



COMMONWEALTH OF MASSACHUSETTS  
**Board of Registration**  
**of**  
**Hazardous Waste Site Cleanup Professionals**

**MINUTES**  
**OF**  
**BOARD MEETING**  
**Held on February 10, 2026**  
[Approved: March 10, 2026]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Terry Wood

**List of Documents Used at the Meeting:**

1. Board Meeting Agenda
2. Draft January 13, 2026 Board Meeting Minutes
3. ARP Dockets 1, 2, and 3
4. Renewal Dockets 1, 2 and 3

1. **Call to Order:** Diane Baxter called the meeting to order at 12:11 p.m. Present remotely via ZOOM: Gail Batchelder, Craig Ellis, Gregg McBride, Deirdre Menoyo, Paul McKinlay and Jamie Smith. Board members present in the room: David Austin and Diane Baxter. Board members absent: Kathy Campbell and Kirk Franklin.

Staff members present in the room: Christopher Borges, Matthew Lyne and Terry Wood.  
Staff members present via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Mariellen Morris, LSPA Executive Director; Michelle Zelch, LSPA Program & Events Manager; Brian Roden and Rebecca Buswell of MassDEP; and Matthew Kissane, Daniel Kelleher, Katrina Warner, Lars Andresen, and Lori McCarthy.

2. **Announcements:** None.
3. **Agenda:** Ms. Wood stated we would move item 12: Regulations up on the agenda to before 7: Renewals.
4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on January 13, 2026. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote with the exception of Mr. Ellis and Ms. Menoyo who abstained.

5. **Old Business:** None

6. **Update regarding the Board’s On-line Platform:** Sneha Kalagarla, Senior Business Analyst/Project Manager for the Massachusetts Energy and Environmental Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board’s electronic platform since she last addressed the Board at the January 2026 meeting. Ms. Kalagarla reported: approximately 80% of LSPs have already paid the 2026 annual fee; a question that had appeared on the paper LSP renewal application but had not been added to the electronic version of the application was finally added (the question asks whether the LSP has been disciplined by any other licensing board since the LSP’s prior renewal); changes to the online platform are being made to ensure all electronic documents and instructions comport with the Board’s updated regulations; and the Accella manual is being updated as necessary to reflect changes made to the online platform.

7. **Decisions Regarding Licensing of Applicants:**

**A. Application Dockets**

**New Application Docket Number 1**

ARP Members: Diane Baxter, Craig Ellis, Gail Batchelder

Recused Members: Paul McKinlay

<b>ID #</b>	<b>Applicant Name/Company Name</b>	<b>ARP #</b>	<b>REC.</b>
<b>8029</b>	<b>Lars Andreson-Tighe and Bond</b>	<b>358</b>	<b>A</b>

Mr. Lyne stated that Mr. Andreson is an alternate track candidate, with BA and Master’s degrees, who claimed over 16 years of Total Professional Experience (TPE) and over 11 years of Relevant Professional Experience (RPE). The ARP believed Mr. Andresen met the minimum requirements for TPE and RPE. Although the ARP didn’t think one of his RPE Positions demonstrated RPE, he had enough RPE experience in the other positions to meet the minimum requirement. The professional references supported the applicant’s roles and projects. The ARP recommended that Mr. Andresen be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion except Mr. McKinlay was recused and did not vote.

**New Application Docket Number 2**

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ARP Members: Kathy Campbell, Paul McKinlay, James Smith

Recused Members: None

<b>ID #</b>	<b>Applicant Name/Company Name</b>	<b>ARP #</b>	<b>REC.</b>
<b>2507</b>	<b>Karlyn Whipple- Fuss &amp; O'Neill</b>	<b>361</b>	<b>A</b>

