

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Friday, February 19, 2016
10:00 a.m. to 2:00 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order Determination of Quorum Notice of electronic recording		
	II.	Approval of Agenda	Draft Agenda	
	III.	Approval of Minutes of Regularly Scheduled Meeting A. January 15, 2016 Board Meeting	Draft Minutes	
	IV.	Administrator in Training A. <u>Request for Administrator in Training Approval</u> 1. <u>Kopecki, Erin</u> <u>Facility:</u> Liberty Commons <u>Preceptor:</u> Pamela Meriam, NH3161 2. <u>Alaimo, Craig</u> <u>Facility:</u> Hannah Duston Healthcare Center - Haverhill <u>Preceptor:</u> Christopher Olenio, NH3366	Applications and related documents	

		<p>B. <u>Request for Administrator in Training Credit</u></p> <ol style="list-style-type: none"> 1. <u>Fontaine, Catherine</u> <u>Facility:</u> Gardner Rehabilitation & Nursing Center <u>Preceptor:</u> Kevin Morris, NH2972 2. <u>Esteves, Melissa</u> <u>Facility:</u> Worcester Health Center <u>Preceptor:</u> Scott Bullock, NH2991 3. <u>Usechek, Daniel</u> <u>Facility:</u> Bluehills Health & Rehabilitation Center <u>Preceptor:</u> Denise Riley Okun, NH3414 4. <u>Ernst, Adam</u> <u>Facility:</u> Golden Living Center - Melrose <u>Preceptor:</u> Ronald Doty, NH5185 5. <u>Therrien, Robin</u> <u>Facility:</u> Chapin Center <u>Preceptor:</u> Mary Uschmann, NH933 <p>C. <u>Request for Administrator in Training Change of Preceptor</u></p> <ol style="list-style-type: none"> 1. <u>Reis, Andrea</u> <u>Old Facility:</u> Kindred Nursing & Rehabilitation Tower Hill – Canton <u>New Facility:</u> Kindred Nursing & Rehabilitation Highgate - Dedham <u>Preceptor:</u> Danielle Fusco, NH3261 <u>Proposed Preceptor:</u> Paula Drelick, NH5138 2. <u>O’Sullivan, Christie</u> <u>Old Facility:</u> Palm Center <u>New Facility:</u> Heritage Nursing Care Center <u>Preceptor:</u> Jeffrey Crowley, NH5174 <u>Proposed Preceptor:</u> Meghan Tarr, NH3514 	<p>Applications and related documents</p>	
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	<p>Administrator in Training</p> <p>D. <u>Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Ward, Kristen</u> <u>Facility:</u> Webster Park Rehabilitation and Healthcare Center <u>Preceptor:</u> Kathleen Ferranti, NH2825 2. <u>Haggerty, Maria</u> <u>Facility:</u> Woodbriar Health Center - Wilmington <u>Preceptor:</u> Donna Beck, NH3162 3. <u>Wilkins, Zachary</u> <u>Facility:</u> Masconomet Healthcare Center <u>Preceptor:</u> Kim Grasso, NH3521 <p>E. <u>Administrator in Training Completion Review</u></p> <ol style="list-style-type: none"> 1. <u>Bearse, Brook</u> <u>Facility:</u> Hannah Duston Healthcare Center -Haverhill <u>Preceptor:</u> Christopher Olenio, NH3366 2. <u>House, Brenna</u> <u>Facility:</u> Essex Park Rehabilitation & Nursing Center <u>Preceptor:</u> Scott Dickinson, NH1960 3. <u>Silva, Joseph Jr.</u> <u>Facility:</u> Brockton Health Center <u>Preceptor:</u> Helena Silva, NH3504 		Applications and related documents	
	<p>V.</p> <p>Review of Applications for Licensure by Reciprocity</p> <p>None</p>		None	
	<p>VI.</p> <p>Review of Applications for License Renewal (within/Over 3 years of license expiration)</p> <p>None</p>		None	
	<p>VII.</p> <p>Triage</p> <p>A. <u>TRG-8152</u> Lighthouse Nursing Care Center</p>		Statement of Deficiencies	MC
	<p>VIII.</p> <p>Staff Assignments</p> <p>None</p>		None	
	<p>IX.</p> <p>Docketed Complaints</p> <p>None</p>		None	

