



# Massachusetts Department of Public Health

## Determination of Need

### Community Health Initiative

### CHNA / CHIP Self Assessment

Version: 8-1-17

This self-assessment form is to understand the Community Engagement process that has led/ will lead to the identification of priorities for community health planning processes. It is being used to demonstrate to DPH that an existing community health planning process adequately meets DPH standards for community engagement specific to Determination of Need, Community Health Initiative purposes.

This form will provide the basic elements that the Department will use to determine if additional community engagement activities will be required. When submitting this form to DPH, please also submit your IRS Form 990 and Schedule H CHNA/CHIP and/or current CHNA/CHIP that was submitted to the Massachusetts Attorney General's Office. Additionally, the Applicant is responsible for ensuring that the Department receives Stakeholder-Assessments from the stakeholders involved in the CHNA / CHIP process.

#### All questions in the form, unless otherwise stated, must be completed.

Approximate DoN Application Date:  DoN Application Type:

What CHI Tier is the project?  Tier 1  Tier 2  Tier 3

### 1. DoN Applicant Information

Applicant Name:

Mailing Address:

City:  State:  Zip Code:

### 2. Community Engagement Contact Person

Contact Person:  Title:

Mailing Address:

City:  State:  Zip Code:

Phone:  Ext:  E-mail:

### 3. About the Community Engagement Process

Please indicate what community engagement process (e.g. the name of the CHNA/CHIP) the following form relates to. This will be used as a point of reference for the following questions and does not need to be a fully completed CHNA or implemented CHIP. (please limit the name to the following field length as this will be used throughout this form):

**4. Associated Community Health Needs Assessments**

In addition to the above engagement process, please list Community Health Needs Assessments and/or Community Health Improvement Planning Processes, if any that the Applicant been involved with in the past 5 years (i.e. CHNA/CHIP processes not led by the Applicant but where the Applicant was involved?)

(Please see page 22 of the Community-Based Health Initiative Guidelines for reference <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>)

Add/ Del Rows	Lead Organization Name / CHNA/CHIP Name	Years of Collaboration	Name of Lead Organizer	Phone Number	Email Address of Lead Organizer
+ -	Boston Children's Hospital CHNA and Strategic Implementation Plan. Find the process BCH utilized and plan at: <a href="http://www.childrenshospital.org/about-us/community-mission/community-needs-assessment">http://www.childrenshospital.org/about-us/community-mission/community-needs-assessment</a>	2019	BCH Office of Community Health	6179193059	shari.nethersole@childrens.harvard.edu
+ -	Boston CHNA CHIP Collaborative. Find process utilized and plan at: <a href="http://www.bostonchna.org/PDF/BostonCHNA%20FINAL%20091319.pdf">http://www.bostonchna.org/PDF/BostonCHNA%20FINAL%20091319.pdf</a>	2018-2019	COBTH (Conference of Boston Teaching Hospitals)	6177236100	pmcmullin@cobth.org

## 5. CHNA Analysis Coverage

Within the Boston Children's 2021-2022 CHNA/CHIP, please describe how the following DPH Focus Issues were analyzed DoN Health Priorities and Focus Issues (please provide summary information including types of data used and references to where in the submitted CHNA/CHIP documents these issues are discussed):

### 5.1 Built Environment

Key stakeholders and residents to engage: Local Health Authority and Public Health Coalitions in Satellite communities & Focus communities; open space, green space, parks and recreation stakeholders.  
Data sources to identify child and family health priorities: We expect this issue to be similar to BCH 2019 Community Health Needs Assessment. Please see the BCH 2019 Community Health Needs Assessment, discussing transportation barriers (Page 28) and childhood lead poisoning (Page 80) as part of our consideration of the built environment focus areas. We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

### 5.2 Education

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; student and student families; other education stakeholders.  
Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing education needs and quality of education equity (Pages 12-16). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

### 5.3 Employment

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; student and student families; other education stakeholders.  
Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing employment and the workforce as it relates to income and financial stability (Page 17-22). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

