**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, February 8, 2018**

**8:00 a.m.**

**Northeastern University ~ Curry Student Center (CSC Building #50) ~ Senate Room**

# **360 Huntington Ave, Boston, Massachusetts 02115**

#### **AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Item #** | **Item** | **Documents** | **Staff Contact** |
| 8:00 a.m. | **I** | **Call to Order**  **Determination of Quorum**  **Notice of Electronic Recording** |  | Board Chair |
|  | **II** | **Conflict of Interest**  **Approval of Agenda** | Draft Agenda | Board Chair |
|  | **III** | **Approval of Minutes**   1. December 14, 2017, Regularly Scheduled Meeting | Draft Minutes | Board Chair |
|  | **IV** | **Open Meeting Law: Board Meetings**   1. Remote Participation By Board Members | Draft Memo | MS |
|  | **V** | **Alerts**   1. Prescribing Practices Policy and Guidelines: Buprenorphine | Draft Alerts | MS |
|  | **VI** | **Board Inquires: Scope of Practice**   1. Interpretation & Dictation of Diagnostic Studies 2. Telemedicine: Introductory review of scope for PAs. | E-mail Inquiries | Board Chair |
|  | **VII** | **Licensing Updates**   1. Sexual & Domestic Violence Training 2. MassHealth Order & Refer License Requirement Implementation 3. National Practitioner Databank 4. NCCPA Verification 5. Supervisory Physician Form 6. 2018 CORI Forms | Draft Application Updates | RC |
|  | **VIII** | **Flex Session**   1. Announcements   PA Program Board Educational Series  Northeastern University: April 13, 2018  Baypath University: April 26, 2018   1. Topics for next agenda 2. Mock Board Meeting: Post Adjournment | Sample Cases | Board Chair |
| 12:00 p.m. | **VIII** | **Adjournment -** next Board meeting scheduled for March 8, 2018. |  | Board Chair |

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**BOARD MEETING**

**December 14, 2017**

**239 Causeway Street, Room 417**

**Boston, MA 02114**

**MINUTES**

Board Members

Present:               Alithia Broderick, PA-C, Physician Assistant 3

Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator

Robert Baginski, MD

Richard Baum, MD, Massachusetts Medical Society

Paul Crehan, PA-C, Physician Assistant 4

Board Members

Not Present: Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair

Staff Present: Roberlyne Cherfils, Executive Director, MultiBoard, BHPL

Philip Beattie, Assistant Executive Director, MultiBoard, BHPL

Rebecca Ferullo, Office Support Specialist, MultiBoard, BHPL

Vita Berg, Office of General Counsel, DPH

Mary Strachan, Board Counsel, Office of General Counsel, DPH

Kimberly Jones, Investigator, BHPL

Cory Church, MultiBoard, BHPL

1. Call to Order – Determination of Quorum   
   A quorum of the Board was present. The Board Chair, Ms. Sheridan-Geldart, called the meeting to order at 9:36 a.m.

9:38 a.m. Mr. Beattie entered

1. Conflict of Interest/Approval of the Agenda  
   The Meeting Agenda was reviewed.  
   DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the agenda as presented; Dr. Baginski seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: December 14, 2017 Board Meeting Agenda

1. Approval of Minutes

Minutes of the October 12, 2017 Regularly Scheduled BoardMeeting were reviewed.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the minutes as amended; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: October 12, 2017 Regularly Scheduled Board Meeting Minutes

1. Staff Action Policies

A. Retirement Policy

Ms. Strachan presented the proposed policy, which would allow staff to process requests for retired license status, as approved in the updated regulations.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve policy as presented; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy & Form

1. Alerts

A. Alert to PAs Regarding Physician Supervision at Satellite Locations

Ms. Strachan presented a draft alert advising written agreements with each supervising physician and location where separate duties or different specialties are performed.

DISCUSSION: \*RECORDING\* Ms. Broderick requested more time to review the information. Ms. Strachan agreed to hold the alert until next meeting.

ACTION: None

Document: Draft Alert

B. Prescribing Practices Policy and Guidelines

Ms. Cherfils informed board members that the Bureau is working on an alert regarding prescribing rights and the Comprehensive & Recovery Act.

DISCUSSION: None

ACTION: None

Document: None

1. Licensing Update

A. MassHealth Order & Refer License Requirement Implementation

Ms. Berg reviewed the Affordable Care Act, which requires prescribers to be registered with MassHealth at the time of license issuance and renewal. This requirement was passed in 2015, but did not become effective until MassHealth promulgated relative regulations, which happened in November 2017. She informed board members that a process will need to be created to collect proof of registration with MassHealth. Ms. Cherfils added that she can create an attestation to be added to applications for licensure and renewal, and work with IT to update the applications.

DISCUSSION: None

ACTION: None

Document: Draft Process

1. Flex Session

A. Announcements

1. Chap 260 Updates

Ms. Cherfils updated board members that the Sexual and Domestic Abuse Training that will be required but was previously unavailable, has now been developed. The training will be available online and once it is running, she will create an alert for the board to approve and post to the website. Ms. Berg noted that this is Chapter 264.

DISCUSSION: None

ACTION: None

Document: None

2. 2018 Meeting Dates

DISCUSSION: Ms. Broderick and Dr. Baum stated they had conflicts with the January 11th meeting; staff will work to reschedule.

ACTION: None

Document: List of Dates

B. Topics for next agenda

DISCUSSION: None

ACTION: None

Document: None.

1. Executive Session (closed session)

At 10:00 a.m., Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(3) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

1. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
3. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the previous meeting.

Mr. Crehan made a motion to enter into Executive Session; Dr. Baginski seconded the motion; Motion passed by unanimous roll call vote with Board members present and voting in favor: Dr. Richard Baum: yes; Ms. Shannon Sheridan-Geldart: yes; Dr. Robert Baginski: yes; Ms. Alithia Broderick: yes; Mr. Paul Crehan: yes; Opposed: None Abstained: None Recused: None

1. Adjourn

There being no other business before the Board, Mr. Crehan made a motion to adjourn the Meeting; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 10:50 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, January 11, 2018, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

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Chair / Vice-Chair Date

Dipu Patel-Junankar / Shannon Sheridan-Geldart