

**Commonwealth of Massachusetts
Executive Office of Public Safety and Security
Office of Grants and Research**



**Federal Fiscal Year 2024
Nonprofit Security Grant Program
Application Instructions**

REVISED – Faith-Based Organizations Language Added

**Maura T. Healey
Governor**

**Kimberley Driscoll
Lieutenant Governor**

**Terrence M. Reidy
Secretary**

**Kevin J. Stanton
Executive Director**

**Federal Fiscal Year 2024
Notice of Funding Opportunity
Office of Grants and Research**

May 7, 2024

Introduction

The **Massachusetts Office of Grants and Research (OGR)** promotes public safety and security through the management of grants funds and research programs focused on crime prevention and intervention, traffic safety, law enforcement and homeland security initiatives. OGR is not only the state administering agency for federal funds received from the Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA), Department of Justice (DOJ) and the National Highway Traffic Safety Administration (NHTSA) but also administers safety and security grants authorized by the Massachusetts Legislature. OGR manages more than \$279 million in state and federal grants that are distributed to state, municipal, education, nonprofit and tribal agencies across the Commonwealth.

Overview of Funding Opportunity

The U.S. Department of Homeland Security’s (DHS) Federal Fiscal Year (FFY) 2024 Nonprofit Security Grant Program (NSGP) provides funding support for target hardening and other physical security enhancements to nonprofit organizations and faith-based organizations that are at high-risk of terrorist attack.

In Federal Fiscal Year (FFY) 2024, the **Nonprofit Security Grant Program - Urban Area (NSGP-UA)** will be a competitive grant program that funds nonprofits located in UASI-designated urban areas. *In Massachusetts, the UASI Metro Boston area is Boston, Brookline, Cambridge, Chelsea, Everett, Quincy, Revere, Somerville, and Winthrop.* Under the **Nonprofit Security Grant Program - State (NSGP-S)**, each state will receive an allocation for nonprofit organizations located outside of the UASI-designated urban areas.

As the **State Administrative Agency (SAA)** for DHS funding, **OGR** is the ONLY entity in Massachusetts that may submit FFY 2024 NSGP applications (also referred to as Investment Justifications or IJ) directly to the DHS/FEMA. All applications from eligible nonprofits for FFY 2024 NSGP funding must be submitted to OGR. Final award decisions will be made by DHS/FEMA.

Maximum Funding Request for MA Applicants	
Maximum Funding Request for NSGP-UA	Up to \$150,000/applicant
Maximum Funding Request for NSGP-S	Up to \$150,000/applicant

Nonprofit Security Grant Program (NSGP) Key Dates:

DATE	TASK
May 7, 2024	OGR release of Notice of Funding Opportunity for NSGP
May 15, 2024 at 11am	Application Assistance Webinar Register below: https://attendee.gotowebinar.com/register/9201391039455569244
June 3, 2024	Deadline to submit Application (IJ), Budget Worksheet, Signature Page, Vulnerability Assessment, Mission Statement, and OGR Risk Assessment by 4:00 p.m.
Award Notification	September 2024
Performance Period	November 2024-December 2026

Project Period of Performance

The project period of performance will end no later than **December 31, 2026**. Please adhere to this timeframe in the Investment Justification's Milestones section.

Eligible Applicants:

Nonprofit organizations (as described under section 501(c) (3) of the Internal Revenue Code of 1986) at high-risk of terrorist attacks.

Criteria for identifying eligible applicants who are at high-risk of terrorist attacks include, but are not limited to:

- Identification and substantiation (e.g. police reports or insurance claims) of prior threats or attacks (from within or outside the U.S.) by a terrorist organization, network, or cell against the applicant or closely related organizations;
- Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site as a possible target of terrorism;
- Role of the applicant in responding to or recovering from terrorist attacks;
- Findings from previously conducted risk assessments, including threat or vulnerability assessments.

