

# Contract User Guide for FAC93

## FAC93 Security Services, Private Investigative Services and Fence Rental

UPDATED: February 24, 2021

<b>Contract #:</b>	FAC93
<b>MMARS MA #:</b>	FAC93*
<b>Initial Contract Term:</b>	November 20, 2015 - May 31, 2017
<b>Maximum End Date:</b>	May 31, 2022
<b>Current Contract Term:</b>	June 1, 2021 - May 31, 2022
<b>Contract Manager:</b>	Ashish Patel, 617-720-3190, <a href="mailto:ashish.s.patel@mass.gov">ashish.s.patel@mass.gov</a>
<b>This Contract Contains:</b>	Prompt Payment Discount, MBE/MWBE/WBE Required CORI/SORI background checks, Key Performance Indicators
<b>UNSPSC Codes:</b>	92-12-00 Security and Personal Safety 92-12-15 Security Guard Services 92-12-16 Private Investigative Services 46-17-00 Security Surveillance and Detection

\*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

### Table of Contents:

(NOTE: To access hyperlinks below, scroll over desired section and CTL + Click)

- [Contract Summary](#)
- [Contract Categories](#)
- [Benefits and Cost Savings](#)
- [Find Bid/Contract Documents](#)
- [Who Can Use This Contract](#)
- [Subcontractors](#)
- [Pricing, Quotes and Purchase Options](#)
- [Instructions for MMARS Users](#)
- [Environmentally Preferable Products](#)
- [Emergency Services](#)
- [Shipping/Delivery>Returns](#)
- [Additional Information/FAQ's](#)
- [Performance and Payment Time Frames Which Exceed Contract Duration](#)
- [Strategic Sourcing Team Members](#)
- [VENDOR LIST AND INFORMATION](#)
- [Appendix A: UNSPSC CODES](#)

**TIP:** To return to the first page throughout this document, use the CTL + Home command.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 1 of 15



## Contract Summary

This is a Statewide Contract for **FAC93**. This contract is for the supply and delivery of **Security Services, Private Investigative Services, and Fence Rental**.

## Contract Categories

This contract includes 3 categories of as listed below:

- Category 1: Security Services
- Category 2: Private Investigative Services
- Category 3: Fence Rental

## Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, Vendor management and oversight, and the availability of environmentally preferable products. In addition, Prompt Payment Delivery, Holiday and Weekend services available for Categories 1 and 2.

## Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit [COMMBUYS.com](https://www.commbuys.com) and search for FAC93 to find related Master Blanket Purchase Order (MBPO) information.
- To link directly to the MBPO, visit [PO-16-1080-OSD03-SRC3-00000006189](https://www.commbuys.com/PO-16-1080-OSD03-SRC3-00000006189)
- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit [COMMBUYS.com](https://www.commbuys.com) and search for FAC93 to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located in the "Conversion Vendor" Master Blanket Purchase Order (MBPO) for FAC93 and can be accessed directly by visiting Master Blanket Purchase Order PO-15-1080-OSD03-SRC3-00000006189
- To find Vendor-specific documents, including price sheets, see links to individual Vendor MBPOs on the [Vendor Information](#) page.

## Who Can Use This Contract

### Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](https://www.mass.gov/osd).

Updated: February 24, 2021

Page 2 of 15



### Eligible Entities

Please see the standard list of Eligible Entities on our [Who Can Use Statewide Contracts](#) webpage.

### Subcontractors

The awarded Vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract. All subcontractors are background checked by awarded Vendor.

### Pricing, Quote and Purchase Options

#### Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

This is a fee for service contract

#### Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents "ceiling" or "not-to-exceed" pricing and may be further negotiated.

#### Service Pricing and Finding Vendor Price Files

Service pricing may be found by referencing the price tables in the Conversion Vendor MBPO

#### Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth's electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS Buyer account for your organization: (888)-627-8283 or [COMMBUYS@state.ma.us](mailto:COMMBUYS@state.ma.us).