	X.	Probation Monitor Report None	None	
	XI.	Continuing Education A. "Accountants; Guidebook" (2 nd request) <u>Requested by:</u> John Burke, NH2621 B. "It Takes a Village to Implement a Safe Patient Handling and Mobility Program" <u>Requested by:</u> Association of Safe Patient Handling Professionals	Documents related to requests for CEU	
	XII.	Requests for Approved Status A. Facility Support Company, LLC	Approved Status documentation	
	XIII.	Other Business/Announcements A. CE Requirements Inquiry	Email Inquiry	
	XIV.	Flex Session A. Topics for the next Agenda		
	XV.	Executive Session (Roll call vote) None		
	XVI.	Adjudicatory Session None		
11:00 a.m.	XVII.	M.G.L. c. 112, § 65C Session	Closed Session	
2:00 p.m.	XVIII.	Adjournment-next Board meeting scheduled for [March 18, 2016]		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, February 19 2016

239 Causeway Street - 4th floor, Room 417A/B
Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator 3, Chair
William Graves, Nursing Home Administrator 1, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Sherman Lohnes, Department of Public Health
James Divver, Nursing Home Administrator 4
Michael Baldassarre, Nursing Home Administrator 2
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home)
Wayne S Saltsman, MD, PhD, Physician

Board Members not Present: Mary McKenna, Executive Office of Elder Affairs
Aaron Tobey, Public Member 2
MaryEllen Coyne, Office of Long Term Services and Supports at MassHealth
Jeannette Sheehan, Public Member 1

Staff Present: Philip Beattie, Interim Executive Director, Multi-Boards, DHPL
Anson Chu, Office Support Specialist, Multi-Boards, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Marjorie Campbell, Investigator, Supervisor, Office of Public Protection, DHPL

Guests: Adam Ernst

- I. Call to Order - Determination of Quorum
A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:03 a.m.
- II. Approval of Agenda
Board members reviewed the meeting Agenda.

DISCUSSION: None

ACTION: Mr. Divver made motion to approve the agenda as presented; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: February 19, 2016 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: January 15, 2016

The Board reviewed the January 15, 2016 Regularly Scheduled Board Meeting Minutes.

ACTION: Dr. Saltsman made a motion to approve the minutes as presented; Mr. Stapleton seconded the motion. Motion passed with Board members present and voting in favor unanimously.

Documents: January 15, 2016 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

F. Request for Administrator in Training Approval

Ms. Lordan made the following recommendations:

1. Kopecki, Erin

Facility: Liberty Commons

Preceptor: William Bogdanovich, NH2086

RECOMMENDATION: Pending Approval – Confirmation of conducting the whole AIT at Liberty Commons with William Bogdanovich or any facilities that is more than 50 beds and a preceptor is that licensed in MA for more than 5 years and is in good standing.

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Alaimo, Craig

Facility: Hannah Duston Healthcare Center - Haverhill

Preceptor: Christopher Olenio, NH3366

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Lohnes seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

G. Request for Administrator in Training Credit

Ms. Lordan made the following recommendations:

1. Fontaine, Catherine

Facility: Gardner Rehabilitation & Nursing Center

Preceptor: Kevin Morris, NH2972

RECOMMENDATION: Approve – 2 week credits

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Esteves, Melissa
Facility: Worcester Health Center
Preceptor: Scott Bullock, NH2991

RECOMMENDATION: Approve – 2 week credits

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Usechek, Daniel
Facility: Bluehills Health & Rehabilitation Center
Preceptor: Denise Riley Okun, NH3414

RECOMMENDATION: Approve – 2 week credits

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously..

Documents: AIT Application and related documents.

4. Ernst, Adam
Facility: Golden Living Center - Melrose
Preceptor: Ronald Doty, NH5185

DISCUSSION: Ms. Lordan informed the Board that this applicant has completed 1600 hours at the University of Wisconsin and didn't know the Board needs to approve the AIT program before starting. This is the same situation as another AIT applicant two years ago that is also with the University of Wisconsin. The Board decided to approve all the hours he has completed up to this point and instructed the Board staff to contact the university in regards the approval procedure of the AIT program by the Board.

RECOMMENDATION: Approve – all completed hours

ACTION: Mr. Graves made a motion to accept the recommendation; Ms. Webster

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

5. Therrien, Robin

Facility: Chapin Center

Preceptor: Mary Uschmann, NH933

DISCUSSION: This AIT applicant has been approved by the Board. It is now presented to the Board by Ms. Uschmann, the preceptor. Ms. Uschmann requested that she be allowed to continue as Ms. Therrien's preceptor while Ms. Uschmann works 10 miles away at another facility, Willimantic East.

