

FFY2023 NSGP Technical Assistance Webinar



| TOPIC | QUESTION | ANSWER |
|-----------------------|---|---|
| Webinar and Resources | Will a copy of the slides be available after the webinar? | Yes, your NSGP Program Coordinator Brian Nichols, will email you a link to the webinar slides, quarterly reports, EHP Screening Form, Reimbursement Request Instructions, and Q&A by the end of the week. |
| EHP's & MHC | Can an organization waiting for EHP approval submit M&A invoices, land survey or fence permit invoices for reimbursement? | There can be no spending on any equipment-related costs until an EHP has been received and approved by FEMA. M&A expenses may be allowable. Please reach out to your NSGP Program Coordinator to confirm. |
| | Where do we find the EHP form? | The EHP form will be included with the resources sent to you after this webinar. |
| | Do we submit the EHP form to Brian? | Yes, EHP forms are submitted to Brian at brian.p.nichols@mass.gov |
| | What is the deadline for completing and submitting an EHP? | We will send you the forms needed (EHP Screening Form) and it is best to submit as soon as possible. FEMA can take up to 4-weeks to approve them. If you have any questions, please reach out to your NSGP Program Coordinator Brian Nichols. |

| | | |
|--|---|--|
| | <p>Is a land survey necessary to submit for EHP approval?</p> <p>Does installation of new windows, window security upgrades, internal doors, or cameras require EHP approval? Even with no change in appearance?</p> <p>A portion of our grant specifically funds armed security guards. Can we begin to spend these funds before the EHP is approved?</p> <p>If your buildings are not on the historic register, can you move forward with security camera and new doors without an EHP?</p> <p>Will one EHP review cover us for all needed upgrades, or will a separate review be required for each desired upgrade?</p> <p>Are specialized contractors or consultants providing design, engineering and electrical in terms of specific design drawings covered under the EHP even if it was not requested in the grant application?</p> | <p>Brian will review your documentation please follow-up on the answer with him.</p> <p>Yes, an EHP is required for any installation of equipment, construction, or renovations.</p> <p>Security guards do not require an EHP. The only activity that requires an EHP is installation of equipment or any activity that causes ground disturbance.</p> <p>No, because an EHP is not just historical but also environmental. So any installation of equipment would require prior EHP approval.</p> <p>It is a best practice to ensure your EHP request is as complete as possible and include all planned upgrades.</p> <p>Any spending done in the project should have been included in the M&A budget in the application and doesn't necessary require an EHP since it is an M&A expense. This might require a budget amendment. Please reach out to Brian to discuss further if additional information is needed.</p> |
|--|---|--|

| | | |
|-------------------|--|--|
| | <p>This is our organization's second grant (the first one was a CNSGP grant). Some of the grant money in the NSGP grant is going to complete our access control system which is being installed right now. Will this affect the EHP?</p> <p>How do we determine if a MHC PNF is needed?</p> <p>Can the EHP and MHC process occur concurrently?</p> | <p>You will want to note in the EHP form that there is ongoing work that is not complete yet. It is important to note any ongoing changes to the building.</p> <p>If you are in a historic building or your faith-based institution is a significant religious facility it may require additional review. Please reach out to your NSGP Program Coordinator Brian if you are unsure.</p> <p>It is recommended that if you think you need MHC approval you submit it before you submit the EHP. FEMA will not process an EHP without MCH approval (if it is needed). Review the MCH website for additional information on what triggers the need for an MCH approval.</p> |
| Quarterly Reports | <p>Would the Quarterly Reports for the FFY23 grantees be submitted by the January 15th deadline?</p> <p>Where do we submit Quarterly Reports? Is there a particular format we should use?</p> | <p>Yes, the first quarter reports will be due January 15th.</p> <p>Quarterly reports should be submitted to NSGP Coordinator Brian Nichols.</p> |
| Allowable Costs | <p>What is the definition of "equipment"?</p> | <p>Equipment is defined as any physical security enhancements that are on FEMA's Authorized Equipment List (AEL) including, but not limited to, security cameras, access control systems, doors/locks, windows, fencing. Please reach out to your program coordinator for more details.</p> |

| | | |
|-------------|--|--|
| | Do you have to have more than one quote for each piece of equipment? | There is no requirement to have more than one quote for each piece of equipment. However, it is a best practice while project planning to get more than one quote to ensure best value for the cost. |
| Monitoring | Has there been any discussion at OGR and timeframe for conducting end of grant audits for previous fiscal year grantees? | Not yet but we hope to have an update within the next few months. |
| UEI Numbers | Is it possible to talk about anyone having issues getting UEI numbers from Sam.gov? | If you are having any issues with obtaining a UEI number, please go through the website SAM.gov and reach out to them directly. |