Mr. Lyne stated that Ms. Whipple is a standard track candidate who claimed 9 years of Total Professional Experience (TPE) and more than 7 years of Relevant Professional Experience (RPE). The ARP believed Ms. Whipple met the minimum requirements for both TPE and RPE. Although the ARP didn't think two of Ms. Whipple's RPE Positions demonstrated RPE, she had sufficient RPE experience in her other positions to meet the minimum. The ARP noted that the applicant's projects were diverse and involved a variety of contaminants, and her professional references supported the applicant's roles and projects. The ARP recommended that Ms. Whipple be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

**New Application Docket Number 3**

ARP Members: David Austin, Gail Batchelder, Gregg McBride

Recused Members: None

<b>ID #</b>	<b>Applicant Name/Company Name</b>	<b>ARP #</b>	<b>REC.</b>
<b>1945</b>	<b>Karl Seibert-TetraTech</b>	<b>360</b>	<b>A</b>

Mr. Lyne stated that Mr. Seibert is a standard track candidate who claimed over 19 years of Total Professional Experience (TPE) and over 11 years of Relevant Professional Experience (RPE). The ARP believed the applicant had met the minimum requirements for TPE & RPE. Mr. Seibert has a strong background in Risk Characterization and has experience with a variety of contaminants. The professional references supported the applicant's roles and RPE. The ARP recommended Mr. Seibert be approved to take the exam.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

8. **Regulations:** Ms. Wood reported that the amendments to the Board regulations were published in the Mass Register on January 30, 2026 and became effective on that date. She stated that an unofficial version of the new regulations has been posted on the Board’s Web page along with a red-line showing the changes between the new version of the regulations and the prior 2005 version, a copy of the background document explaining the reason for the recent amendments, and the response to comments document.

Ms. Wood stated that there are some issues for the Board to decide regarding application of the new amendments. She stated that more specifically the Board needs to decide whether the new lower credit requirement should apply to people who are seeking 90-day extensions of the January 30, 2026 renewal date and to any LSPs who might have lapsed or are currently on inactive status and seek to renew between now and the next April 30, 2026 renewal date when the new regulations will clearly apply to all LSPs up for renewal. She said that, on one hand, it seems equitable to tell LSPs who did not have the number of credits needed to renew on January 30, 2026 but instead sought a 90-day extension of the deadline that they need to follow the old credit requirements since all the LSPs who had sufficient credits to renew on January 30, 2026 had to follow the old rules. But she said an LSP who had a January 30, 2026 renewal date but did not have sufficient credits to seek a 90-day extension and whose license lapsed on January 30<sup>th</sup> seeks to renew under the new rules and is on today’s renewal docket. She said the LSPs who have lapsed or who have been on inactive status and seek to renew between now and April 30<sup>th</sup> are a tougher case as they could challenge why the new lower credit requirements shouldn’t apply to them since the new regulations went into effect on January 30<sup>th</sup>. After discussion, a motion was made and seconded to apply the new regulations both to those who sought a 90-day extension of the January 30<sup>th</sup> renewal date and any LSPs whose licenses have lapsed or who seek to move from inactive to active status between January 30<sup>th</sup> and April 30<sup>th</sup>. The Board members in attendance voted by roll-call vote as follows: Ms. Baxter, Mr. McKinlay, Ms. Menoyo, Mr. Smith all voted yes; Mr. McBride voted no; and Mr. Austin, Ms. Batchelder, and Mr. Ellis abstained. The motion passed.

9. **License Renewals**

**\_Renewal Docket No. 1**  
**Date: February 10, 2026**  
**Renewal Date: 1/30/2026**  
**New Expiration Date: 4/30/2026**  
**Have requested a 90-Day extension:**

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	3335	Robert		Patten
2	1443	Roger		Thibault

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3	5473	Daniel		Taylor
4	5483	James		Murphy
5	2196	John		Drobinski

In light of the Board’s decision earlier in the meeting that the new regulations will apply to LSPs seeking a 90-day extension of the January 30, 2026 deadline, some of the LSPs on this docket may already have sufficient credits to renew and will not need the 90-day extension. Because some LSPs on this docket may need the 90-day extension, a motion was made and seconded to approve a 90-day extension for all of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote.