### 5.4 Housing

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalitions, Local Housing Authority in Satellite communities & Focus communities; local community development corporations; local tenants groups; other housing stakeholders.  
Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing housing quality and poor housing conditions with consideration of the impact on homelessness (Page 22-28). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

### 5.5 Social Environment

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; student and student families; other education and behavioral health stakeholders. Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing issues related to bullying within schools (Page 72-75), adverse childhood experience (Pages 75-76), and trauma informed care (Page 78) We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

### 5.6 Violence and Trauma

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; student and student families; other education and behavioral health stakeholders.  
Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing relationship of violence and trauma - in particular violence in the community as well as interpersonal and domestic violence (Page 68-71). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

5.7 The following specific focus issues

a. Substance Use Disorder

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; community health centers; student and student families; other education and behavioral health stakeholders. Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing impact of substance use on treatment service utilization, in particular with alcohol, marijuana, and opioids (Page 59-68). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

b. Mental Illness and Mental Health

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalition, and Public Schools in Satellite communities & Focus communities; community health centers; student and student families; school-based and community behavioral health providers. Data sources to identify child and family health priorities: Please see the BCH 2019 Community Health Needs Assessment, discussing impact of mental health on treatment and utilization barriers, including youth mental health, suicide, and social connectedness (Page 48-59). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index, and MA 2020 Kids Count Playbook.

c. Housing Stability / Homelessness

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalitions, Local Housing Authority in Satellite communities & Focus communities; local community development corporations; local tenants groups; shelter providers; other housing stakeholders. Data sources to identify child and family health priorities: As outlined above, please see the BCH 2019 Community Health Needs Assessment, discussing housing quality and poor housing conditions with consideration of the impact on homelessness (Page 22-28). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

d. Chronic Disease with a focus on Cancer, Heart Disease, and Diabetes

Key stakeholders and residents to engage: Local Health Authority, Public Health Coalitions; healthy living groups; food security groups. Data sources to identify child and family health priorities: As a freestanding pediatric hospital, it is important to note that the community health priorities for children are different than those categories that were developed to address an adult population. Our review in the BCH 2019 Community Health Needs Assessment was focused on Asthma (Page 43-47), Obesity and food security (Page 32-40), Physical Activity (Page 41-43), Maternal and Child Health ((page 78). We will review additional data sources including South Shore 2019 CHNA, BIDMC Milton 2019 CHNA, Signature Healthcare Brockton CHNA, BIDMC Needham 2019 CHNA, Newton Wellesley Hospital CHNA, MetroWest Foundation 2019 CHA, Child Opportunity Index 2.0, and MA 2020 Kids Count Playbook.

**6. Community Definition**

Specify the community(ies) identified in the Applicant's Boston Children's 2021-2022 CHNA/CHIP

Add/Del Rows	Municipality	If engagement occurs in specific neighborhoods, please list those specific neighborhoods:
<input type="checkbox"/> + <input type="checkbox"/> -	Boston	Covers the greater Boston region including satellite communities of Waltham and Weymouth
<input type="checkbox"/> + <input type="checkbox"/> -	Randolph	Focus community
<input type="checkbox"/> + <input type="checkbox"/> -	Brockton	Focus community
<input type="checkbox"/> + <input type="checkbox"/> -	Quincy	Focus community
<input type="checkbox"/> + <input type="checkbox"/> -	Framingham	Focus community

Add/Del Rows	Municipality	If engagement occurs in specific neighborhoods, please list those specific neighborhoods:
<input type="checkbox"/> + <input type="checkbox"/> -	Needham	Satellite community
<input type="checkbox"/> + <input type="checkbox"/> -	Waltham	Satellite community
<input type="checkbox"/> + <input type="checkbox"/> -	Weymouth	Satellite community

## 7. Local Health Departments

Please identify the local health departments that were included in your Boston Children's 2021-2022 CHNA/CHIP. Indicate which of these local health departments were engaged in this Boston Children's 2021-2022 CHNA/CHIP. For example, this could mean participation on an advisory committee, included in key informant interviewing, etc. (Please see page 24 in the Community further description of this requirement <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>)

