

# Find Grant Funding in COMMBUYS

COMMBUYS is home to more than just contracts and bidding opportunities – Massachusetts state agencies and other public entities post grants in COMMBUYS.

Learn two approaches to finding these opportunities.



### 1. Get Notified When Grants Are Posted

Municipalities and other eligible buyer entities may set up a COMMBUYS vendor account to receive notifications of grants posted in COMMBUYS. Free account registration takes about 10 minutes. When establishing your COMMBUYS vendor profile, be prepared to provide the name of your organization, address, email, and Federal Employer Identification Number (FEIN) and be sure to include the dedicated grant commodity code, or UNSPSC (00-00-00), in your COMMBUYS profile.

Use our Quick Reference Guide to get registered: COMMBUYS.com > Select Job Aids for Vendors > QRG COMMBUYS Vendor Registration. Our job aid for Locating a Grant Posting and Creating a Response also is available.

#### 2. Search for Grants

Buyer organizations may use the COMMBUYS public search to find grant opportunities. From the COMMBUYS.com home page, select Advanced next to the top Search bar. Then select Blankets from the Document Type drop-down menu. Using the NIGP Class drop-down menu, select 00-00 Grant Opportunity and Search.

Buyers also may use the provided fields to search for Grants. For example, enter the word "Grant" in the Bid Description field or narrow searches by selecting specific agencies from the Organization drop-down menu.

Use our job aid to facilitate your search:

<u>COMMBUYS.com</u> > Select Job Aids for Vendors >

<u>Locate a Grant Posting in COMMBUYS.</u>





## **Questions?**

Contact the OSD Help Desk OSDHelpDesk@mass.gov 888-627-8283

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