**5 QUICK ACTIONS TO IMPROIVE INDOOR AIR QUALITY**

1. Contact HVAC Vendors
	1. Reach out to professionals to complete a heating, ventilation, and AC system assessment.
2. Short Term Fixes
	1. Implement short term solutions, such as replacing air filters and repairing duct work.
3. Install Portable Tools
	1. Install supplementary, portable air quality equipment, such as air cleaners and purifiers.
4. Monitor Quality
	1. Set up indoor air quality monitoring system for ongoing observation and maintenance.
5. Maintain Ventilation
	1. Conduct regular maintenance of ventilation systems to ensure ongoing efficacy.

**IMPROVE AIR QUALITY AND REDUCE THE SPREAD OF COVID-19**