 8 of 18



Commonwealth’s Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment “issue” is the date a payment is considered “paid” not the date a payment is “received” by a Vendor.

- **Volume Discounts:** Available from some Vendors – discount is negotiated and/or provided to buyer if a certain volume of product or service is purchased and can be found attached to the vendors’ Master Blanket Purchase Order (MBPO).
- **Dock Delivery Discount:** Available from some Vendors – discount is provided if product is delivered directly to the loading dock and can be found attached to the vendors Master Blanket Purchase Order (MBPO).

Strategic Sourcing Team Members:

Gayle Gionet (Inactive)	Operational Services Division (OSD)
Donald Staffiere	Dept. of Correction (DOC)
Joseph Suppa	Dept. of Conservation & Recreation (DCR)
Ken Urato	Dept. of Transportation (DOT)

Strategic Sourcing Team Members Category 13

Commercial Grade Battery Electric Lawn Equipment:

Julia Wolfe	Operational Services Division (OSD), Environmental Purchasing
Trey Gowdy	Massachusetts Dept. of Energy Resources (DOER)
Jamie L. Banks	Quiet Communities, Inc.
Rick Reibstein	Quiet Communities, Inc.
Gayle Gionet (Inactive)	Operational Services Division (OSD)

Contract User Guide for FAC88

Vendor Award and Category Information*

Reference the Award Summary Sheets in each Vendor’s MBPO for Price information including % off, PPD, Dock Delivery, etc.

* Note that COMMBUYS is the official system of record for vendor contact information.

** [The Conversion Vendor MBPO] [The Master MBPO] is the central repository for all common contract files. [Price files may be found in the individual vendor’s MBPO.]

Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
**[Conversion Vendor] [Master MBPO] (All contract documents)	PO-15-1080-OSD01-OSD10-0000003434	N/A	N/A	N/A	N/A
146 Supply Center Inc. Route 146/ 97 Worcester Providence Turnpike Millbury, MA 01527	PO-15-1080-OSD01-OSD10-0000003010	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Brian Boria	508-865-3800	brianb@146supply.com
Alta Enterprises, LLC dba NITCO, LLC (Formerly Northland Industrial Truck Co., Inc.) 6 Jonspin Road Wilmington, MA 01887	PO-20-1080-OSD03-SRC3-17207	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 0%	Dianne Smolinsky	978-658-5900	dianne.smolinsky@nitco-lift.com
Ahearn Equipment Inc. 460 Main St. Spencer, MA 01562	PO-14-1080-OSD01-OSD10-0000002946	10 Days 1% 15 Days 1% 20 Days 0% 30 Days 0%	Donna Ahearn	508-885-7085	statebid@aharnequipment.com
Ariens Company 655 West Ryan St. Brillion, WI 54110	PO-14-1080-OSD01-OSD10-0000002931	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 0%	Tyler Walimaa	920-756-4665	TWalimaa@ariensco.com