Add/Del Rows	Municipality	Name of Local Health Dept	Name of Primary Contact	Email address	Describe how the health department was involved
<input type="checkbox"/> + <input type="checkbox"/> -	Boston	Boston Public Health Commission	Margaret Reid	mreid@bphc.org	Steering Committee and various subcommittee discussions, as well as providing source of data
<input type="checkbox"/> + <input type="checkbox"/> -	Needham	Needham Health Department	Timothy McDonald – Health and Human Services Dept Director	tmcdonald@needhamma.gov	Initial conversation to discuss child and community health needs and identify relevant community stakeholders
<input type="checkbox"/> + <input type="checkbox"/> -	Weymouth	Weymouth Health department	Daniel McCormack, Director, Health Department		Initial conversation to discuss child and community health needs and identify relevant community stakeholders
<input type="checkbox"/> + <input type="checkbox"/> -	Randolph	Randolph Health Department			Initial conversation to discuss child and community health needs and identify relevant community stakeholders
<input type="checkbox"/> + <input type="checkbox"/> -	Quincy	Quincy Health Department			Scheduling in progress
<input type="checkbox"/> + <input type="checkbox"/> -	Framingham	Framingham Health Department	Kitty Mahoney, public health nurse		Received limited written responses to some of our questions re health care access in Framingham.
<input type="checkbox"/> + <input type="checkbox"/> -	Brockton	Brockton Health Department			Scheduling in progress
<input type="checkbox"/> + <input type="checkbox"/> -	Waltham	Waltham Health Department	Michael Collins, Senior Public Health Inspector		Initial conversation to discuss child and community health needs and identify relevant community stakeholders

## 8. CHNA / CHIP Advisory Committee

Please list the community partners involved in the CHNA/CHIP Advisory Committee that guided the Boston Children's 2021-2022 CHNA/CHIP (please see the required list of sectorial representation in the *Community Engagement Standards for Community Health Planning Guidelines* <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>) Please note that these individuals are those who should complete the *Stakeholder Engagement Assessment* form. It is the responsibility of the Applicant to ensure that DPH receives the completed *Stakeholder Engagement Assessment* form.

Add/Del Rows	Sector Type	Organization Name	Name of Primary Contact	Title in Organization	Email Address	Phone Number
	Municipal Staff	Boston Public Schools	Jill Carter, EdM, MA	Executive Director, Health and Wellness Department	jcarter@boston.k12.ma.us	
	Education	Fenway neighborhood	Lauren Dewey Platt, Ph D	Resident	lauren_deweyplatt@hms.harvard.edu	
	Housing	Mission Hill Neighborhood Housing Services	Patricia Flaherty	Executive Director	pflaherty@missionhillnhs.org	

Add/Del Rows	Sector Type	Organization Name	Name of Primary Contact	Title in Organization	Email Address	Phone Number
	Social Services	JP Tree of Life Arbol de Vida	Carol Miranda	Organizer	cmiranda cimi@gmail.com	
	Planning + Transportation	Sociedad Latina	Alexandra Oliver-Davila	Executive Director	alex@sociedadlatina.org	
	Private Sector/ Business	Yawkey Club of Roxbury	Andrea Swain	Executive Director	aswain@bgcb.org	
	Community Health Center	South Cove Community Health Center	Catherine Vuky	Clinical Supervisor	cvuky@scchc.org	
	Community Based Organizations	Fenway Community Development	Kris Anderson	Director Community Programs	kanderson@fenwaycdc.org	
<input type="checkbox"/> <input type="checkbox"/>	Additional municipal staff (such as elected officials, planning, etc )	Boston Police Department	Antonette Cabral	District E-13 Community Service Supervisor	antonette.cabral@pd.boston.gov	
<input type="checkbox"/> <input type="checkbox"/>	Additional municipal staff (such as elected officials, planning, etc )	Boston City Council	Juan Lopez	Legislative Liaison	juan.lopez@cityofboston.gov	
<input type="checkbox"/> <input type="checkbox"/>	Local Public Health Departments/Boards of Health	Boston Public Health Commission	Anne McHugh, MS	Director, Child, Adolescent, and Family Health Bureau	amchugh@bphc.org	
<input type="checkbox"/> <input type="checkbox"/>	Housing	Roxbury Tenants of Harvard Association	May Vaughn	Director of Youth, Family, and Community Engagement	mvaughn@roxburytenants.org	
<input type="checkbox"/> <input type="checkbox"/>	Private Sector	Resident	Margaret M. Noce		nocemnoce@aol.com	
<input type="checkbox"/> <input type="checkbox"/>	Community-based organizations	Boston Children's Hospital	Shari Nethersole, MD	Executive Director for Community Health	shari.nethersole@childrens.harvard.edu	

