



# Executive Office of Public Safety and Security

## Office of Grants and Research

### FFY 2018 VAWA STOP Grant Application

Please complete each individual field as directed. Note: "same as above" is not considered a valid response.

Section I:			
Applicant Information		Authorizing Official	
Applicant Name:		Name:	
Program Name:		Title:	
Address:		Address:	
City:	State:	City:	State:
Zip:	+4:	Zip:	+4:
Telephone:		Telephone:	
Website:		Fax:	
Agency DUNS Number:		Email:	
Applicant System for Award Management (SAM) registered? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Fiscal Contact Information		Programmatic Contact Information	
Name:		Name:	
Title:		Title:	
Address:		Address:	
City:	State:	City:	State:
Zip:	+4:	Zip:	+4:
Telephone:		Telephone:	
Email:		Email:	
Funding Request		Federally Approved Indirect Cost Rate	
Program Name:	Does applicant have a federally approved rate?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Funding Request:	If yes, what is the rate?		
Match Contribution (if applicable):	If no, will applicant be requesting the de minimis rate?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Non-Supplant			
If the Executive Office of Public Safety and Security (EOPSS) should award funds to the applicant, the funds will be used to supplement, not supplant, other federal, state, or local funding sources during the period of contract with the Office of Grants and Research. We have been informed by EOPSS that the supplanting of funds is strictly prohibited.			
Signature of Authorizing Official:			
Title:		Date:	

Eligibility Requirements				
Applicant certifies that it is an Indian tribe or non-profit w/501(c)(3) status.				<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant certifies that it has been previously awarded VAWA STOP FFY2017 funds.				<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant certifies that it has reviewed and is in full compliance with state and federal regulations governing STOP funding.				<input type="checkbox"/> Yes <input type="checkbox"/> No
STOP Program Summary: <i>Describe a brief summary of the STOP program</i>				
Section II:				
Counties Served by Program			Percentage of Funding Allocated to Crime	
<input type="checkbox"/> Barnstable	<input type="checkbox"/> Franklin	<input type="checkbox"/> Norfolk	Domestic Violence	
<input type="checkbox"/> Berkshire	<input type="checkbox"/> Hampshire	<input type="checkbox"/> Plymouth	Sexual Assault	
<input type="checkbox"/> Bristol	<input type="checkbox"/> Hampden	<input type="checkbox"/> Suffolk	Dating Violence	
<input type="checkbox"/> Dukes	<input type="checkbox"/> Middlesex	<input type="checkbox"/> Worcester	Stalking	
<input type="checkbox"/> Essex	<input type="checkbox"/> Nantucket	<input type="checkbox"/> Statewide	<b>Total (must equal 100%):</b>	
Organization Type				
<input type="checkbox"/> Court	<input type="checkbox"/> Law Enforcement	<input type="checkbox"/> Prosecution	<input type="checkbox"/> Victim Services	
Agency Mission Statement				

**Purpose Area(s) Addressed**

***Please select which purpose areas will be addressed with your program funds (select all that apply):***

- ☐ 1. Training law enforcement officers, judges, other court personnel, and prosecutors to more effectively identify and respond to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, including the appropriate use of nonimmigrant status under subparagraphs (T) and (U) of section 101(a)(15) of the Immigration and Nationality Act (8 U.S.C. § 1101(a)).
- ☐ 2. Developing, training, or expanding units of law enforcement officers, judges, other court personnel, and prosecutors specifically targeting violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
- ☐ 3. Developing and implementing more effective police, court, and prosecution policies, protocols, orders, and services specifically devoted to preventing, identifying, and responding to violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking, as well as the appropriate treatment of victims.
- ☐ 4. Developing, enlarging, or strengthening victim services and legal assistance programs, including sexual assault, domestic violence, dating violence, and stalking programs, developing or improving delivery of victim services to underserved populations, providing specialized domestic violence court advocates in courts where a significant number of protection orders are granted, and increasing reporting and reducing attrition rates for cases involving violent crimes against women, including crimes of sexual assault, domestic violence, dating violence, and stalking.
- ☐ 5. Developing, enlarging, or strengthening programs addressing the needs and circumstances of Indian tribes in dealing with violent crimes against women, including the crimes of sexual assault, domestic violence, dating violence, and stalking.
- ☐ 6. Training of sexual assault forensic medical personnel examiners in the collection and preservation of evidence, analysis, prevention, and providing expert testimony and treatment of trauma related to sexual assault.
- ☐ 7. Developing, enlarging, or strengthening programs to assist law enforcement, prosecutors, courts, and others to address the needs and circumstances of older and disabled women who are victims of sexual assault, domestic violence, dating violence, or stalking, including recognizing, investigating, and prosecuting instances of such violence or assault and targeting outreach and support, counseling, and other victim services to such older and disabled individuals.
- ☐ 8. Providing assistance to victims of domestic violence and sexual assault in immigration matters.
- ☐ 9. Maintaining core victim services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families.
- ☐ 10. Supporting the placement of special victim assistants (to be known as “Jessica Gonzales Victim Assistants”) in local law enforcement agencies to serve as liaisons between victims of sexual assault, domestic violence, dating violence, and stalking and personnel in local law enforcement agencies in order to improve the enforcement of protection orders. Jessica Gonzales Victim Assistants shall have expertise in sexual assault, domestic violence, dating violence, or stalking and may undertake the following activities:
  - a. developing, in collaboration with prosecutors, courts, and victim service providers, standardized response policies for local law enforcement agencies, including the use of evidence-based indicators to assess the risk of domestic and dating violence homicide and prioritize dangerous or potentially lethal cases;
  - b. notifying persons seeking enforcement of protection orders as to what responses will be provided by the relevant law enforcement agency;
  - c. referring persons seeking enforcement of protection orders to supplementary services (such as emergency shelter programs, hotlines, or legal assistance services); and
  - d. taking other appropriate action to assist or secure the safety of the person seeking enforcement of a protection order.
- ☐ 11. Developing, enlarging, or strengthening programs addressing sexual assault against men, women, and youth in correctional and detention settings.
- ☐ 12. Developing, enlarging, or strengthening programs and projects to provide services and responses targeting male and female victims of sexual assault, domestic violence, dating violence, or stalking, whose ability to access traditional services and responses is affected by their sexual orientation or gender identity, as defined in section 249(c) of title 18 [of the United States Code.]

