

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, February 8, 2018  
8:00 a.m.**

**Northeastern University ~ Curry Student Center (CSC Building #50) ~ Senate Room  
360 Huntington Ave, Boston, Massachusetts 02115**

**AGENDA**

<b>Time</b>	<b>Item #</b>	<b>Item</b>	<b>Documents</b>	<b>Staff Contact</b>
8:00 a.m.	<b>I</b>	<b>Call to Order Determination of Quorum Notice of Electronic Recording</b>		Board Chair
	<b>II</b>	<b>Conflict of Interest Approval of Agenda</b>	Draft Agenda	Board Chair
	<b>III</b>	<b>Approval of Minutes</b> A. December 14, 2017, Regularly Scheduled Meeting	Draft Minutes	Board Chair
	<b>IV</b>	<b>Open Meeting Law: Board Meetings</b> A. Remote Participation By Board Members	Draft Memo	MS
	<b>V</b>	<b>Alerts</b> A. Prescribing Practices Policy and Guidelines: Buprenorphine	Draft Alerts	MS
	<b>VI</b>	<b>Board Inquires: Scope of Practice</b> A. Interpretation & Dictation of Diagnostic Studies B. Telemedicine: Introductory review of scope for PAs.	E-mail Inquiries	Board Chair

	<b>VII</b>	<b>Licensing Updates</b> A. Sexual & Domestic Violence Training B. MassHealth Order & Refer License Requirement Implementation C. National Practitioner Databank D. NCCPA Verification E. Supervisory Physician Form F. 2018 CORI Forms	Draft Application Updates	RC
	<b>VIII</b>	<b>Flex Session</b> A. Announcements PA Program Board Educational Series Northeastern University: April 13, 2018 Baypath University: April 26, 2018 B. Topics for next agenda C. Mock Board Meeting: Post Adjournment	Sample Cases	Board Chair
12:00 p.m.	<b>VIII</b>	<b>Adjournment</b> - next Board meeting scheduled for March 8, 2018.		Board Chair

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**BOARD MEETING**

**December 14, 2017  
239 Causeway Street, Room 417  
Boston, MA 02114**

**MINUTES**

Board Members

Present:

Alithia Broderick, PA-C, Physician Assistant 3  
Shannon Sheridan-Geldart, PA-C, Physician Assistant, Educator  
Robert Baginski, MD  
Richard Baum, MD, Massachusetts Medical Society  
Paul Crehan, PA-C, Physician Assistant 4

Board Members

Not Present: Dipu Patel-Junankar, PA-C, Physician Assistant 1, Chair

Staff Present: Roberlyne Cherfils, Executive Director, MultiBoard, BHPL  
Philip Beattie, Assistant Executive Director, MultiBoard, BHPL  
Rebecca Ferullo, Office Support Specialist, MultiBoard, BHPL  
Vita Berg, Office of General Counsel, DPH  
Mary Strachan, Board Counsel, Office of General Counsel, DPH  
Kimberly Jones, Investigator, BHPL  
Cory Church, MultiBoard, BHPL

I. Call to Order – Determination of Quorum

A quorum of the Board was present. The Board Chair, Ms. Sheridan-Geldart, called the meeting to order at 9:36 a.m.

9:38 a.m. Mr. Beattie entered

II. Conflict of Interest/Approval of the Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the agenda as presented; Dr. Baginski seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: December 14, 2017 Board Meeting Agenda

III. Approval of Minutes

Minutes of the October 12, 2017 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve the minutes as amended; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: October 12, 2017 Regularly Scheduled Board Meeting Minutes

IV. Staff Action Policies

A. Retirement Policy

Ms. Strachan presented the proposed policy, which would allow staff to process requests for retired license status, as approved in the updated regulations.

DISCUSSION: None

ACTION: Mr. Crehan made a motion to approve policy as presented; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously.

Document: Draft Policy & Form

V. Alerts

A. Alert to PAs Regarding Physician Supervision at Satellite Locations

Ms. Strachan presented a draft alert advising written agreements with each supervising physician and location where separate duties or different specialties are performed.

DISCUSSION: \*RECORDING\* Ms. Broderick requested more time to review the information. Ms. Strachan agreed to hold the alert until next meeting.

ACTION: None

Document: Draft Alert

B. Prescribing Practices Policy and Guidelines

Ms. Cherfils informed board members that the Bureau is working on an alert regarding prescribing rights and the Comprehensive & Recovery Act.

DISCUSSION: None

ACTION: None

Document: None

VI. Licensing Update

A. MassHealth Order & Refer License Requirement Implementation

Ms. Berg reviewed the Affordable Care Act, which requires prescribers to be registered with MassHealth at the time of license issuance and renewal. This requirement was passed in 2015, but did not become effective until MassHealth

promulgated relative regulations, which happened in November 2017. She informed board members that a process will need to be created to collect proof of registration with MassHealth. Ms. Cherfils added that she can create an attestation to be added to applications for licensure and renewal, and work with IT to update the applications.

DISCUSSION: None

ACTION: None

Document: Draft Process

VII. Flex Session

A. Announcements

1. Chap 260 Updates

Ms. Cherfils updated board members that the Sexual and Domestic Abuse Training that will be required but was previously unavailable, has now been developed. The training will be available online and once it is running, she will create an alert for the board to approve and post to the website. Ms. Berg noted that this is Chapter 264.

DISCUSSION: None

ACTION: None

Document: None

2. 2018 Meeting Dates

DISCUSSION: Ms. Broderick and Dr. Baum stated they had conflicts with the January 11<sup>th</sup> meeting; staff will work to reschedule.

ACTION: None

Document: List of Dates

B. Topics for next agenda

DISCUSSION: None

ACTION: None

Document: None.

VIII. Executive Session (closed session)

At 10:00 a.m., Ms. Patel-Junankar announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(3) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

1. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
2. Specifically, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change.
3. Approval of prior executive session minutes in accordance with M.G.L. ch.30A, § 22(f) for sessions held during the previous meeting.

Mr. Crehan made a motion to enter into Executive Session; Dr. Baginski seconded the motion; Motion passed by unanimous roll call vote with Board members present and voting in favor: Dr. Richard Baum: yes; Ms. Shannon Sheridan-Geldart: yes; Dr. Robert Baginski: yes; Ms. Alithia Broderick: yes; Mr. Paul Crehan: yes; Opposed: None Abstained: None Recused: None

IX. Adjourn

There being no other business before the Board, Mr. Crehan made a motion to adjourn the Meeting; Dr. Baum seconded the motion. The motion passed with Board members present and voting in favor unanimously. The Meeting adjourned at 10:50 a.m.

The next meeting of the Board of Registration of Physician Assistants will be held on Thursday, January 11, 2018, at 9:30 a.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

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Chair / Vice-Chair  
Dipu Patel-Junankar / Shannon Sheridan-Geldart

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Date