

**MINUTES FOR THE 1201<sup>th</sup> BOARD MEETING**  
**STATE BOARD OF RETIREMENT**

**DATE:** February 22, 2018

**TIME:** 10:05 AM

**PLACE:** One Winter Street – 8<sup>th</sup> Floor, Boston, MA

The meeting of the State Board of Retirement was called to order with Members present for all or part of the meeting: Treasurer Deborah Goldberg; First Deputy Treasurer James MacDonald / Treasurer's Designee; Theresa McGoldrick, Elected Member; Francis Valeri, Elected Member; Patricia Deal, Appointed Member; Christopher Condon, Chosen Member.

Board staff present for all or part of the meeting were: Nicola Favorito, Deputy Treasurer/Executive Director; Marianne Welch, Deputy Executive Director; Melinda Troy, Senior Board Counsel; Kathryn Doty, Associate Board Counsel; Candace Hodge, Associate Board Counsel; Julie Noyes, Paralegal; Chanese Brown, Disability Unit Manager; Theresa Kerrigan, Disability Retirement Case Counselor; Marceline Wilmont, Disability Counselor; Paula Daddona, Communications Manager; Janice Coen, Executive Assistant / Office Manager; Mohammed Ali, Finance Director; Laura Prezioso, Finance Manager; Brian Mullen, MSRB Benefit Calculation Analyst.

Treasury staff present for all or part of the meeting were: Sarah G. Kim, Treasury General Counsel; Daniel Truong, Treasury Communications; Kathi Reinstein, Treasurer's Office; Pratap Modapothala, MARIS Program Manager; Robin Healey, Treasury CIO.

Other parties in attendance for all or part of the meeting were: Satish Kumar, Linnea Solutions; Manoj Punwani, Sagitec; Matthew Hannigan, Massachusetts State Police.

*There being a quorum present, Treasurer Goldberg called the meeting to order.*

*Treasurer Goldberg announced in accordance with the Commonwealth's Open Meeting Law that any person may make a video or audio recording of an open session of a meeting of a public body, and she was obligated to inform attendees of any recording at the beginning of the meeting. She then asked that anyone present who is making any recording identify themselves as doing so. No person present indicated that he/she was making a recording.*

**MINUTES OF THE 1200<sup>th</sup> BOARD MEETING:** On a motion by Mr. Condon and seconded by Ms. Deal the Board voted unanimously to approve the Regular and Executive Session Minutes of the 1200<sup>th</sup> Board Meeting, held on January 25, 2018.

Treasurer Goldberg noted for those in attendance that this would be the final meeting for Board Member Christopher Condon whose term was expiring at the end of the month. The Treasurer noted Mr. Condon's almost fifteen years of service to the Board, the MSRB and members of the State Employees Retirement System. On behalf of the Board the Treasurer presented Mr. Condon with a Citation recognizing his service and additional tokens of appreciation. Mr. Condon thanked the

Treasurer, the other Board members and Board staff for their support and collaboration during his tenure.

Treasurer Goldberg then directed the Board to the information provided in their materials relative to the selection of the Fifth Member. Mr. Favorito summarized the process utilized in seeking applicants to serve as the Fifth Member including posting notice on the MSRB's web site seeking interested candidates. Mr. Favorito indicated he had received an application from, and then met with Mr. Archibald Gormley of Brockton. Mr. Favorito reported that he had explained to Mr. Gormley the process of the Board meetings, the obligations of being a Board member, and the MSRB's operations.

After discussion a motion was made by Mr. Valeri seconded by Ms. McGoldrick pursuant to General Law Chapter 10, §18, to appoint Archibald Gormley, Jr. of Brockton to serve as the Fifth Member of the State Retirement Board, his term to be effective after the conclusion of the term of Christopher Condon. The Board unanimously approved the motion. Mr. Condon abstained.