**8a. Community Health Initiative**

For Tier 2 and Tier 3 CHI Projects, is the the Applicant's CHNA / CHIP Advisory Board the same body that will serve as the CHI advisory committee as outlined in the Table 1 of the Determination of Need Community-Based Health Initiative Guideline (<http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-chi-planning.pdf>)?

Yes  No

**For Tier 2 DON CHI Applicants:** The CHI Advisory Committee is tasked with helping select DoN Health Priorities based on the CHNA / CHIP unless the Applicant is directed by DPH to conduct additional community engagement. If so, the advisory committee's role is to guide that additional work

**For Tier 3 DON CHI Applicants:** The CHI Advisory Committee is to select DoN Health Priorities based on, **but not exclusive to**, the CHNA / CHIP This includes the additional community engagement that must occur to develop the issue priorities

Add/Del Rows	Sector Type	Organization Name	Name of Primary Contact	Title in Organization	Email Address	Phone Number
	Municipal Staff	TBD				
	Education	TBD				
	Housing	TBD				
	Social Services	TBD				
	Planning + Transportation	TBD				
	Private Sector/ Business	TBD				
	Community Health Center	TBD				
	Community Based Organizations	TBD				
+ -						



## 9. Engaging the Community At Large

Thinking about the extent to which the community has been or currently is involved in the Boston Children's 2021-2022 CHNA/CHIP , please choose one response for each engagement activity below. Please also check the box to the left to indicate whether that step is complete or not. (For definitions of each step, please see pages 12-14 in the *Community Engagement Standards for Community Health Planning Guidelines* <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>).

	Inform	Consult	Involve	Collaborate	Delegate	Community - Driven / -Led
<input checked="" type="checkbox"/> Assess Needs and Resources	◐	◐	◑	◐	◐	◐
Please describe the engagement process employed during the "Assess Needs and Resources" phase.	Subcommittee and committee meetings					
<input checked="" type="checkbox"/> Focus on What's Important	◐	◐	◑	◐	◐	◐
Please describe the engagement process employed during the "Focus on What's Important" phase.	Focus group and open community meetings					
<input checked="" type="checkbox"/> Choose Effective Policies and Programs	◐	◐	◑	◐	◐	◐
Please describe the engagement process employed during the "Choose Effective Policies and Programs" phase.	Subject matter experts and community advisory board					
<input checked="" type="checkbox"/> Act on What's Important	◐	◐	◑	◐	◐	◐
Please describe the engagement process employed during the "Act on What's Important" phase.	Open community meeting to assist with refining priorities					
<input checked="" type="checkbox"/> Evaluate Actions	◐	◐	◑	◐	◐	◐
Please describe the engagement process employed during the "Evaluate Actions" phase.	Identify major outcomes and discussion with evaluation team					

## 10. Representativeness

Approximately, how many community agencies are currently involved in Boston Children's 2021-2022 CHNA/CHIP within the engagement of the community at large?

Agencies

Approximately, how many people were engaged in the process (please include team members from all relevant agencies and independent community members from the community at large)?

