

**Federal Fiscal Year 2020**  
**Department of Homeland Security / Federal Emergency Management Agency**  
**Emergency Management Performance Grant**

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**Massachusetts Emergency Management Agency**  
**Notice of Funding Opportunity - Revised**

**Overview and Purpose**

The Emergency Management Performance Grant (EMPG) provides funds to assist local and tribal governments with emergency management departments in preparing for all hazards and to obtain the resources required to support FEMA’s [National Preparedness Goal’s](#) Mission Areas and Core Capabilities. Funds may be used to support local and/or regional emergency management activities in the following cost categories: **Planning, Organizational** (*all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management*), **Equipment, Training, and Exercises.**

Full details regarding EMPG can be found by going to FEMA’s website: <https://www.fema.gov/emergency-management-performance-grant-program>

**FEMA’s Authorized Equipment List:** <https://www.fema.gov/grants/guidance-tools/authorized-equipment-list>

**Funding Availability**

Funding for this NOFO comes from the anticipated FFY 2020 EMPG award to MEMA (Federal Award # EMB-2020-EP-00004); estimated total Federal Award Amount \$7,087,032; Federal Period of Performance; October 1, 2019 through September 30, 2022; CFDA # 97.042

MEMA has allocated \$2 million for pass-through grants and will be accepting applications from Towns, Cities and Federally recognized Tribes with emergency management departments. Funding for each Town, City and Tribe has been allocated based on the distribution formula listed on pages 2-3 of this NOFO.

**Cost Share or Match - Revised**

The EMPG program has a dollar for dollar cost-share requirement. The contribution can be cash (hard match) or in-kind (soft match). Communities and tribes shall agree to make available eligible match equal to or greater than the allocated award amount listed on pages 2-3.

**Grant Application Briefings**

MEMA will conduct grant application briefings that will walk through our revised application submission process (details listed on page 4) and the new application. They will also answer questions regarding allowable expenses, match and other items as requested. You are strongly encouraged to join one of the following briefings. If you are unable to join a briefing and have additional questions, please contact the Emergency Management Grants Unit directly for one-on-one assistance:

<b>DATE</b>	<b>TIME</b>	<b>Webinar Link</b>
9/22/2020	10:00 am	<a href="https://ma-cda.webex.com/meet/lorri.d.gifford">https://ma-cda.webex.com/meet/lorri.d.gifford</a>
9/24/2020	3:00 pm	<a href="https://ma-cda.webex.com/meet/lorri.d.gifford">https://ma-cda.webex.com/meet/lorri.d.gifford</a>
9/29/2020	10:00 am	<a href="https://ma-cda.webex.com/meet/lorri.d.gifford">https://ma-cda.webex.com/meet/lorri.d.gifford</a>
10/8/2020	12:00 pm	<a href="https://ma-cda.webex.com/meet/lorri.d.gifford">https://ma-cda.webex.com/meet/lorri.d.gifford</a>
10/19/2020	9:00 am	<a href="https://ma-cda.webex.com/meet/lorri.d.gifford">https://ma-cda.webex.com/meet/lorri.d.gifford</a>

## Funding Tiers / Award Breakout

<b>TIER 1</b>					<b>Population 0 - 999</b>					<b>\$2,500</b>
Alford	Hancock	Monterey	Rowe	Washington						
Aquinnah	Hawley	Montgomery	Sandisfield	Wendell						
Chilmark	Heath	Mt Washington	Savoy	Windsor						
Cummington	Leyden	New Ashford	Tolland							
Florida	Middlefield	Peru	Tyngham							
Gosnold	Monroe	Plainfield	Warwick							

