MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE INSTRUCTOR I PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. **F I 1-101** Date: **08-01-2022**	Skill Title: **Presentation with AV support**
NFPA Objective: 1041-2019 4.2.2, 4.4.3, 4.4.5	Minimum to Pass: **21 of 29 total points**

Candidate Name:_____Topic:_____

*** Denotes critical skill. All skills are worth one point.**

	Tasks	P	F
***1**	Appeared in appropriate dress. *(FD Class "B" or Business Casual)*		
***2**	Prepared nonprojectable materials prior to presentation. *(Preparation step)*		
3	Nonprojectable is neat and legible.		
4	Nonprojectable font size is proper for the room for the average student to read.		
5	Setup nonprojectable materials for presentation.		
6	Set up classroom appropriately. *(eliminated any distracters)*		
***7**	Inserted digital media and navigated to the correct presentation.		
***8**	Displayed correct presentation in the "Slide Show" mode.		
9	Dimmed lighting and/or closed blinds, if required.		
10	Displayed image properly by correcting keystoning, focus, etc.		
11	Corrected any tripping hazards.		
***12**	Spoke in a clear, well-modulated voice.		
13	Speech was reasonably free of language errors. (*mispronounced words, firefighter jargon, etc.)*		
14	Speech was reasonably free of distracting mannerisms. (*ahs, oks, etc.)*		
***15**	Spoke to the class. (*not from notes, chartpad, screen, etc.)*		
16	Delivery was free of distractions. (*pacing, jingling coins, keys, etc.)*		
***17**	Delivery followed logical order of lesson plan.		
18	Transition from projectable media to nonprojectable media complete. (*Blackout screen*)		
19	Props, if used, were properly integrated into presentation.		
***20**	Information presented was technically correct.		
***21**	Taught from nonprojectable media. (*minimum of one teaching point*)		
22	Complete presentation delivered		
23	Application step completed.		
24	Evaluation step completed.		
***25**	Completed presentation within specified time frame. (*8-12 minutes*) Time: _____		
26	Stopped slide show, closed presentation. Returned the computer to the desktop image.		
27	Properly removed digital media.		
***28**	Followed directions as previously stated by the examiner.		
***29**	Completed entire evolution within **18** minutes. Time:_____		

Examiner_____ Date_____/_____/_____	**PASS___FAIL___**
Coordinator Review_____ Date_____/_____/_____	**PASS___FAIL___**

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FIRE INSTRUCTOR I PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. F I 1-102 A - B	Date: 06-04-2024	Skill Title: Lesson Modification
NFPA Objective: 1041-2019 4.3.2, 4.3.3, 4.4.4, 4.4.5		Minimum to Pass: 4 of 5 total points
Candidate name:_____		Date: _____

Directions:

First, print your name on the line above, then sign your name on all pages, in the space provided at the bottom of each sheet.

Read the scenarios given below and answer the questions that follow.

Each question is worth 1 point.

Candidate signature: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
INSTRUCTOR 1 PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. F I 1-103	Date: 06-04-2024	Skill Title: Training Records
NFPA Objective: 1041-2019 4.2.5		Minimum to Pass: 19 of 26 total points
Candidate Name:		Date:

Your completed form should meet the following criteria (reference forms and scenario provided):

- All necessary information is provided and is accurate
- The report is legible and easy to read
- Names are alphabetical by last name
- Signatures are provided
- **Each required field is work one point**

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE INSTRUCTOR I PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. F I 1-104	Date: 08-01-2022	Skill Title: Request Training Resources
NFPA Objective: 1041 – 2019 4.2.3, 4.2.4		Minimum to Pass: 8 of 11 total points
Candidate Print Name:		

Candidate Instructions: Complete provided forms based on provided scenario. Each entered field is worth 1 point.

First, PRINT your name on the line above and then SIGN your name on all pages, one (1) through two (2) in the space provided at the bottom of each sheet. Use the information listed below to fill in the Resource Request form. The finished form should meet the following criteria:

- All necessary information is provided and is accurate.
- The report is legible and easy to read.

Use the information listed below to fill in the Resource Request form. The finished form should meet the following criteria:

- All necessary information is provided and is accurate.
- The report is legible and easy to read.

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE INSTRUCTOR I PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. **F I 1-105**	Date: **06-04-2024**	Skill Title: **Grade and Record Tests**
NFPA Objective: 1041-2019 4.5.3, 4.5.4		Minimum to Pass: **11 of 15 total points**
Candidates Name:		

Directions

1. First, PRINT your name on the line above and then write your name on all pages, one (1) through thirteen (13) in the space provided at the bottom of each sheet.

2. Use the Answer Key on page thirteen (13) to grade the five (5) student quizzes. For ease of grading, page thirteen (13) may be detached from the packet but must be submitted with the completed form.

3. Then, record the results for this quiz in the appropriate spot on the GRADE REPORT FORM on page twelve (12). DO NOT detach page twelve (12) from the packet.

4. Mark each correct question with a check mark. (a)

5. Mark each incorrect question with an X.

6. Last, determine if each student has passed or failed using the Rubric and the pass/fail policy below.

Rubric
Quiz 1 – 8 points possible (70% is a score of 6 or higher)
Quiz 2 – 10 points possible (70% is a score of 7 or higher)
Quiz 3 – 8 points possible (70% is a score of 6 or higher)

Pass/Fail Policy
Pass is given if a student has reached 70% on each quiz.
Fail is given if a student has achieved less than 70% on each quiz.

Candidate Name: _____

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FIRE INSTRUCTOR I PRACTICAL CERTIFICATION EXAMINATION

Skill Sheet No. **F I 1-106** Date: **06-04-2024** Skill Title: **Administer Exam and Provide Feedback**

NFPA Objective: 1041-2019 4.5.2, 4.5.5 Minimum to Pass: **6 of 8 points**

	TASK STEPS (1 points each)	**Pass**	**Fail**
1.	Advises student of exam directions.		
2.	Advises student of minimum score to pass.		
3.	Allows student to ask questions.		
4.	Distributes test to student.		
5.	Allows proper time for student to take test.		
6.	Collects test after administration.		
7.	Scores test based on answer key and critieria.		
8.	Provides feedback of numerical results to student.		

Examiner_____ Date_____/_____/_____	Pass_____ Fail_____
Coordinator Review_____ Date _____/_____/_____	Pass_____ Fail_____