An application submitted by an otherwise eligible non-federal entity (which for this program is the SAA) may be deemed ineligible when the person that submitted the application (for the applicant/SAA) is not: 1) a ***current employee, personnel, official, staff, or leadership*** of the non-federal entity; and 2) ***duly authorized to apply*** for an award on behalf of the non-federal entity at the time of application. Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff or leadership of the recipient and ***provide an email address unique to the recipient (SAA) at the time of application and upon any change in assignment during the period of performance.*** ***Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.***

Unique Entity Identifier (UEI) and System for Awards Management (SAM)

Effective April 4, 2022, the Federal Government transitioned from using the Data Universal Numbering System (DUNS number) to a new, non-proprietary identifier known as a Unique Entity Identifier (UEI). For entities that had an active registration in the System for Award Management (SAM) prior to this date, the UEI has automatically been assigned and no action is necessary. For all entities filing a new registration in SAM.gov on or after April 4, 2022, the UEI will be assigned to that entity as part of the SAM.gov registration process. Additional information on UEI registration, please refer to GSA.gov's [Unique Entity Identifier Update](#).

Application Requirements:

1. Investment Justification (IJ)

To apply for FFY2024 NSGP funds, applicants must submit an Investment Justification (IJ) **utilizing the FFY 2024 NSGP IJ Template**. Application materials, including the IJ, are available on OGR's [NSGP program page](#).

Only one IJ is permitted per site, for no more than 3 sites in either NSGP-UA or NSGP-S for a **maximum of \$150,000** per location. The site must have a physical address (not a PO Box #) to be considered eligible. The nonprofit must occupy the location at the time of application.

Each applicant must develop an IJ that addresses the investments it will make with the proposed funding. The IJ must address an identified risk, including threat and vulnerability, and build or sustain a core capability identified in the National Preparedness Goal. The IJ must demonstrate the ability to provide enhancements consistent with the purpose of the NSGP program and guidance provided by DHS/FEMA.

NSGP projects must be: 1) both feasible and effective at reducing the risks for which the project was designed; and 2) able to be fully completed by **December 31, 2026**.

Applicants must ensure that their IJ is consistent with all applicable requirements outlined in the FFY 2024 NSGP Notice of Funding Opportunity (NOFO) available on OGR's [NSGP program page](#), and must support the [National Preparedness Goal](#).

2. Budget Worksheet

Each applicant must include with its application this budget summary and detail of allowable costs.

3. Applicant Signature Page

Each applicant must include with its application the Signature Page signed by the nonprofit organization's authorized representative and emailed to the NSGP program coordinator.

4. Vulnerability Assessment

In order to be eligible for this grant funding, each applicant must submit with its application a vulnerability assessment **unique to the site** for which the IJ is being submitted. The vulnerability assessment must be submitted as a separate attachment in a PDF or Word format.

5. Mission Statement

Each applicant must include with its application its Mission Statement in a PDF or Word format. Recognizing the impact an organization's ideology, beliefs, or mission may have on their risk of potential terror threats, the SAA will use the Mission Statement along with information provided in the applicant's IJ to validate the organization type identified in the IJ as either 1) Ideology-based/Spiritual/Religious, 2) Educational, 3) Medical, or 4) Other. The organization type is a factor when calculating the final score of the application.

6. Sub-grantee Risk Assessment Form

Federal regulations included in 2 CFR §200.331 require OGR to evaluate each sub-recipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the sub-award for purposes of determining the appropriate sub-recipient monitoring. NSGP applicants must complete this form and submit it with the application.

Allowable Costs

Funds must be spent in compliance with applicable rules and regulations noted in the FFY 2024 NSGP NOFO.

1. Planning

Funding may be used for security or emergency planning expenses and the materials required to conduct planning activities. Planning must be related to the protection of the facility and the people within the facility; this should include those with access and functional needs as well as those with limited English proficiency. Examples of planning activities allowable under this program include:

1. Development and enhancement of security plans and protocols;
2. Development or further strengthening of security assessments;
3. Emergency contingency plans;
4. Evacuation/Shelter-in-place plans;
5. Coordination and information sharing with fusion centers; and
6. Other project planning activities with prior approval from FEMA.

Please be advised that pre-award planning costs are not allowable. Any related planning costs incurred must be after the award is made and fully executed.

