THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE
HUMAN RESOURCES DIVISION
100 CAMBRIDGE STREET, SUITE 600, BOSTON, MA 02114

CHARLES D. BAKER
Governor

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Lieutenant Governor

MICHAEL J. HEFFERNAN
Secretary

RONALD J. ARIGO
Chief Human Resources Officer

MEMORANDUM

TO: Fire Department Appointing Authority

FROM: Bruce T. Howard, Jr., Director of Operations, Civil Service Unit

DATE: July 18, 2019

RE: Fire Alarm Operator Eligible List Maintenance

On August 15, 2019 the Human Resources Division (HRD) will establish a new eligible list for Fire Alarm Operator resulting from the June 15, 2019 examination.

Appointments made from a current eligible list will be valid only if the selected individuals receive a conditional offer of employment on or before August 14, 2019 per Massachusetts General Laws, Chapter 31, § 25.

Please be advised that all appointments made from an eligible list must be submitted to HRD through the Civil Service online system. If you have any questions or concerns, please do not hesitate to contact your Civil Service liaison or me directly at (617) 878-9755. Thank you.