Individuals

Please describe the diversity of the people who have been engaged in the process both within the CHNA/CHIP Advisory Committee and the community at large. Explicitly describe how the process included diverse representation from different groups/individuals with varied gender, sexual orientation, race/ethnicity, disability status, international status and age. Please see page 10 and Appendix A of the *Community Engagement Standards for Community Health Planning Guideline* (<http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>) for further explanation of this.

Please see link to BCH CHNA plan in question #4

Please describe the type of representation that was/is employed in the community engagement process and the rationale for that type of representation. For more information on types of representation and representativeness, please see Appendix A from the *Community Engagement Standards for Community Health Planning Guidelines* (<http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>). Please include descriptions of both the Advisory Board and the Community at large.

Please see link to BCH CHNA plan in question #4

To your best estimate, of the people engaged in Boston Children's 2021-2022 CHNA/CHIP approximately how many Please indicate the number of individuals.

Number of people who reside in rural area	
Number of people who reside in urban area	
Number of people who reside in suburban area	

### 11. Resource and Power Sharing

For more information on Power Sharing, please see Appendix A from the *Community Engagement Standards for Community Health Planning Guidelines* (<http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>).

*By community partners, we mean agencies, organizations, tribal community, health departments, or other entities representing communities.*

*By Applicant partners, we mean the hospital / health care system applying for the approval of a DoN project*

	Community Partners	Applicant Partners	Both	Don't Know	Not Applicable
Which partner hires personnel to support the community engagement activities?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Who decides the strategic direction of the engagement process?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Who decides how the financial resources to facilitate the engagement process are shared?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Who decides which health outcomes will be measured to inform the process?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### 12. Transparency

Please describe the efforts being made to ensure that the engagement process is transparent. For more information on transparency, please see Appendix A from the *Community Engagement Standards for Community Health Planning Guidelines*.

Information about BCH efforts are available at: <http://www.childrenshospital.org/about-us/community-mission>

### 13. Formal Agreements

Does / did the Boston Children's 2021-2022 CHNA/CHIP have written formal agreements such as a Memorandum of Agreement/ Understanding (MOU) or Agency Resolution?

- Yes, there are written formal agreements
  No, there are no written formal agreements

Did decision making through the engagement process involve a verbal agreement between partners?

- Yes, there are verbal agreements
  No, there are no verbal agreements

**14. Formal Agreement Specifics**

Thinking about your MOU or other formal agreement(s), does it include any provisions or language about:

	Yes	No	Don't Know	Doesn't Apply
Distribution of funds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Written Objectives	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Clear Expectations for Partners' Roles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Clear Decision Making Process (e.g. Consensus vs. Voting)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Conflict resolution	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Conflict of Interest Paperwork	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

## 15. Document Ready for Filing

When the document is complete click on "document is ready to file". This will lock in the responses and date and time stamp the form. To make changes to the document un-check the "document is ready to file" box. Edit document then lock file and submit. Keep a copy for your records. Click on the "Save" button at the bottom of the page.

To submit the application electronically, click on the "E-mail submission to DPH" button.

**This document is ready to file:**

Date/time Stamp: 06/30/2021 7:04 am

E-mail submission to DPH

E-mail submission to  
Stakeholders and CHI Advisory Board

When providing the Stakeholder Assessment Forms to the community advisory board members (individuals identified in Section 8 of this form), please include the following information in your correspondence with them. This will aid in their ability to complete the form:

- A) Community Engagement Process: Boston Children's 2021-2022 CHNA/CHIP
- B) Applicant: The Children's Medical Center Corporation
- C) A link to the DoN CHI Stakeholder Assessment