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: February 24, 2020

Page 10 of 18



Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
Bacher Corp. of Connecticut 7 Thompson Rd., PO Box 733 East Windsor, CT 06088	PO-14-1080-OSD01-OSD10-00000002943	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	James Viggiano	860-627-5924	bacherofficemgr@sbcglobal.net
Bobcat Company/ Clarke Equipment Co. 250 East Beaton Drive West Fargo, ND 58078	PO-15-1080-OSD01-OSD10-00000003663	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Jesse Rheault	701-630-5134	jesse.rheault@doosan.com
Bobcat of Boston, Inc. 20 Concord St. North Reading, MA 01864	PO-14-1080-OSD01-OSD10-00000002947	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 0%	Candice Bamberg	978-664-3727	candicebobcat@yahoo.com
Bobcat of Greater Springfield/Bobcat of Connecticut Inc. 181 Wayside Ave. West Springfield, MA 01089	PO-14-1080-OSD01-OSD10-00000002927	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 0%	Stephanie Luysaert Matt Stack	860-205-3393 413-746-4647	StephL@bobcatct.com matts@bobcatct.com
Boston Lawnmower Company, Inc. 233 Turnpike Road Westborough, MA 01581	PO-14-1080-OSD01-OSD10-00000002928	10 Days 1% 15 Days 0.50% 20 Days 0.25% 30 Days 0%	David Kennedy	508-898-3500	dkennedy@bostonlawnmower.com
Boyden & Perron Garage, Inc. 41 South Whitney St. Amherst, MA 01002	PO-14-1080-OSD01-OSD10-00000002940	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Thomas Perron	413-253-7358	salesdept@boydenandperron.com
C & J Equipment, Inc. 188 Main Street Wilmington, MA 01887	PO-14-1080-OSD01-OSD10-00000002942	10 Days 2% 15 Days 0% 20 Days 1% 30 Days 0%	Charles Hannoosh	978-658-2022	channoosh@ciequip.com
C.N. Wood Co., Inc. 200 Merrimac Street Woburn, MA 01801	PO-14-1080-OSD01-OSD10-00000002958	10 Days 1.25% 15 Days 1% 20 Days 0.75% 30 Days 0.50%	Tom Fiore	781-935-1919	tfiore@cn-wood.com

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
Carey Auto Inc. 37 County Road Plympton, MA 02367	PO-15-1080-OSD01-OSD10-00000003468	10 Days 4% 15 Days 3% 20 Days 2% 30 Days 1%	Michael J Carey	781-582-1378	careyauto@comcast.net
Casons Equipment 133 Congress Street Lowell, MA 01852	PO-14-1080-OSD01-OSD10-00000002962	10 Days 2% 15 Days 1% 20 Days 0.5% 30 Days 0%	Laura Cason	978-459-6852	lcason@casonsequipment.com
Chadwick-BaRoss, Inc. 15 Katrina Road Chelmsford, MA 01824	PO-14-1080-OSD01-OSD10-00000002926	10 Days 1% 15 Days 0.5% 20 Days 0% 30 Days 0%	Don Masley Michael Marchand	401-408-9267 978-479-5158	masley@chadwick-baross.com marchand@chadwick-baross.com
Cleaves Company, Inc. 300 Reservoir Street Needham, MA 02494	PO-14-1080-OSD01-OSD10-00000002933	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 0%	Lenny Cleaves	781-449-0833	lenny.cleaves@cleavesco.com
Country Club Enterprises, LLC 2D Express Drive Wareham, MA 02571	PO-14-1080-OSD01-OSD10-00000002952	10 Days 0.005% 15 Days 0.01% 20 Days 0 % 30 Days 0%	Derek Schradieck	774-454-9834	dschradieck@ccegolfcars.com
Deere & Company 2000 John Deere Run Cary, NC 27513	PO-14-1080-OSD01-OSD10-00000002960	10 Days 0% 15 Days 0% 20 Days 0% 30 Days 0%	Shawn Parker Andrew Roman	800-358-5010 option 2	GovContractSupport@JohnDeere.com
Five Star Golf Cars & Utility Vehicles, LLC 724 MacArthur Blvd. Pocasset, MA 02559	PO-14-1080-OSD01-OSD10-00000002935	10 Days 1% 15 Days 0.5% 20 Days 0.25% 30 Days 0.12%	Steve Rand	207-653-8084	steve@fivestargolfcars.com
IBC Offshore, Inc. 171 Mattakesett St. Pembroke, MA 02359	PO-14-1080-OSD01-OSD10-00000002950	10 Days 2% 15 Days 1.5% 20 Days 1% 30 Days 0.5%	Amy Lincoln	781-294-8132	interceptboats@aol.com