<b>TIER 2</b>					<b>Population 1,000 – 7,999</b>					<b>\$2,700</b>
Ashburnham	Conway	Hatfield	Northfield	Southampton						
Ashby	Dalton	Hinsdale	Oak Bluffs	Stockbridge						
Ashfield	Deerfield	Holland	Oakham	Stow						
Avon	Devens	Hopedale	Orange	Sunderland						
Barre	Dighton	Hubbardston	Orleans	Tisbury						
Becket	Dover	Huntington	Otis	Topsfield						
Berkley	Dunstable	Lanesborough	Paxton	Truro						
Berlin	East Brookfield	Lee	Pelham	Upton						
Bernardston	Eastham	Lenox	Petersham	Wales						
Blandford	Edgartown	Leverett	Phillipston	Wampanoag Tribe of Aquinnah						
Bolton	Egremont	Lincoln	Plympton	Warren						
Boxborough	Erving	Manchester	Princeton	Wellfleet						
Boylston	Essex	Marion	Provincetown	Wenham						
Brimfield	Gill	Mashpee Wampanoag Tribe	Richmond	Worthington						
Brookfield	Goshen	Mattapoissett	Rochester	West Bridgewater						
Buckland	Granby	Mendon	Rockport	West Brookfield						
Carlisle	Granville	Merrimac	Rowley	West Newbury						
Charlemont	Great Barrington	Millville	Royalston	West Stockbridge						
Chatham	Groveland	Nahant	Russell	West Tisbury						
Cheshire	Hadley	New Braintree	Sheffield	Westhampton						
Chester	Halifax	New Marlborough	Shelburne	Westminster						
Chesterfield	Harvard	New Salem	Sherborn	Whately						
Clarksburg	Hampden	Newbury	Shirley	Williamsburg						
Colrain	Hardwick	North Brookfield	Shutesbury	Williamstown						

<b>TIER 3</b>					<b>Population 8,000 – 9,999</b>					<b>\$2,900</b>
Adams	Cohasset	Montague	Salisbury	Townsend						
Ayer	Douglas	Middleton	Southwick	Ware						
Blackstone	Freetown	Millis	Sterling							
Boxford	Georgetown	Monson	Sturbridge							
Brewster	Lancaster	Plainville	Sutton							
West Boylston	Hamilton	Rutland	Templeton							

<b>TIER 4</b>					<b>Population 10,000 – 14,999</b>					<b>\$3,500</b>
Acushnet	Hanson	Lunenburg	Norwell	Weston						
Athol	Harwich	Lynnfield	Oxford	Wilbraham						
Bedford	Holbrook	Mashpee	Palmer	Winchendon						
Carver	Holliston	Maynard	Pepperell	Wrentham						
Charlton	Hull	Medfield	Raynham							
Clinton	Ipswich	Medway	Rehoboth							
Dennis	Kingston	Millbury	Spencer							
Dudley	Littleton	North Adams	Wayland							
East Bridgewater	Lakeville	Nantucket	Tyngsborough							

Groton	Leicester	Norfolk	Uxbridge
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<b>TIER 5</b>				<b>Population 15,000 – 19,999</b>	<b>\$4,600</b>
Abington	Duxbury	Holden	Pembroke	Swansea	
Amesbury	East Longmeadow	Hopkinton	Rockland	Weber	
Ashland	Easthampton	Hudson	Scituate	Westborough	
Auburn	Fairhaven	Longmeadow	Seekonk	Westport	
Bellingham	Foxborough	Newburyport	Sharon	Westwood	
Bourne	Grafton	North Reading	Somerset	Winthrop	
Concord	Greenfield	Northborough	South Hadley		
Whitman	Swampscott	Northbridge	Southbridge		
Belchertown	Hanover	Norton	Sudbury		

<b>TIER 6</b>				<b>Population 20,000 – 24,999</b>	<b>\$5,100</b>
Acton	Hingham	Marblehead	Wareham	Yarmouth	
Canton	Ludlow	Middleborough	Westford		
Eason	Ludlow	Sandwich	Wilmington		
Gardner	Mansfield	Stoneham	Winchester		

<b>TIER 7</b>				<b>Population 25,000 – 29,999</b>	<b>\$6,500</b>
Agawam	Danvers	Milford	Norwood	Wakefield	
Belmont	Dedham	Milton	Reading	Walpole	
Bridgewater	Marshfield	North Attleboro	Saugus	Wellesley	
Burlington	Melrose	Northampton	Stoughton	West Springfield	

<b>TIER 8</b>				<b>Population 30,000 – 34,999</b>	<b>\$8,500</b>
Dartmouth	Falmouth	Gloucester	Needham	Randolph	
Dracut	Franklin	Lexington	North Andover	Tewksbury	