## Program Narrative

1. Describe the targeted population(s) this program will serve. Use demographic data where possible.

2. Is your agency a culturally specific community-based organization? ☐ Yes ☐ No  
If yes, provide a description of your agency's experience serving the identified population, experience of staff in working with said population, language proficiency, and integration of staff within the target community(ies).

3. Describe the objectives of your program and the specific services and/or activities the program will provide to achieve these objectives.

4. Describe the need for the program's proposed services in the region(s) served using agency data (victims served, incidents responded to and/or investigated, and/or cases prosecuted) within the last 12 months, and provide recent research data and other specific supporting evidence. *(Use and reference data no older than 5 years).*

5. Describe how your program effectively meets, or plans to meet the needs identified in Question 4.

6. How do you intend to measure progress of the proposed program objectives and success in meeting the needs described above? Include a description of the resources/tools you would use to do so.

7. Provide one specific example of a barrier/roadblock to providing services that the program has experienced and describe the steps the program have taken to overcome it.

8. Identify your agency's collaboration with victim service, criminal justice and community-based partners that reflects a regional and coordinated approach in addressing domestic violence, sexual assault, dating violence and stalking.

**Law Enforcement Applicants**  
**If you are not a law enforcement agency, proceed to the next page.**

1. Has your agency implemented the following:

2017 EOPSS Domestic Violence Law Enforcement Guidelines	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2017 EOPSS Adult Sexual Assault Law Enforcement Guidelines	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Protocol for informing victims of their rights under MGL ch.209A	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2. How will confidentiality be handled if a civilian advocate is not an employee of a victim service provider (if applicable)?

3. Does your agency have a public website where information and referral services for community-based domestic violence and sexual assault programs can be accessed? ☐Yes ☐No

4. How does your agency respond to requests for U Visa certificates (supplement B of Form I-918)?



**Prosecution Applicants**  
**If you are not a prosecution agency, proceed to the next page.**

1. How will your agency utilize the *Massachusetts Prosecutors' Domestic Violence and Sexual Assault Trial Notebooks* for prosecutors and the *Victim-Witness Advocate Reference Manual* for training victim witness advocates supported with STOP funds?

2. How does your agency respond to requests for U Visa certificates (supplement B of Form I-918)?

## Application Attachments Checklist

- ☐ Application
- ☐ Excel Budget Worksheet
- ☐ IRS 501(c)(3) Exemption Determination Letter (if applicable)
- ☐ Contractor Authorized Signatory Form (state agencies are exempt)
- ☐ Federally Approved Indirect Cost and Fringe Rate Agreements (if applicable)
- ☐ Certification of Consultation/Memorandum of Agreement
- ☐ Legal Assistance for Victims Certification Letter (if applicable)
- ☐ Subgrantee Risk Assessment
- ☐ Organizational Chart

## Submission of Completed Application

**Applicants will submit their application by utilizing two methods:**

### 1. Hard Copy

A hard copy of all application documents and required attachments must be submitted either via U.S. Post Office, UPS, FedEx or hand delivery to OGR. . All original documents that require a “wet/original ink” signature must be sent. Only original applications with original signatures will be accepted. Applicants are encouraged to use tracking numbers if submitted via U.S. Post Office, UPS, or FedEx.

Mail applications to:

VAWA STOP Grant Program  
Executive Office of Public Safety and Security  
Violence Against Women Act STOP Grant Program  
10 Park Plz, Suite 3720-A  
Boston, MA 02116

### 2. Electronic Copy

Applicants must submit one electronic version of this application and all required documents as separate attachments to [yawastopagf@mass.gov](mailto:yawastopagf@mass.gov) Application documents created by OGR must be received in their respective formats (PDF, Excel) and cannot be accepted in an alternative format (i.e. scanned copies). Applicants may use read receipts to ensure delivery of applications, and may submit documents in a series of e-mails if needed.

Ensure that attachments are clearly labeled (see page 13 of the AGF for additional information).

**Applications are due no later than October 12, 2018.**