**ZEV Commission Meeting #1 August 31, 2015 10:00 a.m. – 2:00 p.m.**

**100 Cambridge Street, Boston, 2nd Floor, Conference Rooms B-D**

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***9:15 – 9:45 Oath of Office for Commission appointees not already sworn in.***

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**Registration - Coffee will be provided**

1. **Chair’s call to order promptly at 10:00**
2. **Commission Members self-introduction**
3. **New business**

* Announcements – Review of Agenda – any new business to add to the agenda?

*Decision requested: Adopt a policy on remote participation –D*oes the Commission want to allow a Commissioner to participate by telephone if physical attendance is “unreasonably difficult” for any or all of …allowable reason(s): personal illness, disability, emergency, military service or geographic distance.

**Discussion of new business items and Recommendations**

* Presentation: The state of the ZEV Market in Massachusetts
* Review of potential MOR-EV rebate program adjustments:
  + MSRP cap
  + Pilot – tiered income based rebate
  + ZEV Commission discussion and additional recommendations for consideration
* Review and discussion of MASS DRIVE CLEAN with Plug In America and Upcoming Events

**Lunch will be provided to ZEV Commission Members**

* Review and recommendations for ZEV Commission obligations under Section 205
  + Draft ZEV Action Plan
  + H3085 - An Act Promoting Electric Vehicle (EV) Adoption

*Decision requested: How does the Commission want to proceed*

* Identify future issues of interest to ZEV Commission

*Decision on meeting schedule requested: Frequency and communication in between meetings.*

**4. Request motion to adjourn**

Attachments for ZEV Commission Meeting #1

1) ZEV Commission Member List and Section 205

2) Remote Participation section of Open Meeting Law Guide

3) Potential MOR-EV Rebate Program Adjustments – MSRP cap and Pilot Tiered Rebate

4) Draft MA ZEV Action Plan

5) H.B. 3085 (Representative Frank Smizik and Jonathan Hecht)