



MassDEP

Commonwealth of Massachusetts
Department of Environmental Protection

Underground Storage Tank Program Fact Sheet

UST System Installation

Owners Must:

Register the facility in the Department's online UST Data Management System at <https://ma-ust.windsorcloud.com/ust/> within 30 days of the initial introduction of regulated substance into an UST system.

Exception: Owners of UST systems used solely for emergency spill or overflow containment shall submit a registration to the Department within 30 days of installation.

Submit a copy of the scaled drawing or as-built plans, to include, but not be limited to:

- A locus plan or location map showing the location of the UST facility and the global positioning system (GPS) coordinates of the UST system(s). The plan or map shall include, but not be limited to, the location of any public well, private well, if readily ascertainable, and any body of surface water within 500 feet of the UST facility. All drinking water wells shall be clearly marked on the plan or map.
- A site plan of the UST facility including, but not limited to, the location of each UST system and all buildings.
- UST system details including, but not limited to, a list of UST components (including manufacturer and model number), schematics of the tanks, piping, and turbine, intermediate and dispenser sumps, elevations of each tank and related piping below the final surface grade and a materials list.
- A signed statement by the professional engineer or the certified installer who signed and sealed the as-built plans that the UST system was installed in accordance with the MA UST Regulations, the manufacturer's specifications and the manufacturer's checklist.

Maintain all documents that are required to be submitted, as well as:

- Installer's Certifications
- Manufacturer's Specifications,
- Completed Manufacturer's Checklist(s),
- Records of all testing results and inspections conducted during the UST system installation

Provide all test results to the professional engineer or the certified installer conducting the installation inspection.

Tank Removal Assessment Report must be submitted when a tank removal is registered.

Note: these installation documents are required to be passed along to any future owner of the UST system until the UST system is removed.