Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 201 V**	**Human Resource Management Performance Evaluation**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.2.1, 5.2.2	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appeared in appropriate dress.	
2	The candidate describes the situation and reason for job performance evaluation.	
3	The candidate explains any departmental policies and procedures for such situations.	
4	Candidate states recommended corrective actions for employee's actions.	
5	Candidate states timeline and subsequent actions for failure to correct violations.	
6	Verbal presentation was conducted in a timely manner.	
7	Candidate made eye contact with examiners during presentation.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 202 V**	**Administration: Policy Development and Report Transmittal**	Passing Score: 70%
NFPA 1001-2019 edition	Objective: 5.4.1, 5.4.5, 5.4.6	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appeared in appropriate dress.	
2	Candidate identifies the intent of the policy development.	
3	Candidate explains the reason for the policy	
4	Candidate defines guidelines for maintaining policy.	
5	Candidate Speaks in a clear and well modulated voice.	
6	Verbal presentation was conducted in a timely manner.	
7	Candidate made eye contact with examiner during presentation.	
	TOTAL POINTS	

CERTIFICATION

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 203 V**	**Administration: Budget Request**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.4.2, 5.4.3	Date: 10/28/24

	Minimum to Pass - 7 of 9 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate states the purpose for budget request	
3	Candidate identifies the timeline for obtaining budget approval.	
4	Verbal report identifies the steps for budget planning, development and approval.	
5	Verbal report includes the steps for purchasing capital and operational services.	
6	Candidate identifies the items involved in preliminary budget request.	
7	Candidate identifies the process for solicitation and awarding bids.	
8	Verbal presentation is conducted in a timely manner.	
9	Made face to face contact with examiner while performing presentation	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 204 V**	**Administration: News Release**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.4.4	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate describes situation and reason for the news release.	
3	Candidate states monetary figures stated in news release.	
4	Candidate states what media sources may be used.	
5	Candidate states what grant will be used for.	
6	Verbal presentation was conducted in a timely manner.	
7	Candidate made eye contact with examiner during presentation.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 205 V**	**Inspection & Investigation: Origin and Cause**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.5.1	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate describes the scenario that they are investigating.	
3	Candidate explains the reason for investigation.	
4	Candidate identifies the supporting evidence used in investigation.	
5	Candidate determines the origin and cause of fire.	
6	Candidate makes eye contact with the examiners.	
7	Candidate completes verbal presentation in a timely manner.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 206 V**	**Human Resource Management: Professional Development Plan**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.2.3	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate identifies the development plan.	
3	Candidate explains the reason for development plan.	
4	Candidate lists requirements for the promotion and advancement in plan.	
5	Candidate states experience time required for advancement if applicable.	
6	Candidate makes eye contact with examiners during presentation.	
7	Verbal presentation is conducted in a timely manner.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 207 V**	**Emergency Services Delivery: Incident Report Analysis**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.6.3	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate identifies the topic of report.	
3	Candidate explains the reason for the report.	
4	Candidate states sources of data used in the report.	
5	Candidate identifies areas and trends that could affect service demands.	
6	Candidate makes eye contact with examiners.	
7	Verbal presentation is conducted in a timely manner.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 208 V**	**Human Resource Management Emergency Incident**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.6.1, 5.6.2	Date: 10/28/24

	Minimum to Pass - 9 of 12 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Accurately described incident including what they were dispatched to and what was encountered upon arrival.	
3	Candidate described the initial size up.	
4	Candidate describes the resources available	
5	Candidate identifies additional actions.	
6	Candidate states department SOG for first due apparatus for this address.	
7	Candidate explained the evacuation procedure if occupied dwelling.	
8	Candidate states the Incident Management system as used at this incident	
9	Candidate identifies the accountability system as used at this incident	
10	Candidate conducted verbal presentation in a timely manner	
11	Candidate explained desired outcome	
12	Candidate listed all involved agencies	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 209 V**	**Health and Safety - Root Cause Analysis**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: **5.7.1**	Date: 10/28/24

	Minimum to Pass - 5 of 7 points(1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate identifies the topic of presentation.	
3	Candidate states the sources of data used in evaluation.	
4	Candidate identifies the preventive measures.	
5	Candidate identifies a process for implementing the preventive measures.	
6	Candidate makes eye contact with examiners.	
7	Verbal presentation is conducted in a timely manner.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL

Candidates Name: _____

MASSACHUSETTS FIRE TRAINING COUNCIL
FIRE OFFICER II PRACTICAL CERTIFICATION EXAMINATION
VERBAL COMPONENT

Skill Sheet No. **FO II C 210 V**	**Community and Government Relations Mutual Aid**	Passing Score: 70%
NFPA 1021-2020 edition	Objective: 5.3.1	Date: 10/28/24

	Minimum to Pass - 5 of 7 points (1 point each)	POINTS
1	Candidate appears in appropriate dress for the situation.	
2	Candidate identifies the topic of specific issue.	
3	Candidate explains where the specific issue has impacted the community in past.	
4	Candidate reviews the content of the report and how it will be implemented.	
5	Candidate identifies any additional resources required to implement the plan.	
6	Candidate makes eye contact with examiner.	
7	Verbal presentation is conducted in a timely manner.	
	TOTAL POINTS	

Examiner name: (Printed) _____ Date: ____/_____/_____

Examiner Signature: _____ Circle one: PASS FAIL

Coordinator review: Date: _____/_____/_____ Initials: _____ PASS FAIL