<b>TIER 9</b>				<b>Population 35,000 – 39,999</b>	<b>\$9,500</b>
Andover	Chelmsford	Natick	Watertown		
Braintree	Marlborough	Shrewsbury	Woburn		

<b>TIER 10</b>				<b>Population 40,000 – 49,999</b>	<b>\$15,500</b>
Amherst	Barnstable	Chelsea	Holyoke	Salem	
Arlington	Beverly	Everett	Leominster	Westfield	
Attleboro	Billerica	Fitchburg	Pittsfield		

<b>TIER 11</b>				<b>Population 50,000 – 59,999</b>	<b>\$21,500</b>
Brookline	Medford	Peabody	Revere	Weymouth	
Chicopee	Methuen	Plymouth	Taunton		

<b>TIER 12</b>				<b>Population 60,000 – 99,999</b>	<b>\$25,600</b>
Brockton	Haverhill	Malden	Quincy		
Fall River	Lawrence	New Bedford	Somerville		
Framingham	Lynn	Newton	Waltham		

<b>TIER 13</b>				<b>Population 100,000 – 149,999</b>	<b>\$39,600</b>
Cambridge	Lowell				

<b>TIER 14</b>				<b>Population 150,000 and up</b>	<b>\$71,335</b>
Boston	Springfield	Worcester			

## **NEW Application Submission Process**

To speed up the contracting process we have revised our application submission process. Blank applications and contract documentation will be emailed to each Town/City/Tribe. Please follow the below instructions:

1. Complete your application and email it back to the EM Grants Unit at [EM.Grants@mass.gov](mailto:EM.Grants@mass.gov)
  - a. If your project requires EHP, ICIP and/or Drone approval, we ask that you complete these additional documents and submit with your application
  - b. Do not mail hard copies of application documents to our office as this will only delay the review process
  - c. MEMA EM Grants Unit staff will contact you if we have questions or need further information regarding your application.
  - d. We would like all applications emailed in by 10/30/2020
2. Print, review, and sign/have signed the CASL and MA Standard Contract
  - a. CASL
    - i. Town/City/Tribal Officials will need to complete the CASL (*Selectman, Council Member, Mayor, Manager, Administrator, etc.*)
    - ii. In most cases, you cannot appoint yourself as an authorized official; you may be listed on the CASL as an authorized signer.
  - b. MA Standard Contract
    - i. MEMA has incorporated the Federal Articles of Agreement (terms and conditions), Procurement Certification and MEMA Special Conditions into the MA Standard Contract
    - ii. By signing the MA Standard Contract, your Town/City/Tribe is agreeing to comply with all items incorporated into that contract.
    - iii. Only an authorized signer, as listed on the CASL, can sign the contract
    - iv. All contracts will have an end date of June 30, 2021. You may request an extension anytime during your contract period.
3. Mail original signed CASL and Contract to the EM Grants Unit at the address below:  
Massachusetts Emergency Management Agency  
EM Grants Unit  
400 Worcester Road  
Framingham, MA 01702
4. Once the EM Grants Unit has approved your application and received your original signed CASL and MA Standard Contract your contract will be finalized/signed by MEMA's Chief Administrative Officer.
  - a. If your project requires EHP, ICIP and/or Drone approval, MEMA will not finalize/sign your contract until these additional approvals have been received.
  - b. The EM Grants Unit will attach a scanned copy to your "Notice to Proceed" email.
  - c. Activities that start before you receive a Notice to Proceed will not be reimbursable.

### **TIMELINE:**

<b>ACTIVITIES</b>	<b>DATES</b>
Release MEMA NOFO	September 14, 2020
Email Applications	October 30, 2020
Mail signed original contract and CASL	November 30, 2020
Anticipated contract period ( <i>start dates will vary depending on the date MEMA signs your contract</i> )	November 2020 thru June 30, 2021

Please contact the EM Grants Unit if you have any questions or would like to discuss your project one-on-one by sending an email to: [EM.Grants@mass.gov](mailto:EM.Grants@mass.gov)