*Per **801 CMR 21.00**, Executive Branch Departments must use established statewide contracts for the purchase of commodities and services. Specifically, Executive Departments are required to use OSD's statewide contracts, including designated statewide contracts, if available, for their specific commodity and service needs. Exceptions will only be permitted with prior written approval from the Assistant Secretary for Operational Services, or designee.)*

When contacting a Vendor on statewide contract, always reference FAC93 to receive contract pricing.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 3 of 15



### Quick Search in COMMBUYS

Log into COMMBUYS and use the search box on the COMMBUYS header bar to locate items described on the MBPO or within the Vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

### How to Purchase from the Contract

- **Directly purchase fixed price items through COMMBUYS**

This contract allows Buyers to find and quickly purchase specific products/services with pricing within COMMBUYS. In other words, it allows you to create a Release Requisition in COMMBUYS, submit the requisition for approval, and send the Vendor a Release Purchase Order.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select:

- The *COMMBUYS Requisitions* section and choose the *How to Create a Release Requisition and Purchase Order (Contract Purchase)* job aid.

- **Solicit quotes and select and purchase quoted item in COMMBUYS**

This COMMBUYS functionality provides a mechanism to easily obtain quotes, as specified by the Contract. The Buyer would create a Release Requisition and then convert it to a Bid. After approval by the Buyer approving officer, the bid is then sent to selected Vendors to request quotes.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid or one of the quick reference guides.

- **Document items in COMMBUYS that have already been purchased**

This type of contract allows Buyers to document a contract purchase in COMMBUYS that already has taken place through a Request for Payment Authorization (RPA) Release Requisition. It also allows MMARS users to easily keep track of spend. NOTE: MMARS and COMMBUYS do not interface –payment request and invoice should be reported in both MMARS and COMMBUYS separately.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 4 of 15



For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The COMMBUYS Requisitions section and choose the *How to Create an RPA Release Requisition* job aid.

### Obtaining Quotes

Contract users should always reference **FAC93** when contacting Vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section and choose the *How to Create a Solicitation Enabled Bid Using a Release Requisition* job aid.

### Instructions for MMARS Users

MMARS users must reference the MA number **FAC93\*** in the proper field in MMARS when placing orders with any contractor.

### Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

### Shipping/Delivery>Returns

Seller pays transportation of goods to location plus loading costs for fence rental.

### Additional Information/FAQs

If requesting a quote from Vendor, please be sure to include a Statement of Work to the requisition. A template for Statement of Work is available under each Vendor's MBPO.



### Frequently Purchased Items on the Contract

Services frequently purchased through this contract includes Security Guard Services, Emergency Security Guard Services, Private Investigative Services, Temporary Fence Rental (contracts not to exceed 6 months).

### Geographical Service Area

Please refer to price list for each Vendor on **FAC93** to verify geographical service area.

[https://www.sec.state.ma.us/cis/cispdf/County\\_Map.pdf](https://www.sec.state.ma.us/cis/cispdf/County_Map.pdf)

### Product Specifications, including Environmental Standards and Requirements

Vendors awarded in FAC93 follow environmentally friendly practices such as recycling paper, printer toner, tires, batteries, lightbulbs and other items.

### Other Discounts

- **Prompt Pay Discounts:** A discount given to the Buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by Vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted /performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is negotiated with Buyer if a certain volume of service is purchased.

### Performance and Payment Time Frames Which Exceed Contract Duration

All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than 3 months, (90 days) beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired.

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 6 of 15



OPERATIONAL SERVICES DIVISION

---

### Memorandum of Understanding/Statement of Work

Statement of Work template is available in COMMBUYS under FAC93 Conversion Master Blanket Purchase Order PO-15-1080-OSD03-SRC3-00000006189

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 7 of 15

## Strategic Sourcing Team Members

- Susan Conway (HRD)
- Lauren Curley (MassBay)
- David Collins (DMH)
- Timothy Dolan (DTA)
- Wayne Marshall (DPH)
- Ivana McGrail (HRD)
- Edward Kennedy (DCP)
- Jodi Paris Anastos (OSD) (Inactive)
- Dan Billings (OSD)
- Christopher Silva (DTA)
- Andrew Lapp (MIL)
- Adam Peters (MBTA)