## **Overview and Plans for Community Health Initiative**

Working with the Massachusetts Department of Public Health, Bureau of Community Health and Prevention staff, Boston Children's will be filing a Community Health Initiative CHNA Self Assessment as well as a Community Health Initiative Community Engagement Plan. As part of the Application, Boston Children's also agrees to contribute five percent (5%) of the total capital expenditure of the Proposed Project to Community Health Initiatives (collectively, "CHI") that focus on eliminating the racial, ethnic and other health disparities for children and families in Waltham, Needham, and Weymouth, as well as in proximal communities with high concentrations of children and families of color from low and moderate income households, LGBTQ children and youth, and other systematically underserved groups of children and youth. Boston Children's is proposing a unique structure for this initiative. The Proposed Project, while located in these three named communities, will serve children from a broad range of geographies, including all parts of the Commonwealth. Additionally, the access to resources and opportunities for children's health and well-being is higher in some of the satellite communities as compared to other geographically proximate communities. Thus, Boston Children's introduces the concept of a "focus community" in addition to the standard "service area." Based on review of child health data,<sup>1</sup> Boston Children's has identified four focus communities that are in the geographic vicinity of the Proposed Project locations where neighborhood opportunities and resources for child health and well-being are lower and populations of children of color from low and moderate income households are larger compared to the service area and metro area communities. The four focus communities are Framingham, Brockton, Randolph and Quincy.

Boston Children's will work with representatives of the Department of Public Health's Office of Community Health Planning and Engagement to identify community planning partners for the development of a specific funding plan that will consider statewide children's health needs as well as child needs in the satellite and focus communities. Given the dichotomy and range of this approach, Boston Children's anticipates gathering data and conducting stakeholder interviews and focus groups for both needs assessment and CHI planning purposes as described in the attached Community Engagement Plan.

The planning partners will include, at a minimum, representatives of local public health authorities and coalitions in the satellite locations and the focus communities, other city and town officials, Boston Children's Hospital's Community Advisory Board, statewide and local community organizations with expertise in child development and children's mental/behavioral health, other legacy CHNAs, as well as other community representatives identified by local public health authorities and coalitions and the Department of Public Health.

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<sup>1</sup> The Office of Community Health reviewed pediatric focused data sources including the Health and Risk Behaviors of Massachusetts Youth, 2017, Maternal and Child Health Services Title V Block Grant FY2021 Application/FY2019 Annual Report, 2020 KIDS COUNT Data Book, Annie E. Casey Foundation, and the Child Opportunity Index 2.0 to identify which communities Boston Children's should consider as focus communities. Specifically, it identified which cities and towns surrounding Needham, Waltham, and Weymouth, the satellite locations in the application, had a high percentage of families with persons under 18, of children in poverty and/or who identify as Black, Asian or Hispanic/Latino and geographies where there were comparatively fewer resources and opportunities to support children's health and well-being.

The funding plan for this CHI will be focused on the health issues of children and their families identified in the Boston Children's 2019 Community Health Needs Assessment (which includes Waltham and Weymouth), Health and Risk Behaviors of Massachusetts Youth, 2017, Maternal and Child Health Services Title V Block Grant FY2021 Application/FY2019 Annual Report, Massachusetts 2020 Kids Count Data Book Report, The Child Opportunity Index, Metrowest Health Foundation 2019 Community Health Assessment, Metrowest Health Foundation Knowledge Center, Beth Israel Deaconess Hospital Needham 2019 Community Health Needs Assessment, South Shore Hospital's 2019 Community Health Needs Assessment, Massachusetts 2014 State Health Improvement Plan, Creating Safe, Healthy, and Supportive Learning Environments to Increase the Success of all Students: The Final Report of the Massachusetts Behavioral Health and Public Schools Task Force, as well as other assessments that other partners may provide.

Additionally, plans for Waltham include coordinating with other hospitals' community health needs assessment process that are in the same geographic area, and possibly conducting additional community health needs assessments for focus communities if previous assessments do not capture the child health needs and disparities focus, in order to develop a basis for health priorities.

A goal of this CHI will be to identify overlaps and common strategies across these reports and assessments. A particular area of interest for Boston Children's, and one routinely identified in all major surveys, is healthy social and emotional development and the need to develop prevention-based approaches to behavioral health concerns.