**Renewal Docket No. 2**  
**Date: February 10, 2026**  
**Renewal Date: 1/30/2026**  
**New Expiration Date: 1/30/2029**  
**Have completed all requirements for renewal:**

	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	9370	Leland		Figgins Jr.
2	4667	Marcia		Berger
3	9495	Matthew		Robbins
4	5058	Donald		Cederquist
5	5711	Paul		McManus
6	3742	Michael		Dacey
7	9350	Dawn		Horter
8	9102	Scott		Masse
9	7710	James		Young
10	8637	Emily		Wassmer
11	3264	Charles		Myette
12	2093	William		Hoyerman

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13	7220	Richard		Kowalski
14	9763	Lawrence		Lessard
15	1707	John		Tadema-Wielandt
16	6442	Alan		Weiss
17	3722	David		Thompson
18	1900	Janine		Commerford
19	9719	Ileen		Gladstone
20	9546	Joseph		Salvetti
21	4014	Dolores		Branco
22	3493	Michael		Gray
23	7473	Ralph		Tella
24	2311	Peter		Zawadzkas
25	6891	Charles		Lindberg
26	5654	John		Ziegler
27	9181	Richard		Geisler
28	7231	Robert		Leventry
29	9932	Matthew		Grove

A motion was made and seconded to renew the licenses of the LSPs on Docket #2 for the date indicated. All Board members present voted in favor by roll-call vote.

**Renewal Docket No. 3**  
**Date: February 10, 2026**  
**Renewal Date: 1/30/2026**  
**New Expiration Date: 1/30/2029**  
**Have completed all requirements for renewal:**

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	<b>LSP Number</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>
1	9996	Mark		Germano

A motion was made and seconded to renew the license of the LSP on Docket #3 for the date indicated. All Board members present voted in favor by roll-call vote.

**Renewal Status Report.** Mr. Lyne reported that 103 LSPs had expiration dates of 1/30/26, and 6 of them did not file a renewal application so their licenses lapsed. He added that a number of LSPs notified us that they will retire. Later in this meeting, Ms. Dix will read the names of the LSPs who recently retired.

**10. Other Licensing Related Matters**

**A. Scheduling of Future Application Review Panels**

Mr. Lyne reported ARP #359 for Nicholas Guidi (P. McKinlay, K. Franklin, J. Smith) has requested additional information from the applicant. He added that three new applications -- Sebastian Rodriguez-WSP; Matthew McCullough-MC2 Environmental, CA; and Patrice Plante-Wilcox & Barton – have been received since the last meeting and volunteers are needed to serve on ARPs. All Board members in attendance agreed to serve on an ARP.

**B. Inactive Status Report**

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

<b>LSP Number</b>	<b>License Status Date</b>	<b>License Status</b>	<b>Last Name</b>	<b>First Name</b>
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

She added that, since the last Board meeting, another LSP (Daniel Folan, #1736) came off inactive status and will seek renewal of his license. His status has been moved from Inactive to Lapsed.

**C. Total Number of LSPs on Active Status: 386**

Ms. Dix reported that the following LSPs have informed the Board that they are retiring:

**October 2025**

- John Swallow – 6331
- Marylou Armstrong – 9536

**December 2025**

- Joseph Higgins – 7196
- Rick Wozmak – 5463
- Kim Henry – 7122
- Allen Walker – 6894

**January 2026**

- Irwin Silverstein – 8559
- Richard Standish – 2242
- Steven Shope – 6543
- Andrew Irwin – 9997
- Jeanne Westervelt – 4097
- Timothy Warr – 4832
- George Preble – 9995
- Prasanta Bhunia – 2999
- Ambrose Donovan – 4755
- Timothy Stone - 8456

**February 2026**

- James Decoluos – 9360

**D. Annual Fees Report:** Ms. Dix stated that 2026 annual fee invoices were emailed to LSPs on January 2nd. LSP's have 60 days from the date listed on their invoice to pay. Payment can be made online or by mail. If paying by check, LSPs should be sure to include LSP numbers on their check to ensure their account is credited properly.