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 8 of 15



# Contract User Guide for FAC93

## Vendor List and Information\*

Vendor	Master Blanket Purchase Order #	COMMB UYS Catalog Punch Out Available	Contact Person	Phone #	Email	Districts	Discounts (PPD, Dock Delivery, Other)	MBE MWBE WBE Veteran	Minimum Order	List any other important items
**[Conversion Vendor] [Master MBPO] (All contract documents)	<a href="#">PO-16-1080-OSD03-SRC3-00000006189</a>	N/A	Maureen Barends	617-720-3155	maureen.barends@mass.gov					
<b>Category I</b>										
Alliance Detective and Security Service, Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006169</a>	N/A	Rick Topham, Kay Hartung, Marty Michelman	617-387-1261	rtopham@alliancesecurityservice.com khartung@alliancesecurityservice.com mmichelman@alliancesecurityservice.com		PPD		N/A	
Andrews International Gov. Services	<a href="#">PO-16-1080-OSD03-SRC3-00000006166</a>	N/A	Christopher Liptak	508.209.4038	christopher.liptak@andrewsinternational.com		PPD		N/A	
Arrow Security Co., Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006167</a>	N/A	John DeBarge, Jr.	413-732-6787	Johnjr@arrowsecurity.com		PPD		N/A	
Eagle Investigative Services (EIS)	<a href="#">PO-16-1080-OSD03-SRC3-00000006165</a>	N/A	Joseph Solomon	978-682-5559	jesolomon@eagleinvestigations.com		PPD		N/A	
Internal Security Associates, LLC	<a href="#">PO-16-1080-OSD03-SRC3-00000006164</a>	N/A	Stephen Harney	617 590-0700	sharney@isa.us.com		PPD		N/A	
G4S Secure Solutions, U.S.A.,	<a href="#">PO-16-1080-OSD03-SRC3-00000006171</a>	N/A	Donald Giancioppo	781-425-6800	Donald.giancioppo@usa.grs.com		PPD		N/A	
Madison Security Group	<a href="#">PO-16-1080-OSD03-SRC3-00000006168</a>	N/A	Michael Svizzero or Joe O'Neill	978-459-5911	<a href="mailto:Mike@madisonsg.com">Mike@madisonsg.com</a> or <a href="mailto:joneill@madisonsg.com">joneill@madisonsg.com</a>	All	PPD		N/A	
U.S. Security Associates	<a href="#">PO-16-1080-OSD03-SRC3-00000006170</a>	N/A	Richard Dillon	781-953-0905	rdillon@ussecurityassociates.com		PPD		N/A	

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 9 of 15



**OPERATIONAL SERVICES DIVISION**

Vendor	Master Blanket Purchase Order #	COMMB UYS Catalog Punch Out Available	Contact Person	Phone #	Email	Districts	Discounts (PPD, Dock Delivery, Other)	MBE MWBE WBE Veteran	Minimum Order	List any other important items
<b>Category II</b>										
A Tech Investigations Services Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11373</a>	N/A	James Pero	888-345-0250	jpero@atechpi.com	All	PPD		N/A	
Absolute Investigations, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11370</a>	N/A	Bob Sparks	508-586-0140	bobsparks@absoluteinvestigationsinc.com	All	PPD		N/A	
Access Investigations, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11374</a>	N/A	Paul Kearnan	781-924-5453	paul@accessinv.net	All	PPD		N/A	
Alliance Detective and Security Services	<a href="#">PO-16-1080-OSD03-SRC3-00000006169</a>	N/A	Rick Topham	617-387-1261	rtopham@alliancesecurityservice.com	All	PPD	WBE	N/A	
American Investigative Services, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11372</a>	N/A	Jay Groob	617-739-6060	ais@americaninvestigative.com	Districts 3-6	PPD		N/A	
Capital Investigating (Capinvad, LLC)	<a href="#">PO-18-1080-OSD03-SRC3-11394</a>	N/A	Brian Caldwell	603-641-6688	bcaldwell@capitalinvestigating.com	All	PPD		N/A	
Central Bureau of Investigation, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11382</a>	N/A	Janet Bronstein	781-830-6060	detect@cbinvestigation.com	All	PPD		N/A	
Defense Investigators Group, Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006174</a>	N/A	Peggy Myer Duchenev	339-933-0377	peggy@d-i-g.com	All	PPD		N/A	
Discovery Services Investigations	<a href="#">PO-18-1080-OSD03-SRC3-11376</a>	N/A	Keith L. Walker	413-788-4988	keith@discovery-services.net	All	PPD		N/A	
Eagle Investigative Services, Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006165</a>	N/A	Joseph Solomon	978-682-5559	jesolomon@eagleinvestigations.com	All	PPD		N/A	
East Coast	<a href="#">PO-18-1080-OSD03-SRC3-11384</a>	N/A	James L. Collins, III	781-740-0390	JimC@exisinc.com	All	PPD		N/A	
Four Seasons Investigations	<a href="#">PO-16-1080-OSD03-SRC3-00000006172</a>	N/A	Edmund S. Vogt	781-585-8648	svogt@fourseasonspi.com	All	PPD		N/A	
Frasco, Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006175</a>	N/A	David Anderson	877-373-7261 or 978-815-8295	danderson@frasco.com	All	PPD		N/A	
G4S Secure Solutions, U.S.A., Inc.	<a href="#">PO-16-1080-OSD03-SRC3-00000006171</a>	N/A	Donald Giancioppo	781-425-6800	donald.giancioppo@usa.g4s.com	All	PPD		N/A	