2. Equipment

Funding may be used for the acquisition and installation of security equipment on real property owned or leased by the nonprofit organization, specifically to prevent or protect against a terrorist attack. Equipment is limited to select items on the Authorized Equipment List (AEL):

- 03OE-03-MEGASystem, Public Address, Handheld or Mobile
- 03OE-03-SIGN, Signs
- 04AP-05-CRED System, Credentialing

- 04AP-09-ALRT Systems, Public Notification and Warning
- 04AP-11-SAAS Applications, Software as a Service
- 05AU-00-TOKN System, Remote Authentication
- 05EN-00-ECRP Software, Encryption
- 05HS-00-MALW Software, Malware/Anti-Virus Protection
- 05HS-00-PFWL System, Personal Firewall
- 05NP-00-FWAL Firewall, Network
- 05NP-00-IDPS System, Intrusion Detection/Prevention
- 06CP-01-PORT Radio, Portable
- 06CP-01-REPT, Repeater
- 06CC-02-PAGE Services/Systems, Paging
- 06CP-03-ICOM Intercom
- 06CP-03-PRAC Accessories, Portable Radio
- 10GE-00-GENR Generators
- 13IT-00-ALRT System, Alert/Notification
- 10PE-00-UPS, Supply, Uninterruptible Power (UPS)
- 14CI-00-COOP System, Information Technology Contingency Operations
- 14EX-00-BCAN Receptacles, Trash, Blast-Resistant
- 14EX-00-BSIR Systems, Building, Blast/Shock/Impact Resistant
- 14SW-01-ALRM Systems/Sensors, Alarm
- 14SW-01-ASTN, Network, Acoustic Sensor Triangulation
- 14SW-01-DOOR Doors and Gates, Impact Resistant
- 14SW-01-LITE Lighting, Area, Fixed
- 14SW-01-PACS System, Physical Access Control
- 14SW-01-SIDP Systems, Personnel Identification
- 14SW-01-SIDV Systems, Vehicle Identification
- 14SW-01-SNSR Sensors/Alarms, System and Infrastructure Monitoring, Standalone
- 14SW-01-VIDA Systems, Video Assessment, Security
- 14SW-01-WALL- Barriers: Fences; Jersey Walls
- 15SC-00-PPSS Systems, Personnel/Package Screening
- 21GN-00-INST Installation
- 21GN-00-TRNG Training and Awareness

Additionally, recipients that are using NSGP funds to support emergency communications equipment activities must comply with the [SAFECOM Guidance on Emergency Communications Grants](#), including provisions on technical standards that ensure and enhance interoperable communications.

3. Maintenance and Sustainment

Funding may be used for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees as described in DHS/FEMA Policy FP 205-402-125-1.

4. Training/Exercises

Nonprofit organization security personnel may use NSGP funds to attend security-related training courses, exercises, and programs in the United States. Allowable training-related costs under NSGP are limited to attendance fees for the training, and related expenses, such as materials, supplies, and/or equipment. Overtime, backfill, and/or travel expenses are **not** allowable costs. Allowable training topics are limited to the protection of Critical Infrastructure/Key Resources (CI/KR), including physical and cyber security, target hardening, and

terrorism awareness/employee preparedness programs such as Community Emergency Response Team (CERT) training, Active Shooter training and emergency first aid.

Training conducted using NSGP funds must address a specific threat, vulnerability, and/or consequence as identified in the nonprofit's IJ. Proposed attendance at training courses or exercises and all associated costs leveraging the FFY 2024 NSGP must be included in the nonprofit organization's IJ.

The [Homeland Security Exercise and Evaluation Program \(HSEEP\)](#) provides a set of guiding principles for exercise programs, as well as a common approach to exercise program management, design, and development, conduct, evaluation, and improvement planning.

5. Nonprofit Management and Administration (M&A)

Nonprofit organizations that receive an award under this program may use and expend up to five percent (5%) of their FFY 2024 NSGP funds for M&A purposes. M&A costs are for activities directly related to the management and administration of the award, such as financial management and monitoring, submitting required programmatic and financial reports, and establishing and maintaining equipment inventory.