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
Jacobsen Professional Lawn Care / Dixie Chopper / Textron 6302 East County Rd 100N Coatesville, IN 46121	PO-15-1080-OSD01-OSD10-00000004617	10 Days 2% 15 Days 2.5% 20 Days 2.75% 30 Days 2.85%	Maryellen Williams	401-457-2327	mwilliams@textron.com
KPM Exceptional LLC 1 Exceptional Way Landing, NJ 07850	PO-14-1080-OSD01-OSD10-00000002954	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	David Dollard Bob Consalvi	973-584-5400	david@kpmmedi.com bobconsalvi@kpmmedi.com
Mayer Power Products, Inc. 7 Scotts Way Essex, MA 01929	PO-15-1080-OSD01-OSD10-00000003016	10 Days 1% 15 Days 0.5% 20 Days 0% 30 Days 0%	Michael Duchemin	978-768-6999	michaeld@mayer-tree.com
MB Tractor and Equipment/Summa Humma 194 Plaistow Rd, PO Box 487 Plaistow, NH 03865	PO-14-1080-OSD01-OSD10-00000002929	10 Days 0.75% 15 Days 0% 20 Days 0% 30 Days 0%	Zachary J. Langlois	603-382-5031	zacharyl@mbtractor.com
Mean Green Products, LLC 4404 Hamilton Cleves Rd., Ste. 2 Hamilton, OH 45013	PO-18-1080-OSD03-SRC3-13385	10 Days 1% 15 Days 1% 20 Days 0% 30 Days 0%	Joe Conrad	513-738-4736	joe@meangreenproducts.com ; chrisc@meangreenproducts.com
Morgan Power Equipment Inc. 888 Plymouth St Halifax, MA 02338	PO-15-1080-OSD01-OSD10-00000003467	10 Days 1% 15 Days 1% 20 Days 1% 30 Days 1%	Karen Salters	781-293-9361	ksalters@morganpower.com
Moridge Manufacturing, Inc. P.O. Box 810 Moundridge, KS 67107	PO-14-1080-OSD01-OSD10-00000002939	10 Days 2.0% 15 Days 1.5% 20 Days 0% 30 Days 0%	Brent Dobson Justin Eicher	620-345-6301	bdobson@grasshoppermower.com jeicher@grasshoppermower.com
MTE (Moffett Turf Equipment, Inc.) 33 Thruway Park Drive West Henrietta, NY 14586	PO-14-1080-OSD01-OSD10-00000002953	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Patti Nicosia	585-334-0100	pnicosia@mte.us.com

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
New England Golf Cars, Inc. 62 Industrial Way Seekonk, MA 02771	PO-14-1080-OSD01-OSD10-00000002957	10 Days 1% 15 Days 1% 20 Days 1% 30 Days 1%	Scott Cookson	508-336-4285	NEGC40@aol.com
Norfolk Power Equipment, Inc. 5 Cushing Dr. Wrentham, MA 02093	PO-15-1080-OSD01-OSD10-00000003011	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Bob Fregeau	508-384-0011	bobf@norfolkpower.com
Orlando's Garage (Ultra Automotive Inc.) 269 Dedham St. Norfolk, MA 02056	PO-18-1080-OSD03-OSD03-13344	10 Days 4% 15 Days 3% 20 Days 2% 30 Days 0%	Daniel Gardner	508-384-3317	orlandosgarage@comcast.net
Padula Bros., Inc. 700 Fort Pond Road Lancaster, MA 01523	PO-14-1080-OSD01-OSD10-00000002949	10 Days 2% 15 Days 1% 20 Days 0% 30 Days 0%	Brian Mansfield	978-537-3356	bryanm@padbros.com
Richey and Clapper, Inc. 33 Boston Post Rd Sudbury, MA 01776	PO-15-1080-OSD01-OSD10-00000003013	10 Days 0.5% 15 Days 0.25% 20 Days 0% 30 Days 0%	Rebecca Devine	978-443-1333	Rebecca.devine@richeyandclapper.com
Schmidt Equipment, Inc. (Rte. 20) 80 Southbridge Rd., PO Box 578 North Oxford, MA 01537	PO-14-1080-OSD01-OSD10-00000002948	10 Days 0.25% 15 Days 0% 20 Days 0% 30 Days 0%	Dennis A. Neslusan	508-987-8786	equipment@schmidtequipment.com
Southworth Milton, Inc. 100 Quarry Drive Milford, MA 01757	PO-14-1080-OSD01-OSD10-00000002959	10 Days 1% 15 Days 0% 20 Days 0% 30 Days 0%	Tom Benedetti Jr.	774-258-1636	tom_benedetti@miltoncat.com
Stewart's Power Equipment, Inc. 670 South Franklin Street Holbrook, MA 02343	PO-14-1080-OSD01-OSD10-00000002956	10 Days 2% 15 Days 0% 20 Days 0% 30 Days 1%	Kaitlyn Joyce	781-767-3544	kait@stewartpower.com