## **REPORT OF THE EXECUTIVE DIRECTOR**

### **1. MARIS / Robert C. Minue Project Update - Monthly Project Status Report**

MARIS Program Manager Pratap Modapothala and Satish Kumar of Linnea Solutions / Gartner reported to the Board on the past month's activities. They referenced the Board memo and dashboards in the meeting materials.

Mr. Modapothala noted that the February pension payroll and the weekly disbursement warrants that generate member refunds and rollover distributions had properly been executed. Notably Board staff had issued retiree 2017 Form 1099-R's for the first time out of MARIS at the end of January. Additionally, the 1099-R file had been submitted to the IRS.

Over the next few weeks Board staff will be preparing to send the Actuarial Reporting data file for the retired member population to PERAC; then to be followed by the active member data.

Mr. Valeri asked whether staff had noticed any notable changes in the retiree data file that would potentially impact the MSERS financing and liabilities. He pointed to what appeared to be a higher than typical increase in the average first pay benefit reported by the staff specifically from December 2016 into January 2017. For the remainder of 2017 the average increase from month to month had remained relatively consistent as in past years. Mr. Favorito indicated staff would review the data and report back to the Board in March.

Mr. Favorito indicated retiree responses and inquiries to the Form-1099's had been consistent with other years despite some first-time changes to the reporting. These changes included Alternate Payees receiving their own 1099's; retirees who turned 59½ during 2017 received two 1099's; and beneficiaries receiving stipends also receiving their own 1099's. Mr. Favorito noted that the outreach efforts by Board staff particularly Operations Director Karen Richardson and Paula Daddona and the Board's Communications Unit had

helped. He also reported that the GIC's annual mailing to active members and retirees was scheduled to issue in the first half of March and staff were being prepared to address related member inquiries.

Ms. Welch reported that in addition to the previously mentioned work, staff were also continuing their efforts around member data clean-up. Workloads remained high particularly for the subject matter experts.

Mr. Favorito added that new staff including up to three Benefit Calculation Analysts and two Benefit Calculation Support Analysts were being finalized and would start during the month of March to address vacancies caused by staff departures, movement within the MSRB, and leaves of absences. The new staff would eventually help with the ongoing retirement application volume and expected applications.

**2. YTD Fiscal 2018 Operating & Capital Budgets**

Mr. Favorito referred the Board to the YTD Fiscal 2018 Operating and Capital Budgets vs. actuals (through January 31, 2018) which had been handed out as part of the Agenda materials.

Mr. Favorito reported to the Board that the MSRB, the MTRB and Treasury had been contacted by KPMG who was carrying out the Commonwealth statewide audit regarding a potential Management Letter Comment. The issue related to the process currently used by the Commonwealth for the development, review and approval of actuarial assumptions used by the Commonwealth for both valuation and financial reporting purposes. Mr. Favorito indicated that discussions were ongoing among the parties and he would provide additional information on their progress at the March meeting.

**3. Board Members / Election Update**

Mr. Favorito updated the Board on the progress of the Board Member election. Ballots had been issued and votes could be submitted through March 16, 2018. At last report the Board's vendor had received 7,506 ballots, which represented 5% of those issued. 2,717 by mail; 1,289 by telephone; and 3,500 electronically.

**4. Conflict of Interest Law / Annual Certification**

The Board reviewed the educational materials relating to G.L. Chapter 268A, which included the statute and regulations. They were provided certifications of receipt to execute and return.

**5. PERAC Statement of Financial Interest**

Mr. Favorito referred the Board to a copy of the statements of financial interest which had been sent by PERAC to Board members and need to be filed by the end of May.

**6. PRIM Update**

The Board reviewed the monthly investment performance information provided by PRIM through the month of December 2017.

**7. Legal Update**

Board members reviewed some of the most recent DALA/CRAB and court decisions involving the MSRB as summarized by the legal staff.

**8. Board / Staff Communications**

Mr. Favorito reviewed with the Board some of the most recent member and Board communications received.