She stated that, as of this morning, 353 invoices have been settled and 64 are outstanding.

**11. Examinations**

**A. Exam Update**

Mr. Lyne stated that the exam will next be offered on April 8, 9, & 10<sup>th</sup>, 2026 at the MassDEP's Worcester office. The new exam dates are on the Board's website and approved applicants will be notified next week regarding exam registration.

**12. Continuing Education Committee Report:**

Mr. Austin reported that the Committee met earlier in the day, approved the meeting minutes from last month's meeting, and approved 11 new courses and 1 reoffering.

**13. Professional Conduct Committee Report:**

Mr. Smith reported that the Committee met earlier in the day, approved the minutes from

last month's meeting, and reviewed the active case list.

**14. Report from Recent Quasi-Judicial Session**

Ms. Baxter presented the following report from a recent quasi-judicial session.

**Administrative Consent Order Re: Complaint 18C-02**

At a quasi-judicial session held on January 13, 2026, the CRT members for Complaint 18C-02 --Ms. Batchelder and Ms. McBride (both present remotely) and Ms. Wood (present in person) -- presented the terms of a proposed early settlement that, if approved, would resolve this Complaint prior to the presentation of a CRT Report or the issuance of an Order To Show Cause. During the presentation, the LSP's name was not disclosed.

The other members of the Board who were present were as follows: Kathy Campbell, Kirk Franklin, Paul McKinlay and Jamie Smith were present remotely; David Austin was present in the room. Board members absent: Mr. Ellis and Ms. Menoyo. Board member Diane Baxter and staff member Matthew Lyne were both recused so were also not present.

The CRT members briefly explained that they had been investigating both (a) the allegations presented by the Complaint that focused mainly on one site and (b) possible violations at four additional sites. The CRT's preliminary assessment (prior to a CRT Report) of the LSP's work at these sites has been presented in writing to the Board prior to the quasi-judicial session.

The CRT members said that they had not yet fully concluded their investigation or drafted a CRT report. Nevertheless, they said they had substantially completed their investigation and had formed enough of an opinion to join with the Respondent LSP in presenting a joint, proposed early settlement agreement for the Board's review and approval. The proposed settlement was that: 1) the LSP's license would be suspended for 90 days; and 2) the LSP would need to take 16 credits of continuing education in certain content areas in courses pre-approved by the Board; and 3) those 16 credits cannot be applied toward the LSP's next license renewal.

At the conclusion of the discussion, a motion was made and seconded to accept the terms of the proposed agreement. The five Board members present who were not on the CRT and were not recused approved the motion unanimously. Thereafter, the Respondent LSP signed an Administrative Consent Order.

The suspension of the LSP's license began on February 1, 2026.

Throughout this discussion, the Respondent LSP's name was kept confidential. Now that this Complaint has been resolved, the LSP's name, Reginald H. Achilles, is being made public.

**15. Application Forms**

Ms. Wood stated that Board staff has been working with IT to correct some issues with spacing on the updated forms and believes the issues are now resolved.

Mr. Lyne stated that Board members on a recent Application Review Panel noted that they liked how a professional reference had added additional comments on a professional reference form and suggested a comment field be added to the professional reference form. The consensus of the Board was that it was a good idea to add a comment field to the reference form.

**16. Other Business**

**A. Personnel, Budget and Fees:** Ms. Wood stated that she had nothing to report.

**B. Updated to the Board's Web Site:** Ms. Wood stated that the staff is working to update all information on the Web site to align with the new regulation amendments.

**C. LSP Board Member Vacancies:** Ms. Baxter stated that she and Ms. Wood are waiting to hear back from a potential candidate.

**17. Future Meeting:** The Board will next meet on March 10, 2026.

**18. Adjournment:** The meeting was adjourned at 1:14 p.m.