

COMMONWEALTH OF MASSACHUSETTS

BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Tuesday, February 11, 2020
12:30 p.m.

239 Causeway Street ~ 4th Floor ~ Room 417 A&B
Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
12:30p.m.	I	Call to Order & Introductions Determination of Quorum Notice of Electronic Recording		Board Chair
	II	Conflict of Interest Approval of Agenda	Draft Agenda	Board Chair
	III	Approval of Minutes: January 14, 2020	Draft Minutes	Board Chair
	IV	<u>CHW Education & Training Program Application</u> A. IT Business Requirement Updates B. Revised FAQs C. Board ETP Review Process Map	Discussion	RC
	V	<u>Board Education</u> A. <u>Tiering Presentation</u>	Discussion	Terry Mason, Consultant
	VI	<u>Board Education</u> A. <u>Roles and Responsibilities of Family Partners & Therapeutic Monitors</u>	Presentation	Laura Conrad, MassHealth

ADA Compliance Notice: If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.

	VII	<u>Flex Session</u> A. Announcements B. Topics for next agenda 1. Staffing Update 2. Topics for regulatory resubmission a. Occupational Health Review b. Olmstead Law Planning	None	
	VIII	<u>Executive Session: N/A</u> The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual. 1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee. 2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees. 3. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board. The Board will not reconvene in public session subsequent to the closed session(s).	N/A	
	IX	<u>65C Session: N/A</u>	N/A	Board Counsel
	X	<u>Adjudicatory Session: N/A</u>	N/A	Board Counsel
4:00 p.m.	XI	Adjournment: Next meeting scheduled for March 10, 2020.	N/A	Board Chair

COMMONWEALTH OF MASSACHUSETTS
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS

BOARD MEETING MINUTES

Tuesday, February 11, 2020
9:30 a.m.
239 Causeway Street
Room 417
Boston, MA 02114

Board Members

Present:

Claire Santarelli, DPH, Chair
Joanne Calista, CHW Training Organization Representative, Vice Chair
Peggy Hogarty, Massachusetts Public Health Association Representative
Catherine Bourassa, Community-Based CHW Employer
Denise Lau, Public Member
Sheila Och, Community Health Worker
Susan Dargon-Hart, Massachusetts League of Community Health Center Representative

Board Members Hugo Santos, CHW 3

Not Present:

Staff Present:

Roberlyne Cherfils, Executive Director, BHPL
Karen Geoghegan, Assistant Executive Director, BHPL
Mary Strachan, Board Counsel, DPH
Sophia Glemaud, Office Support Specialist I, BHPL

Visitors:

General Public, Terry Mason, Consultant to OCHW, Laura Conrad, MassHealth, Kelly English, DMH,
Jennifer (a family partner)

I. Call to Order and Determination of Quorum

A quorum of the Board was present. Ms. Santarelli, Board Chair, called the meeting to order at 12:38 pm.

Ms. Santarelli notified all present that the meeting was being recorded. Quorum established.

II. Approval of Board Meeting Agenda

The Meeting Agenda was reviewed.

DISCUSSION:

None

ACTION:

Ms. Calista made a motion to approve the agenda as presented; Ms. Lau seconded the motion. The motion passed unanimously.

Document: February 11, 2020 Board Meeting Agenda

Board Meeting Agenda February 11, 2020

Board of Certification of Community Health Workers

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III. Approval of the January 14, 2020 Regularly Scheduled Meeting Minutes
The Minutes of the January 14, 2020 Regularly Scheduled Board Meeting were reviewed.

DISCUSSION:

On page 2, Ms. Santarelli noted changes to first sentence; on page 3 correction to discussion of MAP. Ms. Strachan suggested changes to page 3 as well. On page 4 M. Calista noted spelling corrections; on page 4 Ms. Lau corrected the date of next meeting.

ACTION:

Ms. Bourassa made a motion to approve the minutes as amended; Ms. Dargon-Hart **seconded the motion. The motion passed unanimously.**

Document: Draft Minutes

IV. CHW Education & Training Program Application

- A. Ms. Cherfils provided members with an update of the IT status including “cloud migration,” MLO, etc.
- B. Revised FAQs: Ms. Cherfils displayed the most recent updates made during January meeting. Board members suggested further edits regarding grammar not substance. Ms. Santarelli asks if board approved forms can be shared even if web page doesn’t contain them. Yes if labeled “Draft” but Ms. Cherfils advises against it as it may cause confusion.

ACTION:

Motion by Ms. Dargon-Hart, seconded by Ms. Santarelli and unanimously voted to accept all changes to the FAQs document.

