**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE**

**BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Thursday, February 13, 2020**

**9:30 a.m.**

**239 Causeway Street, 4th Floor, Conference Room 417 A/B**

**Boston, Massachusetts 02114**

**AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Item #** | **Item** | **Documents** | **Staff Contact** |
| 9:30 a.m. | **I** | **Call to Order** **Determination of Quorum****Notice of Electronic Recording** |  | Board Chair |
|  | **II** | **Approval of Agenda****Conflict of Interest**  | Draft Agenda | Board Chair |
|  | **III** | **Approval of Minutes**1. Regularly Scheduled Meeting:

October 10, 2019  | Draft Minutes  | Board Chair |
|  | **IV** | **Investigations: N/A***Triage:* *None**Staff Assignment(s):None**Complaint(s): None* | N/A |  |
|  | **V** | **Flex Session** 1. Announcements
2. Board Meeting Schedule CY2020
3. Staffing Update
4. Topics for future agenda

  | Memo  | KG |
|  | **VI** | **Executive Session:** The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.
3. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.
4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

**The Board will not reconvene in public session subsequent to the closed session(s).** |  | Board Chair  |
|  | **VII** | **65C Session: N/A** | N/A |  |
|  | **VIII** | **Adjudicatory Session: N/A** |  N/A |  |
| 12:00 p.m. | **IX** | **Adjournment -** Next Board meeting scheduled for March 12, 2020. |  |  |

**Commonwealth Of Massachusetts**

**Department Of Public Health**

**Bureau of Health Professions Licensure**

**Board of Registration of Physician Assistants**

**239 Causeway Street | Suite 500, 5th Floor**

**Boston, MA 02114**

**MEETING MINUTES**

**REGULAR SESSION**

**(OPEN SESSION)**

**February 13, 2020**

Board Members

Present: Dipu Patel, PA-C, Physician Assistant 1, Chair

Mary Kuzmeski PA-C, Physician Assistant 2

 Alithia C. Monroe, PA-C, Physician Assistant 3

Paul Crehan, PA-C, Physician Assistant 4, Secretary

 Shannon Sheridan-Geldart, PA-C, Physician Assistant Educator,

 Vice-Chair

Richard Baum, MD, Massachusetts Medical Society

 Robert Baginski, MD, Physician

Staff Present: Roberlyne Cherfils, Executive Director, Multi-Boards

 Karen Geoghegan, Assistant Executive Director, Multi-Boards

 Mary Strachan, Board Counsel, Office of the General Counsel

 Lisa Seeley-Murphy, Compliance Officer, Multi-Boards

Jonane Nicolas, Office Support Specialist, Multi-Boards

Walens Noel, Office Support Specialist (Temp), Multi-Boards

 Michael Smith, Office Support Specialist (Temp), Multi-Boards

1. Call to Order | Determination of Quorum | Notice of Electronic Recording of February 13, 2020

Ms. Patel, Board Chair, called the Regular Session of the Board of Registration of Physician Assistants meeting to order at 9:35 a.m. Board members stated their names for the record. A quorum of the Board was determined. Ms. Patel noted that the meeting was being recorded.

1. Conflict of Interest | Approval of Agenda

The regular meeting agenda was reviewed for approval. Board members were asked to disclose any conflicts of interested with the present agenda.

Discussion:

NONE

Action:

Mr. Crehan made a motion to approve the agenda. Ms. Sheridan-Geldart seconded the motion. The motion passed unanimously.

**Document:** February 13, 2020 PA Regular Session Draft Meeting Agenda

Ms. Strachan entered the room at 9:40 a.m**.**

1. Approval of Minutes

Board members reviewed the October 10, 2019 PA Regular Session Draft Meeting Minutes for approval.

Discussion:

The minutes were reviewed and there was no edits.

Action:

Mr. Crehan made a motion to approve the October 10, 2019 PA Regular Session Draft Meeting Minutes. Ms. Kuzmeski seconded the motion. The motion passed unanimously.

**Document:** October 10, 2019 PA Regular Session Draft Meeting Minutes

Ms. Fishman entered the room at 9:46 a.m**.**

1. Investigations: N/A
2. Flex Session

A. Announcements

1. Board Meeting Schedule CY2020

Ms. Geoghegan presented to the Board the schedule for the upcoming year of 2020. She mentioned that the Physician Assistants Board meetings are held every second Thursday of the month, except in the month of January, 2020 (he room was not available therefore we had to change it to January 23rd). Other than that, we will always meet every second Thursday of every month.

2. Staffing Update

Ms. Cherfils informed the Board that Ms. Dure our former Office Support Specialist I transitioned to a new role outside the Commonwealth and introduced two of new temps to the Board members. She also stated that she leaving to move to a new role as Chief Operation Officer with Pappas Rehabilitation. Lastly, she updated the Board of the new audio recording equipment where we don’t need to move closer to the microphone when we are speaking.

Ms. Cherfils informed the Board members that the Massachusetts PA Board is one only five states where PAs have an independent board. In most states, PAs are licensed by the same board that licenses physicians.

B. Topics for Next Agenda

 Mock Meeting

1. Executive Session

At 10:32 a.m., Ms. Patel announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a) (1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board’s position.

1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.
3. Specifically, the Board will discuss pending litigation: Williams vs. Board of Registration of Physician Assistants, Suffolk Superior Court, CA. No. 2019-02764-D.
4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

**The Board will not reconvene in public session subsequent to the closed session(s).**

The next meeting of the Board of Registration of Physician Assistants is scheduled for **Thursday, March 12, 2020 at 9:30 a.m**. at 239 Causeway Street, 4th floor, Boston, MA 02114.