**THE BOARD GOES INTO EXECUTIVE SESSION.** At approximately 10:51 A.M. the Board entered Executive Session to review applications for disability retirement, associated benefits, and to also consider the reputation, character, physical condition or mental health of individuals with business before the Board. The Board indicated that it would return to Open Session after the Executive Session.

**Mr. Condon made a motion to enter Executive Session. Ms. Deal seconded the motion.**

**ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Treasurer Goldberg	Yes
Ms. McGoldrick	Yes
Mr. Valeri	Yes
Ms. Deal	Yes
Mr. Condon	Yes

**BOARD RETURNS TO OPEN SESSION**

**(Roll call required)**

**THE BOARD COMES OUT OF EXECUTIVE SESSION:** at 12:20 P.M. Mr. Condon made a motion to come out of Executive Session and return to Open Session. Ms. Deal seconded the motion.

**ON ROLL CALL THE VOTE WAS AS FOLLOWS:**

Mr. MacDonald	Yes
Ms. McGoldrick	Yes
Ms. Deal	Yes
Mr. Valeri	Yes
Mr. Condon	Yes

(Unless otherwise noted all votes taken are unanimous.)

## **SECTION 91A – REQUEST TO ENTER REPAYMENT AGREEMENT**

### **1. Justine Hyppolite**

- **Approved to continue the previously entered stipulation (\$100.00 per month) until the total amount owed is repaid;** Motion by Mr. Valeri, seconded by Mr. Condon.

## **REQUEST TO WAIVE SECTION 100 OVERPAYMENT**

### **1. Diana Matus-Tvelia** (spouse of deceased member Officer Ryan Tvelia, Norfolk County Deputy Sheriff)

- **Approved;** Motion by Ms. Deal, seconded by Mr. Valeri.

## **REQUESTS TO PURCHASE CONTRACT SERVICE**

### **1. Mary Fitzgerald**

- **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

### **2. Tony Stringer**

- **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

## **REQUEST TO WITHDRAW RETIREMENT APPLICATION**

### **1. Lt. Kevin Calnan** – MA State Police

- **Approved;** Motion by Mr. Condon, seconded by Ms. McGoldrick.

## **REQUEST TO RECONSIDER PURCHASE OF CONTRACT SERVICE (Previously denied)**

### **1. Paul Swoboda** - Mr. Swoboda appeared before the Board.

- **Taken under advisement for review by Board staff;** Motion by Mr. Valeri, seconded by Ms. McGoldrick.

## **GROUP CLASSIFICATIONS**

**Pursuant to the Board's Classification Policy the following are reported as approved for Group 2 Classification:**

1. **Mary Alicandro** – Social Worker D, DCF
2. **Gabriel Bernard** – DSW 3/Vocational Instructor, Waverly Redemption Center, DDS
3. **Cheryl Bloom** – Probation Officer 2, MA Trial Court
4. **Carol Digiovanni** – LPN 2, Chelsea Soldiers Home (posthumous)

5. **Herbert Donahue** – Assistant Chief Probation Officer, MA Trial Court
6. **Olasumbo Fadiya** – RN 2, Lemuel Shattuck Hospital, DPH
7. **James Fahey** – Vocational Instructor A/B, Waverly Redemption Center, Metro Region, DDS
8. **Ross Heroux** – Recreational Therapist I, Wrentham Developmental Center, DDS
9. **Donna Hughes** – Social Worker 2, DCF
10. **Robert Labonte** – DSW 3, Wrentham Developmental Center, DDS
11. **Verleen Lewis** – DSW 3/Vocational Instructor A/B, Waverly Redemption Center, DDS
12. **Margaret McDaniel** – RN 3, Tewksbury Hospital, DMH (deferred retiree)
13. **Maryellen O'Donnell** – Social Worker 2, DCF (deferred retiree)
14. **Debra Patten** – Chief Court Officer, MA Trial Court
15. **Guy Raphael** – Vocational Instructor C, Waverly Redemption Center, Metro Region, DDS
16. **Michael Rhodes** – Residential Supervisor A/B, Pioneer Valley Homes, DDS
17. **Maureen Schmidt** – Rehabilitation Counselor A/B, Worcester Recovery Center & Hospital, Clinical Rehab. Dept., DMH
18. **Gerard Vadnais** – RN 2, May Center, (Wrentham Developmental Center), DDS
19. **Joyce Walker** – Residential Supervisor A/B, Central West Region, DDS
20. **Judith Woo-Teixeira** – Occupational Therapist 2, Worcester Recovery Center, DMH