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 10 of 15



OPERATIONAL SERVICES DIVISION

Vendor	Master Blanket Purchase Order #	COMMB UYS Catalog Punch Out Available	Contact Person	Phone #	Email	Districts	Discounts (PPD, Dock Delivery, Other)	MBE MWBE WBE Veteran	Minimum Order	List any other important items
Insight Services Group, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11381</a>	N/A	Robert Reardon	617-908-1667	breardon@isgvalue.com	All	PPD		N/A	
KLIP Investigations, LLC	<a href="#">PO-16-1080-OSD03-SRC3-00000006173</a>	N/A	Kevin R. O'Neil	781-844-6718	kevin@klipsecurity.com	All	PPD		N/A	
New England Surveillance	<a href="#">PO-18-1080-OSD03-SRC3-11383</a>	N/A	Brian Davis	978-412-9008	BDavis@NESurveillance.com	All	PPD		N/A	
NWI Investigative Group, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11387</a>	N/A	Edward Stepper	781-935-7770	estepper@nwigroup.com	All	PPD		N/A	
SRCPI, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11371</a>	N/A	Veronica Ramos	508-923-6960	Veronica@srcpi.com	All	PPD	MWBE	N/A	
Summit Investigations, Inc.	<a href="#">PO-18-1080-OSD03-SRC3-11369</a>	N/A	Robert Reynolds	781-380-8822	summitpi@cs.com	All	PPD		N/A	
U.S. Security Associates	<a href="#">PO-16-1080-OSD03-SRC3-00000006170</a>	N/A	Richard Dillon	781-953-0905	rdillon@ussecurityassociates.com	All	PPD		N/A	
<b>Fence Rental (6-month contracts)</b>										
Internal Security Associates	<a href="#">PO-16-1080-OSD03-SRC3-00000006164</a>	N/A	Steve Harney	617-590-0700	SHarney@isa.us.com	All	PPD		N/A	

\*Note that COMMBUYS is the official system of record for Vendor contact information.

\* [The Conversion Vendor MBPO] [The Master MBPO] is the central repository for all common contract files. [Price files may be found in the individual Vendor's MBPO.]

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.

Updated: February 24, 2021

Page 11 of 15

## Appendix A:

### UNSPSC CODES for FAC93

**92-12-00** - Security and Personal Safety: Fence rentals, security services, labor and sandbags.

**92-12-15** - Security Guard Services: Armed guard, armed supervisor basic security guard, patrol car special events and wandering.

**92-12-16** - Private Investigative Services: Detective, private investigative services and undercover agent.

**46-17-00** - Security Surveillance and Detection



## FAC93 Districts

### District 1

Adams	Alford	Ashfield	Becket	Blandford
Buckland	Charlemont	Cheshire	Chester	Chesterfield
Clarksburg	Colrain	Conway	Cummington	Dalton
Egremont	Florida	Goshen	Granville	Great Barrington
Hancock	Hawley	Heath	Hinsdale	Huntington
Lanesborough	Lee	Lenox	Middlefield	Monroe
Monterey	Montgomery	Mount Washington	New Ashford	New Marlborough
North Adams	Otis	Peru	Pittsfield	Plainfield
Richmond	Rowe	Russell	Sandisfield	Savoy
Sheffield	Shelburne	Stockbridge	Tolland	Tyringham
Washington	West Stockbridge	Williamsburg	Williamstown	Windsor