As a component of the overall CHI contribution, Boston Children's may include a contribution to one or more statewide initiatives focusing on policy or practice changes related to eliminating the racial, ethnic and other health disparities for the state's most systematically marginalized children and families. Boston Children's contributions will be made over 6 to 8 years in installments agreed upon with the Department of Public Health and identified planning and allocation partners.



# Massachusetts Department of Public Health

## Determination of Need

### Community Health Initiative

### Community Engagement Plan

Version: 8-1-2017

The Community Engagement Plan is intended for those Applicants with CHIs that require further engagement above and beyond the regular and routine CHNA/CHIP processes. For further guidance, please see the *Community Engagement Standards for Community Health Planning Guidelines* and its appendices for clarification around any of the following terms and questions.

**All questions in the form, unless otherwise stated, must be completed.**

Approximate DoN Application Date:  DoN Application Type:

Applicant Name:

What CHI Tier is the project?  Tier 1  Tier 2  Tier 3

### 1. Community Engagement Contact Person

Contact Person:  Title:

Mailing Address:

City:  State:  Zip Code:

Phone:  Ext.  E-mail:

### 2. Name of CHI Engagement Process

Please indicate what community engagement process (e.g. the name DoN CHI Initiative associated with the CHI amount) the following form relates to. This will be used as a point of reference for the following questions. (please limit the name to the following field length as this will be used throughout this form):

### 3. CHI Engagement Process Overview and Synergies with Broader CHNA /CHIP

Please briefly describe your overall plans for the CHI engagement process and specific how this effort that will build off of the CHNA / CHIP community engagement process as is stated in the *DoN Community-Based Health Initiative Planning Guideline*.

We expect the CHI engagement process to take place from Summer 2021 through December 2021. We will convene an Advisory Committee with representatives who work with children and families from the three satellite communities (Needham, Waltham, Weymouth) and four focus communities (Randolph, Brockton, Quincy, Framingham). Given the Satellite communities will draw children and families from across Massachusetts, we will work with the Advisory Committee to identify shared child and family health priorities and, as appropriate, community-specific priorities. We will identify a list of Advisory Committee members and begin outreach starting Spring 2021. As of Spring 2021, we have begun initial engagement with the satellite and focus communities for the CHI engagement process (refer to Self-Assessment form). We will use this CHI engagement process to build relationships and identify partners to engage in our 2021-2022 CHNA/CHIP process. Through this CHI engagement process we aim to establish a network of community partners focused on supporting the health and well-being of children and families. We will collaborate with this network of partners and stakeholders on our 2022 CHNA/CHIP process and hope to draw on the network to identify statewide child and family health priorities.

## 4. CHI Advisory Committee

In the CHNA/CHIP Self Assessment, you listed (or will list) the community partners that will be involved in the CHI Advisory Committee to guide the Talk to Us (placeholder) . As a reminder:

**For Tier 2 DON CHI Applicants:** The CHI Advisory Committee is tasked with helping select DoN Health Priorities based on the CHNA / CHIP unless the Applicant is directed by DPH to conduct additional community engagement. If so, the advisory committee's role is to guide that additional work

**For Tier 3 DON CHI Applicants:** The CHI Advisory Committee is to select DoN Health Priorities based on, **but not exclusive to**, the CHNA / CHIP. This includes the additional community engagement that must occur to develop the issue priorities.

## 5. Focus Communities for CHI Engagement

Within the Talk to Us (placeholder) , please specify the target community(ies), please consider the community(ies) represented in the CHNA / CHIP processes where the Applicant is involved.