(THE FOLLOWING GROUP CLASSIFICATION MATTER WAS TAKEN OUT OF ORDER)

#### **GROUP 2 RECONSIDERATION TO BOARD**

1. **Denise Stanewicz** – Attorney Thomas LaPorte appeared before the Board with his client, Ms. Stanewicz.
  - RN 2, Tewksbury Hospital, DPH (denied September 2017)
    - **Reconsidered**; Motion by Ms. McGoldrick, seconded by Ms. Deal.
    - **Approved**; Motion by Ms. McGoldrick, seconded by Mr. Condon.

#### **GROUP 2 TO BOARD**

1. **Lisa Belschner** – RN 2, NE Residential Services, DDS
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick.
2. **Donna Caliz** – Social Worker A/B, DCF
  - **Approved**; Motion by Mr. Condon, seconded by Ms. Deal.
3. **George Devlin** – Case Manager 3/Human Service Coordinator C, SW Site Office, DMH
  - **Denied**; Motion by Ms. McGoldrick, seconded by Mr. Condon.
4. **Maurice Egan** – Chief Deputy Sheriff, Hampshire County Sheriff's Dept. (Group 4 request denied Jan. 2018)
  - **Denied**; Motion by Ms. McGoldrick, seconded by Ms. Deal. Mr. Valeri abstained from the vote.
5. **Susan Olson** – RN 2, Tewksbury Hospital, DPH
  - **Denied**; Motion by Ms. McGoldrick, seconded by Ms. Deal.

6. **Virginia Somers** – Residential Supervisor C, Residential Supervisor C, Brockton Multi-Service Center, DMH
  - **Denied**; Motion by Ms. McGoldrick, seconded by Ms. Deal. Mr. MacDonald abstained from the vote.
7. **Maura Squires** – Nurse Practitioner, Holyoke Soldiers Home
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick.

## **GROUP 2 RECONSIDERATION HSC/AB POSITIONS TO BOARD**

1. **Joseph Bockman** – HSC A/B, Lowell Area Office, DSS (Denied May 2017)
  - **Reconsidered**; Motion by Mr. Condon, seconded by Ms. Deal. Deputy Treasurer MacDonald abstained from the vote.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick. Deputy Treasurer MacDonald abstained from the vote.
2. **Susan Vasques** – HSC A/B, Lowell Area Office, DDS (Denied June 2017)
  - **Reconsidered**; Motion by Mr. Condon, seconded by Ms. Deal. Deputy Treasurer MacDonald abstained from the vote.
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick. Deputy Treasurer MacDonald abstained from the vote.

## **Pursuant to the Board's Classification Policy the following are reported as approved for Pro Rated Group 2 Classification:**