### District 2:

Agawam	Amherst	Athol	Barre	Belchertown
Bernardston	Brimfield	Chicopee	Deerfield	East Longmeadow
Easthampton	Erving	Gill	Granby	Greenfield
Hadley	Hampden	Hardwick	Hatfield	Holland
Holyoke	Leverett	Leyden	Longmeadow	Ludlow
Monson	Montague	New Braintree	New Salem	Northampton
Northfield	Orange	Palmer	Pelham	Petersham
Phillipston	Royalston	Shutesbury	South Hadley	Southampton
Southwick	Springfield	Sunderland	Templeton	Wales
Ware	Warren	Warwick	Wendell	West Brookfield
West Springfield	Westfield	Westhampton	Whately	Wilbraham

### District 3:

Acton	Ashburnham	Ashby	Ashland	Auburn
Ayer	Bellingham	Berlin	Blackstone	Bolton
Boxborough	Boylston	Brookfield	Charlton	Clinton
Douglas	Dudley	Dunstable	East Brookfield	Fitchburg
Framingham	Franklin	Gardner	Grafton	Groton
Harvard	Holden	Holliston	Hopedale	Hopkinton
Hubbardston	Hudson	Lancaster	Leicester	Leominster
Littleton	Lunenburg	Marlborough	Maynard	Medfield
Medway	Mendon	Milford	Millbury	Millis
Millville	Natick	North Brookfield	Northborough	Northbridge
Oakham	Oxford	Paxton	Pepperell	Princeton
Rutland	Sherborn	Shirley	Shrewsbury	Southborough
Southbridge	Spencer	Sterling	Stow	Sturbridge

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 13 of 15



**District 3 Cont.**

Sudbury	Sutton	Townsend	Upton	Uxbridge
Wayland	Webster	West Boylston	Westborough	Westford
Westminster	Worcester			

**District 4:**

Amesbury	Andover	Arlington	Bedford	Belmont
Beverly	Billerica	Boxford	Burlington	Carlisle
Chelmsford	Concord	Danvers	Dracut	Essex
Everett	Georgetown	Gloucester	Groveland	Hamilton
Haverhill	Ipswich	Lawrence	Lexington	Lincoln
Lowell	Lynn	Lynnfield	Malden	Manchester-By-The-Sea
Marblehead	Medford	Melrose	Merrimac	Methuen
Middleton	Nahant	Newbury	Newburyport	North Andover
North Reading	Peabody	Reading	Revere	Rockport
Rowley	Salem	Salisbury	Saugus	Somerville
Stoneham	Swampscott	Tewksbury	Topsfield	Tyngsborough
Wakefield	Waltham	Wenham	West Newbury	Wilmington
Winchester	Woburn			

**District 5:**

Abington	Acushnet	Aquinnah	Attleboro	Avon
Barnstable	Berkley	Bourne	Brewster	Bridgewater
Brockton	Carver	Chatham	Chilmark	Cohasset
Dartmouth	Dennis	Dighton	Duxbury	East Bridgewater
Eastham	Easton	Edgartown	Fairhaven	Fall River
Falmouth	Foxborough	Freetown	Gosnold	Halifax
Hanover	Hanson	Harwich	Hingham	Holbrook
Hull	Kingston	Lakeville	Mansfield	Marion
Marshfield	Mashpee	Mattapoisett	Middleborough	Nantucket
New Bedford	Norfolk	North Attleborough	Norton	Norwell
Norwood	Oak Bluffs	Orleans	Pembroke	Plainville
Plymouth	Plympton	Provincetown	Raynham	Rehoboth
Rochester	Rockland	Sandwich	Scituate	Seekonk
Sharon	Somerset	Stoughton	Swansea	Taunton
Tisbury	Truro	Walpole	Wareham	Wellfleet
West Bridgewater	West Tisbury	Westport	Whitman	Wrentham
Yarmouth				

**District 6:**

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021



**OPERATIONAL SERVICES DIVISION**

---

Boston  
Chelsea  
Newton  
Weston

Braintree  
Dedham  
Quincy  
Westwood

Brookline  
Dover  
Randolph  
Weymouth

Cambridge  
Milton  
Watertown  
Winthrop

Canton  
Needham  
Wellesley

NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on [mass.gov/osd](http://mass.gov/osd).

Updated: February 24, 2021

Page 15 of 15