Add/Del Rows	Municipality	If engagement occurs in specific neighborhoods, please list those specific neighborhoods:
<input type="checkbox"/> + <input type="checkbox"/> -	Framingham	
<input type="checkbox"/> + <input type="checkbox"/> -	Needham	
<input type="checkbox"/> + <input type="checkbox"/> -	Boston	
<input type="checkbox"/> + <input type="checkbox"/> -	Weymouth	
<input type="checkbox"/> + <input type="checkbox"/> -	Brockton	
<input type="checkbox"/> + <input type="checkbox"/> -	Randolph	
<input type="checkbox"/> + <input type="checkbox"/> -	Quincy	
<input type="checkbox"/> + <input type="checkbox"/> -	Waltham	

## 6. Reducing Barriers

Identify the resources needed to reduce participation barriers (e.g., translation, interpreters, child care, transportation, stipend). For more information on participation barriers that could exist, please see Appendix A from the *Community Engagement Standards for Community Health Planning Guidelines* <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>

We will collaborate with the CHI Advisory Committee to identify resources needed to reduce participation barriers including translation, interpreters, and stipends. Given CHI engagement is taking place in the context of the COVID-19 pandemic and the satellite and focus communities are geographically non-contiguous, we expect opportunities for participation to take place virtually.

## 7. Communication

Identify the communication channels that will be used to increase awareness of this project or activity:

Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.



## 8. Build Leadership Capacity

Are there opportunities with this project or activity to build community leadership capacity?

Yes  No

If yes, please describe how.

We are committed to build community leadership capacity through participation on the CHI advisory and allocation committees.

## 9. Evaluation

Identify the mechanisms that will be used to evaluate the planning process, engagement outcome, and partner perception and experience:

We will partner with a local consultant who has experience in conducting and evaluating community health planning and engagement processes.

## 10. Reporting

Identify the mechanisms that will be used for reporting the outcomes of this project or activity to different groups within the community:

Residents of Color

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Residents who speak a primary language other than English

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Aging population

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Youth

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Residents Living with Disabilities

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

GLBTQ Community

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Residents with Low Incomes

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

Other Residents

Community meetings; Boston Children's communication channels include a) website <http://www.childrenshospital.org/about-us/community-mission>; b) Office of Community Health List Serve reaching over 1200 individuals; and c) Boston Children's Twitter and Facebook accounts. Communication channels identified by CHI advisory committee members will be leveraged.

## 11. Engaging the Community At Large

Which of the stages of a CHNA/CHIP process will the Talk to Us (placeholder) focus on? Please describe specific activities within each stage and what level the community will be engaged during the Talk to Us (placeholder). While the step(s) you focus on are dependent upon your specific community engagement needs as a result of your previous CHNA/CHIP work, for tier 3 applicants the CHI community engagement process must at a minimum include the "Focus on What's Important," "Choose Effective Policies and Programs" and "Act on What's Important" stages. (For definitions of each step, please see pages 12-14 in the *Community Engagement Standards for Community Health Planning Guidelines* <http://www.mass.gov/eohhs/docs/dph/quality/don/guidelines-community-engagement.pdf>).

	Inform	Consult	Involve	Collaborate	Delegate	Community - Driven / -Led
<input checked="" type="checkbox"/> Assess Needs and Resources	☐	☐	●	☐	☐	☐
Please describe the engagement process employed during the "Assess Needs and Resources" phase.						
<input checked="" type="checkbox"/> Focus on What's Important	☐	☐	●	☐	☐	☐
Please describe the engagement process employed during the "Focus on What's Important" phase.						
<input checked="" type="checkbox"/> Choose Effective Policies and Programs	☐	☐	●	☐	☐	☐
Please describe the engagement process employed during the "Choose Effective Policies and Programs" phase.						
<input checked="" type="checkbox"/> Act on What's Important	☐	☐	●	☐	☐	☐
Please describe the engagement process employed during the "Act on What's Important" phase.						
<input checked="" type="checkbox"/> Evaluate Actions	☐	☐	●	☐	☐	☐
Please describe the engagement process employed during the "Evaluate Actions" phase.						

## 12. Document Ready for Filing

When the document is complete, click on "document is ready to file". This will lock in the responses, and Date/Time stamp the form. To make changes to the document, un-check the "document is ready to file" box. Edit the document, then lock file and submit. Keep a copy for your records. Click on the "Save" button at the bottom of the page.

To submit the application electronically, click on the "E-mail submission to DPH" button.

This document is ready to file:

Date/Time Stamp: 06/30/2021 7:05 am

E-mail submission to DPH