- |                                    |  |
|------------------------------------|--|
| 1. <b><u>Lynne Borden</u></b>      | <b><u>Department of Developmental Services</u></b><br>HSC A/B, New Bedford Area Office – 5/17/87 – 9/4/99  |
| 2. <b><u>Dominica Chisholm</u></b> | <b><u>Department of Developmental Services</u></b><br>Mental Retardation Assistant – 12/19/82 – 11/15/86<br>Vocational Instructor I – 11/16/86 – 5/27/89<br>Vocational Instructor 2 – 5/28/89 – 12/19/92<br>Habilitation Coordinator I – 8/29/93 – 12/2/06 |
| 3. <b><u>Michael Deady</u></b>     | <b><u>Department of Youth Services</u></b><br>Groupworker – 10/31/83 – 10/27/84<br>Caseworker 2 – 7/31/88 – 1/10/04  |
| 4. <b><u>Virginia Lyons</u></b>    | <b><u>Department of Developmental Services</u></b><br>LPN I – Monson Developmental Center- 8/24/86 – 9/26/97<br>RN 2 – Monson Developmental Center – 10/2/00 – 6/16/03   |

5. **Elizabeth Parker**                      **Department of Children & Families**  
Social Worker 2 – 6/30/85 – 11/8/86  
Social Worker 3 – 11/9/86 – 6/12/93  
Social Worker 4 – 6/13/93 – 4/17/99
6. **Eileen Phillips**                      **Department of Developmental Services**  
Recreation Therapist, Paul Dever Developmental Ctr. –  
10/14/80 – 10/16/99
7. **Brenda Tenaglia-Croke**              **Department of Mental Health**  
Attendant Nurse, Danvers State Hospital – 9/23/73 – 9/8/74
8. **Audrey Wilcox**                      **Department of Developmental Services**  
RN 3, Monson Developmental Center – 10/2/05 – 10/11/08

#### **GROUP 2 PRO-RATES TO BOARD**

1. **Lynne Borden**                      **Department of Developmental Services**  
HSC C, New Bedford Area Office – 9/5/99 – 10/6/12
  - **Denied**; Motion by Mr. Condon, seconded by Ms. McGoldrick.
2. **Deborah Chickering**              **Department of Children & Families**  
Social Worker 3 – 5/16/04 – 11/30/13
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick.
3. **Michael Deady**                      **Department of Youth Services**  
Senior Groupworker – 10/28/84 – 6/22/85  
Supervising Groupworker – 6/23/85 – 6/28/86  
Groupworker 3 – 6/29/86 – 7/30/88  
Program Manager 4 – 1/11/04 – 12/13/14
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick.
4. **Linda Hanover**                      **Dukes County Sheriff's Office**  
Lieutenant, Director of Civil Process – 1/99 – 1/10  
*(correspondence from attorney to follow)*
  - **Denied**; Motion by Ms. Deal, seconded by Ms. McGoldrick.
5. **Yvonne Simpson**                      **Department of Public Health**  
LPN, Lemuel Shattuck – 9/4/85 – 7/20/96  
RN 2, Lemuel Shattuck – 7/21/96 – 1/22/05
  - **Denied**; Motion by Ms. McGoldrick, seconded by Mr. Condon.

#### **GROUP 2 PRO RATE-RECONSIDERATION TO BOARD**

1. **Linda Grant**                      **Department of Developmental Services**



RN 4 – Hogan Regional Center – 10/16/05 – 9/6/14  
(Denied November 2017)

- **Denied;** Motion by Ms. McGoldrick, seconded by Ms. Deal.

2. **Sarah Maria**

**UMASS Medical School**

RN, Infectious Disease Case Manager – 8/7/05 – 9/14/08  
(Denied December 2016)

- **Reconsidered;** Motion by Mr. Condon, seconded by Ms. Deal.
- **Approved;** Motion by Mr. Valeri, seconded by Ms. McGoldrick.