6. Indirect (Facilities & Administrative [F&A]) Costs

Indirect costs are allowable under this program as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant federal agency to charge indirect costs to this award.

7. Construction and Renovation

Any applicant considering submitting an application that involves construction and renovation cost must contact OGR prior to submission. All recipients of NSGP funds must request and receive approval from DHS/FEMA before any funds are used for construction or renovation.

8. Contracted Security

The recipient must be able to sustain this capability in future years without NSGP funding, and a sustainment plan will be part of the closeout package for any award funding this capability. NSGP funds may not be used to purchase equipment for contracted security. Contracted security costs described in the IJ should include the hourly/daily rate, the number of personnel, and anticipated number of hours/days the personnel will work over the course of the period of performance.

Additionally, NSGP recipients and subrecipients may not use more than 50% of their award to pay for personnel activities unless a waiver is approved by FEMA.

Unallowable Costs:

Examples of unallowable costs:

- Hiring of public safety personnel. NSGP funds may not be used to support sworn public safety officers for the purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities.
- General-use expenditures. Expenditures for items such as general-use software (word processing, spreadsheet, graphics, etc.), general-use computers and related equipment (other than for allowable M&A activities, or otherwise associated preparedness functions), general-use vehicles, or licensing fees.
- Overtime and backfill.
- Weapons, weapons systems and accessories, ammunition, or weapons-related training.
- Initiatives that do not address the implementation of programs/initiatives to build prevention and protection-focused capabilities directed at identified facilities and/or the surrounding communities.
- The development of risk/vulnerability assessment models.
- Initiatives that fund risk or vulnerability security assessments or the development of the Investment Justification.
- Initiatives in which Federal agencies are the beneficiary or that enhance Federal property.
- Initiatives that study technology development.
- Proof-of-concept initiatives.

- Initiatives that duplicate capabilities being provided by the Federal government.
- Organizational operating expenses.
- Reimbursement of pre-award security expenses.
- Cameras for license plate readers/license plate reader software.
- Cameras for facial recognition.
- Knox Boxes.

Prohibitions on Expending Grant or Cooperative Agreement Funds for Certain Telecommunications and Video Surveillance Services or Equipment

Recipients and subrecipients of FEMA federal financial assistance are subject to the prohibitions described in section 889 of the [John S. McCain National Defense Authorization Act for Fiscal Year 2019 \(FY 2019 NDAA\)](#), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to FEMA recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Guidance is available in [FEMA Policy #405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services](#) issued May 10, 2022.

Additional guidance is available at [Contract Provisions Guide: Navigating Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards](#).

Effective August 13, 2020, FEMA recipients and subrecipients **may not** use any FEMA funds under open or new awards to:

- (1) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- (2) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system; or
- (3) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

Definitions

Per section 889(f)(2)-(3) of the FY 2019 NDAA and 2 C.F.R. § 200.216, covered telecommunications equipment or services means:

- i. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- ii. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- iii. Telecommunications or video surveillance services provided by such entities or using such equipment; or
- iv. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the People’s Republic of China.

Examples of the types of products covered by this prohibition include phones, internet, video surveillance, and cloud servers when produced, provided, or used by the entities listed in the definition of “covered telecommunications equipment or services.” See 2 C.F.R. § 200.471.

See full FFY 2024 NSGP NOFO For information on other restrictions, see the full [FEMA FFY 2024 NSGP NOFO](#).

Environmental Planning and Historic Preservation Compliance

DHS/FEMA is required to consider the potential impacts to the human and natural environment of projects proposed for DHS/FEMA funding. DHS/FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review process to ensure that funded activities comply with various federal laws. A subrecipient shall provide any information requested by DHS/FEMA to ensure compliance with applicable EHP requirements. An EHP review will be

coordinated through OGR and must be completed **before** any grant-funded purchases may be made.

OGR will work with those awarded grants on the completion and submission of EHP forms (if completion of forms is deemed necessary). These forms are **not** due with the application.

Other Grant Requirements

Subrecipients of FFY 2024 NSGP funding will be required, during their active contract periods, to submit quarterly financial and progress reports to OGR. OGR and DHS/FEMA reserve the right to conduct programmatic and financial site visits with subrecipients during and after the contract period.

