**FFY 2022 Municipal Road Safety (MRS)**

**Grant Program and Application**

**Frequently Asked Questions**

**6/23/21**

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| **FFY2022 Funding Levels** |
| Population (2019 US Census) | Tier Level | Max Award Amt Per Tier Level |
| Greater than 40,000 | Tier 1 | $50,000.00 |
| 20,000 – 39,999 | Tier 2 | $35,000.00 |
| 12,000 – 19,999 | Tier 3 | $30,000.00 |
| Less than 12,000 | Tier 4 | $20,000.00 |

1. On some applications, the box to check for Yes or No to Question 12 is missing. What should I do?
	1. Put a hand-written checkmark and the word, Yes or No, whatever is relevant to your situation.

1. Are Universities (with arrest powers) eligible for this year’s grant?
	1. No, only Massachusetts municipalities are eligible.
2. What is the Indirect Cost Rate and does it need to be filled in on the front page of the application?
	1. The Indirect Cost is an ***optional*** cost category.  If you choose to use it, this box must be filled in. Otherwise, you can leave this area blank.

Check with your Fiscal department as to the allowable cost rate and associated costs.  For more information, see Title 2 CFR Part 200 (Super Circular).

1. If awarded funds for Traffic Enforcement, can a department schedule overtime shifts outside of the five (5) campaign periods?
	1. No, Enforcement funds can only be used within the scheduled time period of each campaign.
2. Can unspent Traffic Enforcement funds from one campaign be used for anything else?
	1. No. Any unspent funds from a campaign period cannot be rolled over into another campaign or be used for any other activity.
3. If awarded funds for Ped&Bike Enforcement, can a department schedule overtime shifts outside of the five (5) designated months?
	1. No. Ped&Bike Enforcement funds can only be used during the months of October 2021, November 2021, February 2022, March 2022 and

 July – Sept. 15, 2022.

1. Do I have to spend a certain amount during each of the Ped&Bike enforcement months?
	1. No. Unlike the Traffic enforcement budget, you can use your Ped&Bike funds during any of the designated months.
2. What personnel overtime rate do I use when estimating Enforcement cost? Whom should I list as the officer in this section?
	1. The overtime rate can be either the average personnel rate within your department or the highest overtime rate within your department or a combination of those two rates.
	2. You do not need to list a specific officer. This is intended to be an estimated OT rate to assist in budgeting.
3. Is the rate of pay for overtime enforcement hours paid at an OT or Detail rate?
	1. Departments will be reimbursed at the overtime rate set by their collective bargaining agreement or contract.
4. Whom should I name as the Fiscal contact on the application?
	1. The Fiscal contact can be the grant manager or the person who is in the best position to answer any questions that may arise regarding grant activity expenditures.
5. On the application, the traffic inventory equipment chart asks for an approximate age. This age refers to the age of the equipment item itself, not to the cruiser or otherwise that it is attached to.
6. Can we use funds for data entry?
	1. No, overtime funds cannot be used for data entry.
7. Can Non-Enforcement funds be used for online training?
	1. Yes, as long as the training is an approved relevant course to the Municipal Road Safety grant.
8. Can Non-Enforcement funds be used for in-house training such as SFST conducted by a certified instructor?
	1. Yes, as long as the course is conducted outside of regular shift hours.

1. Can Non-Enforcement funds be rolled over/used for another non-enforcement activity that is different from what was stated on the application?
	1. Yes, we realize estimated projects may change or be cancelled from the time of the original application request. Please note the change must be authorized by our office and must not exceed your budgeted amount for non-enforcement activities.
2. Can your office review an application before the deadline?
	1. No. This is a competitive application process and no applications will be reviewed prior to June 30, 2021. The Highway Safety Division will however, commit to working with all applicants to supply missing required documents prior to the application moving on to the review team. This is exclusive for missing required documents only.  No other portion of the application, including the budget sheet, will be reviewed.
3. Can we buy PBTs?
	1. No, only the speed equipment that is specifically listed in the AGF and Application can be purchased.
4. Can the Non-Enforcement option be used to pay for backfilled OT? How can we apply to use funds for backfill?
	1. Backfill is not allowed in the FY21 MRS program. If you need further explanation, email us at OGR.MRS@MASS.GOV.
5. Are there mandatory minimums for “stops per hour” in each campaign period?
	1. Yes, the mandatory minimum requirement is three (3) stops/contacts per hour. Please refer to the AGF for further explanation and details.
6. If equipment items costing $5,000 or more are not allowed, how can we purchase a Speed Radar Sign and pole mount if the sign is $4,800 and the mount is $400?
	1. A *single* item of equipment cannot exceed $5,000. Therefore, a $4,800 speed radar sign is allowed and a $400 pole mount is allowed. However, these items must be shown separately on the quote and bill. Please email us at OGR.MRS@MASS.GOV if you require further clarification.
7. Can the target goals/projections in the application be modified or changed?
	1. No. However, OGR reserves the right to seek changes.to the application before contracting with a department.