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor	Master Blanket Purchase Order (MBPO)# & Contract Categories Represented	Prompt Pay Discount (PPD)	Contact Person	Phone #	Email
Suzuki of Western Mass., Inc. dba Allpower 43 West State St. Rt. 202 Granby, MA 01033	PO-14-1080-OSD01-OSD10-00000002932	10 Days 2% 15 Days 1% 20 Days 1% 30 Days 0%	Daniel J. D'Arcy	413-467-3499	ddarcy@allpowersales.com
Taplin Yard, Pump and Power Equipment/MJAGS 120 Interstate Dr. W. Springfield, MA 01089	PO-14-1080-OSD01-OSD10-00000002930	10 Days 1% 15 Days 0.5% 20 Days 0.25% 30 Days 0%	Matthew Jagodowski	413-781-4352	Matt@fctaplin.com
Tri-County Contractors Supply, Inc. 154 Wayside Ave. W. Springfield, MA 01089	PO-14-1080-OSD01-OSD10-00000002951	10 Days 2% 15 Days 1% 20 Days 0% 30 Days 0%	Robert H. Clark, Jr.	413-733-5189	rclarkir@tricitycontractors.com
Turf Products LLC PO Box 1200, 157 Moody Rd Enfield, CT 06083	PO-14-1080-OSD01-OSD10-00000002944	10 Days 1% 15 Days 0.5% 20 Days 0% 30 Days 0%	Ed Lockard	869-253-7905	elockard@turfproductscorp.com
Venture Products, Inc. (VENTRAC) 328 East Water Street P.O. Box 148 Orrville, OH 44667	PO-14-1080-OSD01-OSD10-00000002934	10 Days 0% 15 Days 0% 20 Days 0% 30 Days 1%	Ryan Miller	330-683-0075	contracts@ventrac.com
Vermeer Northeast/NYNE Equipment LLC 224 South St Hopkinton, MA 01748	PO-14-1080-OSD01-OSD10-00000002941	10 Days 1% 15 Days 1% 20 Days 0.5% 30 Days 0%	William Tally	800-333-4183	tally@vermeernortheast.com

* Note that COMMBUYS is the official system of record for vendor contact information.

** [The Conversion Vendor MBPO] [The Master MBPO] is the central repository for all common contract files. [Price files may be found in the individual vendor's MBPO.]

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020

Page 15 of 18



Vendor Name	Category 1 Tractor up to 50HP-100HP	Category 2 Tractor Accessories	Category 3 Lawnmowers	Category 4 Lawnmower Accessories	Category 5 Utility vehicles, Golf Carts , Snowmobiles and Related Accessories	Category 5A Leasing/Rental Utilityvehicles, Golf Carts , Snowmobiles and Related Accessories2	Category 6 2 Cycle/4 Cycle Power Equipment	Category 7 Snow Blowers and Related Accessories	Category 8 Replacement Small Engines	Category 9 Roto-tillers/wood chippers/stump grinders/specialty power equipment	Category 10 Skid Steer Loaders and Accessories	Category 11 Utility Trailers and Related Accessories	Category 13 Battery Powered Equipment
146 Supply Center Inc.	X	X	X	X	X		X	X	X	X	X	X	
Ahearn Equipment Inc	X	X	X	X	X		X	X	X	X	X	X	
Ariens Company	X		X	X	X		X	X		X			
Bacher Corp. of Connecticut	X	X	X	X			X	X		X	X	X	
Bobcat Company/ Clarke Equipment Company					X						X		
Bobcat of Boston, Inc.					X						X	X	
Bobcat of Greater Springfield/Bobcat of Connecticut Inc.		X					X			X	X	X	
Boston Lawnmower Company, Inc.	X	X	X	X	X		X	X	X	X	X		X
Boyden & Perron Garage, Inc.	X		X				X	X		X			
C & J Equipment, Inc.	X	X	X	X	X		X	X	X	X	X	X	
C.N. Wood Co., Inc.	X	X		X				X		X			
Carey Auto Inc	X	X	X		X		X			X		X	
Cason Equipment	X	X	X	X	X		X	X	X	X	X	X	X
Chadwick-BaRoss, Inc.	X										X		