- C. Ms. Cherfils presented a “map” or flow chart of how the Board will evaluate Education and Training Program applications. A member of the public asked how many applications the Board will be able to review in one meeting. That is unknown until the Board actually reviews its first application. Board members discussed the necessity of reading the applications before the meeting so that they are prepared to have a discussion of the substance of the application at the meeting. Ms. Och asked if the training entity would be present in open session and can the representative of the entity ask and answer questions. Yes.

ACTION:

None

V. Flex Session

- A. Announcements

Ms. Cherfils introduced Board members to the Board’s Investigator Ms. Seeley-Murphy and to 2 new temporary employees. She also announced that she will no longer be ED as she has accepted a position elsewhere.

Board members took a break from 1:23 pm to 1:28 pm.

VI. Board Education

- A. Tiering Presentation:

Terry Mason, PhD provided Board members with a summary of her investigation of current trends in CHW nationally and globally. CHWs as a group, express the feeling that there is no career ladder for them.

DISCUSSION:

Ms. Hogarty noted that she's had discussions around specialization as opposed to tiering. Ms. Dargon-Hart agreed that the conversation among CHWs is does certification result in better pay and how are CHWs roles viewed as significant by other providers and how CHWs are integrated into the treatment team. CHWs also work with individuals experiencing addiction, but we want to keep the CHW scope broad and not just defined by the medical model. CHWs work on housing and other issues outside of hospital settings. Ms. Hogarty feels the profession is too new and it is too early for the Board to be looking at specialization. The Program Coordinator of CHW Training at Northern Essex Community College noted that the school pays CHWs well when they are hired as instructors and a CHW who works in a large hospital also is paid well.

Ruby noted that the Office of CHW can put questions on upcoming workforce survey. Ms. Santarelli explained that the survey will occur summer/fall 2020 but there is limited space for questions. Ms. Guimaraes of the Office of CHWs suggested that the CHW conference is coming up and CHWs can be asked take a survey at the conference. Ms. Dargon-Hart also volunteered to obtain information from health centers regarding CHW feedback on the issue of tiering.

ACTION:

None

DOCUMENT:

Background on State Certification and Tiers Report

VII. Board Education

A. Roles and Responsibilities of Family Partners & Therapeutic Monitors

Laura Conrad from MassHealth and Kelly English of the Department of Mental Health, and Jennifer (a family partner) provided Board members with a description of Family Partners and Therapeutic Mentors, including their training and experience, their salary range and their full time status. They are supervised by senior Family Partners and the supervisors are supervised by Licensed Independent Clinical Social Workers (LICSWs). The job tends to be a "stepping stone" for many. They explained the different workforces that comprise therapeutic mentors and family partners. Ms. English explained that since 2018, new regulations require insurance carriers to cover children's behavioral health services. MassHealth is looking for what kinds of certifications are relevant to the work and will provide families with an ability to hold them accountable. They also described the overlap in those workforces and the CHW workforce. If either therapeutic mentors or family partners can become certified CHWs, then their services will be reimbursable under MassHealth and other insurers regulated by the MA Division of Insurance (noting that not all insurances that operate in MA are regulated by this body) as of July 1, 2020.

DISCUSSION:

Ms. Dargon-Hart asked if the idea is to have an individual become certified as a CHW and then receive additional training in children's behavioral health. That is the idea thus far. Ms. Hogarty notes that the work that CHWs do is still slightly different and she wouldn't want to see training programs teach only a medical model. Ms. Santarelli noted that the only pathway to CHW certification available now is the work experience pathway, so those without the requisite work hours are not eligible to apply for CHW certification. MassHealth is not the only insurance program that will cover these services. Ms. Och asked if only those therapeutic mentors and family partners who are CHW Certified will be eligible to be reimbursed by insurers. Ms. Conrad and Ms. Kelly explained that they are not in a position to answer all questions. Ms. Calista inquired about gaps in service if there is a wait for certification, as there are already waiting lists to enroll in CHW Core Competency training. She asked that this be conveyed to the policy makers at MassHealth and related parties. A family partner was present and explained that she is the mom of a special needs child and she then became a coach to other parents and families and then became a supervisor. Not a 9 to 5 job. For some, it is a second career.

ACTION:

None

VIII.

Adjourn

There being no other business before the Board, Ms. Santarelli made a motion to adjourn the meeting. Ms. Bourassa seconded the motion. The motion passed unanimously. The meeting adjourned at 3:00 pm.

The next meeting of the Board of Certification of Community Health Workers is scheduled for Tuesday, March 10, 2020 at 12:30 p.m. at 239 Causeway Street, Boston, Massachusetts.

Respectfully submitted:

The Board of Certification of Community Health Workers