

November 30, 2023

Minuteman Regional VTSD Retirement Board
Seeks Candidates for appointment as the Fifth Member

The Minuteman Regional VTSD Retirement Board (Minuteman Retirement Board) is seeking applicants for the position of Fifth Member of the Board, for a 3-year term commencing on December 19, 2023. The five-member Board acts as a fiduciary of the Minuteman Retirement System and is involved in the administration of the system. The Board meets once a month, generally on the fourth Thursday of each month and additionally when necessary. In accordance with MGL c. 35B, s. 19, the Fifth Member shall not be an employee, retiree, or official of the Minuteman Retirement System or the Minuteman Regional VT School District. Board members are paid a yearly stipend of \$3,000.

Board members are required to:

- File an Annual Statement of Financial Interest with PERAC detailing personal assets
- Complete Conflict of Interest and Ethics training biannually
- Develop knowledge of Massachusetts Open Meeting Law
- Develop knowledge of Massachusetts General Laws, Chapter 32
- Attend meetings, seminars and educational trainings as necessary
- Complete 18 hours of training during the first three years of their term.

Interested candidates should submit their letter of interest, resume and other qualifications to the Minuteman Retirement Board electronically to s.zapolin@minuteman.org, by **December 15, 2023 at 5:00pm**.