Sub-grant conditions: Subrecipients will also be required to sign OGR General Subrecipient Grant Conditions. Key applicable elements of this document will be reviewed with sub-recipients at the beginning of contract activity.

Application/Investment Justification Submission Information

Electronic applications are **due no later than 4:00 pm on June 3rd, 2024** and must be submitted to brian.p.nichols@mass.gov with the subject line:

- **For NSGP-UA:** FY 2024 UASI NSGP_UA <Nonprofit Name>.”
- **For NSGP-S:** FY 2024 STATE NSGP_S <Nonprofit Name>.”

Late applications will not be accepted.

Application documents must use the following file naming convention:

- **For NSGP-UA:** Investment Justifications: FY2024_NSGP_UA <MA> <Metro Boston> <Nonprofit Name>
- **For NSGP-S:** Investment Justifications: FY2024_NSGP_S <MA> <Nonprofit Name>

An application must be in the form of the FFY 2024 NSGP Investment Justification Template, available on OGR’s [NSGP program page](#).

The application **must** be accompanied by a copy of the organization’s mission statement, vulnerability assessment, OGR risk assessment, applicant signature page, and an indirect cost rate agreement (if applicable). These documents must be submitted in Word or PDF format.

Do not include letters of support with your application. They will not be reviewed or considered.

Application Review Information and Award Announcements

FFY 2024 NSGP applications will be reviewed through a state and review process for completeness, adherence to programmatic guidelines, feasibility, and how well the IJ (project description and justification) addresses the identified risk(s). For FFY 2024 NSGP-S, the state will make recommendations to DHS/FEMA based on their target allocation of \$3,277,500.00. Priority will be given to nonprofit organizations that have not received prior NSGP funding. To advance considerations of equity in awarding NSGP grant funding, OGR will prioritize organizations located within a disadvantaged community and demonstrate how they serve a disadvantaged community or population.

Eligible applications will be reviewed and scored by three peer reviewers. Reviewers are responsible for ensuring all stated NOFO rules and regulations are being adhered to such as application completeness, answering questions posed, ensuring applicant has a homeland security nexus, etc.

In addition to the peer review process, other factors will be taken into consideration by the Executive Director of OGR and Secretary of Public Safety and Security when making final award decisions such as ensuring nonprofits being recommended have the greatest needs, geographical diversity of awards, prioritization of first-time awardees and the like. The Executive Director of OGR and Secretary of Public Safety have final approval for all award decisions.

With the assistance of reviewers, OGR will review all applications received by the above deadline and then submit eligible applications to DHS/FEMA for validation. DHS/FEMA will inform OGR of any awards by late summer 2024. Upon receipt of this information, OGR will notify all applicants. DHS/FEMA will award OGR any NSGP funding by **September 2024**. OGR will aim to enter into contracts with successful applicants by **November 2024**, contingent upon awardees providing all necessary, signed contract documentation back to OGR in a timely manner.

Nonprofit Organizations must fully answer each question in all the sections of their Investment Justification for the form to be considered complete.

Section I – Applicant Information

Legal Name of the Organization/Physical Address of the Facility/County

Owning vs. Leasing/Renting and Permission to Make Enhancements

Active Operation out of the Listed Location (i.e., fully operations at the time of application)

Other Organizations in the Facility

Mission Statement Summary

Organization Type

Organization Function

Organization's Affiliation

The nonprofit subapplicant must apply on their own behalf, NOT on behalf of other entities, including government or for-profit entities.

501(c)(3) Tax-Exempt Designation

Unique Entity Identifier (UEI) obtained via [SAM.gov](https://sam.gov)

Entities are not required to have a UEI at the time of application but must have a valid UEI in order to receive funds.

Funding Stream

Designated high-risk urban area (if applicable)

Federal Funding Request (total estimated cost of projects/activities)

The total amount auto will populate in the IJ form.

Section II – Background (5 possible points out of 40)

Describe the symbolic value of your organization's site as a highly recognized national or historical institution, or significant institution within the community that renders the site a possible target of terrorist or other extremist attack.