**Pursuant to the Board's Classification Policy the following are reported as approved for Group 4 Classification:**

1. **Charles Anderson** – CO/Captain, Worcester County Sheriff's Department
2. **Mark Begreen** – CO I, DOC
3. **Jose Botelho** – CO I, Central Transportation Unit, DOC
4. **Brad Burnett** – Parole Officer C, MA Parole Board
5. **Carole Cafferty** – Superintendent, Middlesex Sheriff's Office
6. **Thomas Chappel** – Assistant Deputy Superintendent, Worcester County Sheriff's Office
7. **Kenneth Costa** – CO/2/Sergeant, DOC
8. **Damien Davis** – Senior CO, Middlesex Sheriff's Office
9. **Annie Edge-Battle** – CO/Lieutenant, Hampden County Sheriff's Department
10. **Richard Gadry** – Recreation Officer I, DOC
11. **Brian Garrant** – CO, DOC
12. **Gary Gesualdi** – CO, DOC
13. **John Hallice** – Assistant Deputy Superintendent, Middlesex Sheriff's Office
14. **Michael Janey** – Recreation Officer 2, DOC
15. **Diane LeBlanc** – CO 2/Sergeant, DOC
16. **Gary Lucero** – Parole Officer D, MA Parole Board
17. **Joseph Martin** – CO 3, DOC
18. **Richard McCarthy** – CO I, DOC
19. **Gail Mitchell** – CO/Correctional Counselor, Hampden County Sheriff's Department
20. **George Monroe** – CO/Sergeant, Worcester County Sheriff's Office
21. **John O'Brien** – Assistant Deputy Superintendent, Norfolk County Sheriff's Department
22. **Yvonne Pesce** – Assistant District Attorney, Hampden D.A. 's Office and Northwestern D.A. 's Office
23. **Jeffrey Sargent** – CO I, DOC
24. **William Scanlan** – CO 3, DOC
25. **David Shetrawski** – CO I, DOC
26. **Sheila Smith** – CO/Captain, DOC
27. **Deborah Taylor** – CO 2, DOC

#### **GROUP 4 TO BOARD**

1. **Kathleen Bergdoll** – CO/Fitness Trainer 2, Hampden County Sheriff's Department (posthumous)
  - **Denied Group 4**; Motion by Ms. Deal, seconded by Mr. MacDonald
  - **Approved Group 2**; Motion by Ms. Deal, seconded by Mr. MacDonald.
2. **Peter Guilbeault** – Industrial Instructor 3, DOC
  - **Tabled**; Motion by Mr. Condon, seconded by Ms. McGoldrick.

#### **GROUP 4 CPO REQUEST TO BOARD**

1. **Joseph Terrao** – Correctional Program Officer C, DOC
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick.


#### **Pursuant to the Board's Classification Policy the following are reported as approved for 20/50 Classification:**

1. **Andre Dussault** – CO I, DOC
2. **Edward Harrington** – CO/Captain, Essex County Sheriff's Department
3. **John Keyes** – CO, DOC
4. **Mark Latulippe** – CO 2, Essex County Sheriff's Department
5. **Joseph Martelli** – CO I, DOC
6. **Kevin Sullivan** – CO, Norfolk County Sheriff's Office

#### **20/50 CPO REQUEST TO BOARD**

1. **Karen Horn** – Correction Program Officer, DOC
  - **Approved**; Motion by Mr. Condon, seconded by Ms. McGoldrick.

ON A MOTION BY MR. CONDON AND SECONDED BY MS. MCGOLDRICK THE BOARD VOTED TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 1:23P.M.

  
Deborah B. Goldberg, Treasurer / Chair

  
James MacDonald, Deputy Treasurer / Designee

  
Theresa McGoldrick, Elected Member

  
Francis Valeri, Elected Member

  
Patricia Deal, Elected Member

  
Chris Condon, Chosen Member

THE NEXT REGULAR BOARD MEETING OF THE STATE BOARD OF RETIREMENT  
WILL BE HELD ON Tuesday, March 29, 2018 AT 10:00 AM.

Documents Used at the State Board of Retirement Meeting of February 22, 2018

- Agenda for February 22, 2018 Board meeting.
- Open Session and Executive Session minutes of January 25, 2018 Board meeting.

Supporting documentation for Agenda items as referenced therein.

