

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED  
MEETING OF THE  
BOARD OF REGISTRATION OF PHYSICIAN ASSISTANTS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Thursday, February 13, 2020  
9:30 a.m.

239 Causeway Street, 4<sup>th</sup> Floor, Conference Room 417 A/B  
Boston, Massachusetts 02114

AGENDA

| Time      | Item # | Item  | Documents     | Staff Contact |
|-----------|--------|---|---------------|---------------|
| 9:30 a.m. | I      | Call to Order<br>Determination of Quorum<br>Notice of Electronic Recording                                      |               | Board Chair   |
|           | II     | Approval of Agenda<br>Conflict of Interest  | Draft Agenda  | Board Chair   |
|           | III    | Approval of Minutes<br>A. Regularly Scheduled Meeting:<br>October 10, 2019                                      | Draft Minutes | Board Chair   |
|           | IV     | Investigations: N/A<br><br><u>Triage: None</u><br><u>Staff Assignment(s): None</u><br><u>Complaint(s): None</u> | N/A           |               |

***If you need reasonable accommodations in order to participate in the meeting, contact the DPH ADA Coordinator Yulanda Kiner, Phone: 617-624-5848 in advance of the meeting. While the Board will do its best to accommodate you, certain accommodations may require distinctive requests or the hiring of outside contractors and may not be available if requested immediately before the meeting.***

|  |             |  |      |             |
|--|-------------|--|------|-------------|
|  | <b>V</b>    | <b>Flex Session</b><br>A. Announcements<br>1. Board Meeting Schedule CY2020<br>2. Staffing Update<br><br>B. Topics for future agenda   | Memo | KG          |
|  | <b>VI</b>   | <b>Executive Session:</b><br>The Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a)(1) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual.<br><br>1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.<br><br>2. Specifically, the Board will discuss and evaluate the Good Moral Character as required for registration for pending applicants.<br><br>3. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.<br><br>4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.<br><br><b>The Board will not reconvene in public session subsequent to the closed session(s).</b> |      | Board Chair |
|  | <b>VII</b>  | <b>65C Session: N/A</b>  | N/A  |             |
|  | <b>VIII</b> | <b>Adjudicatory Session: N/A</b>   | N/A  |             |

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|               |           |  |  |  |
|---------------|-----------|--|--|--|
| 12:00<br>p.m. | <b>IX</b> | <b>Adjournment</b> - Next Board meeting scheduled for<br>March 12, 2020. |  |  |
|---------------|-----------|--|--|--|

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**Commonwealth Of Massachusetts  
Department Of Public Health  
Bureau of Health Professions Licensure  
Board of Registration of Physician Assistants  
239 Causeway Street | Suite 500, 5<sup>th</sup> Floor  
Boston, MA 02114**

**MEETING MINUTES**

**REGULAR SESSION  
(OPEN SESSION)**

**February 13, 2020**

Board Members

Present:

Dipu Patel, PA-C, Physician Assistant 1, Chair  
Mary Kuzmeski PA-C, Physician Assistant 2  
Alithia C. Monroe, PA-C, Physician Assistant 3  
Paul Crehan, PA-C, Physician Assistant 4, Secretary  
Shannon Sheridan-Geldart, PA-C, Physician Assistant

Educator,

Vice-Chair  
Richard Baum, MD, Massachusetts Medical Society  
Robert Baginski, MD, Physician

Staff Present:

Roberlyne Cherfils, Executive Director, Multi-Boards  
Karen Geoghegan, Assistant Executive Director, Multi-

Boards

Mary Strachan, Board Counsel, Office of the General

Counsel

Lisa Seeley-Murphy, Compliance Officer, Multi-Boards  
Jonane Nicolas, Office Support Specialist, Multi-Boards

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Walens Noel, Office Support Specialist (Temp), Multi-Boards  
Michael Smith, Office Support Specialist (Temp), Multi-

Boards

I. Call to Order | Determination of Quorum | Notice of Electronic Recording of February 13, 2020

Ms. Patel, Board Chair, called the Regular Session of the Board of Registration of Physician Assistants meeting to order at 9:35 a.m. Board members stated their names for the record. A quorum of the Board was determined. Ms. Patel noted that the meeting was being recorded.

II. Conflict of Interest | Approval of Agenda

The regular meeting agenda was reviewed for approval. Board members were asked to disclose any conflicts of interest with the present agenda.

Discussion:  
NONE

Action:  
Mr. Crehan made a motion to approve the agenda. Ms. Sheridan-Geldart seconded the motion. The motion passed unanimously.

**Document:** February 13, 2020 PA Regular Session Draft Meeting Agenda

Ms. Strachan entered the room at 9:40 a.m.

III. Approval of Minutes

Board members reviewed the October 10, 2019 PA Regular Session Draft Meeting Minutes for approval.

Discussion:  
The minutes were reviewed and there were no edits.

Action:  
Mr. Crehan made a motion to approve the October 10, 2019 PA Regular Session Draft Meeting Minutes. Ms. Kuzmeski seconded the motion. The motion passed unanimously.

**Document:** October 10, 2019 PA Regular Session Draft Meeting Minutes

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Ms. Fishman entered the room at 9:46 a.m.

IV. Investigations: N/A

V. Flex Session

A. Announcements

1. Board Meeting Schedule CY2020

Ms. Geoghegan presented to the Board the schedule for the upcoming year of 2020. She mentioned that the Physician Assistants Board meetings are held every second Thursday of the month, except in the month of January, 2020 (the room was not available therefore we had to change it to January 23<sup>rd</sup>). Other than that, we will always meet every second Thursday of every month.

2. Staffing Update

Ms. Cherfils informed the Board that Ms. Dure our former Office Support Specialist I transitioned to a new role outside the Commonwealth and introduced two of new temps to the Board members. She also stated that she leaving to move to a new role as Chief Operation Officer with Pappas Rehabilitation. Lastly, she updated the Board of the new audio recording equipment where we don't need to move closer to the microphone when we are speaking.

Ms. Cherfils informed the Board members that the Massachusetts PA Board is one only five states where PAs have an independent board. In most states, PAs are licensed by the same board that licenses physicians.

B. Topics for Next Agenda

Mock Meeting

VI. Executive Session

At 10:32 a.m., Ms. Patel announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c. 30A, § 21(a) (1) and (3) for the purposes of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against an individual, and to discuss strategy with respect to litigation as a public discussion may have a detrimental effect on the Board's position.

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1. Specifically, the Board will discuss and evaluate the necessity of modifying probation conditions for a Licensee.
2. Specifically, the Board will discuss complaints or charges brought against a Licensee or Licensees.
3. Specifically, the Board will discuss pending litigation: Williams vs. Board of Registration of Physician Assistants, Suffolk Superior Court, CA. No. 2019-02764-D.
4. Finally, the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

**The Board will not reconvene in public session subsequent to the closed session(s).**

The next meeting of the Board of Registration of Physician Assistants is scheduled for **Thursday, March 12, 2020 at 9:30 a.m.** at 239 Causeway Street, 4th floor, Boston, MA 02114.

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