## **Focused Monitoring**

**Purpose:** To conduct comprehensive or cyclical monitoring for programs who fall below expected benchmarks in specific monitoring areas based on previous monitoring activities or for which there is a substantial area of concern.

**Scope**: Early Intervention Division staff, contracted EIS agencies and programs

**Prerequisites:** Local Determinations, database reports, data quality reports

**Procedure:**

1. It is determined through established general supervision methods that the EIS program needs substantial intervention to meet state, federal, or fiscal requirements.
2. A Determination by the EI Division of needs substantial intervention on local determinations
3. Substantial failure to comply with any requirement under Part C of the IDEA Act by the program
4. Longstanding noncompliance in the same or multiple requirements
5. Written notification to the agency and program of the need for Focused Monitoring (include the general supervision method and data used to identify this need).
6. Follow cyclical monitoring process