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor Name	Category 1 Tractor up to 50HP-100HP	Category 2 Tractor Accessories	Category 3 Lawnmowers	Category 4 Lawnmower Accessories	Category 5 Utility vehicles, Golf Carts , Snowmobiles and Related Accessories	Category 5A Leasing/Rental Utility vehicles, Golf Carts , Snowmobiles and Related Accessories2	Category 6 2 Cycle/4 Cycle Power Equipment	Category 7 Snow Blowers and Related Accessories	Category 8 Replacement Small Engines	Category 9 Roto-tillers/wood chippers/stump grinders/specialty power equipment	Category 10 Skid Steer Loaders and Accessories	Category 11 Utility Trailers and Related Accessories	Category 13 Battery Powered Equipment
Cleaves Company Inc.										X			
Country Club Enterprises, LLC					X	X							
Deere & Company	X	X	X	X	X			X					
Five Star Golf Cars & Utility Vehicles, LLC					X	X							
IBC Offshore, Inc.												X	
Jacobsen Professional Lawn Care/Dixie Chopper	X		X										
KPM Exceptional LLC	X	X	X	X						X			
Mayer Power Products, Inc.							X						
MB Tractor and Equipment/Summa Humma	X	X	X		X		X	X	X	X	X		
Mean Green Products LLC													X
Morgan Power Equipment Inc.	X	X	X	X			X	X	X	X	X	X	
Moridge Manufacturing, Inc.	X		X	X									
Moffett Turf Equipment, Inc.	X	X	X	X	X		X	X	X	X	X	X	
New England Golf Cars, Inc.					X	X							

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020



Vendor Name	Category 1 Tractor up to 50HP-100HP	Category 2 Tractor Accessories	Category 3 Lawnmowers	Category 4 Lawnmower Accessories	Category 5 Utility vehicles, Golf Carts, Snowmobiles and Related Accessories	Category 5A Leasing/Rental Utility vehicles, Golf Carts, Snowmobiles and Related Accessories2	Category 6 2 Cycle/4 Cycle Power Equipment	Category 7 Snow Blowers and Related Accessories	Category 8 Replacement Small Engines	Category 9 Roto-tillers/wood chippers/stump grinders/specialty power equipment	Category 10 Skid Steer Loaders and Accessories	Category 11 Utility Trailers and Related Accessories	Category 13 Battery Powered Equipment
Norfolk Power Equipment Inc.	X	X	X	X	X		X	X	X	X	X	X	
Northland Industrial Truck Co., Inc.					X						X		
Ultra Automotive Inc. / dba Orlando Garage													X
Padula Bros., Inc.	X	X	X	X	X		X	X	X	X	X	X	
Richey and Clapper, Inc.			X	X			X	X	X	X	X	X	
Schmidt Equipment, Inc.										X	X		
Southworth Milton, Inc.	X										X	X	
Stewart's Power Equipment, Inc.	X		X	X			X	X		X			
Suzuki of Western Mass., Inc. dba Allpower	X	X	X	X	X		X	X	X	X	X	X	
Taplin Yard, Pump and Power Equipment/MJAGOS	X	X	X	X	X		X	X	X	X			
Tri-County Contractors Supply, Inc.	X	X	X	X	X		X	X	X	X	X	X	
Turf Products LLC	X	X	X	X	X			X		X			
Venture Products, Inc. (VENTRAC)	X	X	X	X				X		X			
Vermeer Northeast/NYNE Equipment LLC										X	X	X	

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: March 24, 2020