Describe any current/active role in responding to or recovering from terrorist/other extremist, human-caused, and/or natural disasters, specifically highlighting the efforts that demonstrate integration of nonprofit preparedness with broader state and local preparedness efforts.

Section III – Risk (15 possible points out of 40)

Threat: Describe the identification and substantiation of specific threats, incidents, or attacks against the nonprofit organization or a closely related organization, network, or cell (examples include police report, insurance claim, internet threats, etc.).

Threats/risks have a terrorism/other extremism nexus.

Vulnerability: Describe your organization's susceptibility to destruction, incapacitation, or exploitation by a terrorist or other extremist attack.

Summary findings from the Vulnerability Assessment included in the IJ are accurate and based on the Vulnerability Assessment submitted to the SAA.

Consequence: Describe potential negative effects/impacts on your organization's assets, systems, and/or function if disrupted, damaged, or destroyed due to a terrorist or other extremist attack.

Section IV – Facility Hardening (9 possible points out of 40)

Describe how the proposed projects/activities will harden (make safer/more secure) the facility and/or mitigate the identified risk(s) and/or vulnerabilities based on the Vulnerability Assessment.

Threats/risks are linked to existing physical vulnerabilities.

Requested funding logically follows the information provided from the Vulnerability Assessment.

Describe how the proposed target hardening focuses on the prevention of and/or protection against the risk/threat of a terrorist or other extremist attack.

Confirm that the proposed projects are allowable in accordance with the priorities of the NSGP.

Confirm that the proposed projects are feasible (meaning there is a reasonable expectation based on predicable planning assumptions to complete all tasks, projects and/or activities within the subaward period of performance) and proposed milestones under the NSGP.

Application does not present any actual or perceived conflict between grant writers/consultants and contractors/vendors sourced for projects.

Contract security/any hiring outside of the nonprofit organization is explicitly written to not be sole sourced. Nonprofit organizations must always abide by federal and state procurement guidance.

Section V – Milestones (5 possible points out of 40)

Describe any key activities that will lead to milestones in the program/project and grants management over the course of the NSGP grant award period of performance.

NOTE: Anything involving modifications to a building or site will likely require EHP review. In that case, EHP review should be one of the first milestones.

For more information about the NSGP's EHP process, see [FEMA Policy: Grant Programs Directorate Environmental Planning and Historic Preservation](#).

Section VI – Project Management (2 possible points out of 40)

Describe the proposed management team's roles, responsibilities, and governance structure to support the implementation of the projects/activities. Assess the project management plan/approach.

Section VII – Impact (4 possible points out of 40)

Describe the outcome and outputs of the proposed projects/activities that will indicate that the investment was successful.

Funding History

Include past funding amounts, past projects, and fiscal year of previous subawards under the NSGP.

Overall Verification: Prior to Submission

Application package is complete. FEMA will not review incomplete application packages.

All proposed projects/activities are allowable per the NSGP NOFO.

IJ's content and project goals are logical and reasonable.

FEMA-provided IJ form for the current fiscal year is submitted.

Nonprofit organization has reviewed the grant writer's work (if applicable).

IJ is signed by the nonprofit organization's point of contact, *not the grant writer* (if applicable).

IJ is unique to the nonprofit organization, physical location/site/address, and vulnerabilities listed.

Application Assistance

Written questions on general application process matters may be sent to brian.p.nichols@mass.gov. As this is a competitive grant process, questions on specific review processes, etc., will not be answered. The deadline for questions is **May 24, 2024**. These questions and corresponding answers will be posted as available on OGR's [NSGP program page](#).

OGR is pleased to announce a webinar for the FFY 2024 NSGP to review changes/highlights, eligibility, allowable costs, an overview of the Investment Justification and a Q&A session on **Wednesday, May 15, 2024, at 11am**. See registration below:

Please register for Federal Fiscal Year 2024 Nonprofit Security Grant Program Application Assistance Webinar on May 15, 2024 11:00 AM EDT at:

<https://attendee.gotowebinar.com/register/9201391039455569244>

After registering, you will receive a confirmation email containing information about joining the webinar.