

**Questions and Answers received by 4/22/19 relative to  
Availability of Grant Funding (AGF) for  
FFY 2019 Massachusetts Traffic Safety Information Systems Improvement Grant**

Q. As part of the application, are you anticipating that we will present our request at the TRCC meetings in May? If so, can you let us know what type of format you would like and confirm that the dates/times on the website are correct?

A. Project presentations will each be no longer than 5 minutes, with 3 to 5 minutes for Q&A after each one. Presenters are encouraged but not required to use PP slides and hand-outs. EOPSS/OGR/HSD will provide a laptop, projector, screen. We will ask for PP slide files to be sent to Brook Chipman to load on to the laptop one business day before each meeting.

The meeting dates are as follows:

- Working-level TRCC: Monday, May 6, 1 to 4 pm, 10 Park Plaza, Conference Room 4, Mezzanine Level, Boston
- Executive-level TRCC: Friday, May 10, 10 am to 12:30 pm, 10 Park Plaza, Conference Room 1, Mezzanine Level, Boston

Q. Question about the benchmark and performance measure for the FFY19 TR Application as outlined below. See underlined and bolded. Are you saying that we do not need to provide the numbers yet since data for a prior contiguous benchmark period of one year is not available yet? If awarded, we would provide benchmark documentation in summer of 2019? Alternatively, should we provide the data from April 2018-March 2019 and then update it later when data is available for July 2018 to June 2019?

The benchmark and performance measure must be likely to assist Massachusetts to demonstrate quantitative improvement of at least one performance attribute of at least one of the core traffic records system. Must use the methodology set forth in the *Model Performance Measures for State Traffic Records Systems* (DOT HS 811 441), as updated, at <https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/811441>. Must provide detail in the application how supporting documentation could be generated from the system for a performance period covering a 12-month period, starting anytime between April 1 and July 1, 2019, and a prior, contiguous benchmark period of one year. If awarded grant funding, the subrecipient must agree to work with EOPSS/OGR/HSD to provide the **benchmark documentation in early summer 2019**, and to document the performance against the benchmark in the early spring of 2020. Must continue to provide such information in future years as long as receiving grant funds.

A. For purposes of a grant application in response to this AGF, at a minimum just need to explain in detail (see AGF) how the required 12-month performance period would coordinate with the required 12-month benchmark period.

Ideally 'hard' information on the benchmark period could be provided with the application, but the applicant committing in the application to providing this data in the early summer of 2019 (by July 1, 2019) is fine. Likewise the applicant must commit in the application to working with EOPSS to document the performance against the benchmark in the early spring 2020 (no later than June 1, 2020). Plus commit to providing such information in future years as long as receiving grant funds.

Q. Can the submission deadline for Letters of Intent be extended?

A. EOPSS/OGR/HSD amended the AGF on 4/19/19. The new deadline for Letters of Intent is 11:59 pm on 4/24/19.

Q. Would it be possible to have our project start October 2019, or will there be a separate FFY 20 application process coming out later?

A. It is anticipated that some if not all projects selected as a result of this AGF will be able to be awarded in June 2019 for a July 1, 2019 contract start (or later if project circumstances dictate). And it is anticipated that all contracts started in FFY 2019 will be successfully continued into FFY 2020. An October 2019 start date is possible. See question below about FFY 2020 application process.

Q, Part 1. Is this for funds to use in FFY 2019 or FFY 2020? Typically, we are applying now for funds to be available after October for the new FFY.

A, Part 1. This is for FFY 2019 funding that we have partially received and ANTICIPATE receiving the balance of in the next few months. We may start one or more projects with older 405-c funding we have in hand before we receive all our FFY 2019 405-c funding.

Q, Part 2. So when do you realistically think the funding will be available and can it be rolled over into FFY 2020? Will there be an AGF for FFY 2020 coming?

A, Part 2. No firm estimate possible of when balance of our FFY 2019 405-c funds will arrive, but possibly before July 1, 2019. We have received 37.4% of our anticipated award as of 4/5/19. Per AGF, we may use available prior year 405-c funding to start one or more projects awarded funds under this AGF. Funds awarded from this AGF in FFY 2019 are extremely likely to be rolled over into FFY 2020, but NHTSA makes the final decision. No firm estimate of when a FFY 2020 AGF would be made available. Possibly late winter/early spring 2020.

**Please direct any questions regarding this document to Mr. Brook Chipman at [brook.chipman@mass.gov](mailto:brook.chipman@mass.gov).**