RECOMMENDATION: Board members noted that either Ms. Therrien must follow Ms. Uschmann to Willimantic East and complete her AIT, OR stay at the Chapin Center and hire another full time preceptor.

ACTION: Mr. Graves made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

H. Request for Administrator in Training Change of Preceptor

Ms. Webster made the following recommendations:

1. Reis, Andrea

Old Facility: Kindred Nursing & Rehabilitation Tower Hill – Canton

New Facility: Kindred Nursing & Rehabilitation Highgate - Dedham

Preceptor: Danielle Fusco, NH3261

Proposed Preceptor: Paula Drelick, NH5138

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. O'Sullivan, Christie

Old Facility: Palm Center

New Facility: Heritage Nursing Care Center

Preceptor: Jeffrey Crowley, NH5174

Proposed Preceptor: Meghan Tarr, NH3514

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

I. Administrator in Training Mid-Point Review

Ms. Lordan made the following recommendations:

1. Ward, Kristen
Facility: Webster Park Rehabilitation and Healthcare Center
Preceptor: Kathleen Ferranti, NH2825

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Haggerty, Maria
Facility: Woodbriar Health Center - Wilmington
Preceptor: Donna Beck, NH3162

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

3. Wilkins, Zachary
Facility: Masconomet Healthcare Center
Preceptor: Kim Grasso, NH3521

RECOMMENDATION: Approve

ACTION: Mr. Lohnes made a motion to accept the recommendation; Dr. Saltsman seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

J. Administrator in Training-Final Completion Review

Ms. Webster made the following recommendations:

4. Bearse, Brook
Facility: Hannah Duston Healthcare Center -Haverhill
Preceptor: Christopher Olenio, NH3366

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

5. House, Brenna
Facility: Essex Park Rehabilitation & Nursing Center
Preceptor: Scott Dickinson, NH1960

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

6. Silva, Joseph Jr.
Facility: Brockton Health Center
Preceptor: Helena Silva, NH3504

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

- V. Review of Applications for Licensure by Reciprocity
None
- VI. Review of Applications for License Renewal (within/Over 3 years of license expiration)
None
- VII. Triage
 - B. TRG-8152 Lighthouse Nursing Care Center

DISCUSSION: Ms. Campbell gave a brief overview on this triage case to the Board. The Board reviewed the complaint form, the licensee's response letter and all of the supporting documentations.

ACTION: Ms. Webster made a motion close the triage case; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Statement of Deficiencies

VIII. Staff Assignments

None

IX. Docketed Complaints

None

X. Probation Monitor Report

None

XI. Continuing Education

Mr. Baldassarre made the following recommendations:

A. "Accountants; Guidebook" (2nd request)

Requested by: John Burke, NH2621

RECOMMENDATION: Deferred

DISCUSSION: None

ACTION: None

Documents: Documents related to requests for CEU

B. "It Takes a Village to Implement a Safe Patient Handling and Mobility Program"

Requested by: Association of Safe Patient Handling Professionals

RECOMMENDATION: Approve – 9 CEU

ACTION: Dr. Saltsman made a motion to accept the recommendation; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Documents related to requests for CEU

XII. Requests for Approved Status

Mr. Baldassarre made the following recommendations:

A. Facility Support Company, LLC

RECOMMENDATION: Denied – recommend them to go through NAB

ACTION: Dr. Saltsman made a motion to accept the recommendation; Mr. Stapleton seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Approved Status documents

XIII. Other Business/Announcements

A. CE Requirements Inquiry

DISCUSSION: The Board reviewed the email inquiry. 1) Yes, if it's NAB approved, then the Board will approve it as well. ***The Board is also willing to waive the pre-test.*** 2) No. 3) No. 4) Yes, the Board accepts all NAB course and no, the Board does approve all courses.

ACTION: Mr. Graves made a motion inform Board staff to reply back to the individual; Ms. Webster seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

XIV. Flex Session

None

XV. Executive Session (Roll call vote)

None

XVI. Adjudicatory Session

None

XVII. M.G.L. c. 112, § 65C Session

At 10:54 a.m., Ms. Webster made a motion to enter the 65C Session; Mr. Divver seconded the motion. Motion passed with Board members present and voting in favor.

XVIII. Adjourn

There being no other business before the Board, Mr. Graves made a motion to adjourn the Board meeting; Dr. Saltsman seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:07 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, March 18, 2016. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date